

Cherbourg Aboriginal Shire  
Council

# Working Papers

For Council Meeting Held 21 & 22 December 2022

## Reports

1. Minutes (Unconfirmed)
2. Chief Executive Officer
3. Corporate Services
4. Economic & Community Development
5. Operations Department
6. Community Support

## 1. Minutes (Unconfimred)

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*MINUTES*

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*Cherbourg Aboriginal Shire  
Council*

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*Held 23 & 24 November 2022*

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MINUTES

COUNCIL MEETING

HELD 23 & 24 NOVEMBER 2022

Attendance

Mayor Elvie Sadow  
Deputy Mayor Tom Langton  
Cr Fred Cobbo  
Cr Leighton Costello  
Cr Bronzwyn Murray

Officers: Chief Executive Officer- Zala  
Minute Taker - Eileen Jacobs  
Council Advisor - Brett De Chastel

Meeting Commenced 9.30am

9.30am Mayors Welcome

Sorry Business

1 Minute Silence was held for the Late Alfred Sullivan  
Honor Cleary  
Cephia Roma

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Nil

Register of Interest

Nil

Basketball Court Project - Committee

A Basketball Court Project Committee has been formed and Michael Grundon has sought a representative from the Council to provide input into the Basketball Court Project. Cr Leighton Costello has volunteered to be council's representative.

Resolution

*Cherbourg Aboriginal Shire Council resolves to nominated Cr Leighton Costello as council representative on the Basketball Court Project Committee.*

Moved: Deputy Mayor Tom Langton

Seconded: Cr Bronwyn Murray

Motion No. 2251 Carried  
For Vote: Council Voted Unanimously

Confirmation of Minutes

Resolution

*Council resolves that the minutes of the previous council meeting held on 26 & 27 October 2022 be adopted.*

Moved: Deputy Mayor Tom Langton

Seconded: Cr Fred Cobbo

Motion No. 2252 Carried  
For Vote: Council Voted Unanimously

CEO REPORT

The CEO Report was Tabled

Cherbourg Aboriginal Shire Council Annual Report

The Cherbourg Aboriginal Shire Council Annual Report 2021-2022 was presented.

Resolution

*Cherbourg Aboriginal Shire Council resolves to adopt the Cherbourg Aboriginal Shire Council Annual Report 2021-2022.*

*Moved: Cr Fred Cobbo  
Seconded: Deputy Mayor Tom Langton*

*Motion No. 2253 Carried  
For Vote: Council Voted Unanimously*

Meeting Dates

*The 2023 Council Meeting Dates were presented for adoption.*

Resolution

*Cherbourg Aboriginal Shire Council resolves to adopt the 2023 Council Meeting Dates with the exception of the October Meeting Date which will be deferred by 1 Week.*

*Moved: Cr Leighton Costello  
Seconded: Cr Bronwyn Murray*

*Motion No. 2254 Carried  
For Vote: Council Voted Unanimously*

Telstra Tower

Recommendation

*CEO recommends the New Telstra Tower for better Telecommunication coverage be installed at the Rear of the Radio Station – inside the fence.*

*Authorise CEO to negotiate an appropriate lease.*

Resolution

*Cherbourg Aboriginal Shire Council as the Local Government Authority and Trustee of the Cherbourg DOGIT resolves to approve the*

- 1. installation of the New Telstra Tower at the rear of the Cherbourg Radio Station*
- 2. CEO to negotiate an appropriate lease with Telstra*

*Moved: Cr Leighton Costello  
Seconded: Cr Fred Cobbo*

*Motion No. 2255 Carried  
For Vote: Council Voted Unanimously*



Cherbourg Aboriginal Shire Council Operational Plan 2022/2023

Cherbourg Aboriginal Shire Council Operational Plan 2022/2023 was presented for adopted.

Resolution

Cherbourg Aboriginal Shire Council resolves to adopt the Cherbourg Aboriginal Shire Council Operational Plan 2022/2023.

Moved: Deputy Mayor Tom Langton  
Seconded: Cr Fred Cobbo

Motion No. 2256 Carried  
For Vote: Council Voted Unanimously

Report Approval

Resolution

Council resolves to adopt the Chief Executive Officer's Report.

Moved: Cr Bronwyn Murray  
Seconded: Deputy Mayor Tom Langton

Motion No. 2257 Carried  
For Vote: Council Voted Unanimously

OPERATIONS DEPT

The Operations Dept Report was tabled.

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Operations Department Report.

Moved: Cr Bronwyn Murray  
Seconded: Deputy Mayor Tom Langton

Motion No. 2258 Carried  
For Vote: Council Voted Unanimously

11.00am Cr Fred Cobbo left meeting

**CORPORATE SERVICES**

*Corporate Services Report Tabled*

**Cemetery Staffing Policy**

*The new Cemetery Staffing Policy was tabled for adoption.*

**Resolution**

*Cherbourg Aboriginal Shire Council resolves to adopt the new Cemetery Staffing Policy.*

**Moved:** Deputy Mayor Tom Langton

**Seconded:** Cr Bronwyn Murray

*Motion No. 2259 Carried  
For Vote: Council Voted Unanimously*

**Report Approval**

*Cherbourg Aboriginal Shire Council resolves to adopt the Corporate Services Report.*

**Moved:** Cr Leighton Costello

**Seconded:** Deputy Mayor Tom Langton

*Motion No. 2260 Carried  
For Vote: Council Voted Unanimously*

**ECONOMIC & COMMUNITY DEVELOPMENT**

*Economic & Community Development Report was Tabled*

**Report Approval**

*Cherbourg Aboriginal Shire Council resolves to adopt the Economic & Community Development Report.*

**Moved:** Cr Bronwyn Murray

**Seconded:** Deputy Mayor Tom Langton

*Motion No. 2261 Carried  
For Vote: Council Voted Unanimously*

COMMUNITY SERVICES

*Community Services was tabled*

Report Approval

*Cherbourg Aboriginal Shire Council resolves to adopt the Community Services Report.*

*Moved: Deputy Mayor Tom Langton*

*Seconded: Cr Leighton Costello*

*Motion No. 2262 Carried  
For Vote: Council Voted Unanimously*

CORRESPONDENCE

Fred Cobbo

*Requesting a 2hr exemption from the council meeting on 23 November 2022.*

*Approved*

Get Up Stand Up Show Up

*Proposal seeking assistance for Joe Geia to conduct a music tour of Qld Aboriginal Communities.*

*Denied as support funding has been exhausted.*

Melody Malone

*11.57am Mayor Elvie Sadow declared conflict of Interest and left meeting*

*Melody is seeking financial assistance for her son to undertake a School Based Apprenticeship in Carpentry/Building & Construction*

*Council requires more information and costs involved.*



Lucy Davis – Salvation Army

Lucy is requesting space to commence a 'Mens Wellbeing' program and has applied to lease the hall at Bert Button Lookout.

