

---

***MINUTES***

---

***Cherbourg Aboriginal  
Shire Council***

---

***Held 16 & 17 March 2022***

---

MINUTES

COUNCIL MEETING

HELD 16 & 17 MARCH 2022

Attendance

*Mayor Elvie Sandow  
Deputy Mayor Tom Langton  
Cr Fred Cobbo  
Cr Bronwyn Murray*

*Apologies: Nil*

*Officers: Chief Executive Officer - Zala  
Minute Taker - Eileen Jacobs*

*Mayors Welcome*

Sorry Business

*1 minute silence held for – Sorry Business*

*Meeting Commenced 9.30 am*

Councillor Obligations

Prescribed Conflict of Interest

*Mayor Elvie Sandow declared Interest – Appointment Katina Leedie is her cousin.*

Declarable Conflict of Interest

*Nil*

Register of Interest

*Nil*

Confirmation of Minutes

**Council resolves that the minutes of the previous council meeting held on 16 & 17 February 2022 be adopted.**

**Moved: Cr Bronwyn Murray**  
**Seconded: Deputy Mayor Tom Langton**

**Motion No. 2139 Carried**  
**For Vote: Council Voted Unanimously**

**CHIEF EXECUTIVE OFFICERS REPORT**

*Chief Executive Officer tabled his Report*

Internal Audit Committee

*Recommendation to establish an internal audit function and Audit Committee.*

Resolution

*That Cherbourg Aboriginal Shire Council resolves that it;*

- A. Notes that the Queensland Audit Office has requested that it establish an internal audit function and audit committee;*
- B. Agrees in principle to establishing the internal audit function and audit committee and request the Chief Executive Officer to work with Council's advisor Brett de Chastel to identify opportunities for the establishment of the internal audit function and audit committee at not cost to council;*
- C. Note that a further report will be provided to Council once suitable arrangements are ready to be put in place and that the Chief Executive Officer will report back to Council for final endorsement before proceeding.*

**Moved: Cr Fred Cobbo**  
**Seconded: Cr Bronwyn Murray**

**Motion No. 2140 Carried**  
**For Vote: Council Voted Unanimously**

**Managers Reports**

*Chief Executive Officer recommends that Snr Managers present their own Monthly Reports to Council.*

**Resolution**

*That Cherbourg Aboriginal Shire Council resolves that*

- A. Dept Managers present their report in the council meeting*
- B. Managers will get a strict 20 minutes, (first 10 minutes to summarise, a quick overview of their report and next 10 minutes is questions from councillors).*

*Moved: Deputy Mayor Tom Langton  
Seconded: Cr Fred Cobbo*

*Motion No. 2141 Carried  
For Vote: Council Voted Unanimously*

**Cherbourg Aboriginal Shire Council - 2022 External Audit Plan**

*Cherbourg Aboriginal Shire Council 2022 External Audit Plan was presented – Noted*

**Cherbourg Aboriginal Shire Council – 2022 Revised Budget & Long Term Financial Plan**

*Chief Executive Officer tabled the 2022 Revised Budget & Long-Term Financial Plan for adoption*

**Resolution**

*Council resolves that it adopts Cherbourg Aboriginal Shire Council – 2022 Revised Budget & Long Term Financial Plan.*

*Moved: Deputy Mayor Tom Langton  
Seconded: Cr Fred Cobbo*

*Motion No. 2142 Carried  
For Vote: Council Voted Unanimously*

Chief Executive Officer- Leave

Chief Executive Officer advised that he will be taking leave in April 2022 and December 2022.  
Council.

Chief Executive Officer recommends that Council consider appointing an Acting Chief Executive Officer (from Snr Managers) during the period that the Chief Executive Officer takes leave.

Report Approval

*Cherbourg Aboriginal Shire Council resolves that the Chief Executive Officer Report be adopted.*

**Moved:** Deputy Mayor Tom Langton  
**Seconded:** Cr Fred Cobbo

*Motion No. 2143 Carried  
For Vote: Council Voted Unanimously*

10.49am Cr Leighton Costello entered meeting

CORPORATE SERVICES REPORT

Housing Rent Arrears Plan

Approval sought for the Rent Arrears Plan.

