

Cherbourg Aboriginal Shire Council



*Working Papers
For Council Meeting*

*Held On
16 September 2021*

➤ **CASC – Reservoir Upgrade & Associate Works :**

Reservoir 1 is fully completed and two lots of microbiological testing have come with clear results.

Reservoir 2 – Old reservoir has been demolished now and construction has begun now.

➤ **New Houses Build Program 2021/2022 :**

We have inspected building sites for new houses and they all are on track to be ready by November 2021.

Murphy builders are doing reasonable job get these houses completed in agreed timeframe.



➤ Cherbourg Murgon Footpath Project Update :

Just wanted to provide an update on where we are at with the Telstra situation at key locations along the Cherbourg-Murgon Pedestrian path. As previously mentioned in the TWG & steering committee meetings the final design stage is currently delayed as it has been identified that existing underground Telstra cabling (Optical & Copper) are in the way of the proposed alignment of the boardwalk at bridge 2 & pedestrian bridges 3 & 5.

An estimate to relocate these services has been provided by Telstra & are as follows:

- Bridge 2, budgetary estimate in the vicinity of \$169,770.00.
- Bridge 3, budgetary estimate in the vicinity of \$81,612.00.
- Bridge 5, budgetary estimate in the vicinity of \$44,500.00.

The high cost is attributed to the need to "under bore" long sections for the new cabling to clear the bridge structures.

Yesterday both the design consultant & I spoke to our Telstra contact to work through a solution to reduce the cost & the following options are being investigated:

Bridge 2 Boardwalk: Reconfigure the location & size of the boardwalk to allow suitable clearance adjacent to the structure for the new cabling that is required to be installed. By doing this we can reduce the required new cable from 250m to 70m. No under boring would be required as we would not need to go under Barambah creek. This reduction in length should see a considerable saving, the Telstra contact is providing a revised

estimate for this. The design team will also look at a revised design for the boardwalk area.

Bridge 3: Pedestrian bridge: Currently there is a copper Telstra cable that would run under the proposed bridge for its entire length, to relocate this will be approximately \$81,000.00. It was noted that there is a second copper cable on the other side of the road away from our path bridge, it may be possible to utilise this cable to redirect current services, making the original cable that is under the proposed bridge location- redundant. To confirm the capacity of this cable, it will require a Telstra rep to undertake a site visit, a quote is currently being provided for this. If this cable can be utilised it would save the project approx \$81,000.00.

Bridge 5: The estimated amount of \$44,500.00 is to relocate copper & optical cabling away from the proposed bridge. As this can be undertaken by "open trenching" the cost is less and seems reasonable.

As noted above, design completion timeframes are delayed including issue of the final drawings & specification for review. I will continue to update the steering committee as we work through this.



Chatur Zala

Chief Executive Officer

CASC - Reservoir Upgrade & Assoc Works



Works completed this week ending 10th Sept 2021

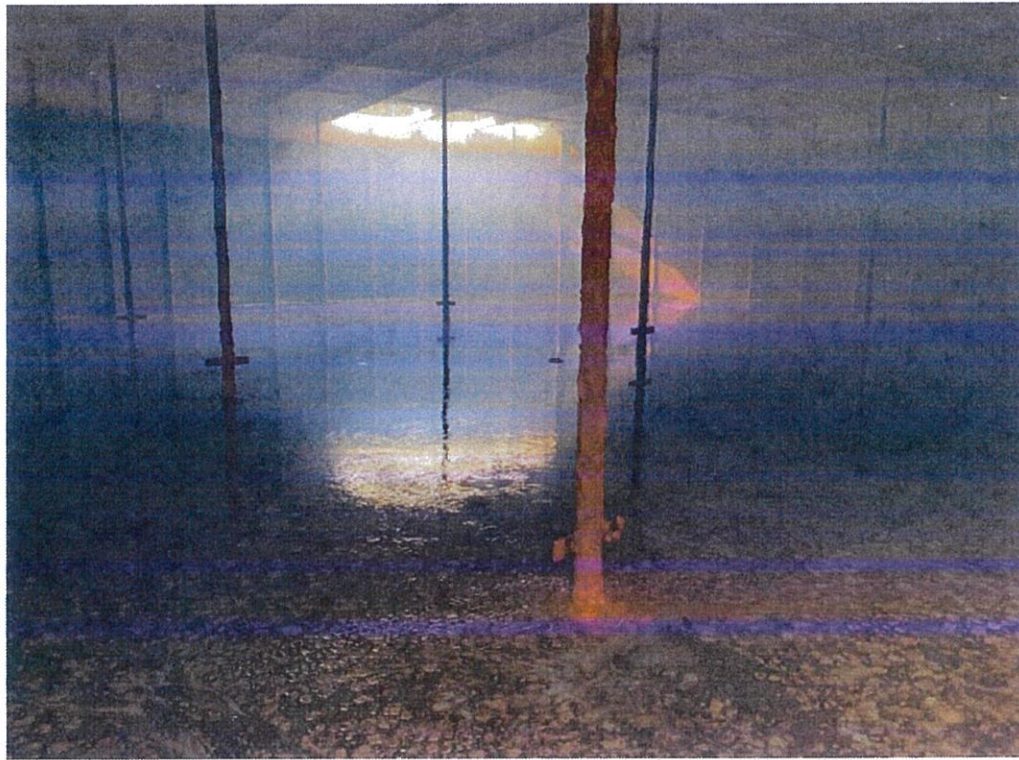
Reservoir 1 - Two lots of microbiology testing were completed this week with the second test results coming through on Friday afternoon. Both testing passed the specified limits for microbiology in potable water.

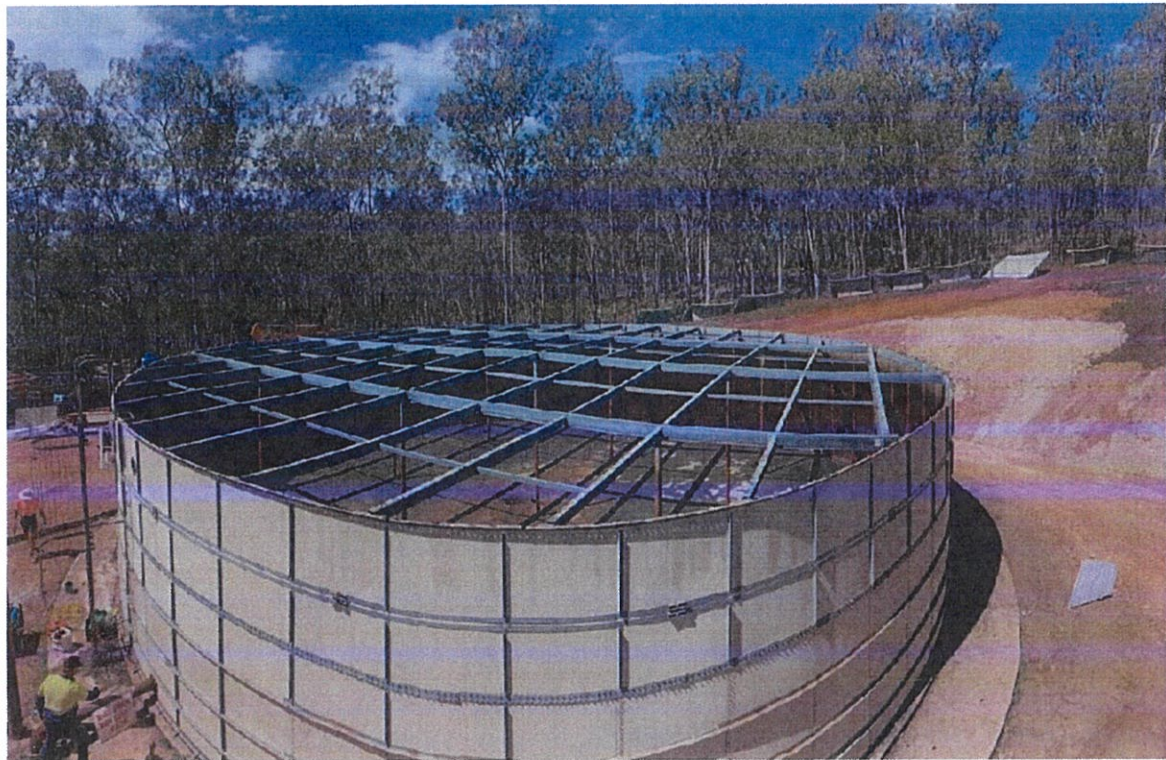
Reservoir 2 - The main works this week centred on the demolition of Reservoir 2. The tank was emptied and photos below show the residual contents in the tank. Sides were taken down and the concrete base was pulverised. Geotechnical services then did ground testing on Friday afternoon. Report and results are due next week. On initial inspection it appears that the ground under the second tank is different to the first tank, and may require further engineering design in the concrete floor.

Other works - Both ponds are now full. The supernatant pumps were installed.

Next week - more excavation works will be done on the foundation of Reservoir 2. We will also start site drainage works.