Approved – to be reviewed after 6 month.

Resolution

*Cherbourg Aboriginal Shire Council resolves to lease the Bert Button Lookout Hall to the Salvation Army at \$100 per week, to be reviewed after 6 months.*

Moved: Cr Bronwyn Murray  
Seconded: Cr Leighton Costello

Motion No. 2263 Carried  
For Vote: Council Voted Unanimously

Fujitsu, Dept Communities Housing & Digital Economy, Advance Old & CASC

Advice – Info Session on Wednesday 23 November 2022.

Red Earth Community Foundation

Info - Community Leadership Program

Deputy Premier

Advice – Approval of Wide Bay Burnett Regional Plan for statutory consultation.

Minister Communities Housing & Digital Economy

Advice- Endorsement Forward Capital Program

Development Applications - Cherbourg

Lot 49, Old Goal

The Council is the Local Government Authority for the Cherbourg Aboriginal Shire Council area. As the Local Government Authority, Council as duly elected representatives of the community, through local decision making has the responsibility of deciding what is in the best interest of the community, advancing a thriving community.

It is considered that approving the Redevelopment of the Old Goal (Lot 49) Cherbourg is considered to be of benefit to the Cherbourg community.

Resolution

3. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):

a. The Development Application lodged with Council for:

i. Redevelop (Lot 49) The Old Goal

Moved: Cr Leighton Costello

Seconded: Deputy Mayor Tom Langton

Motion No. 2264 Carried

For Vote: Council Voted Unanimously



Old Womens Shelter

The Council is the Local Government Authority for the Cherbourg Aboriginal Shire Council area. As the Local Government Authority, Council as duly elected representatives of the community, through local decision making has the responsibility of deciding what is in the best interest of the community, advancing a thriving community.

It is considered that approving (with conditions) the Redevelopment of Old Womens Shelter (Lot 39) Fisher Street Cherbourg is considered to be of benefit to the Cherbourg community.

Resolution

4. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):

a. The Development Application lodged with Council for:

i. Redevelop (Lot 39) The Old Womens Shelter

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

Motion No. 2265 Carried  
For Vote: Council Voted Unanimously

Old Anglican Church (Lot 75)

Council is undecided about the redevelopment of the site with the Anglican Church at this stage.

Resolution

Cherbourg Aboriginal Shire Council resolves to discuss further the redevelopment of the site (Lot 75) with the Anglican Church.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

Motion No. 2266 Carried  
For Vote: Council Voted Unanimously

Reconfiguration of 25 Barber Street

The Council is the Local Government Authority for the Cherbourg Aboriginal Shire Council area. As the Local Government Authority, Council as duly elected representatives of the community, through local decision making has the responsibility of deciding what is in the best interest of the community, advancing a thriving community.

It is considered that approving (with conditions) the Reconfiguring a Lot development at 25 Broadway Street Cherbourg is considered to be of benefit to the Cherbourg community.

Resolution

5. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):

a. The Development Application lodged with Council for:

- i. Reconfiguring a Lot (1 into 2) at 25 Broadway Street Cherbourg Lot 132 on SP280472

Moved: Cr Leighton Costello  
Seconded: Deputy Mayor Tom Langton

Motion No. 2267 Carried  
For Vote: Council Voted Unanimously

12.15pm Meeting adjourned for lunch  
1.00pm Meeting recommenced

1.00pm Brett De Chastel presented Workshop - Councils long term financial trends

1.30pm Meeting Closed

MINUTES

COUNCIL MEETING

HELD 24 NOVEMBER 2022

Attendance

Mayor Elvie Sadow  
Deputy Mayor Tom Langton  
Cr Fred Cobbo  
Cr Leighton Costello  
Cr Bronwyn Murray

Officers: Chief Executive Officer- Zala  
Minute Taker - Eileen Jacobs

9.30am Mayors Welcome

9.30am Entered Meeting Cherbourg State School Principal – Boyd McLean  
Elder – Janelle Carlo  
School Captain – Antwone Davidson-Alberts  
School Captain – Ronicha Watcho

Principal McLean gave an update on the Cherbourg State School. Elder Janelle Carlo advised of the opportunity for boarding schools and School Captains Antwone and Ronica requested Yr 6 Graduation on Tuesday 6 December 2022 be at the Cherbourg Welfare Hall.

Council agreed so the Cherbourg State School Yr 6 Graduation will now be held at the Cherbourg Welfare Hall on 6 December 2022.

Education Support – Council also agreed to support Antwon Davidson-Alberts and will donate \$200 towards his higher education as he will be attending boarding school in Brisbane next year.

Resolution

Cherbourg Aboriginal Shire Council resolves to donate \$200 towards Antwon Davidson-Alberts education in 2023.

Moved: Cr Fred Cobbo  
Seconded: Cr Leighton Costello

Motion No. 2268 Carried  
For Vote: Council Voted Unanimously



10.00am      Left Meeting      Cherbourg State School Principal – Boyd McLean  
Elder – Janelle Carlo  
School Captain – Antwone Davidson-Alberts  
School Captain – Ronicha Watcho

10.00am      Entered Meeting      Ian Mackie  
David Wragge  
Tim Brooks

*Ian asked what a Thriving Communities progress concept for Council looked like.*

*Mayor Elvie Sandow told Ian that Council does not support Thriving Communities and that DATSIP should respect Council's decision. Council wanted accountability from the organisations who are receiving funding for this community and not delivering the services.*

*Ian told Council that the situation was at an impasse, that if Council didn't support Thriving Communities then he needed council's ideas, feedback, on an alternate model.*

*Mayor Elvie Sandow advised that Council has issues with the current DATSIP Officers on the ground in Cherbourg, and the AMP.*

*David informed Council had workshopped the AMP - to lift the AMP that begins with a change to the alcohol carriage limits.*

*Council wants the AMP ban lifted.*

10.30am      Left Meeting      Ian Mackie  
David Wragge  
Tim Brooks

10.30am      Entered Meeting      QUT Law & Business Faculty Students  
Georgia Caire, Ruth, Adam

