

3. Corporate Services

Corporate Services Manager

July 2022



Finance

Accountant has submitted his report to Council.

Dol has been working with Tony on finalizing asset management plan. It's very import to CASC operations and previous reports have detailed changes in housing insurance costs, identified by our new evaluation's contractor are accurate. It was unforeseen in a way, determined by the market, not the contractor.

A more detailed report from our accountant has also highlighted to Council our growing debt in rentals. I'd like to suggest for Council to consider.

Regarding new upgrades, particularly with vacant homes, a slight rent increase would make sense if the home has been "done up". New paint, inside and out, fence painted, and broken fences repaired. If the homes have been upgraded, then slight increases could be introduced gradually.

Some of these homes are genuine wear and tear, some poorly built and unmaintained by CASC as well they could be, to be honest. In saying that it's an asset management issue as much as it is a tenancy one.

HR

HR has submitted his report to Council.

New trainee joins our reception team. Ms Miranda Blackman was interviewed after applying. (6) local ladies applied and were interviewed. I was present in (5) interviews, declaring a conflict of interest in one.

Housing

Housing manager has submitted her report to Council.

Hall hire form approval. I have attached and highlighted a change to our hall hire form to identify a 12am finish for all bookings and need Council endorsement. The clean up is often left until the next day or later and 12 midnight is reasonable when damages are factored in as well.

As mentioned in the Finance report re: rental increase for upgraded homes. New homes will also be considered for good tenancy records of over at least 24 months. It could be viewed as another reason to get rent arrears down, like an incentive.

Continued over

Evictions were mentioned in our most recent housing meeting. I have shown my reports as a reference that Council had been informed well over (3) months ago about (6) upcoming evictions that are yet to happen.

I have been in contact with State government housing reps asking for information to better guide us regarding timeframes and approved procedures consistent with what they do. Interestingly, the department has the police involved in the process as well.

I have also mentioned to CEO about possibly sub-contracting evictions to remove doubt of possible conflicts when CASC staff or Councillors are involved in eviction process.

There is a high demand for housing on community. With cost of living increasing, CASC has frozen rental increase to combat these changes.

We have a commitment from Canberra regarding housing on community for the foreseeable future. CASC 's new housing plan will hopefully direct decisions, regarding type of homes and where they may need to be built.

But we still need to remedy the debt through consistent repayment or evict and move future tenants in without a history of debt, particularly with Council.

Corporate Services

Corporate Services monthly meeting is the last Friday of each month. We had our most recent last month. All Corporate staff attend and are invited. Flexible work hours were discussed and (2) staff have both applied and both been approved for those changes.

A police check was also discussed for our finance team and others have asked to be included as well as the CEO and myself.

This concludes my brief report to Council. I can expand on these issues should Council seek clarification, through the CEO. Thank you.

Sam Murray | Corporate Services Manager | CASC



22 Barambah Avenue,
Cherbourg Qld
4605



P: (07) 4168 1866
F: (07) 4168 2727

Community Hall Hire Agreement Application

Hirer Details:

Name/Organisation of Hirer			
Contact Person			
Contact Number	Home:	Mobile:	
Address of Hirer			

Nature of Function

- ☐ Funeral
☐ Cultural Event
☐ Party/Occasion
☐ Other:

Day of Hire		Date of Hire	
Start Time		Finish Time	Midnight (12AM)
Hire Fee (GST INCL)	\$500	Bond Fee	\$300
Funeral Hire Fee	\$200	Payment Due Date	

I am 18 years of age or over and understand that I am responsible for paying for all the fees and charges for the hire of the hall. I have read the Conditions of the Hall Hire and agree to comply with them. I declare that all information supplied by me is true and correct.

Print Name in Full			
Signature of Applicant		Date	
Proof of identification (sighted or provided)			
Signed on behalf of Council (Office use only)			
Name			
Signature		Date	

Conditions of Hall Hire

Please sign at the bottom of each page to confirm that you have read and understand the following guidelines.

USE OF HALL:

- The hall must only be used for the date stated and the function listed on the application form.
- *Hall hire is until 12am Midnight only.*
- The Hirer is responsible for the conduct and behaviour of all persons attending the function. This includes both inside and outside of the hall.
- The hirer is responsible for familiarising themselves with the Evacuation Plan on display at the hall, including the location of emergency exit doors and fire extinguishers, before commencing any activities.
- Emergency exits must remain clear at all times
- Prior to using the hall please note any damage or required maintenance.
- No fire, including fire performances are permitted within the hall or surrounding grounds at any time.
- No graffiti art or spray painting is to be conducted within the hall or surrounding grounds.
- Animals are not permitted in any Council building with the exception of registered assistant animals.
- Council does not insure any goods or equipment that is brought into the hall or left in the hall by the hirer or their invitees. Council will not compensate the Hirer for any losses of any goods or equipment.
- Continued abuse of the conditions of hire will lead to cancellations of right to book Council Hall in the future.

SMOKING:

- Smoking is not permitted in the Council Hall

ALCOHOL:

- As the Cherbourg Aboriginal Community is under an Alcohol Restrictions it is advised that the maximum amount of alcohol that a person can carry in Cherbourg is:
 - 11.25 Litres (1 Carton of 30x375ml cans) of light or mid-strength beer
 - No wine or spirits.

Hirer's Signature:

Conditions of Hall Hire

Please sign at the bottom of each page to confirm that you have read and understand the following guidelines.

CLEANING:

- Council Hall is provided with a mop, bucket and broom (if removed from the Hall a deduction will be taken from the Bond Refund).
- Council Hall is provided with 3x Bins (if removed from the Hall a deduction will be taken from the Bond Refund).
- All toilets need to be cleaned and rubbish removed, floors swept and mopped.
- If kitchen is used must be cleaned, floors swept, mopped and all food scraps, bottles, disposable containers, cardboard, paper and all other rubbish to be removed in garbage bags which are sealed and placed in bins which are provided by Council.
- All areas of Hall (including Stage) need to be swept, mopped and rubbish removed.
- Bins to be left in ramp entry for collection.
- Failure to clean the Hall will result in a deduction to your bond refund.

When you leave the Hall ensure that you lock the windows and doors, turn off all lights and electrical items.

BOND REFUND:

- Council Employees will conduct an inspection of Council Hall after use.
- If there is any damage to the Hall, or any additional cleaning is required Council will keep part or all of your bond money to cover the costs.
- Bond refund will be paid electronically through nominated bank account.
- Council will ensure the Hall is cleaned and in respectable manner before the key is handed over.
- The Hall will be for single event only, not multiple events before or after primary hire function.
- Please return key at earliest possible convenience after clean up.

Hirer's Signature:

Housing Report August 2022



The months of July-August have been extremely busy for our Department. We've been monitoring vacant houses and carrying out admin duties including monthly statements, rent reconciliations, quarterly reports and daily interviews. Overall we are very busy and working well.