Inside Reservoir 2









HR Report #9 –Sep / Oct 2021



Human Resources

Executive Summary

1. One resignation
2. Six Students on work experience this week
3. Copy of staff list

Industrial Relation Issues

1. The staff annual pay increment was applied successfully

Staff Training

1. Waiting the the next water course to commence

Other Matters

1. In discussion with Skill Centred and TAFE about engaging local community people with their own ABN to subcontract to council. For duties such as Cleaning, mowing etc

Mark Celledoni | Human Resources Advisor

Position Number	Title	Name
1001	Mayor	Elvie Sandow
1002	Deputy Mayor	Tom Langton
1003	Councillor	Brownwyn Douglas
1004	Councillor	Fred Cobbo
1005	Councillor	Leighton Costello
		5
Position Number	Title	Name
2001	Chief Executive Officer	Chatur Zala
2002	Executative Assistant	Eileen Jacobs
2003	Safety Manager	Greg Mashford
2004	Safety Assistant	Trevor Blair
		4
Position Number	Title	Name
3001	Community Services Manager	Edwina Stewart
3002	Community Services Officer	Wawida Collins
3003	Indigenous Knowledge Centre Manager	Martina Jacobs
3004	Radio Station Manager	Michael Monk
3005	Sport and Recreation Manager	Lavinina Dynevor
3006	Indigenous Knowledge Centre Coordinator	Sophia Jacobs
3007	Indigenous Knowledge Centre Cleaner	Lori Duncan
3008	Radio Station Coordinator	Arlene Langton
3009	Radio Station Broadcaster	Harold Chapman
3010	Radio Station Broadcaster	Kimberley Barrett
3011	Radio Station Broadcaster	Tara Priestley
3012	Radio Station Production	Harry Whaleboat
3013	Radio Station Trainee	Shannon Keyes
3014	Radio Station Cleaner	Kerri Watson
3015	Sport and Recreation Coordinator	Sphree Jacobs
3016	Sport and Recreation Worker	Daniel Georgetown
3017	Sport and Recreation Worker	Jeffrey Dynevor
3018	Sport and Recreation Worker	Jim Hawkins
3019	Sport and Recreation Worker	Thomas Albury
3020	Sport and Recreation Worker	Kaysee Miller
3021	Sport and Recreation Worker	Rhonda Walsh
3022	Sport and Recreation Cleaner	NAME
3023	Youth Program	Katina Leedie
3024	Youth Program	Tahlia Tapau
3025	General Labourer	Jeffrey Hopkins
		25
Position Number	Title	Name
4001	Corporate Services Manager	Sam Murray
4002	Accountant	Dol Ranabhat
4003	Accountant	Tony Brett
4004	Human Resources Advisor	Mark Celledoni
4005	Housing Manager	Antonia Jacobs
4006	Accounts	Tessa Fisher

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4007	Finance	Marcia Carlo
4008	Reception	Noella Murray
4009	Reception	Charmaine Georgetown
4010	Reception	Kayla Haya
4011	Housing Officer	Chantelle Mackay
4012	Housing Officer	Clifton Bell
4013	School Based Trainee	Destiny Conlon
4014	School Based Trainee	Traevonnah Fisher
4015	Cleaner	Kerri Watson
		15
Position Number	Title	Name
5001	Economic and Community Development Manager	Sean Nicholson
5002	Administration	Fiona Gadd
5003	Building Manager	Neil Uebergang
5004	Glazier Manager	William Gormly
5005	Joinery Manager	Greg Tynan
5006	Farm Manager	Bowman Button
5007	MRF and CRP Manager	Andrew Beckett
5008	MRF and CRP Supervisor	Damian Selby
5009	CRP Manager - Kingaroy	Christine Beresford
5010	Carpenter	Gene Barrett
5011	Carpenter	Ian Bird
5012	Painter	Lindsay Cobbo
5013	Tiler	Preston Rewald
5014	Apprentice Glazier	Ian Davidson
5015	Casual Labourer	Donald Anderson
5016	Farm Worker	Eric Blair
5017	Farm Worker	Gordon Harrison
5018	Farm Worker	Jarrabah Davidson
5019	Joinery Worker	Colin Ferguson
5020	Joinery Worker	Kevin Curtis
5021	MRF	Cyril Georgetown
5022	MRF	Derek Jerome
5023	MRF	Joe Sullivan
5024	CRP - Cherbourg	Aaron Walsh
5025	CRP - Cherbourg	Jakeem Murray
5026	CRP - Cherbourg	Cathryn Sullivan
5027	CRP - Cherbourg	Miranda Blackman
5028	CRP - Cherbourg	Siehana Mickelo
5029	CRP - Kingaroy	Christopher Bond
5030	CRP - Kingaroy	Danyon Mickelo
5031	CRP - Kingaroy	George Bone
5032	CRP - Kingaroy	Les Collins
5033	CRP - Kingaroy	Rhys Cobbo
5034	CRP - Kingaroy	Ruby Barrett-Coates
5035	Casual Labourer	Hughie Carlo
		35
Position Number	Title	Name

6001	Operations Manager	Darren Lonergan
6002	Roads Parks and Gardens Manager	Lindsay Bligh
6003	Water and Environment	Elizabeth O'Chin
6004	Workshop	Matthew Bock
6005	Administration	Robert Nixon
6006	Plant Operator	Charlie Bond
6007	Plant Operator	Lyndon Hopkins
6008	Plant Operator	Shamus Cobbo
6009	Roads Parks and Gardens Staff	Aaron Rosewarne
6010	Roads Parks and Gardens Staff	Joseph Weazel
6011	Roads Parks and Gardens Staff	Kerrod Burke
6012	Roads Parks and Gardens Staff	Robert Chermiside
6013	Roads Parks and Gardens Staff	William Weazel
6014	Animal Management	Daniel Weazel
6015	Water and Sewerage	Justin Cobus
6016	Water and Sewerage	Lance Hill
6017	Water and Sewerage	Les Wragge
6018	Environment and Health	Jackson Cobbo
6019	Apprentice Mechanic	Craig Renouf
6020	Apprentice Mechanic	Lowana Leedie
6021	Deport Cleaner	Lesley Purcell
6022	Deport Cleaner	Lori Duncan
		22

WORK EXPERIENCE TIMETABLE							
JORDAN WILLIAMS – MOWING & YARD WORK							
	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021		
8.00am	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery				
9.00am							
10.00am							
11.00am							
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	Lunch	Lunch				
1.00pm	Council Catered Lunch at Council Chambers	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery				
2.00pm	Mowing and Yard Work						
3.00pm	for Jeffery Hopkins at						
4.00pm	Cherbourg Cemetery						

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WORK EXPERIENCE TIMETABLE

EVANDER MICKELO – CONTAINER REFUND POINT

	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021
8.00am	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett
9.00am					
10.00am					
11.00am		Ration Shed Museum Tour			
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	at Ration Shed	Lunch	Lunch	Lunch
1.00pm	Council Catered Lunch at Council Chambers	Lunch	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett
2.00pm	Containers for Change Shed with Andrew Beckett	Containers for Change Shed with Andrew Beckett			
3.00pm					
4.00pm					

WORK EXPERIENCE TIMETABLE
JAMAL MAKIE – MOWING & YARD WORK

	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021		
8.00am	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery				
9.00am							
10.00am							
11.00am							
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	Lunch	Lunch				
1.00pm	Council Catered Lunch at Council Chambers	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery	Mowing and Yard Work for Jeffery Hopkins at Cherbourg Cemetery				
2.00pm	Mowing and Yard Work						
3.00pm	for Jeffery Hopkins at						
4.00pm	Cherbourg Cemetery						

WORK EXPERIENCE TIMETABLE

DARIUS CHAMBERS - JOINERY

WORK EXPERIENCE TIMETABLE					
DARIUS CHAMBERS - JOINERY					
	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021
8.00am	Joinery with Greg Tynan	Joinery with Greg Tynan	Joinery with Greg Tynan	Joinery with Greg Tynan	Joinery with Greg Tynan
9.00am					
10.00am					
11.00am		Ration Shed Museum Tour			
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	at Ration Shed	Lunch	Lunch	Lunch
1.00pm	Council Catered Lunch at Council Chambers	Lunch	Joinery with Greg Tynan	Joinery with Greg Tynan	Joinery with Greg Tynan
2.00pm	Joinery with Greg Tynan	Joinery with Greg Tynan			
3.00pm					
4.00pm					

WORK EXPERIENCE TIMETABLE
MARHELLA SALTNER – WORKS DEPT.

	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021
8.00am					
9.00am	Works Dept. on Fisher	Works Dept. on Fisher	Works Dept. on Fisher Street	Works Dept. on Fisher	Works Dept. on Fisher
10.00am	Street with Matthew Bock	Street with Matthew Bock	with Matthew Bock	Street with Matthew Bock	Street with Matthew Bock
11.00am					
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	Lunch	Lunch	Lunch	Lunch
1.00pm	Council Catered Lunch at Council Chambers				
2.00pm	Works Dept. on Fisher	Works Dept. on Fisher	Works Dept. on Fisher Street	Works Dept. on Fisher	Works Dept. on Fisher
3.00pm	Street with Matthew Bock	Street with Matthew Bock	with Matthew Bock	Street with Matthew Bock	Street with Matthew Bock
4.00pm					

WORK EXPERIENCE TIMETABLE **KAITLYN COLONEL – COMMUNITY SERVICES**

WORK EXPERIENCE TIMETABLE					
KAITLYN COLONEL – COMMUNITY SERVICES					
	Monday 13 th September 2021	Tuesday 14 th September 2021	Wednesday 15 th September 2021	Thursday 16 th September 2021	Friday 17 th September 2021
8.00am	Winifred Fisher IKC Library with Martina Jacobs	Reception at Council	Radio with Michael Monk at Radio Station	Community Services with Edwina Stewart at Open Doors	Sports Complex with Lavinia Dynevor
9.00am		Chambers with Mark			
10.00am		Celledoni			
11.00am		Ration Shed Museum Tour			
12.00pm	Workplace Health & Safety Session with Greg Mashford at Works Dept. Training Room	at Ration Shed	Lunch	Lunch	Lunch
1.00pm	Council Catered Lunch at Council Chambers	Lunch	Radio with Michael Monk at Radio Station	Community Services with Edwina Stewart at Open Doors	Sports Complex with Lavinia Dynevor
2.00pm	Winifred Fisher IKC Library	Reception at Council			
3.00pm	with Martina Jacobs	Chambers with Mark			
4.00pm		Celledoni			