*The Students made a presentation on Cherbourg Aboriginal Shire Council's Local Laws. The Project included Animal Management, Community Environment, and Land Management.*

*Council thanked the students for their efforts in preparing and presenting this project.*

*The Students thanked Council for providing the opportunity to actually work on a practical project.*

12.00pm      Left Meeting      QUT Law & Business Faculty Students  
Georgia Caire, Ruth, Adam

12.00pm      Entered Meeting      Cherbourg Mens Group      Jeffrey Dynevor  
Bow Button  
Eric Allman

*Jeffrey, Bow and Eric were in the Cherbourg Mens Group and discussed how they were concerned with juvenile crime on the community involving stolen vehicles, and children reoffending.*

*They put a proposal to council to engage the children and parents with activities – a Cemetery Grave Project etc.*

*Council agreed to support the mens project.*

12.15pm      Left Meeting      Cherbourg Mens Group      Jeffrey Dynevor  
Bow Button  
Eric Allman

12.15pm      Entered Meeting      Gene Barrett  
Ian Bird  
Lynette Brown

*Council Employees Gene and Ian made complaints regarding Council's Building Supervisor. They advised that they had already made complaints to the relevant people but their complaints were dismissed.*

*Lynette told council that this situation is having an impact on Gene's wellbeing.*

*Council informed the employees that they could not get involved in operational matters.*

12.30pm      Left Meeting      Gene Barrett  
Ian Bird  
Lynette Brown

12.35pm      Entered Meeting      Elvie Douglas

*Elvie is coordinating the Barambah Revival which will be taking place in Cherbourg on 1-4 December 2022. A Samoan Church Group will be featuring at the Barambah Revival.*

*Elvie is requesting chairs, tables, marquees and that the Basketball Court beside the hall be cleaned for the Childrens Day.*

*Council can only assist with Gazebos and cleaning the Basketball Court.*

12.45pm      Left Meeting      Elvie Douglas



Bus – Cepha Roma Funeral

Cr Bronwyn Murray has asked for a bus to take family and friends to Brisbane on 9 December for the late Cepha Roma's funeral.

Resolution

Cherbourg Aboriginal Shire Council resolves to provide a bus for the late Cepha Roma's funeral in Brisbane on 9 December 2022.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

Motion No. 2269 Carried  
For Vote: Council Voted Unanimously

12.50pm Mayor called for meeting to be closed

Resolution

Mayor Elvie Sandow called for the council meeting held on 27 November 2022 be closed.

Moved: Cr Leighton Costello

Seconded: Deputy Mayor Tom Langton

Motion No. 2270 Carried  
For Vote: Council Voted Unanimously

## 2. Chief Executive Officer

➤ **1. Audit Committee update for your CEO's report:**

CEO's update to Council on the Audit and Risk Committee

On 8 December 2022, the Council's Audit and Risk Committee met as part of its ongoing program. A copy of the minutes of that meeting are attached for the information of Council. There are no decisions required from Council in relation to this meeting. The two key issues from this meeting for the information of Council are:-

- The Audit and Risk Committee adopted a terms of reference for the upcoming internal audit of our housing function. This internal audit will be undertaken by a staff member from Sunshine Coast Regional Council as part of their pro bono support program. Due to workload issues, the internal audit at our Council will commence in March.
- The Audit and Risk Committee adopted a work program for 2023. It proposes to meet 4 times and the work program sets out what it will consider at each meeting. The next meeting will be held in February 2023.

The Audit and Risk Committee continues to work well as it prepares for its 2023 program. Part C incorporates the Community Financial



Report aimed at highlighting the financial performance and position of Council, in a more relaxed and readable format.

## 2. Write Offs – Deceased Tenants:

It will be good financial practice to write off the deceased tenants from our books.

CHERBOURG ABORIGINAL SHIRE COUNCIL

DECEASED TENANTS WITH ARREARS:

15.11.22

NAME:	ARREARS:
Leila Hopkins	\$ 7 281.88
Hazel Miller	\$ 3 734.83
Norman Wragge	\$ 2 881.25
TOTAL:	\$ 13 897.96

### Recommendation regarding Write Offs:

We will recommend Council that We write off above dates and other suggestion will be that our tenancy team work more effectively managing the debts and should not allow the balance to reach to high balance.

### **3. Acting CEO – Easter Holidays:**

I am planning on taking some annual leave from 24<sup>th</sup> March 2023 to 14<sup>th</sup> April 2023. It is opportune to put in place arrangements for an Acting CEO for my planned Easter Holidays.

Under section 195 of the Local Government Act, the Council can appoint an Acting CEO when the CEO is absent. There are a couple of options available to Council including the option to delegate this function to the CEO. I am suggesting that at this stage, we simply appoint an Acting CEO.

Over time, I would like to give some of my managers an opportunity to act in the role to develop their leadership skills. This will also provide managers with an opportunity to see the “big picture” issues that the Council deals with and assist with their professional development. Council is fortunate to have some good managers who have the ability to step up into the Acting CEO role. Our Council Advisor Brett de Chastel who is working for Council on a volunteer basis will also be available to support the Acting CEO during my absence.

## Recommendation regarding Acting CEO:

That Council resolves that it:-

- A. Notes that the CEO will be on annual leave from 24th March 2023 to 14th April 2023.and will be absent from the community for that time;
- B. Appoints Sam Murray as Acting CEO for that period pursuant to section 195 of the Local Government Act and note that he will have support provided by Brett de Chastel who is acting as a Council advisor on a volunteer basis; and
- C. Notes that the appointment of an Acting CEO during future periods of annual leave by the CEO will be referred back to Council in the first instance

## 4. Annual Report 2021/2022:

Annual Report 2021/2022 has now been published on our Website to comply with legislative requirements under local government act 2009. I have attached the final copy for council information.



Chatur Zala

Chief Executive Officer



# Minutes - Audit and Risk Committee

## Cherbourg Aboriginal Shire Council

Thursday 8 December 2022

Cherbourg Council Chambers and Online via Teams

The meeting opened at 9am.