VACANT HOMES/UNITS

- 06 Marshall Street
- 17b Barambah Avenue
- 03 Carter Street
- 05 Ada Simpson Way

COMPLAINTS

- 02 Noise complaint

HOUSING ENQUIRES FOR CLIENTS

Enquiries from:

- Brisbane Correctional Centre
- C.T.C
- NDIS
- Cherbourg Hospital

CLIENT CONTACT FOR MONTH

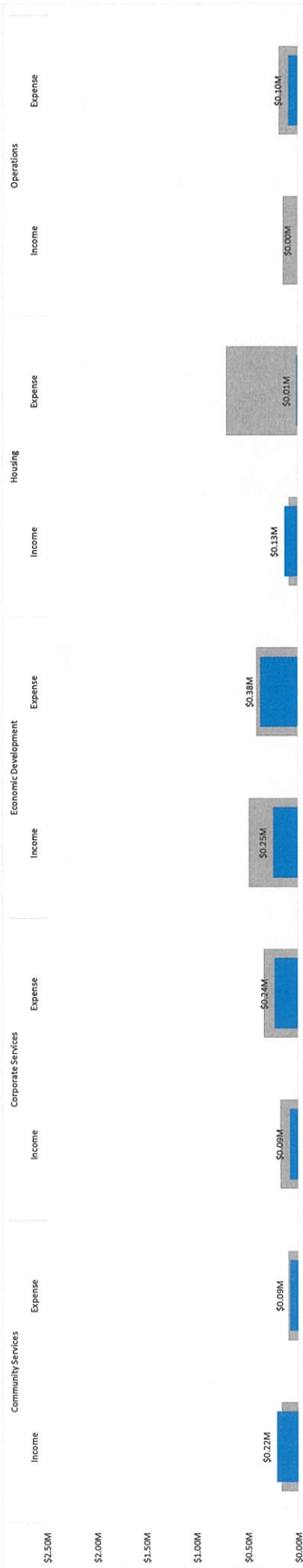
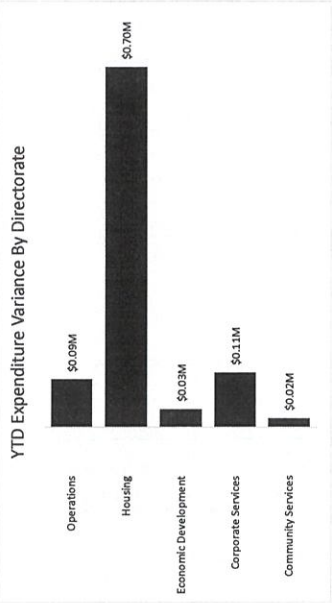
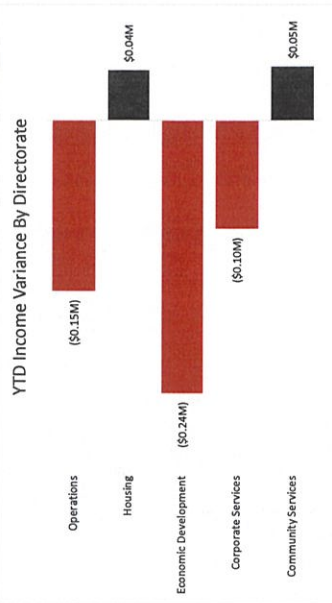
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Antonia Jacobs

Snr Housing Manager

July

Operating Surplus Ratio
-18.83%



Whole Of Council

	July			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget		
Grants & Subsidies	\$ 205,000	\$ 430,679	\$ (225,679)	-52.40%	\$ 205,000	\$ 430,679		\$ 5,168,156
Fees & Charges	\$ 2,218	\$ 73,264	\$ (71,046)	-96.97%	\$ 2,218	\$ 73,264		\$ 879,165
Sales & Recoverable Works	\$ 253,270	\$ 456,350	\$ (203,080)	-44.50%	\$ 253,270	\$ 456,350		\$ 5,476,185
Interest Revenue	\$ 6,470	\$ 2,541	\$ 3,929	154.62%	\$ 6,470	\$ 2,541		\$ 30,489
Rent	\$ 135,931	\$ 98,667	\$ 37,264	37.77%	\$ 135,931	\$ 98,667		\$ 1,184,002
Other Income	\$ 91,584	\$ 29,605	\$ 61,979	209.35%	\$ 91,584	\$ 29,605		\$ 355,238
Total Income	\$ 694,473	\$ 1,091,106	\$ (396,633)	-36.35%	\$ 694,473	\$ 1,091,106		\$ 13,093,235
Employee Costs	\$ 473,819	\$ 556,200	\$ (82,381)	-14.81%	\$ 473,819	\$ 556,200		\$ 6,674,444
Materials & Services	\$ 350,864	\$ 381,331	\$ (30,467)	-7.99%	\$ 350,864	\$ 381,331		\$ 4,575,800
Depreciation	\$ -	\$ 830,834	\$ (830,834)	-100.00%	\$ -	\$ 830,834		\$ 9,970,000
Finance Costs	\$ 545	\$ 6,817	\$ (6,272)	-92.01%	\$ 545	\$ 6,817		\$ 81,814
Total Expenditure	\$ 825,228	\$ 1,775,182	\$ (949,954)	-53.51%	\$ 825,228	\$ 1,775,182		\$ 21,302,058
Net Surplus/(Deficit)	\$ (130,755)	\$ (684,076)	\$ 553,321	-80.89%	\$ (130,755)	\$ (684,076)		\$ (8,208,823)

Note : FY 2021-22 assets data yet to bring forward . So, no depreciation is accounted this month.
Net deficit should be around \$962 K this month assuming \$830K dep for July.

2.

Community Services

	July			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	% Variance	Actual	Budget	% Variance		
Grants & Subsidies	\$ 205,000	\$ 76,877	166.66%	\$ 205,000	\$ 76,877	166.66%	!	\$ 922,552
Fees & Charges	\$ 2,218	\$ 73,264	-96.97%	\$ 2,218	\$ 73,264	-96.97%	✗	\$ 879,165
Sales & Recoverable Works	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	✓	\$ -
Interest Revenue	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	✓	\$ -
Rent	\$ 1,364	\$ 8,417	-83.80%	\$ 1,364	\$ 8,417	-83.80%	!	\$ 101,000
Other Income	\$ 11,167	\$ 13,655	-18.22%	\$ 11,167	\$ 13,655	-18.22%	!	\$ 163,850
Total Income	\$ 219,749	\$ 172,213	27.60%	\$ 219,749	\$ 172,213	27.60%		\$ 2,066,567
Employee Costs	\$ 42,391	\$ 52,653	-19.49%	\$ 42,391	\$ 52,653	-19.49%	!	\$ 631,841
Materials & Services	\$ 44,841	\$ 51,448	-12.84%	\$ 44,841	\$ 51,448	-12.84%	✓	\$ 617,338
Depreciation	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	✓	\$ -
Finance Costs	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	✓	\$ -
Total Expenditure	\$ 87,232	\$ 104,101	-16.20%	\$ 87,232	\$ 104,101	-16.20%		\$ 1,249,179
Net Surplus/(Deficit)	\$ 132,517	\$ 68,112	94.56%	\$ 132,517	\$ 68,112	94.56%		\$ 817,388

3.