Resolution

*that Cherbourg Aboriginal Shire Council adopts the Housing Rent Arrears Plan.*

**Moved:** Deputy Mayor Tom Langton  
**Seconded:** Cr Fred Cobbo

*Motion No. 2144 Carried  
For Vote: Council Voted Unanimously*

Report Approval

Resolution

*That the Corporate Services Report be adopted.*

**Moved:** Cr Leighton Costello

**Seconded:** Cr Bronwyn Murray

**Motion No. 2145 Carried  
For Vote: Council Voted Unanimously**

**11.30am** NIAA Blair Excell Entered Meeting  
Tanya Malthouse  
Tara Pinska  
Tori Thompson

*The NIAA staff advised that they were here to monitor the various programs that they have funded this past year and were seeking feedback to improve.*

**12.30pm** NIAA Blair Excell Left Meeting  
Tanya Malthouse  
Tara Pinska  
Tori Thompson

**12.30pm** meeting adjourned for lunch  
**1.25pm** meeting recommenced

**ECONOMIC & COMMUNITY SERVICES REPORT**

**Chief Executive Officer tabled Report**

Report Approval

Resolution

*that the Economic & Community Services Report be adopted.*

**Moved:** Cr Fred Cobbo

**Seconded:** Deputy Mayor Tom Langton

**Motion No. 2146 Carried  
For Vote: Council Voted Unanimously**

**OPERATIONS REPORT**

Report Approval

Resolution

*That the Operations Dept Report be adopted.*

**Moved: Cr Bronwyn Murray**  
**Seconded: Deputy Mayor Tom Langton**

**Motion No. 2147 Carried**  
**For Vote: Council Voted Unanimously**

**COMMUNITY SERVICES REPORT**

Community Safety Plan

*The Community Safety Plan was presented for approval*

*Council requires more clarification on the Community Safety Plan in relation to the AMP*

Resolution

***Council resolves to meet with DATSIP to discuss further the processes and outcome of the Community Safety Plan.***

**Moved: Deputy Mayor Tom Langton**  
**Seconded: Cr Leighton Costello**

**Motion No. 2148 Carried**  
**For Vote: Council Voted Unanimously**

Report Approval

Resolution

*That the Community Services Report be adopted.*

**Moved: Cr Fred Cobbo**  
**Seconded: Cr Leighton Costello**

**Motion No. 2149 Carried**  
**For Vote: Council Voted Unanimously**

CORRESPONDENCE

Murgon Cherbourg Hub

- *Seeking sponsorship for their art competition*  
*Denied – due to budgetary constraints*

State Library Qld

- *Advice – new funding methodologies*

Deputy Premier

- *Wide Bay Burnett Regional Plan 2011*

Dept State Dev/Infrastructure LG Planning

- *Community Administration Building Proposal Assistance*

Wide Bay Burnett Regional Roads & Transport Group

- *Transitional Arrangements for Cherbourg Aboriginal Shire Council Wide Bay Burnett & Transport Group*

Stanwell

- *Advice – Counselling & Mediation Services*

Occupational Therapist

- *Occupational therapy Recommendations*
  - *5 Ada Simpson Way*
  - *33 Barber Street*



Director General Dept Seniors/ATSI Partnerships

- StatShot Profiles

Lifestyle Pacific

- Building Proposal

Darling Downs Health

Cherbourg Aboriginal Shire Council – Health Council Terms of Reference

The Cherbourg Aboriginal Shire Council – Health Council Terms of Reference was presented for council endorsement.

**Resolution**

**Council resolves that it adopts the Cherbourg Aboriginal Shire Council – Health Terms of Reference.**

**Moved: Cr Leighton Costello  
Seconded: Deputy Mayor Tom Langton**

**Motion No. 2150 Carried  
For Vote: Council Voted Unanimously**

Old South Native Title Services

Requesting Cherbourg Aboriginal Shire Council waive the Wakka Wakka PBC Debt of \$5,200.

Denied

QTC

Advising that the QTC that the Financial Management in Practice for Elected Members workshop scheduled for 22 March 2022 has been cancelled. Will be rescheduled.

R U OK

Advice - Family Day is scheduled for Thursday 24 March 2022 at the Yarning Circle Wakka Wakka Park at 10.00am.

Youth Hub

Advice – Career Expo on 12 August 2022

Matthew Malone

Mayor declared interest and left room

- Expression of Interest for Home Ownership in Cherbourg Community

Invite to next meeting

Anna Moffatt

Recommended health signage be amended.