Cherbourg Aboriginal Shire Council
Operating Actual Vs Budget
FY 2021-2022

August

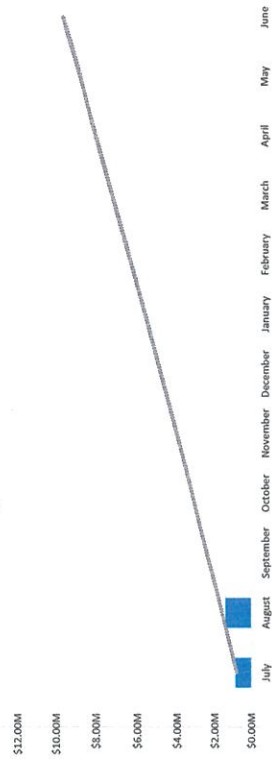
YTD Operating Income	Actual	Variance
	\$1.40M	(\$0.19M) ▼(11.9%)

YTD Operating Expenditure	Actual	Variance
	\$1.78M	\$0.22M ▼12.5%

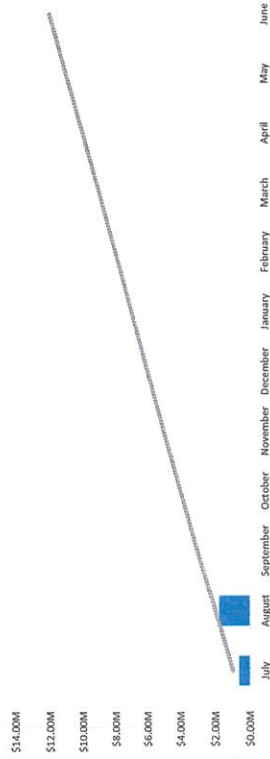


■ Budget ■ Actual
 ■ Positive Variance ■ Negative Variance

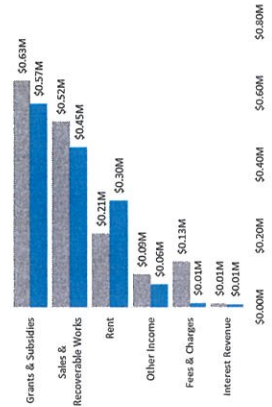
Total Income - Actual vs Budget



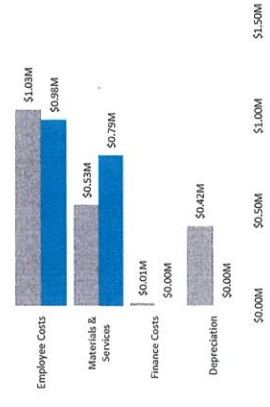
Total Expenditure - Actual vs Budget



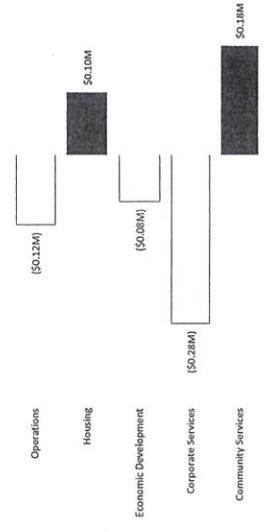
Income YTD



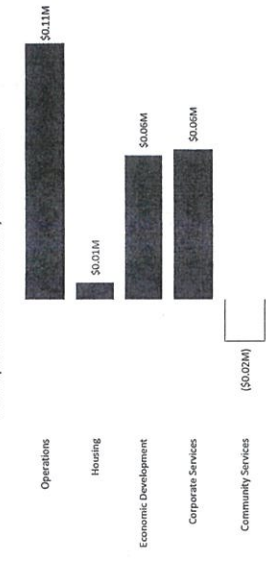
Expenditure YTD



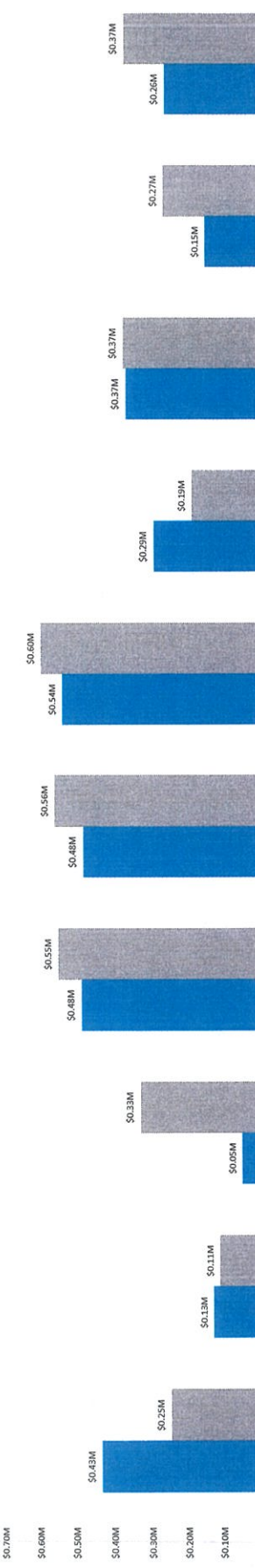
YTD Income Variance By Directorate



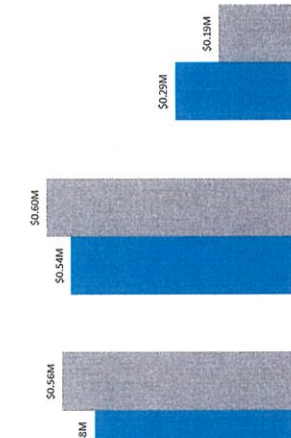
YTD Expenditure Variance By Directorate



Income Variance By Directorate



Expenditure Variance By Directorate



Whole Of Council

	August			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	% Variance	Actual	Budget	% Variance		
Grants & Subsidies	\$ 135,161	\$ 317,303	(182,142)	\$ 570,173	\$ 634,606	(64,433)	✖	\$ 3,807,639
Fees & Charges	\$ 8,655	\$ 63,944	(55,289)	\$ 10,973	\$ 127,888	(116,915)	✖	\$ 767,335
Sales & Recoverable Works	\$ 245,668	\$ 259,904	(14,236)	\$ 448,279	\$ 519,808	(71,529)	✖	\$ 3,118,838
Interest Revenue	\$ 2,934	\$ 4,925	(1,991)	\$ 7,977	\$ 9,850	(1,873)	⚠	\$ 59,100
Rent	\$ 138,740	\$ 102,744	35,996	\$ 298,985	\$ 205,488	93,497	⚠	\$ 1,232,915
Other Income	\$ 2,687	\$ 45,768	(43,081)	\$ 64,056	\$ 91,536	(27,480)	✖	\$ 549,200
Total Income	\$ 533,844	\$ 794,588	(260,744)	\$ 1,400,444	\$ 1,589,176	(188,732)		\$ 9,535,027
Employee Costs	\$ 322,888	\$ 517,077	(194,189)	\$ 980,164	\$ 1,034,154	(53,990)	✔	\$ 6,204,945
Materials & Services	\$ 844,230	\$ 265,462	578,768	\$ 794,020	\$ 530,924	263,096	✖	\$ 3,185,500
Depreciation	\$ -	\$ 209,281	(209,281)	\$ -	\$ 418,562	(418,562)	⚠	\$ 2,511,355
Finance Costs	\$ 501	\$ 6,596	(6,095)	\$ 1,015	\$ 13,192	(12,177)	⚠	\$ 79,167
Total Expenditure	\$ 1,167,619	\$ 998,416	169,203	\$ 1,775,199	\$ 1,996,832	(221,633)		\$ 11,980,967
Net Surplus/(Deficit)	\$ (633,775)	\$ (203,828)	(429,947)	\$ (374,755)	\$ (407,656)	32,901		\$ (2,445,940)
Profit/Loss on Sale of Assets	\$ -	\$ -	-	\$ -	\$ -	-	✔	\$ -
Capital Grants & Subsidies	\$ -	\$ -	-	\$ 462,000	\$ -	462,000	⚠	\$ -
Capital Sales Revenue	\$ 27,000	\$ -	27,000	\$ 27,000	\$ -	27,000	✖	\$ -
Contributions & Donations	\$ -	\$ -	-	\$ -	\$ -	-	✔	\$ -
Capital Expenses	\$ 142,479	\$ 25,155	117,324	\$ 1,039,227	\$ 50,310	988,917	✖	\$ 301,860

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Corporate Services

	August				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ -	\$ 155,583	\$ (155,583)	-100.00%	\$ -	\$ 311,166	\$ (311,166)	-100.00%	✖	\$ 1,867,000
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Sales & Recoverable Works	\$ -	\$ 167	\$ (167)	-100.00%	\$ -	\$ 334	\$ (334)	-100.00%	⚠	\$ 2,000
Interest Revenue	\$ 2,934	\$ 4,925	\$ (1,991)	-40.43%	\$ 7,977	\$ 9,850	\$ (1,873)	-19.02%	⚠	\$ 59,100
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Other Income	\$ (7,692)	\$ 3,934	\$ (11,626)	-295.53%	\$ 39,152	\$ 7,868	\$ 31,284	397.61%	⚠	\$ 47,200
Total Income	\$ (4,758)	\$ 164,609	\$ (169,367)	-102.89%	\$ 47,129	\$ 329,218	\$ (282,089)	-85.68%		\$ 1,975,300
Employee Costs	\$ 129,063	\$ 215,914	\$ (86,851)	-40.22%	\$ 423,654	\$ 431,828	\$ (8,174)	-1.89%	✔	\$ 2,590,966
Materials & Services	\$ (22,974)	\$ 32,842	\$ (55,816)	-169.95%	\$ 59,633	\$ 65,684	\$ (6,051)	-9.21%	✔	\$ 394,100
Depreciation	\$ -	\$ 18,429	\$ (18,429)	-100.00%	\$ -	\$ 36,858	\$ (36,858)	-100.00%	⚠	\$ 221,138
Finance Costs	\$ 501	\$ 6,596	\$ (6,095)	-92.40%	\$ 1,015	\$ 13,192	\$ (12,177)	-92.31%	⚠	\$ 79,167
Total Expenditure	\$ 106,590	\$ 273,781	\$ (167,191)	-61.07%	\$ 484,303	\$ 547,562	\$ (63,259)	-11.55%		\$ 3,285,371
Net Surplus/(Deficit)	\$ (111,348)	\$ (109,172)	\$ (2,176)	1.99%	\$ (437,174)	\$ (218,344)	\$ (218,830)	100.22%		\$ (1,310,071)
Profit/Loss on Sale of Assets	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Capital Grants & Subsidies	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Contributions & Donations	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Capital Expenses	\$ 16	\$ -	\$ 16	100.00%	\$ 16	\$ -	\$ 16	100.00%	✔	\$ -