	July				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ -	\$ 164,148	\$ (164,148)	-100.00%	\$ -	\$ 164,148	\$ (164,148)	-100.00%	✖	\$ 1,969,768
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Sales & Recoverable Works	\$ -	\$ 86	\$ (86)	-100.00%	\$ -	\$ 86	\$ (86)	-100.00%	⚠	\$ 1,035
Interest Revenue	\$ 6,470	\$ 2,541	\$ 3,929	154.62%	\$ 6,470	\$ 2,541	\$ 3,929	154.62%	✔	\$ 30,489
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔	\$ -
Other Income	\$ 80,417	\$ 15,950	\$ 64,467	404.18%	\$ 80,417	\$ 15,950	\$ 64,467	404.18%	⚠	\$ 191,388
Total Income	\$ 86,887	\$ 182,725	\$ (95,838)	-52.45%	\$ 86,887	\$ 182,725	\$ (95,838)	-52.45%		\$ 2,192,680
Employee Costs	\$ 150,908	\$ 167,850	\$ (16,942)	-10.09%	\$ 150,908	\$ 167,850	\$ (16,942)	-10.09%	⚠	\$ 2,014,202
Materials & Services	\$ 89,438	\$ 81,930	\$ 7,508	9.16%	\$ 89,438	\$ 81,930	\$ 7,508	9.16%	✔	\$ 983,133
Depreciation	\$ -	\$ 90,000	\$ (90,000)	-100.00%	\$ -	\$ 90,000	\$ (90,000)	-100.00%	⚠	\$ 1,080,000
Finance Costs	\$ 545	\$ 6,817	\$ (6,272)	-92.01%	\$ 545	\$ 6,817	\$ (6,272)	-92.01%	✔	\$ 81,814
Total Expenditure	\$ 240,891	\$ 346,597	\$ (105,706)	-30.50%	\$ 240,891	\$ 346,597	\$ (105,706)	-30.50%		\$ 4,159,149
Net Surplus/(Deficit)	\$ (154,004)	\$ (163,872)	\$ 9,868	-6.02%	\$ (154,004)	\$ (163,872)	\$ 9,868	-6.02%		\$ (1,966,469)

4.

Economic Development

	July			Year to Date			
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	% Variance
Grants & Subsidies	\$ -	\$ 38,330	\$ (38,330)	-100.00%	\$ -	\$ 38,330	(38,330) -100.00%
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Sales & Recoverable Works	\$ 253,270	\$ 456,264	\$ (202,994)	-44.49%	\$ 253,270	\$ 456,264	(202,994) -44.49%
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Total Income	\$ 253,270	\$ 494,594	\$ (241,324)	-48.79%	\$ 253,270	\$ 494,594	(241,324) -48.79%
Employee Costs	\$ 209,501	\$ 232,153	\$ (22,652)	-9.76%	\$ 209,501	\$ 232,153	(22,652) -9.76%
Materials & Services	\$ 174,616	\$ 186,125	\$ (11,509)	-6.18%	\$ 174,616	\$ 186,125	(11,509) -6.18%
Depreciation	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	- 0.00%
Total Expenditure	\$ 384,117	\$ 418,278	\$ (34,161)	-8.17%	\$ 384,117	\$ 418,278	(34,161) -8.17%
Net Surplus/(Deficit)	\$ (130,847)	\$ 76,316	\$ (207,163)	-271.45%	\$ (130,847)	\$ 76,316	(207,163) -271.45%

Full Year Budget	Traffic Light
\$ 459,950	✗
\$ -	✓
\$ 5,475,150	✗
\$ -	✓
\$ -	✓
\$ -	✓
\$ 5,935,100	✓
\$ 2,785,875	✓
\$ 2,233,448	✓
\$ -	✓
\$ -	✓
\$ 5,019,323	✓
\$ 915,777	

5.

Housing

	July				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Rent	\$ 134,567	\$ 90,250	\$ 44,317	49.10%	\$ 134,567	\$ 90,250	\$ 44,317	49.10%	⚠	\$ 1,083,002
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Total Income	\$ 134,567	\$ 90,250	\$ 44,317	49.10%	\$ 134,567	\$ 90,250	\$ 44,317	49.10%		\$ 1,083,002
Employee Costs	\$ 13,557	\$ 17,862	\$ (4,305)	-24.10%	\$ 13,557	\$ 17,862	\$ (4,305)	-24.10%	✓	\$ 214,347
Materials & Services	\$ 897	\$ 30,714	\$ (29,817)	-97.08%	\$ 897	\$ 30,714	\$ (29,817)	-97.08%	⚠	\$ 368,550
Depreciation	\$ -	\$ 666,667	\$ (666,667)	-100.00%	\$ -	\$ 666,667	\$ (666,667)	-100.00%	⚠	\$ 8,000,000
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Total Expenditure	\$ 14,453	\$ 715,243	\$ (700,790)	-97.98%	\$ 14,453	\$ 715,243	\$ (700,790)	-97.98%		\$ 8,582,897
Net Surplus/(Deficit)	\$ 120,114	\$ (624,993)	\$ 745,107	-119.22%	\$ 120,114	\$ (624,993)	\$ 745,107	-119.22%		\$ (7,499,895)

	Operations								Traffic Light
	July			Year to Date					
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance	
Grants & Subsidies	\$ -	\$ 151,324	\$ (151,324)	-100.00%	\$ -	\$ 151,324	\$ (151,324)	-100.00%	✖
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Total Income	\$ -	\$ 151,324	\$ (151,324)	-100.00%	\$ -	\$ 151,324	\$ (151,324)	-100.00%	
Employee Costs	\$ 57,462	\$ 85,682	\$ (28,220)	-32.94%	\$ 57,462	\$ 85,682	\$ (28,220)	-32.94%	⚠
Materials & Services	\$ 41,073	\$ 31,114	\$ 9,959	32.01%	\$ 41,073	\$ 31,114	\$ 9,959	32.01%	⚠
Depreciation	\$ -	\$ 74,167	\$ (74,167)	-100.00%	\$ -	\$ 74,167	\$ (74,167)	-100.00%	⚠
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✔
Total Expenditure	\$ 98,535	\$ 190,963	\$ (92,428)	-48.40%	\$ 98,535	\$ 190,963	\$ (92,428)	-48.40%	
Net Surplus/(Deficit)	\$ (98,535)	\$ (39,639)	\$ (58,896)	148.58%	\$ (98,535)	\$ (39,639)	\$ (58,896)	148.58%	