- To amend street signage to put a direction signage with a large blue arrow similar to the one providing directions to TAFE building
- Add direction signage to community health to the street signs similar to the TAFE & Ration Shed Signs

Approved

Resolution

*That Council has endorsed the recommendation to;*

- *Amend street signage to put a direction signage with a large blue arrow similar to the one providing directions to TAFE Building*
- *Add direction signage to community health – to the signs similar to TAFE & Ration Shed Signs*

**Moved:** Cr Bronwyn Murray  
**Seconded:** Cr Leighton Costello

**Motion No. 2151 Carried**  
**For Vote: Council Voted Unanimously**

**2.39am Meeting closed**

**MINUTES**

**COUNCIL MEETING**

**HELD 17 FEBRUARY 2022**

***Attendance***

***Mayor Elvie Sandow  
Deputy Mayor Tom Langton  
Cr Fred Cobbo  
Cr Leighton Costello  
Cr Bronwyn Murray***

***Apologies***

***Nil***

***Officers: Chief Executive Officer - Zala  
Minute Taker - Eileen Jacobs***

***9.40am Mayor opened meeting***

***Sorry Business - 1 minute Silence for late Bowman Davidson***

***9.40am Katina Leedie entered meeting***

***Mayor Elvie Sandow declared an interest and left the meeting***

*Katina updated Council on the Basketball Program, advised of future opportunities for the youth participating in this program. She also advised that she is a volunteer and is seeking support for the youth participating in the Basketball Program.*

*Council agreed to support by placing the program under the Sports Complex to enable it to access council resources ie bus, water etc.*

***10.17am Katina Leedie left meeting***

Resolution

*Council resolves to support the Basketball Program by placing it under the Cherbourg Sports Complex in order for the Basketball Program to access council resources ie bus, water etc*

*Moved: Cr Leighton Costello*

*Seconded: Cr Bronwyn Murray*

*Motion No. 2152 Carried  
For Vote: Council Voted Unanimously*

*10.30am Leon Epong, Ben Knight, Evelyn St Vincent entered meeting*

*Leon gave an overview of St Vinnies and general programs. Ben & Evelyn work in Youth Support and advised of support that St Vinnies can provide.*

*11.00am Video Conf Anthony Newark & Matt Nunan*

*Anthony and Matt explained their roles in St Vinnies as Social Justice – (social affordable housing, homelessness, cost of living, Treatment of Migrants and Immigrants) and Fundraising.*

*11.40am Leon Epong, Ben Knight, Evelyn Anthony Newark & Matt Nunan left meeting*

*11.40am Cheryl Buchanan entered meeting*

*Cheryl was visiting Cherbourg and met with council for a general discussion of community.*

*1.30pm Video Conf Brett De Chastel*

*Brett workshopped "Councillors & Social Media" with Council.*

*2.00pm Video Conf Concluded*

Shannon Fisher

*Seeking sporting support funding for daughter Kellie Fisher to compete in South Burnett Basketball Team to attend Wide Bay Trials.*

*Council agreed to support \$200 for sporting representation.*

Maria Grimaldi- DATIP Planning

Cherbourg Pedestrian Path – Application to DoR

**COUNCIL AND TRUSTEE RESOLUTION**

*“The Cherbourg Aboriginal Shire Council is the Trustee of the Cherbourg Aboriginal Deed of Grant in Trust and Local Government for Cherbourg. Council considers that opening the road to accommodate the Cherbourg to Murgon pedestrian path is a project of community benefit.*

*Council as Local Government and Trustee resolves to accept the opening of the roads as shown on plan DP331114. Council also resolves to accept any land administration actions incidental to, and necessary to facilitate lodgement and registration of the plan. We appoint the Program Office to undertake this work on behalf of Council and the community.*

**Resolution**

- 1. That Cherbourg Aboriginal Shire Council as Trustees and Local Government of the Cherbourg Deed of Grant in Trust, resolves to accept the location of the new roads as shown on plan DP331114.**
- 2. “That Cherbourg Aboriginal Shire Council hereby applies to the Minister responsible for administering the Land Act 1994 for the surrender of part of the DOGIT in terms of section 55 of the Land Act 1994 for the purpose of dedicating those surrendered areas on SP331114 (0.1940 ha) as road in terms of section 94 of the Land Act 1994.”**

**Moved: Cr Tom Langton**

**Seconded: Cr Bronwyn Murray**

**Motion No. 2153 Carried  
For Vote: Council Voted Unanimously**

Meeting Closed

**Mayor Elvie Sandow called for the council meeting held on 17 March be closed at 2.15pm.**

Resolution

**Council resolves that the Council Meeting held on 17 March 2022 be closed at 2.15pm.**

**Moved: Cr Fred Cobbo**

**Seconded: Deputy Mayor Tom Langton**

**Motion Noted. 2154 Carried  
For Vote: Council Voted Unanimously**