Economic Development

	August			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	% Variance	Actual	Budget	% Variance		
Grants & Subsidies	\$ 34,348	\$ 19,084	79.98%	\$ 34,348	\$ 38,168	-10.01%	🟡	\$ 229,000
Fees & Charges	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Sales & Recoverable Works	\$ 245,668	\$ 259,737	-5.42%	\$ 445,443	\$ 519,474	-14.25%	🔴	\$ 3,116,838
Interest Revenue	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Rent	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Other Income	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Total Income	\$ 280,015	\$ 278,821	0.43%	\$ 479,791	\$ 557,642	-13.96%		\$ 3,345,838
Employee Costs	\$ 97,214	\$ 176,740	-45.00%	\$ 283,740	\$ 353,480	-19.73%	🟡	\$ 2,120,893
Materials & Services	\$ 104,339	\$ 121,562	-14.17%	\$ 252,142	\$ 243,124	3.71%	🟢	\$ 1,458,720
Depreciation	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Finance Costs	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Total Expenditure	\$ 201,553	\$ 298,302	-32.43%	\$ 535,882	\$ 596,604	-10.18%		\$ 3,579,613
Net Surplus/(Deficit)	\$ 78,463	\$ (19,481)	-502.77%	\$ (56,091)	\$ (38,962)	43.96%		\$ (233,775)
Profit/Loss on Sale of Assets	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Capital Grants & Subsidies	\$ -	\$ -	0.00%	\$ 462,000	\$ -	100.00%	🟡	\$ -
Contributions & Donations	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Capital Expenses	\$ (101,795)	\$ 12,417	-919.80%	\$ 333,934	\$ 24,834	1244.66%	🔴	\$ 149,000
Capital Sales Revenue	\$ 27,000	\$ -	100.00%	\$ 27,000	\$ -	100.00%	🟡	\$ -

Note : Capital sales include Joinery Capital work & Q Build Major Upgrade

Housing

	August			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	% Variance	Actual	Budget	% Variance		
Grants & Subsidies	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Fees & Charges	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Sales & Recoverable Works	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Interest Revenue	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Rent	\$ 157,133	\$ 93,577	67.92%	\$ 292,014	\$ 187,154	56.03%	🟡	\$ 1,122,915
Other Income	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Total Income	\$ 157,133	\$ 93,577	67.92%	\$ 292,014	\$ 187,154	56.03%		\$ 1,122,915
Employee Costs	\$ 7,314	\$ 15,728	(8,414)	\$ 22,183	\$ 31,456	(9,273)	🟢	\$ 188,742
Materials & Services	\$ 656,717	\$ 29,249	627,468	\$ 342,937	\$ 58,498	284,439	🔴	\$ 351,000
Depreciation	\$ -	\$ 141,130	(141,130)	\$ -	\$ 282,260	(282,260)	🔴	\$ 1,693,560
Finance Costs	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Total Expenditure	\$ 664,031	\$ 186,107	477,924	\$ 365,120	\$ 372,214	(7,094)		\$ 2,233,302
Net Surplus/(Deficit)	\$ (506,898)	\$ (92,530)	(414,368)	\$ (73,106)	\$ (185,060)	111,954		\$ (1,110,387)
Profit/Loss on Sale of Assets	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Capital Grants & Subsidies	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Contributions & Donations	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -
Capital Expenses	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	🟢	\$ -

Operations

	August				Year to Date				Full Year	
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance	Budget	Budget
Grants & Subsidies	\$ 94,712	\$ 97,030	\$ (2,319)	-2.39%	\$ 138,724	\$ 194,060	\$ (55,337)	-28.52%	\$ 1,164,359	
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ 2,836	\$ -	\$ 2,836	100.00%	\$ -	
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Other Income	\$ 4,061	\$ 36,167	\$ (32,106)	-88.77%	\$ 7,867	\$ 72,334	\$ (64,467)	-89.12%	\$ 434,000	
Total Income	\$ 98,772	\$ 133,197	\$ (34,425)	-25.84%	\$ 149,427	\$ 266,394	\$ (116,967)	-43.91%	\$ 1,598,359	
Employee Costs	\$ 54,876	\$ 67,793	\$ (12,917)	-19.05%	\$ 156,496	\$ 135,586	\$ 20,910	15.42%	\$ 813,518	
Materials & Services	\$ 114,122	\$ 67,584	\$ 46,538	68.86%	\$ 105,501	\$ 135,168	\$ (29,667)	-21.95%	\$ 811,000	
Depreciation	\$ -	\$ 49,722	\$ (49,722)	-100.00%	\$ -	\$ 99,444	\$ (99,444)	-100.00%	\$ 596,657	
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Total Expenditure	\$ 168,998	\$ 185,099	\$ (16,101)	-8.70%	\$ 261,997	\$ 370,198	\$ (108,201)	-29.23%	\$ 2,221,175	
Net Surplus/(Deficit)	\$ (70,225)	\$ (51,902)	\$ (18,323)	35.30%	\$ (112,571)	\$ (103,804)	\$ (8,767)	8.45%	\$ (622,816)	
Profit/Loss on Sale of Assets	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Capital Grants & Subsidies	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Contributions & Donations	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	\$ -	
Capital Expenses	\$ 244,258	\$ 12,738	\$ 231,520	1817.55%	\$ 705,277	\$ 25,476	\$ 679,801	2668.40%	\$ 152,860	

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

September 2021

1. Executive Report
2. Joinery Report
3. Cherbourg MRF Report
4. Building Report



30 Fisher St. New Floor and Kitchen fitted

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Executive Summary

Reporting on projects and completion of works going well. New road markings and parking bays are working well. We were fortunate to get a grant for some trainees to work on the AI project.

Cattle & Farm

Completed the grid fence near the yards, repairing the spraying pump again, some cattle work and spent a lot of time trying to resolve registration with MLA so we can sell cattle again.

Recycling Facility

The Artificial Intelligence project is progressing well, the CRP has been very quiet, the staff are keeping it tidy and clean. Trade is very variable with the extended cold period I expect to see numbers increasing significantly in the next quarter. The processing is going well – we are having less problems with the baler and have sold some old paper stock. Aluminium is fetching good prices. We bought some more cages

Building Department

New houses – progressing well, John D the SR going away for 5 weeks – Qbuild will appoint a new SR for his time away. Windows are installed at all except 1 premises and kitchens are made and installed as the houses become ready for them.

Joinery

Joinery has a good amount of work lined up ahead of it, Greg is helping with the upgrade program paperwork and contractor liaison.

General Information

1. Pathways are complete.
2. Cemetery looking good new facilities give good shade and seating
3. Investigating some further employment and business opportunities
 - a. Call Centre
 - b. Tyre mats – progressed – 2 meetings held, need a budget for equipment
 - c. Foam manufacturing – meeting on Tuesday
 - d. Earthlok – cement products – initial look at the product

Current Grant Application & Grant Progress

1. BOR 5 - 5 stages of project currently in progress – report overdue working on it.
 - a. Fuel Depot – 100% complete
 - b. Weighbridge – 100% complete
 - c. Vacuum extraction system 100% complete
 - d. Cardboard baler 100% - manufacture complete – to be shipped.
 - e. Infeed conveyor 20% complete
 - f. Viewing platform – 100% complete

2. COVID W4Q – All projects complete except for Skatepark which has an agreed extension until 15th October.

1. Cemetery Project - \$500k – Project complete – final project report to be completed – quarterly report submitted.
2. Skatepark - \$235k – Components ordered - EOT approved to October 2021
3. Office Development – 130k - project completed. 100%
4. Fuel Cell - \$80k – completed 100%
5. Pathway – \$130k completed. 100%
6. Security fencing - \$75k – project completed. 100%

Roads to Recovery

LRCI 2 – Project will commence next week, works quoted, contractor engaged. (Burying drain by new skatepark site.)

Illegal Dumping Grant

Extended until 15 October.

Cultural Pathway

Some design complications with Telstra cable positioning, Telstra and design engineers are working on solutions. Planned platform by Bigshot Fisher Bridge will need to be re-designed.

Innovation Funding – AI project

Project in progress, going well – official opening on 6th October – Deputy Premier has been invited.

By: Sean Nicholson

CHERBOURG JOINERY

Current Business

Current Business we have installed Kitchens and vanities in 4 of the new houses, Robe inserts and linen cupboards still to do when the houses are ready for them. The current vacants have been completed with cupboard repairs. We have a Kitchen to do for a client at Woorenden and probably another at Byee and I am correlating quotes for the current list of Upgrades I have. Also, I expect to have confirmation of a start at 20 Bell St shortly.

By Greg Tynan.