Cherbourg Aboriginal Shire Council
Financial Position
FY 2022-2023

July

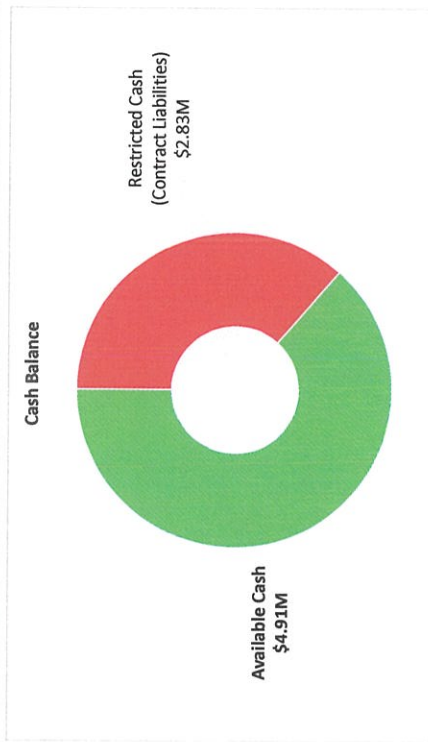
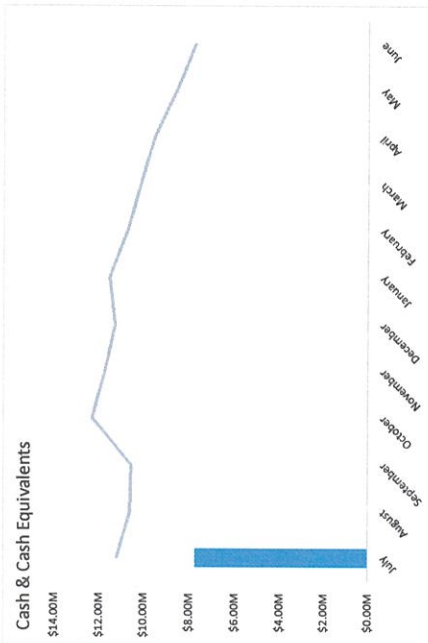
YTD Assets
Current \$9.85M
Non-Current \$142.91M

YTD Liabilities
Current \$3.97M
Non-Current \$3.14M



Actual — Prior Year
▼ Decrease ▲ Increase

Net Financial Asset/Liability Ratio
-394%

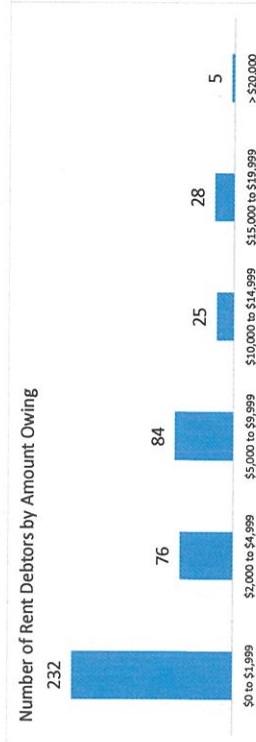
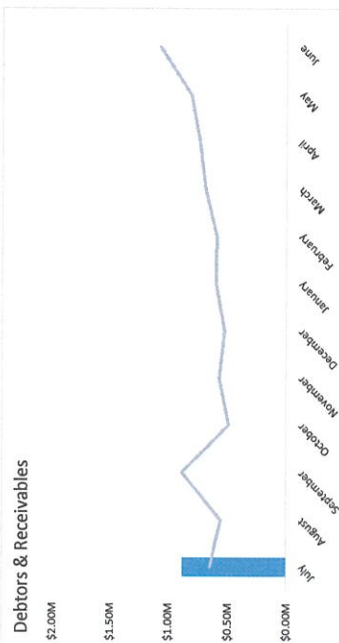


Current Assets

Cash & Cash Equivalents	\$7.74M
Contract Assets	\$1.00M
Trade & Other Receivables	\$0.88M
Inventories	\$0.21M
Biological Assets	\$0.02M
Total Current Assets	\$9.85M

Non-Current Assets

Buildings	\$36.11M
Furniture & Fittings	\$0.00M
Houses	\$69.26M
Infrastructure	\$32.16M
Land	\$0.66M
Motor Vehicles	\$0.62M
Plant & Equipment	\$3.47M
Work in Progress	\$0.63M
Total Non-Current Assets	\$142.91M



Current Liabilities

Contract Liabilities	\$2.83M
Trade & Other Payables	\$0.84M
Current Provisions	\$0.30M
Total Current Liabilities	\$3.97M

Non-Current Liabilities

Non-Current Provisions	\$2.58M
Trade & Other Payables	\$0.56M
Total Non-Current Liabilities	\$3.14M

Total Liabilities

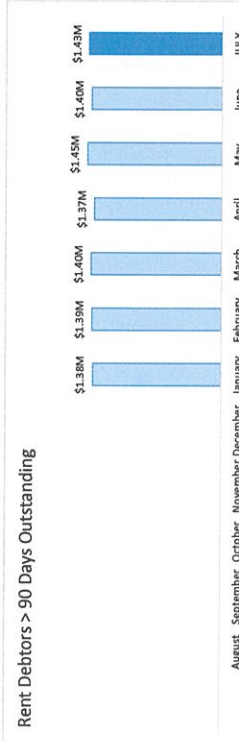
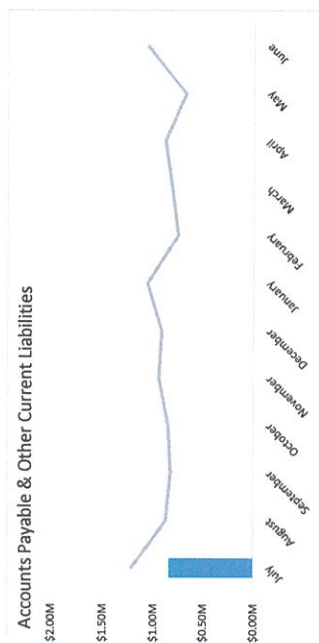
Total Liabilities	\$7.11M
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Equity

Retained Surplus	\$103.67M
Asset Revaluation Surplus	\$41.97M
Total Equity	\$145.65M

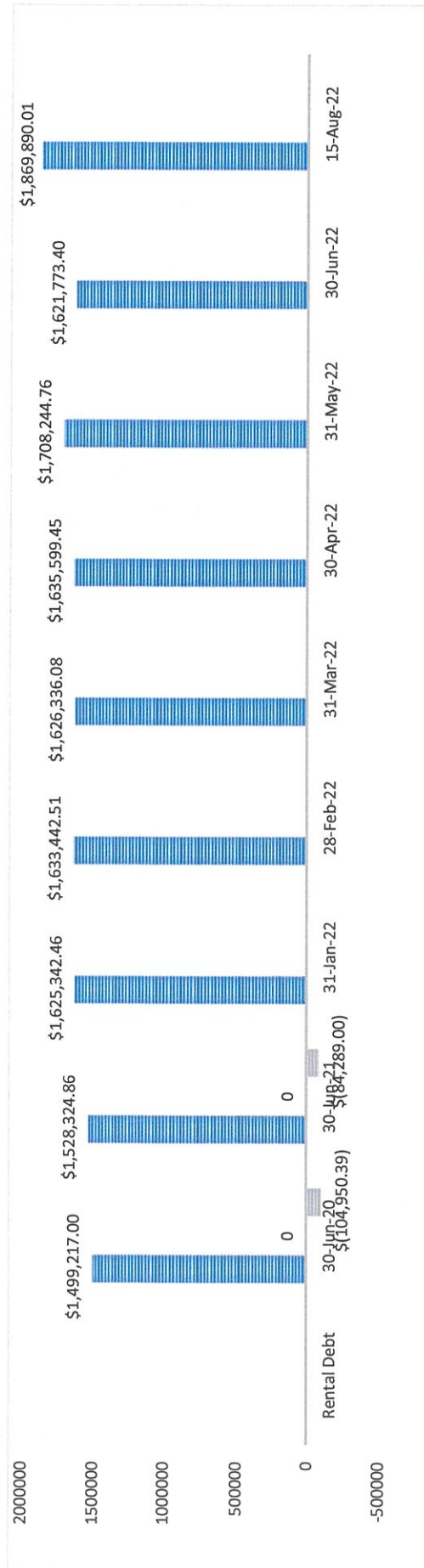
Total Liabilities & Equity

Total Liabilities & Equity	\$152.76M
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Rental Debt

