

Cherbourg Aboriginal Shire Council

Minutes

24 & 25 July 2018

Mayor Init. _____

MINUTES

COUNCIL MEETING

HELD ON 24 & 25 JULY 2018

PRESENT *Cr Arnold Murray*
 Cr James Saltner
 Cr Elvie Sandow
 Cr Tom Langton
 Cr Alana Purcell

Chief Executive Officer: *Warren Collins*
Minute Taker: *Eileen Jacobs*

1 Minutes Silence: *For Late Bob Langton*

Meeting Commenced: *10.00am*

Minute Approval

Moved Cr Tom Langton Seconded Cr James Saltner that the minutes of the previous meeting held on 20 & 21 June 2018 and the minutes of the Budget Meeting held on 5 July 2018 be adopted.

***Motion No. 1801 Carried
For Vote: Council Voted Unanimously***

10.28am ***Trevor Blair WHSO entered meeting***

Trevor advised council of his complaints regarding his Supervisor.

10.42am ***Trevor Blair left meeting***

Council will Review Trevor's relocation from Works Dept to Recycling after a period of 3 months.

CHIEF EXECUTIVE OFFICER REPORT

Moved Cr Elvie Sandow Seconded Cr Tom Langton that the Chief Executive Officer Report be accepted.

***Motion No. 1802 Carried
For Vote: Council Voted Unanimously***

ECONOMIC DEVELOPMENT PLAN

This meeting has been scheduled for Thursday 26th July 2018 – 10am at the Construction Office

Conflict of Interest & Material Personal Interest

Crs must declare interest & material personal interests at council meetings. Relevant forms were submitted for council perusal.

CORPORATE SERVICES REPORT

Moved Cr Tom Langton Seconded Cr Alana Purcell that the Corporate Services Report be accepted.

***Motion No. 1803 Carried
For Vote: Council Voted Unanimously***

Coleman Siding Property

Moved Cr James Saltner Seconded Cr Elvie Sandow that Council sells the Coleman Siding Property.

***Motion No. 1804 Carried
For Vote: Council Voted Unanimously***

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Moved Cr James Saltner Seconded Cr Tom Langton that the Economic & Community Dev Report be accepted.

***Motion No. 1805 Carried
For Vote: Council Voted Unanimously***

Demolition - 11 Barber Street

Moved Cr James Saltner Seconded Cr Tom Langton that the house at 11 Barber Street be demolished.

Motion No. 1806 Carried

OPERATIONS MANAGERS REPORT

Moved Cr Tom Langton Seconded Cr James Saltner that the Operations Manager's Report be accepted.

**Motion No. 1807 Carried
For Vote: Council Voted Unanimously**

CORRESPONDENCE

Wondai Art Gallery

- Seeking Sponsorship of \$500 for the South Burnett Regional Council October Art Competition . Opening Night is Friday 5th October 2018.

Moved Cr Tom Langton Seconded Cr James Saltner that council Sponsors the Indigenous Art Prize of \$500 at the SB Regional Art Competition.

**Moved No. 1808 Carried
For Vote: Council Voted Unanimously**

Clinton Day

- Applying for accommodation for his mother and himself. He is currently carer for his mother.

To be placed on the Waiting List

Old Uni

- Cherbourg Dog Project

Amanda Hutchings & Uni Vets will visit tomorrow regarding this project.

Trevor Blair

- Letter of complaint

Noted

12.00pm meeting adjourned for lunch

1.00pm meeting recommenced

Cherbourg Aboriginal Shire Council Policies

Dress Code

Moved Cr James Saltner Seconded Cr Tom Langton that Cherbourg Aboriginal Shire Council's Dress Code be adopted.

**Motion No. 1809 Carried
For Vote: Council Voted Unanimously**

Anti Discrimination

Moved Cr Elvie Sandow Seconded Cr James Saltner that the Cherbourg Aboriginal Shire Council's Anti- Discrimination Policy be adopted.

**Motion No. 1810 Carried
For Vote: Council Voted Unanimously**

Dress Code

Moved Cr James Saltner Seconded Cr Tom Langton that the Cherbourg Aboriginal Shire Council's Dress Code Policy be adopted.

**Motion No. 1811 Carried
Vote: Council Voted Unanimously**

After Hours Attendance Policy

Moved Cr Tom Langton Seconded Cr Elvie Sandow that Cherbourg Aboriginal Shire Council's After Hours Attendance Policy be adopted.