Cherbourg MRF and Recycling

Current Business

Cherbourg CRP

- Staff working well, have sent casual workers home on days of low production to save operational costs
- Forklift training – All operators are developing well, gaining confidence and becoming efficient whilst adhering to all protocols around safety and daily prestart operation
- CRP site has been maintained and tidy daily
- Customer service is Good
- Solutions to encourage more customers and strategies to improve business is ongoing
- Community pick-ups – needs clarification and at what cost to business to determine viability
- Container returns have been low over the past few months – due to the cooler weather conditions and other possible reasons

CRP Concerns

- Operating CRP in wet conditions, has proven difficult at times. Bugged forklifts, container cages cannot be placed in usual position due to mud. Relocating cages to the drive through area creates limited spaces for workers and customers and increases traffic hazards - SOLUTION - Concrete and Boxed in roof extension would allow forklift operators to move cages on level, dry and stable ground in all weather conditions. Would eliminate the need to move cages to and from CRP to MRF every morning and afternoon and secure material from any theft. Less forklift operation saves costs and less gas use, allows more time for workers to maintain a safe work site.

Cherbourg MRF

- Planning the re-introduction of low key MRF operations to build and develop and increase production by early 2022.
- Meeting with Cleanaway – Gary Williamson. Renegotiate co-mingle and commercial loads from Gympie to recommence for MRF operations. Including Gate fees, contamination management, Old baler sale or removal from site.

Communication between Cleanaway and Cherbourg MRF regarding timing, quality and capacity when receiving materials.

- Re-introduction of JJ Richards Tarong Power Station commercial cardboard fortnightly loads.
- New channel baler ready and booked in for commissioning 20th September by Rowland Engineering.
- New infeed chain conveyor for channel baler manufacturing has started eta December 2021.
- Cherbourg Community Recycling strategies to be discussed in house – promotional , educational, departmental and delivery to help reduce Cherbourg Landfill
- Establish product sales with Brett Campbell Recycling Solutions Australia. Still have open communication with Visy, Orora and Impact Recycling.
- Investigation, research and costings – Extra Machinery technology implementation – to Improve processing speed, capacity and ability for increased throughput and output Quality.

MRF Concerns

- Warehouse Stock management has improved – However Shed needs some type of protection barriers between columns to protect the physical wall sheeting and structure. Forklift tine damage and accumulated bale weight against walls has already occurred. Safer stock access for storing and loading to prevent any further damage needs to be addressed.
- Dust and debris – Due to a large floor space, continual traffic flow and material movement, the sweeping of floors with brooms takes does not cut it any longer as it takes too long. Have borrowed and tested the Council workshops electric floor sweeper, but it's not suitable to our environment or conditions. It can't handle the amounts of loose materials that accumulate and are present on a daily basis. SOLUTION Forklift Sweeper attachment - one operator, less time, easier collection and dumping as opposed to four broom handlers. I do have quotes.
- Extra cages - needed to cope with the anticipated delivery of co-mingle and commercial loads to help manage and process materials effectively.
- Glass – Once MRF starts glass will be extracted and stored –Our bunker needs half the concrete floor replaced due to its age and strength and deuteriation.

Cherbourg AI Project

- Project moving along slowly but steady.
- Refundable container material identification and information being worked through by Siehanna Mickelo going very well. Continuation of categorisation of non-refundable is next part of development.
- Camera repositioning on MRF pre-sort belt has been carried out – Peregian hub are happy with new position for better monitoring.
- Continual communication and moving forward in a positive direction, as we anticipate the installation of the extra cameras and re-introduction of MRF materials to start the real testing and development of this project to happen very soon.
- Project Launch 6th October

By: Andrew Beckett.

Cherbourg Building Dept.

Current Business

Unscheduled maintenance:

Vacants--we have 3 Allan Douglas being handed back to housing on the 8th/September, and 39a Barber St., 9th/September.

37 Barber Street will be handed back around the 16th/September as we have just completed taking out the front sliding doors and replaced with windows and a timber door.

7 Barber Street vacant is one home we have on our list to demolish. This vacant will get handed back the 23rd to 28th of this Month.

- 17c Barambah Ave and 17b Barambah Ave have been handed back at beginning of month upgrading of external drainage works and 17A Barambah Ave bathroom renovations have been completed.
- Responsive maintenance is running smoothly.
- Dismod at 64 Barber Street ramp Sellwood Constructions doing but there is an extension to inside works for shower seat and handheld shower rose which now have been completed.

Damage Report

The vacant, as in the likes of 7 Barber Street, when it was built, had been built not complying with any building codes of Australia. We are investigating all Besser Block based homes of that era and compiling a list of these for further investigations of demolishing these. 7 Barber Street will be demolished in near future.

Young adults and children smashing windows---can't council housing send out a letter to all homes warning them of the dangers to council work force (which is a Workplace Safety and Health problem plus the amount of public money that has to be spent fixing these. We can estimate damages to windows and security between 10 to 15K a month. That's a lot of money.

Personnel Issues

Ian Davidson and Preston Rewald had lost their drivers licence late last year and are handicapping our business drastically. They need someone to drive them around and this is costing double money that council cannot afford. I thought that Council policy is that you must have a driver's licence.

Ian Davidson's is still failing with his practical in cutting glass and replacing locks to security doors and glass slider doors. He may get there but is struggling.

Other Information

We should consider funding arrangements for the Sports Complex with its retaining walls. They are collapsing. I will do a costing for replacement.

By: Neil Ubergang

Operations Department Report

July 2021



By Matthew Bock, Acting Operations Manager

10th September 2021

ops@cherbourg.qld.gov.au

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Executive Summary

Works, Roads, Parks and Gardens and Animal Control

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Shamus Cobbo is currently driving the rubbish truck runs which are carried out daily
- The dump pit and bins are being emptied weekly
- Charlie Bond assisted Daniel Thompson plumbing with the excavation needed to install irrigation valves at sports complex
- Street roundabouts and islands are being cleaned up ready for repainting

Workshop

Current Business

- 36 Jobs were completed for the month of August this included services and repair work
- 4 Vehicles received their annual scheduled services
- All mowers received services readying them for the mower season
- The depot forklift had a breakdown and was found that the engines top end needs to be replaced is waiting on parts
- One of the carpenters ute blew a radiator and was down for a week while the parts came and it was fixed and put back into service
- The Painters ute blew a radiator and was down for a week while the parts came and it was fixed and put back into service
- 7 Vehicles will need to have their windscreens replaced this is mainly due to the large number of roadworks in the area currently

Water, Sewerage and Environmental Health

1 Incident Open (DWI-7-146-00016 – THMs – August 2016)

- SWA started 29.07.2021, and passed the first month
- SWA completed 31.08.2021 – Results TBC

Illegal dumping surveillance / inspections / investigations / education and cleanups are ongoing.
Animal Census started 30 August

General

CASC is continuing to provide and promote training as required to staff in order that works are performed more professionally and safely.

Monthly toolbox talks produced by the consultant WHSO continue to be delivered and recorded on time.

WTP Project 2: Site works have started on the following scope items:

- Replacement of two reservoir clear water tanks (tank 1)
 - Testing of the integrity of the tank is being conducted involving an 18 day water holding condition from 15 August
 - Profiling of the rock embankment at reservoir 2 has begun
- Upgrade of two supernatant ponds (pond 2)
 - The installation of concrete lining was completed along with handrails and signage.

The 2021 approved DWQMP needs to have Standard Operating Procedures (SOPs) included within it and resubmitted to the Regulator by 12th February, 2022. This work is underway.

General

Training Update

EHW, Jackson Cobbo has completed his Certificate II in Water Industry Operations training course and has received his certificate (see figure 1).



(Figure 1)

ACW trainee, Daniel Weazel is continuing with Cert. 4 training and being assisted by Amanda Hutchins and Peter Bollard from the Qld Health Department.

Matthew Bock continues supervising two new apprentice mechanics, Lowana Leedie and Craig Renouf.

Brendon Roots (PC) continues to assist the water operators to operate the WTP and training them on the use of new and refurbished plant. The team recently performed a CI gas cylinder change process under Brendon's supervision. This is a procedure which required the formal training first in order to do the procedure.

WHS & Monthly Toolbox Talks

Monthly toolbox talks produced by the consultant WHSO continue to be delivered and recorded. These are held together amongst the operations, building and joinery and farm workers, unless they hold their own meetings. The Works Department remains up to date with

these important safety communication requirements. August's talk was on 'Seven Common Accident Causes'

WTP Projects

Project 1 Title: Water Treatment Plant, Rising Main and Sewerage Pump Stations Upgrade.

This project is Practically Completed as of 1 April with the Defects Liability Period (DLP) started. The DLP will continue for 1 year when Final Completion is due. CASC holds 5% of the contract sum as security until final completion.

The PC, WTF is assisting W&S staff to run the plant and train CASC operators in all aspects of this following the refurbishment works under stage 1.

Project 2 Title: Replace Two Reservoirs and Associated Works.

Contract Delivery Type

Design and construct

Work Scope Summary

This project includes the:

- upgrade of the intake pipework into the creek wet well pump station
- Replacement of the remaining section of rising main not yet replaced. Located on the upper part of the rising main connecting the WTP
- Provision of a generator set to the rising main control building
- Replacement of two reservoir clear water tanks
- Upgrade of two supernatant ponds
- Demolishment works of the old dosing pump and switchboard building (Costs only)

Possible variations (wish list) to the contract may be invoked dependent on funds left over as follows.