### **Attendees**

#### Audit and Risk Committee Members

Scott Mead – Independent member (via Teams)

Mayor Elvie Sandow

Deputy Mayor Tom Langton

#### Council Observers

Zala Chatur – CEO

Sam Murray – Manager of Corporate Services

Sean Nicholson – Manager of Economic and Community Development

Dol Ranabaht – Manager of Financial Services

Brett de Chastel – Council Advisor

#### Auditors

Jillian Richards and Erin Neville-Stanley – Partners KPMG (via Teams)

Jessica Rossouw – Queensland Audit Office (via Teams)

Ziggy Kapera – Pro Bono Internal Audit from Sunshine Coast Regional Council (via Teams)

### **Apologies**

Mark Pitt – Independent member.



**1. Meeting Opening and Welcome.**

The Chairperson welcomed everyone to the third meeting of the Council's Audit and Risk Committee. The apology of Independent Member Mark Pitt was noted.

**2. Minutes of the previous meeting**

The minutes of the meeting held on 7 October 2022 were noted.

It was also noted that following the last meeting of the Council's Audit and Risk Committee, the Council considered the following issues at its November meeting:-

- A copy of the Audit and Risk Committee minutes from 7 October 2022 were noted
- the audited financial statements for the 2021/22 financial year were adopted by Council
- Council noted and agreed that the first internal audit topic would be housing
- Council adopted the internal audit policy as proposed by the Audit and Risk Committee.

**Moved:** Scott Mead

**Seconded:** Cr Tom Langton

That the minutes of the Audit and Risk Committee meeting held on 7 October 2022 be adopted as true and correct.

**Carried unanimously.**

**3. Terms of Reference for the Internal Audit of the Housing Function**

The Committee noted the terms of reference which was included in the agenda. Brett outlined that these had been developed from a template for internal audit terms of reference provided by Sunshine Coast Regional Council. Further, the draft terms of reference for the review of housing had been provided to the CEO and Corporate Services Manager for comment. The internal auditor had also provided feedback and suggestions to improve the initial draft terms of reference.

After reviewing the terms of reference, the Audit and Risk Committee was happy to endorse the terms of reference for the internal audit of the housing function.

**Moved:** Mayor Elvie Sadow

**Seconded:** Deputy Mayor Tom Langton

That the terms of reference for the internal audit of Council's housing function be adopted.

**Carried unanimously**

#### **4. Annual plan for the meetings of the Audit and Risk Committee**

A draft plan for four Audit and Risk Committee meetings has been prepared and included in the meeting agenda. This annual meeting plan is based on a recent report from the Queensland Audit Office about how to optimise the effectiveness of audit and risk committees in local government. It included a draft annual timetable for audit committees and the proposed plan for Cherbourg Aboriginal Shire Council has been based on that template.

The committee reviewed the proposed timetable and agreed that there should be four meetings per year in February, April/May, August/September and September/October. The exact timing of those meetings will depend on diary availability and Brett will email committee members (particularly the external member) to check on the best dates.

KPMG suggested that the proposed external audit plan be considered by the first meeting of the Audit and Risk Committee in February 2023 instead of April/May as proposed and that the timetable be adjusted accordingly. The members of the committee agreed with that change.

**Moved:** Cr Tom Langton

**Seconded:** Cr Elvie Sandow

That the Audit and Risk Committee adopt the proposed Annual Audit Timetable for the committee for the 2023 Calendar year noting that the proposed External Audit Plan will be referred to the first meeting of 2023 by KPMG.

**Carried unanimously**

#### **5. Three Year Internal Audit Program**

At the previous meeting, the committee identified a range of potential topics for future internal audit. It was agreed at the previous meeting that the first priority would be housing.

Brett will provide a report to the February 2023 meeting proposing a three-year plan for future internal audits focusing on those previously identified high priority areas. Brett will liaise with Ziggy from Sunshine Coast Regional Council regarding timing and resources.

Scott suggested that we do not bite off too much too early and that we should focus on implementing any recommendations that come out from internal audits rather than simply doing internal audits for their own sake. A measured approach is needed.

#### **6. 2021/2022 Financial Statements**

The final audited financial statements were provided to the committee for information. It was noted that these have been now adopted by the Council.

Zala also advised that the annual report has now been adopted by Council and put on Council's website. Brett agreed to provide a link to the annual report when circulating the draft minutes.

The update on the financial statements and the annual report were noted.

## **7. General Business**

Brett will email members of the Committee to identify potential dates for meetings next year.

The QAO advised that their new Council liaison representative will be Jessica Rossouw.

Jillian from KPMG advised that her tenure as external auditor for Cherbourg Aboriginal Shire Council has come to an end and the new KPMG external auditor will be partner Erin Neville-Stanley.

There were no other items of general business.

**Meeting closed at 9.25 am.**





# ANNUAL REPORT

## 2021/22





## Acknowledgement to Traditional Owners

The Cherbourg Aboriginal Shire Council respectfully acknowledges the Wakka Wakka peoples who are the traditional owners of the land on which we are based., and we pay our respects to our Elders past and present. We also wish to acknowledge the historical peoples who were sent here and made Cherbourg their home. With many tribes in our one Community, we strive to combine all of our services and skills committed to reducing all inequalities between Indigenous and non-Indigenous Communities.



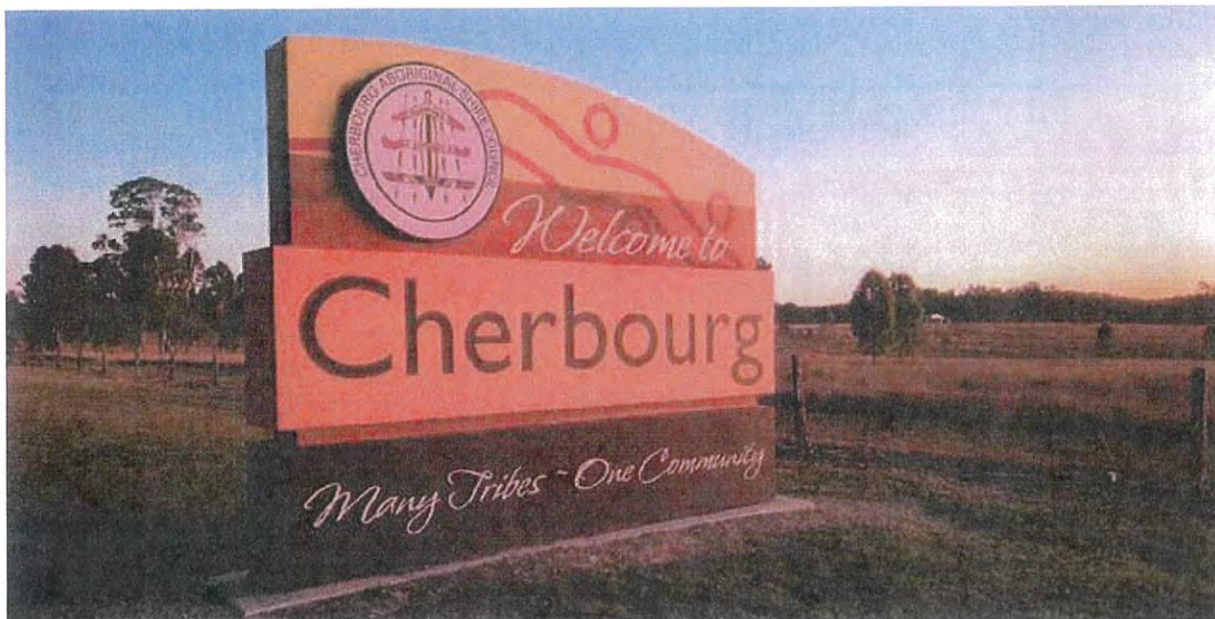
The history of Cherbourg is one of Aboriginal people being forcibly removed and brought from all over Queensland and Northern New South Wales to a newly formed government reserve.