30-Jun-20	\$	1,499,217.00	Adjusted for Debtors In Advance		
30-Jun-21	\$	1,528,324.86	Adjusted for Debtors In Advance	\$	(104,950.39)
31-Jan-22	\$	1,625,342.46		\$	(84,289.00)
28-Feb-22	\$	1,633,442.51			
31-Mar-22	\$	1,626,336.08			
30-Apr-22	\$	1,635,599.45			
31-May-22	\$	1,708,244.76			
30-Jun-22	\$	1,621,773.40			
15-Aug-22	\$	1,869,890.01			



4. Economic & Community Development

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Aug 2022

1. Executive Report



New Joinery Compressor

Executive Summary

The businesses have their challenges, we are solving poor work attitude and attendance and have made massive productivity gains. The business units are moving in a positive direction with some great new ideas and methods of working.

Cattle & Farm

Cattle are under control, prices have eased, everything saleable has gone to market. Will be doing pasture improvement and weed control going into spring.

Recycling Facility

Great efficiency gains with new conveyor and staff, sorting belts are running at their highest speeds ever by 3x. MRF team are processing in a day what we were doing 5 years ago in a month. Profitability is an issue, we will see what happens by calendar year end, from there we will get an extra 3000 tonnes a year of SBRC recyclables to process.

Containers for Change - View options of still providing pop up service to Blackbutt and Yarraman - shipping containers, consult with councils for the areas and business owners who participate in the recycling and may be willing to assist us

- Options of where to from here in growing the business more ie: cash given or even an ATM on site for customers
- So much positive feedback on new layout and customers are loving it.
- More advertising in local towns and businesses

Building Department

More people have left and 2 have been on holiday so we have been reduced to 1 carpenter – there is a big back log of work to be done, we are working with the limited resources we have and trying to catch up on the invoicing. There are 5 vacant properties at present – 3 will be ready for occupancy by the end of August.

Joinery

We have a new skilled staff member coming on board, - plenty of work to get done, focussed on responsive work for now, from the end of August we should have cleared the backlog and be into our current upgrade program.

Contact Centre

Supervisor is taking on the role of Manager, we have had some connectivity glitches on the Aus Post system. The team is positive, but attendance is an issue we need to resolve. Some challenges that we will work through. DAF and SSQ negotiations are underway, TAFE are going to upgrade the desks and furniture in the centre.

General Project Information

1. New SQW trainees have started, Our Deadly Casuals who both came to us through the SQW program are taking on an instructor's role. – Really good outcome. They will be involved in the upgrade program and the revitalization of the dog pound.
2. BOR 5 - Project 100 % complete – CSQ issues partly resolved – next stage of compliance reporting to be done.
3. LRCI 3 – ready to commence – will work with works dept to get the best outcome for community.

4. Illegal Dumping Grant – Progress has been slow on the ground – training staff up.
5. Fire Mitigation – Ongoing work on social housing gutter cleans. Lots of work done at landfill to reduce the risk of fire.
6. Cultural Pathway – Will be discussed at upcoming TWG Meeting.

Innovation Funding – AI project

- Trainees are doing well in the project; I just met their official teacher yesterday that will be delivering their Tafe studies. Now that Tafe has everything in place, we can start thinking about bringing in new trainees to get us to our goal of 10.
- Next Friday 12th of Aug I will attend the Murgon Cherbourg Youth hub careers expo to showcase the AI project and tech pathways within Cherbourg.
 - -I've had a retractable banner made for this occasion depicting a positive statement that can be used in other areas of the council
 - -I have also had a banner made for the AI project to clearly show our name and depict what we are involved in
 -
- Tuesdays are the only days that labelling is being done but Kingaroy CRP has expressed interest in helping to label. So, I plan to work in Kingaroy on Fridays so the Kingaroy CRP crew can help with labelling.
 -
 - -Labelling is a long process, we are allocated 60 minutes to complete each photo but on average it takes 40-50 minutes to complete 1 photo, hence why this is a slow process and am needing all hands-on deck.

New Housing

2.6 project – tender docs about to be released.

3.4 project – working through the heritage protection issues for the old jail site – stabilisation report underway. Next stage to be discussed at TWG meeting.

By: Sean Nicholson

CHERBOURG MRF

Cherbourg MRF/CRP

- MRF floor sweeper on order – 1 major step in the process of elimination to control excessive dust in the MRF shed work environment. Workers are issued dust masks but I guess complacency is an issue and dust has the potential to become a major health issue if left unchecked.
- 72 tonnes of cardboard successfully baled, stockpiled and sold in the past 3 months
- Paper, steel, plastics and aluminium are slowly accumulating since the MRF has started processing co-mingle loads that are being from Gympie kerbside recycling bins. Soon to be sold.
- Starting to see some consistent stability in casual staff attendance as well as new casual staff employees. Will continue to monitor as we move forward.
- Working with Cleanaway and accounts to set up and secure gate fee charges to generate and receive our processing costs.
- Health and safety is becoming a normal part of our daily operations allowing us to learn and follow correct procedures to ensure the safety of all
- There are more upgrades and improvement to be made to get the MRF to operate at an optimal level. We continually analyse our current system and work practices to improve our production to strive and aim to become more cost effective.
- Meeting with key SBRC employees in regards to the introduction to kerbside recycling come January 2023. I am confident we are ready to take on this activity however, we have six months to prepare to make sure we have all our infrastructure in place and ready to go before then.
- Workers asking about uniforms?
- Council meeting face to face – I was on the agenda to attend a CASC meeting to speak of my concerns about MRF/CRP operations. I thought the meeting went well as council have all agreed and have given the green light to go forward allowing me to address what needs to be done to improve the MRF/CRP operations. I was also asked to be part of the rewriting of some policies that will also help managers to control and strengthen worker performance.
- CRP Mick Rush is doing an excellent job and has been very proactive in the CRP operations going forward. He has been working well with staff and customers very well. He communicates between MRF and CRP at every point necessary.
- Have started engaging with Leanne Tu'ipulotu as an advisor for any future grant opportunities for the MRF. Utilising Surepact as the tools for all documentation and preparation for when the opportunity arises.

CHERBOURG BUILDING DEPARTMENT

Current Business

Unscheduled maintenance:

All trades – ATSI Housing OHS inspections scheduled to begin 18/07/22. Preparations have been made to increase capacity via external Contractors in expectation of resultant increase in responsive work orders.