- Replacement of the filter media backwash supply pump and making the tanks redundant by installing two new pumps to supply backwash water directly from the CWT.
- Replacing parts of the damaged boundary security fence
- Providing a clear and accessible fire break around the site
- Provision of a reinforced concrete driveway at the top end of the WTP
- Provision of an Alum loading pump to easily and safely refill the storage tank
- Provision of a small pump well and associated plumbing at the discharge of both ponds in order to recycle settled backwash water into the WTP

Project Manager, Principal Contractor & Principal's Representative

Project Management (PM) (Superintendent): Gripfast Consulting

Principal Contractor (PC): Water Treatment & Filtration Solutions Pty Ltd (WTF) Brendon Roots

Principal's Representative (PR): CASC Operations Manager (Civil Eng.) Darren Lonergan
 Contract awarded (signed): 14 April 2021

Project Program / Cost

Expected completion date: 21st January, 2022 on original works.

Project Management (Gripfast Consulting) and other consultants Claim Summary (GST free)

Claim #	Month	Total Paid (\$)	Total Paid Cumulative (\$)
1	April	4,277.28	4,277.28
2	May	1,050.00	5,327.28
3	June	27,144.78	32,472.06
4	July	12,124.56	44,596.62
5	August	15162.28	59,758.90

Principal Contractor (WTF Solutions) Claim Summary (GST free)

Contract Sum Inc. approved variations	Claim #	Total Paid as Approved including Security Retention	Approved Variations	Retention Held	Remaining
\$3 439 930.00	1	\$577 966	\$0	\$57 797	\$2.622m
	2	\$652,724.10	\$0	\$72,524.90	\$2,011,976.00
\$14,661.00	3	\$433,874.45	\$14,661.00	\$40,350.55	\$1,578,101.55
\$21,417.00	4	\$285,205.80	\$21,417.00	0	\$1,433,376.00

Total retention held \$171,996.50

Gripfast Consultants project management and associated costs \$375k

Demolishment works of the old dosing pump and switchboard building (Costs only) \$275k

Total costs as planned \$3.85m

Project Progress / Issues (refer Appendix A for photos)

Site works have started on the following scope items:

- Replacement of two reservoir clear water tanks (tank 1)
 - Testing of the integrity of the tank is being conducted involving an 18 day water holding condition from 15 August
 - Profiling of the rock embankment at reservoir 2 has begun
- Upgrade of two supernatant ponds (pond 2)
 - The installation of concrete lining was completed along with handrails and signage.

Project Works Completed

- The installation of concrete lining of supernatant pond (pond 2) was completed
- Ladders and stairs have been installed with the reservoir tank 1 now complete
- Imported fill was placed around reservoir 1 and compacted over the concrete skirt
- Formed and poured the RC Supernatant pump well chamber lids.

6.

- Replacement boundary fencing has been installed at the bottom of the water treatment plant
- Top soil has been spread around the bottom of the completed mural ready for turf to be laid on it
- Formed and poured a stone pitched concrete outlet apron structure for the old reservoir scour and extended the scour pipe

Work Scope Variations (Omissions / Extras)

Money saved on credit items will be used to fund some variations in the wish list.

Item	Cost / Approval	Work Scope
1	Credit Approved	Divers have investigated the ~DN200 creek intake pipework and found that it is in place and in good condition. The filter at the end of the pipe is still intact and is off the bottom held down by a cable to the bottom of the creek. As a result no works will be done on the intake. The existing pontoon is redundant and therefore removed
2	Expend Approved	Investigate, design and construct a small sewerage transpiration trench. This is required at the WTP to adequately process the effluent from the sinks and toilet at the WTP office building. Previously, this effluent drained into the ponds.
3	Expend Approved	Investigate, design and construct a new small pump well and associated plumbing at the discharge of both ponds in order to recycle settled backwash water into the WTP. This will allow improved WTP electrical and water use efficiencies over that under current operations.
4	Expend Approved	Explore for the source of the pond 2 leakage ingress and repair as required
5	Approved	Qleave - Additional cost of Qleave as amount of contact sum was Changed
6	Approved	Works Insurance as this was requested post tender
7	Approved	Excavation to explore where pond 2 seepage is coming from and installation of seepage drainage from around and under pond 2 to mitigate the negative affects of the seepage on the foundation material load bearing capacity.

Non-Contract Works Associated with the Upgrade

These works were completed by the PC include the following:

Work	Value (GST free)
Repair of the raw water leak at the rising main PSTN discharge pipe flange	\$1000 (estimated)
Replacement of the WTP backwash tank discharge valve to fix the leakage	\$1000 (estimated)
Repair of the treated water leak and replacement of a very small section of asbestos pipe on the delivery main pipe	\$1000 (estimated)

Drinking Water Quality Management Plan (DWQMP)

The 2021 approved DWQMP needs to have Standard Operating Procedures (SOPs) included within it and resubmitted to the Regulator by 12th February, 2022. Viridis Consulting will assist CASC in this task of producing these documents. QH are also assisting with this goal.

By Darren Lonergan (Operations Manager & Civil Engineer)

Works, Roads, Parks and Gardens & Animal Control

Roads Parks and Gardens

Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Shamus Cobbo is currently driving the rubbish truck runs which are carried out daily
- The dump pit and bins are being emptied weekly
- Charlie Bond assisted Daniel Thompson plumbing with the excavation needed to install irrigation valves at sports complex
- Street roundabouts and islands are being cleaned up ready for repainting

Issues

Nil

Damage Report

Nil

Workplace Health & Safety Incidents

Nil

Training Updates

Nil

Next Month's Business Plans

- Continuation of day to day duties including rubbish pick up and mowing etc.
- Painting of roundabouts and islands will commence

Other Information

By Lindsay Bligh (Manager: Parks, Gardens, Roads, Drainage & Animal Control)

Workshop

Workshop

Current Business

- 36 Jobs were completed for the month of August this included services and repair work
- 4 Vehicles received their annual scheduled services
- All mowers received services readying them for the mower season
- The depot forklift had a breakdown and was found that the engines top end needs to be replaced is waiting on parts
- One of the carpenters ute blew a radiator and was down for a week while the parts came and it was fixed and put back into service
- The Painters ute blew a radiator and was down for a week while the parts came and it was fixed and put back into service
- 7 Vehicles will need to have their windscreens replaced this is mainly due to the large number of roadworks in the area currently

Issues

Nil

Damage Report

- 7 vehicles have cracked windscreens
- A Craicchs vehicle had its window smashed from one of our lawn mowers the glass was cleaned out of the vehicle and Craicchs are organizing the window to be replaced at councils cost.

Workplace Health & Safety Incidents

A Craicchs vehicle had its window smashed from one of our lawn mowers the glass was cleaned out of the vehicle and Craicchs are organizing the window to be replaced at councils cost. A review of the mowing procedure's needs to be undertaken to prevent this in the future.

Training Updates

Nil

Next Month's Business Plans

- Continuation of normal workshop work
- Tenders will be evaluated and purchases made
- Matt will be filling in as operations manager from the 6th of September till the 30th September
- Craig and Lowana will continue with workshop operations while Matt is filling in for Darren

Other Information

By Matthew Bock

Water, Sewerage & Environmental Health

Water, Environmental Health & Animal Control

Current Business

- Weekly water sampling.
- Monthly water sampling: SWA, THMs and BGA.
- Daily Checks for illegal dumping of waste.
- Weekly flush out of all main water valves.
- Daily checks for injured or deceased animals.
- Fortnightly catch up with south Burnett council.

Issues

- Need upgrades on water sampling points.

Rubbish/Waste/Illegal Dumping

- No cases of illegal dumping.
- Jackson Cobbo conducted a radio interview on Cherbourg radio regarding the LGIDPP
- Field cameras were received and are ready for deployment

- Social media posts and a Cherbourg Newsletter article regarding the LGIDPP were issued

Animal Control

Animal Census commenced 30th August 2021.

Cherbourg Annual vet visit 26th October-11th November 2021

- Cleaned pound inside and out with both Daniel and Hughie Carlo.
- Cherbourg annual vet visit will commence 26th October until the 11th November.
- 2 x Dogs been put down in community for this period.
- 3x Dead dogs picked up in community for this period.

Water & Sewerage

- 1 Incident Open (DWI-7-146-00016 – THMs – August 2016)
 - SWA started 29.07.2021, and passed the first month
 - SWA completed 31.08.2021 – Results TBC
- Weekly water testing.
- Flush water mains weekly.
- Monthly raw water sampling.
- Fortnightly catch up with DDPHU.
- Heavy Metal samples taken monthly from both Treated water(town water) and Raw (creek water)
- WTP Mural - completed on 11.08.2021 (See Figure 1.)

Damage Report

No damage to report.

Workplace Health & Safety Incidents

Nil

Training Updates

- ESO assisted in Chlorine gas changeover – Certification requirements TBC – September 30th 2021 (See Figure 2.)

Next Month's Business Plans

- ESO & EHW – Certificate of Competency - Liquefied Chlorine Gas
- Cherbourg State School visit has been scheduled, Stickers to hand out during community events have been approved and are ready for printing
- Prepare for two community events being Cherbourg Day rodeo (October) and NAIDOC week celebrations (November)

- Deploy field cameras and commence compliance activities

Other Information

- Water Treatment Plant and Supply Test Summary (See Figure 3.)
- Animal Control Summary (See Figure 4.)



Figure 1.