Under the Aborigines Protection Act of 1897 the settlement then called Barambah, was gazetted and established in 1904.

In 1932, the name Barambah was then changed to Cherbourg due to a nearby property called "Barambah Station" which caused confusion in mail delivery.



# OUR TOWN, OUR SHIRE, OUR AREA

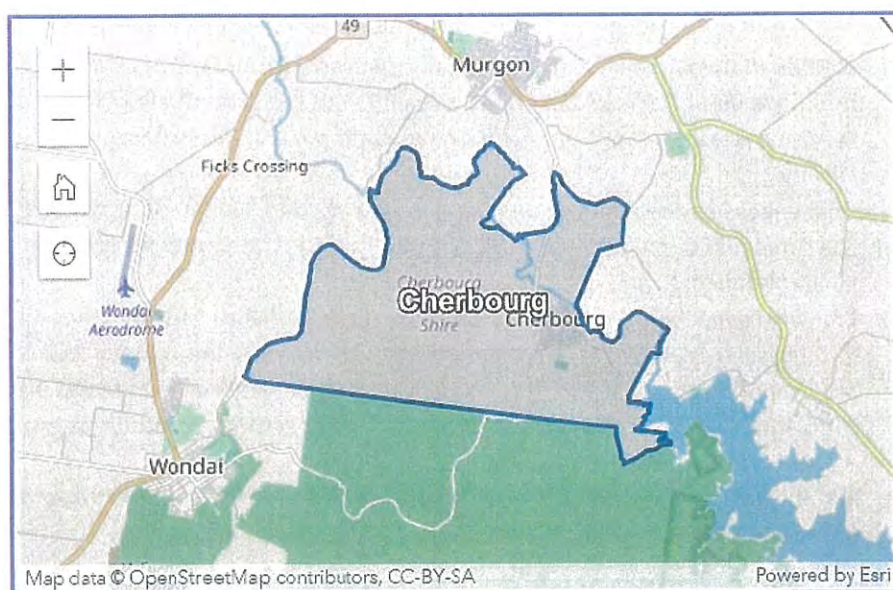


Cherbourg sits 267km west of Brisbane and is surrounded by the beautiful South Burnett region. Wineries and the Bjelke-Petersen dam are just minutes away. The vineyards are noted for their scenery, great food and award winning vintages. The dam is restocked regularly and holds one of Australia's biggest fishing carnivals on an annual basis.

Cherbourg itself, hosts the national, award-winning Ration Shed Museum. This gives visitors an insight into how Cherbourg was formed as a Mission in 1904 and a stronger understanding of Australia's settlement through its tours, photos, movies and information. The nearby Bert Button Lookout provides views through the Wondai State Forest onto Bjelke-Petersen Dam.

Cherbourg is currently home to 1194\* people and the Cherbourg Aboriginal Shire Council controls an area of 31.7km<sup>2</sup>. The average daily temperature ranges from 12.7°C to 26.3 °C and its average yearly rainfall is 809 mm.

\*2021 ABS Census Stats







# OUR ELECTED MEMBERS

## MAYOR ELVIE SANDOW

2020 First Female Mayor of CASC

2016 Deputy Mayor

2000 Councillor

I've spent all my life in Cherbourg and was raised by my Grandmother. I have 8 brothers (I am the eldest and only girl) in our family of 8. Education - I was a student at Cherbourg State School (years 1-7) and Murgon State High School (years 8-12). I have 3 Children Bobbie, Curtis and Trent, and have 6 beautiful grandchildren.



- Employed as CASC Payroll Officer for 21 years
- President – Gundoo Daycare Early Childhood Learning Centre (15 yrs)
- Executive Officer – Gundoo Daycare Early Childhood Learning Centre (5 yrs)
- Member – QATSIETAC- Qld ATSI Education & Training Advisory Committee

This term my goals are to:

- Provide good leadership, build better partnerships in Education, Health & Wellbeing, Housing, for better outcomes for our community and future generations.

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## DEPUTY MAYOR TOM LANGTON

- 2016 Councillor (Cherbourg Aboriginal Shire Council)
- 2020 Deputy Mayor (Cherbourg Aboriginal Shire Council)

I was born and raised in Cherbourg and worked in for a while in Brisbane. I was educated at the Cherbourg State School from years 1-7. Then on to Murgon High for years 8-12. I come from a large family of 6 brothers and 7 sisters. I have 7 children – 4 sons and 3 daughters.



My employment history is varied:

- |   |   |
|---|---|
| • Cemetery Gang – Cherbourg Council     | • Community Police - Cherbourg            |
| • Lab Assistant - Murgon High           | • Plumber – Cherbourg Council             |
| • Taxation Office – Brisbane            | • Building Supervisor – Cherbourg Council |
| • Men's Group – Cherbourg Justice Group | • Plumber – Selwood Constructions         |

My Interests are:

- |                   |                           |
|-------------------|---------------------------|
| • Fishing         | • Rugby League            |
| • Cricket         | • Golf                    |
| • Teaching others | • My children's education |

This Term My Goals Are:

- Continue what we started last term
- Fight for better outcomes for our community
- Achieve better health services for our community

### BRONWYN MURRAY- COUNCILLOR

Cr. Murray comes from a strong independent family of leaders, mentors, worker's and guides who have embedded learning seeds in her, since childhood. Born and raised in Cherbourg and is a descendant from the Wakka Wakka, Takalaka and Gungalu tribes. She completed year 12 at Murgon State High school and went on to further studies, in order to possess graduate qualifications from 3 universities and other RTO's, including Cherbourg's local Nurunderi TAFE College.