**Motion No. 1812 Carried
For Vote: Council Voted Unanimously**

Complaints Management Policy

Amendment

- *Complaint must be written & signed & dated*

Drug & Alcohol Management Procedure Policy

Amendments

- *Testing conducted Randomly*
- *Questioned Result*
- *Refusal to take Test – should be compulsory*
- *What if they don't attend rehab*

Educational Studies Policy

Moved Cr Elvie Sandow Seconded Cr Tom Langton that the Cherbourg Aboriginal Shire Council's Educational Studies Policy be adopted.

***Motion No. 1813 Carried
For Vote: Council Voted Unanimously***

Internet Mail Policy

Moved Cr James Saltner Seconded Cr Tom Langton that Cherbourg Aboriginal Shire Council's Internet Mail Policy be adopted.

***Motion No. 1814 Carried
For Vote: Council Voted Unanimously***

Leave Policy

Moved Cr James Saltner Seconded Cr Tom Langton that Cherbourg Aboriginal Shire Council's Leave Policy be adopted.

***Motion No. 1815 Carried
For Vote: Council Voted Unanimously***

Performance & Misconduct Policy

Moved Cr Elvie Sandow Seconded Cr Tom Langton that Cherbourg Aboriginal Shire Council's Performance & Misconduct Policy be adopted.

***Motion No. 1816. Carried
For Vote: Council Voted Unanimously***

Performance Appraisal & Dev Policy

Moved Cr Tom Langton Seconded Cr James Saltner that Cherbourg Aboriginal Shire Council's Performance Appraisal & Development Policy be adopted.

**Motion No. 1817 Carried
For Vote: Council Voted Unanimously**

Recruitment Policy

Moved Cr James Saltner Seconded Cr Elvie Sandow that Cherbourg Aboriginal Shire Council's Recruitment Policy be adopted.

**Motion No. 1818 Carried
For Vote: Council Voted Unanimously**

Time Clocks

Moved Cr Elvie Sandow Seconded Cr James Saltner that Cherbourg Aboriginal Shire Council's Time Clocks Policy be adopted.

**Motion No. 1819 Carried
For Vote: Council Voted Unanimously**

Vehicle Usage Policy

Amendments

- All Council Vehicles must have Council Sticker placed on them
- No Alcohol to be carried in council vehicle
- Only authorised persons to be in Council Vehicle

Moved Cr Elvie Sandow Seconded Cr James Saltner that Cherbourg Aboriginal Shire Council's Vehicle Usage Policy be adopted with listed amendments.

**Motion No. 1820 Carried
For Vote: Council Voted Unanimously**

3.04pm

meeting closed

MINUTES

COUNCIL MEETING

HELD ON 25 JULY 2018

PRESENT *Cr Arnold Murray*
Cr James Saltner
Cr Elvie Sandow
Cr Tom Langton
Cr Alana Purcell

Chief Executive Officer: *Warren Collins*
Minute Taker: *Eileen Jacobs*

Meeting Commenced: *10.00am*

11.00am *Amanda Hutchings (DD Public Health Unit) Peter Boland , Steve Qld Uni*
Entered meeting

Advised of the Visiting Vet Program which will be in Cherbourg on the 3rd week of October 2018. Went through the procedure for the program also seeking support for their proposal to engage the Community in consultation for an Animal Disease Program. Also Seeking confirmation/agreement to continue this program.

Council supports this program.

11.10am *Amanda Hutchings (DD Public Health Unit) Peter Boland , Steve Qld Uni left*
meeting

11.10am James Curtain, Fred Cobbo (Lives Lived Well) entered meeting

James told Council that their contract expires in December 2018 (PMC is transitioning to Community Controlled Organisation).

The current Lives Lived Well employs locals, involved in community & youth, respects organisations and is based on the community.

They are seeking support for this program.

11.25am James Curtain, Fred Cobbo (Lives Lived Well) left meeting

12.00pm meeting adjourned for lunch

1.00pm meeting recommenced

Demolition – 10 Carter Street

Approval is sought to demolish the house at 10 Carter Street.

Moved Cr Tom Langton Seconded Cr James Saltner that the house at 10 Carter Street be demolished.

***Motion No. 1821 Carried
For Vote: Council Voted Unanimously***

1.10pm meeting closed