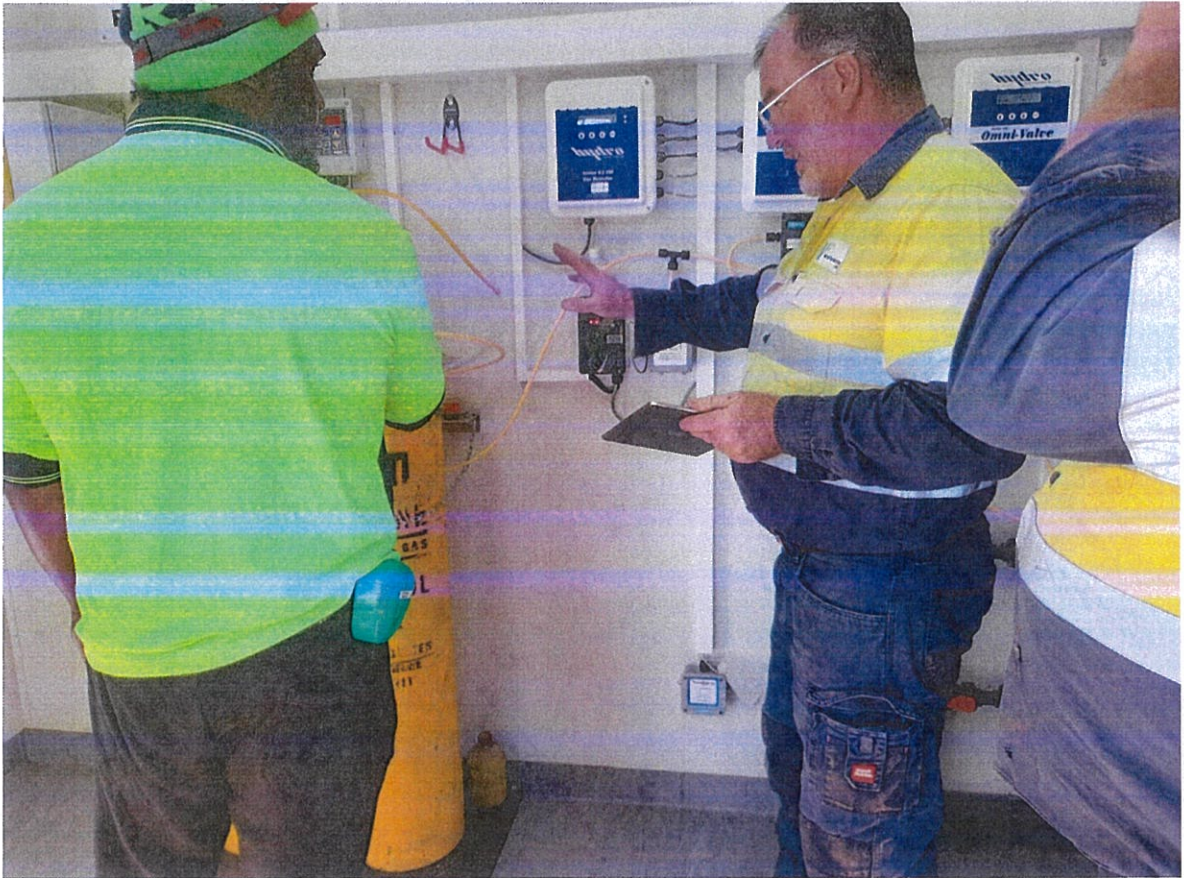


Figure 2.

Test Taken	Number of Samples Taken	Result
e.Coli – Throughout System	15	PASS
Chlorine Residual – Throughout System	15	PASS
Chlorine Residual – Water Treatment Plant	4	PASS
pH	15	PASS

Figure 3.

	Registered Dogs	Euthanised	Registered Cats
Entire Males	196	Nil	39
Desexed Males	78	Nil	
Female	132	Nil	
Desexed Females	84	Nil	

Figure 4.

By Jackson Cobbo, Daniel Weazel, Liz O'Chin and Justin Cobus

Date: 08/09/2021

Water Treatment Plant and Supply Network Verification and Daily Test Summaries

(Refer Appendix B).

Illegal Dumping / Waste Compliance Officer's (WCO) Report (Marina Gibson)

The WCO is a government funded position shared by 3 councils (North and South Burnett Regional C's and CASC) and is paid for through the SBRC.

Due to unforeseen circumstances (Marina was in isolation for a week due to COVID-19 restrictions). Therefore, the team was unable to complete the open investigations. Refer appendix C.

Notable achievements in August:

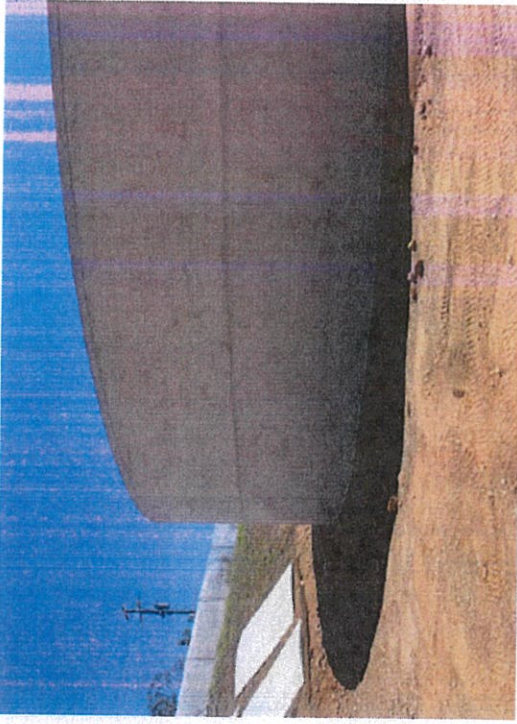
1. Jackson Cobbo conducted a radio interview on Cherbourg radio regarding the LGIDPP
2. Field cameras were received and are ready for deployment
3. Social media posts and a Cherbourg Newsletter article regarding the LGIDPP were issued

Plans for September:

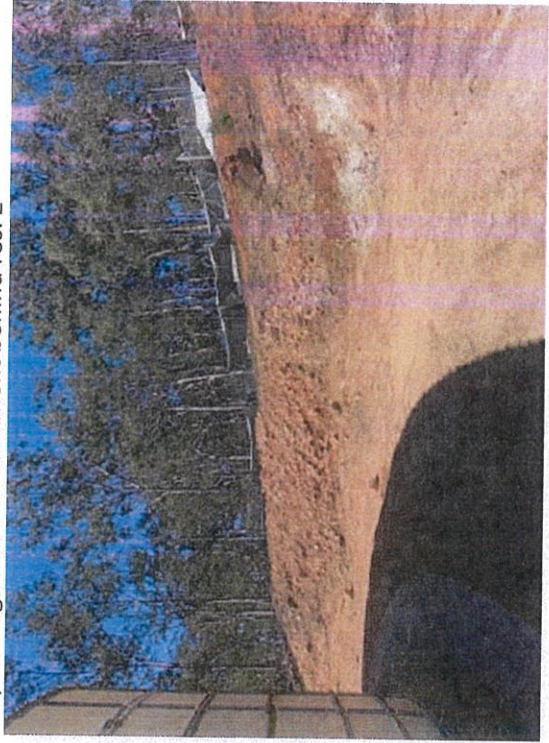
1. Stickers to hand out during community events have been approved and are ready for printing
2. Cherbourg State School visit has been scheduled
3. Landfill revitalisation project has been approved and is due to commence in November. As part of this, signs regarding illegal dumping are in development and will be completed
4. Prepare for two community events being Cherbourg Day rodeo (October) and NAIDOC week celebrations (November)
5. Deploy field cameras and commence compliance activities
6. Close out open investigations

APPENDIX A – Photos of WTP Stage 2 Works

Soil placed around the base of reservoir 1



Re-profiling of the embankment behind res. 2



RC Supernatant pump well chamber lids



Outlet apron structure and extended pipe for the old reservoir scour



Date	Total Chlorine (mg/L)					Free Chlorine (mg/L)				
	Weekly Tests					Weekly Tests				
	After treatment yard tap	STP yard tap	Training room kitchen tap	Day care kitchen tap	Bert Button lookout tap	After treatment yard tap	STP yard tap	Training room kitchen tap	Day care kitchen tap	Bert Button lookout tap
	CHER T	CHER 1	CHER 2	CHER 3	CHER 4	T	CHER 1	CHER 2	CHER 3	CHER 4
4/08/2021	0.97	0.81	0.37	0.53	0.44	PASS	0.44	0.2	0.38	0.25
11/08/2021	1.47	0.81	0.75	0.65	0.48	PASS	0.41	0.3	0.36	0.26
18/08/2021	0.78	0.41	0.46	0.44	0.47	PASS	0.24	0.23	0.17	0.25
31/08/2021	0.63	0.22	0.34	0.13	1.02	PASS	MD	0.19	0.05	0.96
										Summary
										FAIL
										FAIL
										FAIL
										FAIL

Date	Total THMs (micro.g/L)	
	Weekly Tests	
	STP yard tap	Summary
	CHER 1	
4/08/2021	91	PASS
11/08/2021	100	PASS
18/08/2021	96	PASS
31/08/2021	MD	MD

* Data has not been received.