Cr. Murray is currently in the process of becoming a small business owner, previously sat on numerous boards and committees.

Her forte is working in the Mental Health and Social Welfare industries, as well as supporting youth through education and sports.

There are a few agenda items for her as a Councillor, and they are to:

- Stay on top of Council priorities
- Ensure transparency
- Ensure accountability
- Create Pathways
- Consult and engage with Government agencies to work on better solutions
- Lobby Government for what's in our best interest
- Engage with community to change mindsets
- Stamp out boredom by creating opportunities for all residents; in order to be involved in positive activities
- Continue to work with people to achieve positive outcomes
- Address priority concerns
- Empower and encourage agencies to build stronger relationships and to work cohesively together to implement needed programs from effective strategies
- Educate community and lead our people to have life victories and achieve successful community outcomes.

Her vision for Cherbourg is to work towards having a well-respected, close knit, clean, beautiful home town that's healthy, sustainable and a multi-skilled community full of opportunities and positiveness.

Her passion and drive is education, due to being what she believes is the key to open the doors to opportunity, as well as working with or for her people.

Cr. Murray stands strong from her husband Patrick, daughter Keturah, close family and friendships.

"They're her Rock"





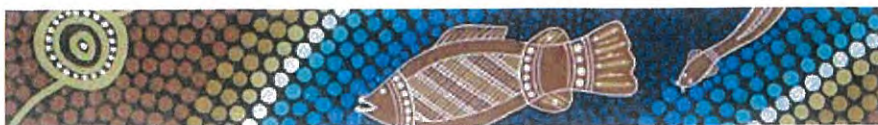


# PAY & MEETINGS

1. Mayor - Elvie Sandow - \$108,222
2. Deputy Mayor - Tom Langton - \$62,435
3. Cr. Leighton Costello - \$54,110
4. Cr. Bronwyn Murray - \$54,110
5. Cr. Fred Cobbo - \$54,110

*Cherbourg Aboriginal Shire Council  
Councillors Attendance Record (2021-2022)*

<i>Name</i>	<i>Ordinary Council Meeting (Days Attended)</i>	<i>Special Council Meeting (Days Attended)</i>	<i>Total Meetings Eligible to Attend</i>	<i>Total Meetings Attended (Days Attended)</i>
<i>Mayor Elvie Sandow</i>	<i>11</i>	<i>12</i>	<i>24</i>	<i>23</i>
<i>Deputy Mayor Tom Langton</i>	<i>12</i>	<i>12</i>	<i>24</i>	<i>24</i>
<i>Cr Fred Cobbo</i>	<i>12</i>	<i>12</i>	<i>24</i>	<i>24</i>
<i>Cr Leighton Costello</i>	<i>10</i>	<i>12</i>	<i>24</i>	<i>22</i>
<i>Cr Bronwyn Murray</i>	<i>12</i>	<i>12</i>	<i>24</i>	<i>24</i>