- Carpentry – External contractors arranged to handle small packages of repair work.
- Painting & Tiling – Not expecting a large influx of painting & tiling work from. OHS inspections. Our internal tiling capability is in doubt as our Tiler has medical problems. Contractors are filling gaps in capability.
- Plastering – Existing capability expected to be able to keep up with expected workload.
- Plumbing/Electrical – An extra plumbing contractor to assist with expected workload has been arranged, electrician has arranged extra staff to assist.
- Glazing – Workload has been split to address backlog of work & OHS inspections:
 - External Glazing Contractor – Vacant housing, upgrades, & shower screens (all).
 - Internal Glazier – Responsive windows, grills, screen doors, fireplace glass
 - These changes will be monitored during first quarter of FY22/23, then altered as necessary to bring down outstanding work & response times.
- Glazing – 1 Beattie St sliding door expected to arrive 19/07/22, will be fitted asap after arrival.

Vacant:

Completed:

- 18 Broadway St

Current:

- 6 Marshall St – in progress – stormwater ingress/structural issue being addressed concurrent with vacant work. Work delayed with winter rain.
- 18 Bell St – Painting, pest & cleaning to be done
- 3 Carter St – Carpentry check, painting, pest & cleaning to be done.
- 6 Barber St – Upgrade work complete, extra tasks to complete to vacant standard scoped & completion in progress.

Upcoming:

- 17B Barambah.

DisMods:

- 1 Jerome St – Arranged for tenant to use facilities at Aged Care, as tiling work to start Aged Care facility went into COVID lockdown, tiling work delayed until Aged Care re-opens & alternative accommodation can be re-arranged.
- 51 Barber St – Handrail to complete, scheduled for this week.
- 42 Barber St – Complete
- 39a Barber St – Water stop strip to fit to shower floor on order, otherwise complete.

- 4a Fisher St – Grab rails, seats etc. complete & tenant moving in, electric roller door to be fitted this week, shelf & toilet seat arriving this week for fitment.
- 14 Bond St – Quoting to QBuild
- 1 Collins St – Quoting to QBuild
- 4 Beattie St – Work orders just arrived, materials on order
- 47 Barber St – Quoting to QBuild

Damage Report

Windows, graffiti etc:

- Minor damage occurring at vacants. Working with Housing dept. to minimize damage by streamlining exit & entry processes.

Workplace Health & Safety Incidents

No Incidents to report.

Personnel Issues

Glazier – may have advancing health issues.

Tiler – may have advancing health issues

Training Updates

All Staff-

- Manager & administration staff to complete SimPRO training.

Next Month's Business Plans

EOFY:

- Stocktake complete: stock levels to be reviewed & working stock levels established & maintained.
- Paint procurement – all Building Dept. paint now being procured through Crowies in Kingaroy due to ongoing problems with procurement from Dulux.

Other Information

Software:

SimPRO procurement slower than expected. Admin training to complete later July.

5. Operations Department

Operations Department Report

July. 2022



By Matthew Bock, Operations Manager

5th August 2022

ops@cherbourg.qld.gov.au

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Executive Summary

Works, Roads, Parks and Gardens and Animal Control

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Rubbish truck runs are carried out daily
- The dump pit and bins are being emptied weekly
- Cemetery burials and associated works

General

Training Update

ACW trainee, Daniel Weazel is continuing with Cert. 4 training and being assisted by Amanda Hutchins and Peter Bollard from the Qld Health Department.

Brendon Roots (PC) continues to assist the water operators to operate the WTP and training them on the use of new and refurbished plant.

WHS & Monthly Toolbox Talks

No toolbox talks have taken place this month

Works, Roads, Parks and Gardens and Animal Control

Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Rubbish truck runs are carried out daily
- The dump pit and bins are being emptied weekly
- Cemetery burials and associated works

Staffing and Training

NIL.

Animal Control

Nil

Workplace Health & Safety Incidents

Nil

Issues & Training Updates

Nil

Next Month's Business Plan

- Continuation of day-to-day duties including rubbish pick up and mowing etc.

By Matthew Bock (Operations Manager) for Lindsay Bligh

Workshop

Current Business

- 12 recorded jobs were completed for July. This included repair work.
- 6 Vehicles received their scheduled services
- Some minor repairs were carried out on the mowers
- Lining was installed on the workshop walls for mounting items
- A major tidy up and reshuffle was done to make the workshop flow more efficiently
- The new garbage truck has finally hit Australian shores and the team at Garwood have started the build this should be completed in 12 to 14 weeks
- The bobcat skid steer that was purchased for the dump is on the production in America no possible delivery date yet

Issues

Nil

Damage Report

Nil

Workplace Health & Safety Incidents

Nil

Training Updates

Nil

Next Month's Business Plans

- Continuation of normal workshop work

Other Information

Nil

By Matthew Bock

Water, Sewerage & Environmental Health

General

- Daily, Weekly, Monthly Water Sampling, including Raw Water, (*Figure 1*)
- Daily Checks on Plant and Operations
- WTP & WWTP Operations including Effluent Ponds & Pivot irrigator
- Sewage Pump Station's (SPS)
- General check's on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained
- Fortnightly catch up with DDPHU – Continuous Development on Standard Operating Procedures

Incidents

- CASC is currently on an Information Requirement Notice (IRN) – Monthly Monitoring Records reported to Regulator. (*Appendix 1 & 2*)
 - CASC are required to make amendments to DWQMP and have been consulting with Viridis Consultants
- 2 Open drinking water incidents
 - DWI-146-22-09630 Blue-green algae detection, Supernatant Ponds – Ongoing Investigation
 - DWI-146-22-09594 THM's Exceeded Limits – Ongoing investigation
- All Water Operator's, Operations Manager and CEO are receiving SCADA alerts

Training

- Current Qualifications
 - Certificate III in Water Industry Operations - 3 (2 Active in Water Operations)
 - Certificate IV Water Industry Operations – 1
- Ongoing training and development to ensure operators are qualified and confident in operation WTP & WWTP