Operational Guidelines

After Water Treatment CHERT (mpn) means most probable number			
Parameter	Investigate Results Limits	Investigate Results Limits	Unacceptable & Reportable Limits
Turbidity	<1 NTU	1 - 5 NTU	>5 NTU
pH	6.5 - 8.5		
Total Chlorine	<5 mg/L		
Free Chlorine	1 - 2 mg/L	0.5 - 1.8 & '2 - 2.5 OK but improvement, >2.5 Too high	0 - 0.5 & >5 mg/L
Coliforms	NA		
E.Coli	0 mpn/100mL		
Total THMs	<200 microg/L		

At Reticulation System Sampling Points (mpn) means most probable number			
Parameter	Investigate Results Limits	Investigate Results Limits	Unacceptable & Reportable Limits
Turbidity	<1 NTU	1.01 - 5 NTU	>5 NTU
pH	6.5 - 8.5		
Total Chlorine	<5 mg/L		
Free Chlorine	0.5 - 1 mg/L	0.2 - 0.4 & '1.1 - 2 OK but improvement, >2 Too high	0 - 0.1 & >5 mg/L
Coliforms	NA		
E.Coli	0 mpn/100mL		
Total THMs	<200 microg/L		

(THMs) - Trihalomethanes (compounds formed from the action of the chlorine demand on biological

Daily Test Summaries

FY2021 CASC DAILY WATER QUALITY FIELD RESULTS

ALL DATA HAS BEEN ENTERED INTO SWIMS LOCAL

XXXX Data entered by Operations Manager

XXXXX Data Entered by Op's Assistant

XXXXX

XXXXX NO access to turbidity meter XXXXX Data Not Recorded

Recordings TO BE entered into table

Date		WTP																						
		Raw Water		WTP (CHER T)				STP (CHER 1)				Depot (CHER 2)				Daycare (CHER 3)				Lookout (CHER 4)				
		Water Turbid	PH	Water Turbidity	CI Total	CI Free	Ph	Water Turbidity	CI Total	CI Free	Water Turbidity	CI Total	CI Free	Water Turbidity	CI Total	CI Free	Water Turbidity	CI Total	CI Free	Water Turbidity	CI Total	CI Free		
18/02/2021	SUNDAY	JUSTIN	0.27	0.55	7.45	0.49	0.32	0.48	7.33	0.34	0.40	7.66	0.38	0.63	7.41	0.22	0.31	1.32	7.6	0.23				
20/02/2021	MONDAY	JUSTIN	0.31	0.62	7.32	0.88	0.25	0.55	7.24	0.73	0.54	102	7.6	0.45	0.37	0.93	7.44	0.56	0.69	1.07	7.52	0.23		
4/09/2021	WEDNESDAY	JUSTIN	0.45	0.64	7.41	0.56	0.34	0.48	7.31	0.31	0.6	0.01	7.56	0.65	0.51	0.74	7.51	0.7	0.81	1.06	7.55	0.44		
5/09/2021	THURSDAY	JUSTIN																						
6/09/2021	FRIDAY	JUSTIN	0.41	0.6	7.56	0.71	0.28	0.41	7.45	0.81					0.34	0.56	7.6	0.65	0.82	0.94	7.42	0.31		
7/09/2021	SATURDAY																							
8/09/2021	SUNDAY	JUSTIN	0.35	0.56	7.49	0.7	0.16	0.31	7.49	0.28	0.40	7.66	0.41	0.40	0.37	0.93	7.44	0.56	0.82	0.94	7.42	0.31		
9/09/2021	MONDAY	JUSTIN	0.33	0.53	7.4	0.86	0.24	0.34	7.48	0.75	0.4	0.53	7.41	0.53	0.4	0.65	7.56	0.49	0.72	0.97	7.36	0.32		
10/09/2021	TUESDAY	JUSTIN	0.27	0.48	7.48	0.19	0.26	0.46	7.32	0.86	0.43	0.58	7.28	0.33	0.4	0.65	7.56	0.49	0.67	0.84	7.53	0.28		
13/09/2021	THURSDAY	JUSTIN	0.38	0.79	7.46	0.94	0.34	0.7	7.4	0.68	0.48	0.64	7.35	0.41	0.48	0.76	7.49	0.17	0.61	1.15	7.56	0.2		
14/09/2021	FRIDAY	JUSTIN	0.33	0.5	7.4	0.81	0.26	0.45	7.43	0.66	0.40	7.66	0.41	0.40	0.48	0.76	7.49	0.17	0.61	1.15	7.56	0.2		
15/09/2021	SATURDAY	JUSTIN	0.13	0.32	7.34	0.42	0.2	0.32	7.27	0.74	0.40	7.66	0.41	0.40	0.48	0.76	7.49	0.17	0.61	1.15	7.56	0.2		
16/09/2021	SUNDAY	JUSTIN																						
18/09/2021	TUESDAY	JUSTIN	0.38	0.58	7.4	0.31	0.28	0.49	7.37	0.4	0.42	0.55	7.37	0.47	0.40	7.66	0.41	0.40	0.48	0.76	7.49	0.17		
19/09/2021	WEDNESDAY																							
20/09/2021	THURSDAY	JUSTIN	0.30	0.49	7.48	0.79	0.25	0.53	7.37	0.26	0.4	0.5	7.41	0.27	0.32	0.49	7.42	0.38	0.66	1	7.4	0.21		
21/09/2021	FRIDAY	JUSTIN	0.23	0.36	7.31	0.22	0.28	0.4	7.28	0.51	0.41	0.58	7.55	0.48	0.38	0.51	7.35	0.38	0.84	1.6	7.41	0.26		
22/09/2021	SATURDAY	JUSTIN																						
23/09/2021	SUNDAY	JUSTIN	0.34	0.51	7.52	0.61	0.40	0.40	7.40	0.40	0.32	0.52	7.54	0.45	0.43	0.7	7.52	0.79	0.61	0.81	7.41	0.56		
23/09/2021	MONDAY	JUSTIN	0.15	0.23	7.59	0.9	0.17	0.29	7.66	0.79	0.28	0.41	7.54	0.47	0.40	7.66	0.41	0.40	0.54	0.64	7.5	0.89		
24/09/2021	TUESDAY	JUSTIN																						

Blue Green Algae (Cyanophytes) laboratory sample test results

Analysed Received QHSS Reference Client Reference Description Method Code Request	20-Aug-21 19-Aug-21 21KP595 CHER R 13032 Cyanobacterial Count	20-Aug-21 19-Aug-21 21KP596 CHER 2 13032 Cyanobacterial Count
Organisms	Cells/mL	Cells/mL
CYANOPHYTES (blue-green algae)		
Oscillatoriales / Spirulinales / Synechococcales		
<i>Pseudanabaena</i> spp.	60	n.s.
Total (Oscillatoriales / Spirulinales / Synechococcales)	60	
Chroococcales / Synechococcales		
<i>Aphanocapsa</i> spp. (< 1µm)	134	n.s.
<i>Cyanocalena imperfecta</i>	1703	635
<i>Cyanogranis libera</i>	267	n.s.
Unidentified Chroococcales / Synechococcales	134	n.s.
Total (Chroococcales / Synechococcales)	2240	635
Total (CYANOPHYTES)	2300	635
TOTAL CELLS PER ML	2300	635
Total Biovolume (mm³/L)	NA	NA
Potentially toxic species detected	Not detected	Not detected

APPENDIX C – Illegal Dumping Incident and Investigation Tracking Register

Council Ref No	Date Reported	Address of Incident	Suburb of Incident	Lat	Long	Location Description	Owner or Land Manager	Major Waste Type	Waste Description	Suspected Commercial Operator	Approx Waste Volume (Litres)	Latest Action/ Outcome	Successful Compliance Outcome (i.e. PIN, Compliance Notice, clean-up after warning)
CASC-1	30/04/2021	CASC area	Cherbourg			Other		Household		No	6000	Referred - internal	No
CASC-3	7/06/2021	CASC area	Cherbourg			Other	Council	Household	plastic	No	2000	Referred - internal	No
CASC-4	7/07/2021	Wondai Rd	Cherbourg			Road	Council	Household	plastic, bottles	No	5000	Insufficient information to proceed	No
CASC-5	15/07/2021	Wondai Rd	Cherbourg			Road	Council	Household	furniture, metal	No	250000	Insufficient information to proceed	No

Table 1: CASC Summary Results

Reporting	Total	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21
Incidents reported	5		1	1	1	2	0
Successful compliance outcome	0		0	0	0	0	0
PIN issued	0		0	0	0	0	0
Number of PINs issued	0		0	0	0	0	0
Volume of waste reported (ltrs)	263200		6000	200	2000	255000	0
Volume of waste removed (ltrs)	134259		0	200	0	134059	0
Number of camera sites	0		0	0	0	0	0
Signage installed	0		0	0	0	0	0
Number of investigations closed	1		0	1	0	0	0
Number of investigations opened	4		1	0	1	2	0

COMMUNITY SERVICES REPORT

AUGUST-SEPTEMBER 2021



Community Safety Plan – Community Services team meeting

Engagement Groups

- Health Action group – 1st Tuesday of every month
- Early Childhood – Enquire about meeting (may fall in to education?)
- Schools – MSHS, CSS, Silverlining School
- Youth Reference Group
- Local Justice Group
- QPS
- Interagency
- Cherbourg Councilors
- Community Action Group Meetings

Action: Cross-reference community templates to see similarities between Cherbourg and other communities in order to collate table of reference/focal areas. **COMPLETED**

Action: Commence population of Template and type in Cherbourg Council vision and other relevant information from website (e.g., Cherbourg history and information, mapping etc). **COMPLETED**

Action: Purchase survey monkey and Ipads. **COMPLETED**

Action: Collate survey questions. **PROGRESSING**

Action: Load survey question on IPads. **PROGRESSING**

Action: Conduct survey. **PROGRESSING**

Cherbourg Sports Complex Report

Afterschool 2.45-5pm

Our afterschool program is still going strong. This month we are planning for the September school holidays. It was big one with many children.

Boxing 3-7pm

Boxers are still going hard it in training for tournaments.

Along with our 4 main boxers Jim has been training about 5-7 children after school program, and 3-4 community people who wants to train for fitness (not box). We also have a family from Murgon come along and train. Our boxing will be travelling to Brisbane this month to fight in a tournament.

2.

Netball (Sundays)

Netballers are travelling to Kingaroy for fixtures weekly and have attended a Central Burnett Challenge in Kingaroy on Sunday 15 August. They are doing really well.

Basketballers

U12 Play every Thursday in Kingaroy and train at the Complex every Wednesday

U15 & U18 Play every Tuesday in Kingaroy and train Monday nights at the Complex.

Span & Service Providers Meeting 26th August

Service providers have asked if Council have any outcomes from the meeting.

SPAN would like more information around services that were not present and are not present in community delivering support. Span will be working on a Strategic Plan.

This ends my report for the months of August/September 2021.

Edwina Stewart

Community Services Manger