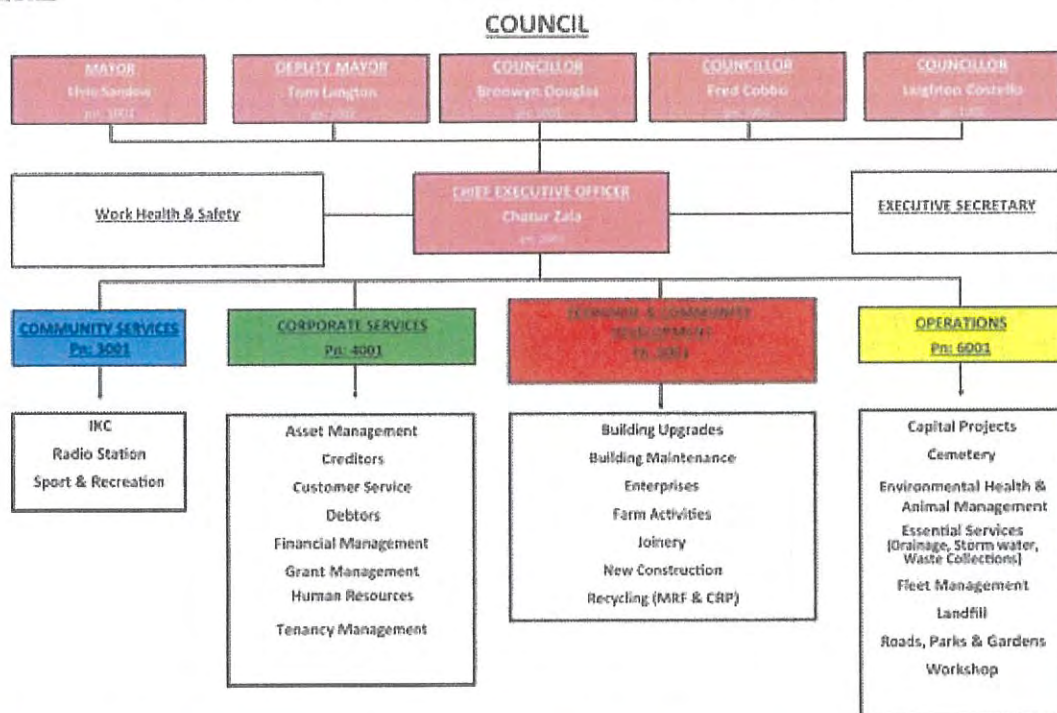


# ORGANISATIONAL STRUCTURE



## CHERBOURG ABORIGINAL SHIRE COUNCIL - ORGANISATIONAL STRUCTURE

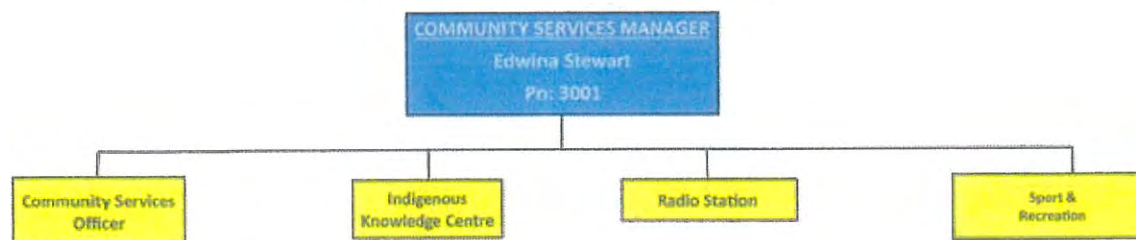
9/24/2022



## CHERBOURG ABORIGINAL SHIRE COUNCIL - ORGANISATIONAL STRUCTURE

9/24/2022

### COMMUNITY SERVICES DEPARTMENT



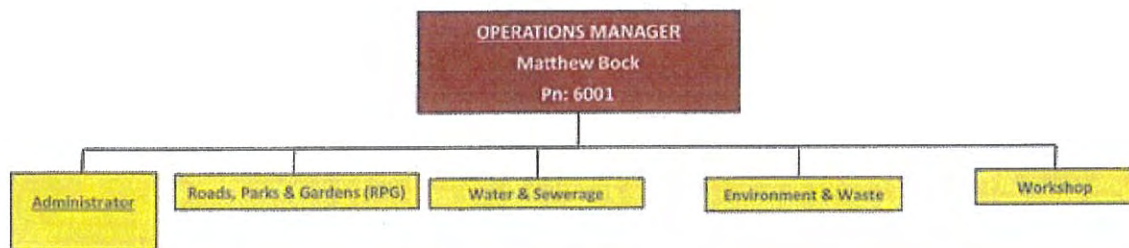




## CHERBOURG ABORIGINAL SHIRE COUNCIL - ORGANISATIONAL STRUCTURE

9/24/2022

### OPERATIONS DEPARTMENT





## Innovation brings Job Creation



Cherbourg's trailblazing new community call centre officially opened in May at a ceremony which attracted a mix of Council and State Government officials. **Mayor Elvie Sandow said the project was exciting.** "It's the first call centre in an Indigenous community, and I'm very proud to say that," Mayor Sandow said. "Ten local people are employed. We can only build on this ... the sky is the limit!" Department of Tourism, Innovation and Sport Deputy Director-General Lea Diffey said the opening of the call centre was a real achievement, which had taken a lot of hard work. "It's the Cherbourg community and Fujitsu that have made it happen and have been the ones who want to see this model expand into regional communities across Queensland," she said. "You're leading the way. It's a tremendous achievement for Cherbourg. "The contact centre will allow and help people to work on country ... it will provide local people with the digital experience and career opportunities that many others have. "And it's owned and operated by the community. The benefits stay right here." The staff will gain on-the-job training as well as working towards obtaining Certificate III qualifications from TAFE. Nicole Forrester, from Fujitsu Oceania, and Cherbourg mayor Elvie Sandow, centre, cut the ribbon at Nurunderi TAFE, watched on by South Burnett mayor Brett Otto, and Local Government Association of Queensland president Mark Jamieson



**Fujitsu is the call centre's foundation customer.** "Without Fujitsu we wouldn't actually be standing here today," Ms Diffey said. "Fujitsu have provided not only the first job opportunities but have also provided all the equipment, the computers, headsets and phones to make this dream a reality." Nicole Forrester, from Fujitsu Oceania, said the success of this project would grow corporate Australia's interest in partnering with First Nations' communities. Ms Forrester said there had been one silver lining from the COVID pandemic. "The world has taught us with the right support, digital connectivity, equipment and training we can live work and earn from anywhere on this planet," she said. Ms Forrester said "talent" was no longer defined by geography, it was defined by aspiration for a different future. "The future is bright," she said.

*This Story is reprinted here thanks to SouthBurnett.com.au*

## Three GREEN Lights for Cherbourg

It was a busy day, hosting a joint council meeting with the LGAQ President and Sunshine Coast Mayor Mark Jamieson (accompanied by CEO Emma Thomas) the day included the official launch of the Fujitsu Call Centre at Nurunderi Tafe..... AND.....something to celebrate. We were advised Cherbourg Council has three Green Lights for financial management in a report from the Auditor General. On 11th May 2022, QAO report was presented to parliament on audit results of local governments that ranked all Councils in Queensland as either high, medium, or low risk. Cherbourg has been rated a low risk. That is a great result. We wish to extend a heartfelt



thank you to all our management and CASC team members, associates and stakeholders who have taken this journey with us, we couldn't have done it without you.

17.



## Governor Opens our WTP



Cherbourg's days of water woes are finally over following the grand opening of two two-megalitre concrete reservoirs for its water treatment facility at a moving ceremony in June. Council welcomed locals, neighbouring councils, and the Governor of Queensland to community during Reconciliation Week on Wednesday, 1 June, to officially declare the new reservoirs open. Mayor Elvie Sandow, said the fight to provide our town with clean, reliable drinking water had been underway for some time; following an appeal to Director-General for the Department of Communities, Housing and Digital Economy Clare O'Connor, the State Government investigated further. "We can't live without water," Ms Sandow said. "In the past, we've had issues with our water, but I can now say that we haven't got that problem anymore."

Director-General Ms O'Connor agreed, saying that council's commitment to securing water for its community has been commendable. Access to clean, good-quality drinking water is a human right. In fact, it's prerequisite to every other human right," Ms O'Connor said. "The mayor and council have a very clear focus on the health and wellbeing of this community, and that focus has supported the community through Covid – one of the greatest tests a community can have – and they came through it brilliantly. "That unwavering focus on health and wellbeing is also evidenced by these new water tanks, the pipes and the treatment infrastructure that is being opened to you today," she added.

The guest of honour at the opening ceremony was Queensland Governor, Dr Jeannette Young, who travelled to the Burnett town to open her first-ever water treatment facility. "I'm in awe of what you've achieved, and that I get to come along and celebrate the end of it," Dr Young said to the assembled crowd of locals and dignitaries. "It's particularly special to me because safe drinking water has been one of the things that I've fought for during my time as Chief Health Officer. "To think, just a year ago Cherbourg and the South Burnett were fully drought-declared Shires, and although you're no



longer officially in drought it is going to happen again. You know how precious water is – so now you're fine going forward. "This enhanced facility is of such vital importance to your growing Cherbourg community. These dual two-megalitre concrete reservoirs will now mean you've got reliable, clean, safe water well into the future – and that will continue to improve health outcomes for the people here," she added. Dr Young also commended Cherbourg for its resilience during recent

crisis events, such as fires, floods, droughts and the Coronavirus pandemic. "[This facility is] another positive milestone in the history of your community," the State Governor said. "It's a community that clearly prides itself on its bonds to country and the wisdom of its ancient traditions. "I was pleased to meet with your mayor and councillors this morning and hear of what you are planning for the future. You have great plans. "You've seen incredible hardship and challenges over your history, but despite that it has been a community [where] people have come together and continue to come together (...) to build that true sense with your country," she concluded before unveiling a commemorative plaque on one of the reservoirs together with Cherbourg's mayor Elvie Sandow.