FY2023 CASC DAILY WATER QUALITY FIELD RESULTS																								
Date	FIELD												WTP Outlet											
	STP (CHER 1)			Depot (CHER 2)			Daycare (CHER 3)			Lockout (CHER 4)			WTP (CHER 1)			RES. 1&2 (CHER 5) Blended Tap			Inlet (CHER 5)					
	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)
1/07/2022	0.26	0.38	7.57	0.59	0.28	0.36	7.74	0.63	0.24	0.3	7.86	0.59	0.26	0.36	7.9	0.42	0.2	0.36	7.68	0.33				
2/07/2022	0.28	0.43	7.76	0.6	0.28	0.4	7.88	0.67	0.25	0.38	7.87	0.55	0.28	0.41	7.9	0.4	0.41	0.55	7.81	0.26				
3/07/2022																								
4/07/2022																								
5/07/2022	0.04	0.05	7.64	MD	0.11	0.28	7.6	MD	0.49	0.55	7.42	MD	0.74	0.82	7.65	MD	0.4	0.56	7.63	MD	0.67	0.78	7.52	0
6/07/2022	0.02	0.41	7.25	0.55	0.16	0.53	7.53	0.19	0.6	0.73	7.82	0.48	0.64	0.77	7.75	0.45	1.02	1.13	7.84	0.14				
7/07/2022	0.27	0.48	7.93	0.69	0.28	0.55	7.68	0.09	0.51	0.66	7.9	0.09	0.71	0.99	7.93	0.19	0.89	1.13	7.92	0.06				
8/07/2022	0.36	0.46	7.87	0.38	0.32	0.47	7.62	0.16	0.34	0.53	7.73	0.37	0.49	0.6	7.88	0.35	0.58	0.65	7.82	0.38				
9/07/2022	0.38	0.44	7.69	0.41	0.4	0.54	7.72	0.53	0.34	0.48	7.69	0.48	0.47	0.68	7.77	0.44	0.74	0.9	7.67	0.27				
10/07/2022	0.35	0.55	7.82	0.38	0.35	0.43	7.82	0.13	0.37	0.44	7.85	0.18	0.52	0.7	7.69	0.37	0.41	0.67	7.79	0.17				
11/07/2022	0.21	0.38	7.67	0.44	0.32	0.51	7.84	0.57	0.27	0.39	7.84	0.6	0.27	0.39	7.84	0.6	1.14	1.34	7.73	0.2				
12/07/2022	0.32	0.38	7.81	0.31	0.29	0.42	7.7	0.46	0.18	0.16	7.83	0.31	0.57	0.75	7.81	0.37	0.71	0.85	7.75	0.37				
13/07/2022	0.26	0.55	7.67	0.31	0.35	0.45	7.92	0.13	0.44	0.65	7.71	0.11	0.51	0.68	7.96	0.51	2.07	2.42	7.83	0.01				
14/07/2022	0.3	0.36	7.69	0.16	0.28	0.48	7.88	0.01	0.44	0.69	7.43	0.08	0.51	0.81	7.45	0.28	1.09	1.3	7.7	0.05				
15/07/2022	0.21	0.37	7.58	0.6	0.18	0.58	7.71	0.72	0.16	0.42	7.82	0.56	0.22	0.31	7.78	0.35	0.66	0.87	7.73	0.12				
16/07/2022	0.37	0.59	7.57	0.49	0.29	0.41	7.68	0.43	0.59	0.83	7.64	0.16	0.77	0.93	7.6	0.45	0.87	1.07	7.64	0.47				
17/07/2022	0.27	0.36	7.27	0.21	0.26	0.37	7.88	0.28	0.21	0.18	7.64	0.19	0.47	0.61	7.52	0.7	1.57	1.59	7.71	0.01				
18/07/2022	0.29	0.57	7.65	0.01	0.35	0.58	7.45	0.06	0.41	0.65	7.63	0.03	0.45	0.9	7.91	0.17	0.69	1	7.64	0.04				
19/07/2022	0.2	0.37	7.39	0.06	0.22	0.44	0.28	0.22	0.67	1.07	7.55	0.01	0.5	0.57	7.72	0.19	1.15	1.42	7.74	0.03				
20/07/2022	0.21	0.34	7.57	0.33	0.18	0.55	7.47	0.41	0.65	0.81	7.65	0.46	0.16	0.59	7.82	0.62	0.95	1.13	7.71	0.07				
21/07/2022	0.12	0.46	7.55	0.01	0.19	0.53	7.61	0.01	0.57	0.11	7.54	0.01	0.28	0.42	7.41	0.1	1.23	1.27	7.47	0.01				
22/07/2022	0.49	0.72	7.56	0.58	0.9	1.1	7.64	0.05	0.48	0.88	7.66	0.01	0.46	0.54	7.56	0.08	0.87	1.17	7.56	0.11				
23/07/2022	0.26	0.58	7.5	0.4	0.29	0.42	7.53	0.34	0.22	0.49	7.48	0.16	0.39	0.44	7.63	0.11	0.52	0.78	7.37	0.06				
24/07/2022	0.2	0.39	7.35	0.55	0.21	0.29	7.52	0.16	0.28	0.36	7.45	0.63	0.32	0.4	7.74	0.05	0.76	0.96	7.57	0.09				
25/07/2022	0.12	0.46	7.52	0.36	0.24	0.57	7.59	0.11	0.49	0.64	7.56	0.37	0.55	0.63	7.71	0.65	0.61	0.92	7.61	0.24				
26/07/2022	0.26	0.65	7.55	0.34	0.29	0.55	7.57	0.15	0.4	0.57	7.7	0.12	0.31	0.71	7.72	0.42	0.58	0.97	7.48	0.13				
27/07/2022	0.25	0.39	7.55	0.29	0.31	0.38	7.45	0.52	0.35	0.45	7.5	0.51	0.13	0.23	7.7	0.45	0.4	0.54	7.5	0.21				
28/07/2022	0.2	0.49	7.66	0.05	0.22	0.47	7.73	0.26	0.33	0.77	7.72	0.22	0.26	0.64	7.65	0.22	0.75	1.05	7.56	0.09				
29/07/2022	0.21	0.5	7.48	0.14	0.24	0.6	7.49	0.11	0.15	0.66	7.66	0.15	0.24	0.4	7.77	0.3	0.56	0.84	7.48	0.13				
30/07/2022	0.26	0.44	7.42	0.19	0.53	0.72	7.52	0.44	0.33	0.47	7.61	0.16	2.47	2.78	7.87	0.48	0.82	1	7.44	0.28	1.52	2.18	7.63	0.15
31/07/2022	0.15	0.28	7.27	0.42	0.25	0.46	7.48	0.18	0.29	0.44	7.55	0.2	2.48	2.57	7.9	0.37	0.61	0.71	7.53	0.36	4.13	4.61	7.4	0.3

Figure 1

FY2023 CASC Weekly/Monthly Water Sampling Verification Results																								
Date	Coliforms (mpn/100mL)												Exfol (mpn/100mL)											
	Weekly Tests												Weekly Tests											
	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary
6/7/2022	0	0	0	0	0	NT	NT	PASS	0	0	0	0	0	0	NT	PASS	0	0	0	0	0	0	NT	PASS
13/07/2022	0	0	0	0	0	NT	NT	PASS	0	0	0	0	0	0	NT	PASS	0	0	0	0	0	0	NT	PASS
20/07/2022	0	0	0	0	0	NT	NT	PASS	0	0	0	0	0	0	NT	PASS	0	0	0	0	0	0	NT	PASS
27/07/2022	0	0	0	0	0	NT	NT	PASS	0	0	0	0	0	0	NT	PASS	0	0	0	0	0	0	NT	PASS

Date	Total Chlorine (mg/L)												Free Chlorine (mg/L)											
	Weekly Tests												Weekly Tests											
	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary
6/7/2022	0.41	0.55	0.75	0.77	1.19	NT	NT	PASS	0.22	0.36	0.6	0.64	1.02	NT	NT	PASS	0.22	0.36	0.6	0.64	1.02	NT	NT	PASS
13/07/2022	0.35	0.45	0.63	0.68	2.42	NT	NT	PASS	0.26	0.33	0.44	0.51	2.07	NT	NT	PASS	0.26	0.33	0.44	0.51	2.07	NT	NT	PASS
20/07/2022	0.19	0.59	0.81	0.55	1.19	NT	1.09	PASS	0.12	0.36	0.65	0.36	0.95	NT	1	PASS	0.12	0.36	0.65	0.36	0.95	NT	1	PASS
27/07/2022	0.55	0.9	0.94	0.18	0.92	NT	NT	PASS	0.66	0.42	0.36	0.36	0.19	NT	NT	PASS	0.66	0.42	0.36	0.36	0.19	NT	NT	PASS

Date	pH							Total TDS (mg/L)						
	Weekly Tests							Weekly Tests						
	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5	After treatment yard tap CHER 1	STP yard tap CHER 1	Training room kitchen tap CHER 2	Day care kitchen tap CHER 3	Bert Button lockout tap CHER 4	Raw Water Tap CHER R(Raw)	WTP Reservoir 1 & 2 Blended Tap CHER 5
6/7/2022	7.28	7.55	7.82	7.75	7.94	NT	NT	260	260	260	260	260	260	260
13/07/2022	7.87	7.82	7.71	7.96	7.81	NT	NT	280	280	280	280	280	280	280
20/07/2022	7.57	7.47	7.65	7.81	7.71	NT	7.58	290	290	290	290	290	290	290
27/07/2022	7.57	7.52	7.55	7.56	7.67	NT	NT	250	250	250	250	250	250	250

Figure 2

6. Community Services Department

COMMUNITY SERVICES REPORT

July - August 2022



Cherbourg Sports Complex Report

- Programs
 - **Afterschool Care**, stable 60-80 children attend, staff planning evening programs for when weather warms up
 - **Basketball** recommenced, almost 40 children enrolled in the Kingaroy Comp.U15, High school girls and U18 play Tuesdays the U12 play Thursdays. We are working in partnership with CTC with transport on Tuesday afternoons with the U15's and girls on the condition the girls attend self-defence classes in Kingaroy the same evening.
 - **Boxing**, boxers travelled to Brisbane to compete in a tournament but lost, they also attend a Brisbane training camps.
 - **Gym**, the gym and fitness programs have commenced, the Cherbourg Hornets A Grade use the gym and boxing shed Tuesday evenings, Community adult males play basketball Wednesday evenings.
- Maintenance
 - Ceiling needs to be repaired in the foyer area (plumbers checked water leakage) hole not fixed and birds are coming through hole in ceiling.
 - Sinks in girl's toilet need a cover to stop the young girls from clogging it up.
 - Fast dripping tap in outdoors Men's toilets. (fixed)
 - Retainer wall is starting to fall down.
 - Left over building supplies from boxing shed need to be removed off complex grounds. It's becoming a breeding/home for snakes, spiders and goannas/lizards. Works Dept and Building staff say it is not responsible to remove.
 - Oval needs to be tidied up, levelled out. Irrigation workers left it untidy.
- Proposal and Support
 - Tournament boxing day in March 2023 for opening of our new box shed.
 - start running programs during the day and evenings when staff are allocated more time.
 - can we have new uniforms for High School Girls basketball.
 - some staff travel to Toowoomba 20th August 2022, to see St Vinnies holidays and afterschool programs are run.
 - Co-ordinator and staff are wanting to do some studies and PD.
 - Staff request toilets indoors and out to be painted to cover up graffiti on walls. Staff are willing to paint themselves if there's a long waiting for it to be painted.
 - - Some staff would like support in getting bus license and car license so we don't have to be dependent on outsiders (other council workers) to drive for us. So far, we only have 3 drivers to drive mini bus, staff require special license to drive the 22 seater bus.

Radio

STAFF & General UPDATE

Staff member is progressing well with CERT III in Media and CERTII Business

Trainee progressing well with developing his skills as a music producer – some initial discussion around doing some music workshops in cooperation with Qld Music Festival with youth engaged at Sports Complex

Specialised training workshops in recording and production stalled due to health concerns from visiting CMTO trainer – will need to be rescheduled

Refurbishments at the radio and tech upgrades still not progress on having window installed, no follow up so far from builders. We have engaged Dezipna Impressions to create artwork/graphic designs for station signage and a vehicle wrap.

Expecting another visit from technicians to finish some outstanding repairs and upgrades at studios

Station projects and partnerships

With events in the community starting up again, and with the radio station being called upon increasingly to participate with Sound and Streaming services, we are looking to expand our PA equipment – this will bring with it the opportunity to increase revenue

We are also keen to collaborate with storytelling/collecting projects that are being mooted for community – we feel it is important that any projects of this nature in community should include our team from the point of view of local knowledge collating and keeping – as well as growing the skills and capabilities of our team

General Operations and Community Contact:

As per usual, Cherbourg Radio has been very active in the community supporting and engaging with stakeholders, council, and service providers.

As our on-air team continue to grow their skills, focus, and hone their abilities, our overall standard of service to community excels also

As per usual, we are very active in community support and assisting in the coordination of community events and covering important news and information to keep Cherbourg informed.

New Sponsorships spots & space continue to bring new bookings outside of our local sponsors

IKC

For the month of June/July 2022

The centre has been utilized by the following:

*MEETINGS

- St Vinnies had 2 meetings.
- CRAICHS had a meeting with 14 co-workers.
- Language Workshop

*COMMUNITY INTERNET USERS.

- ✚ Adults checking emails.
- ✚ Centre link clients job search.
- ✚ After school children using computers/iPads
- ✚ Clients wanting to use Microsoft works and do resume but are unable to do this as computer licence needs to be paid. IT HAS BEEN 6 MONTHS since we have requested the renewal of the licence.

*OTHER NEWS

Language workshop went really well with some members attending.

St. Joseph's Prep class visited (2 Classes)

IKC staff participated in council NAIDOC celebration.

IKC had a visit from the Senior Program Officer | Young People and Families/ Senior Program | Public Libraries and Engagement.

Ash Barty's donation of a computer has been installed.

*ISSUES

The outdoor under cover roof needs to be sealed.

The council will need to renew the licence for computers. **Completed**

Community Services -Other

**Community Services area - successful in gaining grant (CHERBOURG ABORIGINAL SHIRE COUNCIL – Indigenous Languages and Arts Program)

- IYCC (Youth Worker) re-establish YAG (meeting in 2weeks)
- Chiggy Skateboard Event at the Skate Park (Partnered with Silverlining)
Completed
- Preparation for RUOK March in September
 - March will be 8th Sept (RUOK?Day) **Flyer attached**
- Preparation for Community Rodeo in September
 - First Event planning meeting scheduled (Wednesday 17th August, 11am)
- **Meetings attended**
 - DASRP Project Planning
 - NIAA S&R Meeting
 - Community Services Team Meeting
 - Cherbourg Wellbeing AGM
 - QMF Meeting
 - QAS Meeting
 - IKC Managers Meeting
 - LDMG Meeting
 - Interagency Meeting
 - RUOK? Conversation Convoy
- **Plans/Acquittal**
 - First Five (State Library) **Completed**
 - S&R (NIAA) **Submitted**
 - Obligation/Statistic Report (State Library) **In Progress**
 - DASRP Project Plan, **Completed**

This ends my report for the months of July/August 2022



Edwina Stewart

Community Services Manger