The ceremony also saw performances by Cherbourg's Wakka Wakka dancers, presentations of gifts to the visiting government representatives, and a Welcome to Country by Uncle Eric Law, who praised Council's initiative and support of the community. "It never ceases to amaze me how smart our old people were, because if you look at pictures and you read stories, you'll always find that our old people were close to water, and there's a simple reason for that," he recounted. "With water and fresh air, and living the country, our mob were satisfied. So, it's a reflection of today that we're talking about water. "I want to congratulate our council. We just think council is there for roads, rates and rubbish – but this council does a little bit more," he added. "To finish this massive job under budget and on time, you all need to be congratulated."



off



## A.I. Opens Doors Industry Growth & Jobs

The future of recycling is set to expand into areas beyond human capacity – and Cherbourg Material Recovery Facility is leading the way. The facility held a special launch event to celebrate the development of an artificially intelligent system to help more effectively sort recycled goods in October. Economic & Community Development Manager for the Cherbourg Aboriginal Shire Council, Sean Nicholson, explained to the guests how the innovative project works. “The big trucks come through with the yellow-top bins, they drop them on the floor and cameras watch the rubbish and those containers are able to be recognised and counted,” Mr Nicholson said. The employees work with artificial intelligence (AI) technology to label the waste, sort through it, and add them to the fast-growing and valuable database. “With this technology and cameras we will change the way rubbish is processed in the world,” Mr Nicholson said. The technological push to expand the capabilities of Cherbourg’s local recycling plant also endeavours to create employment pathways for youth in the area. The new project aims not only to better manage waste, with plans of conducting traineeships to inspire the next generation of science and technology careers also in the works. Chris Bowden from the Noosa Shire Council said he became involved after being inspired by the work Cherbourg was doing in the recycling world. “The word at the centre of the project is collaboration,” he said. “I’ve seen it in this project in a real way that is exciting. “We had to ask how can we make employment opportunities for people in this area, and how can we do that in a way that uses technology not to replace jobs but indeed to create meaningful high-value jobs,” Mr Bowden said.



*This Story is reprinted here with permission BurnettToday*

Since 2016, the project has created more than 25 jobs for the Cherbourg community with room to grow. Duncan Kerslake from Deadly Innovation spoke about the importance of fostering careers on Country. “Our young people can live on Country and feel whole while working,” he said. “Through digital connectivity you can do anything,” Mr Kerslake added.

The project’s manager, Andrew Beckett, thanked everyone involved in getting the project off the ground. “The Cherbourg Council have supported this project from day one, 16 years ago,” he said. “They believed in it and allowed me the grace and the space to move forward in a positive way through hard times, not knowing if we’d get funding.” Funding for the project was sourced from the Queensland Government and the Indigenous Land and Sea Council.

## New Skate Park a Big Hit with Cherbourg Youth

Cherbourg’s long awaited new skate park has finally opened, and the huge project on Fisher Street has our local Skate boarder and Scooter fans rolling up a storm. With a lot of help for our SkillCentred works trainees who did a great job getting the ramps bolted into place and the park is ready to roll. SkillCentred does a great job to helping give “a leg up” to disadvantaged youth, long-term unemployed people and Indigenous communities across Queensland, the trainees learn the tools of the trades they are interested in, or how to get into hospitality, retail or business work through a variety of certificates, courses and workshops.

We are proud of our local Skill Centred trainees and the steps each individual is taking to secure a better future for themselves and the community they live in. Situated on Cherbourg’s Fisher Street, within walking distance to the Les Stewart Snr Sporting Complex. We have still got some finishing work to do, landscaping and artwork etc... but already the new skate park has seen a lot of families enjoying the space, workshops with Chiggy’s Skateboarding as well as the regular CTC Youth “Hangs” every 2nd Thursday.



## Funding to Support a Youth Voice to Community

In April the Federal Government announced an investment of \$400,000 in Cherbourg in a bid to help young people improve their mental health and reduce the risk of self-harm. The new grant will support the development of a Youth Advisory Group to administer a range of programs. These include youth leadership workshops, an Annual Cherbourg Youth Festival, an online art store, the Cherbourg NAIDOC Ball, cultural exchanges, and a twice-annual Youth Forum. Member for Wide Bay Llew O’Brien said “The Youth Advisory Group will influence priority projects providing young people with a platform to advocate their concerns and ensuring that they are represented, valued and respected,” Mr O’Brien said. “This will be done through a range of activities and by creating networks and partnerships in the community, giving youth a voice and inclusion on community decisions, as well as mentorship.” He said the Indigenous Youth Connection to Culture program had been co-designed with the Cherbourg community to improve mental health by reconnecting youth with their traditional culture. Cherbourg Council CEO Chatur Zala said the \$400,000 funding would allow three years of programs for youth, including mentorship and sporting events. “These activities are designed to improve the wellbeing of young Indigenous people in Cherbourg, which will build resilience and reduce anti-social behaviour,” he said. “I’d like to take this opportunity to thank Llew for his support to our community to get this very important funding.”





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# CORPORATE GOVERNANCE & LEGISLATIVE REQUIREMENTS

The following information provides details required by the Local Government Act 2009 and the Local Government Regulation 2012

## **SENIOR CONTRACT EMPLOYEES SECTION 201 LGA 2009**

Total remuneration payable to senior contract employees was \$834,348. This includes housing, vehicle costs, compulsory superannuation and telecommunication costs.

1 senior contract employees with a total remuneration package in the range of \$125,001 - \$225,001

3 senior contract employees with a total remuneration package in the range of \$25,000 - \$125,000

## **INVITATION TO TENDERER'S TO CHANGE THEIR TENDER SECTION 190 LGR 2012**

No invitations to amend tender specifications under section 228(7) after tenders were called during 2020-2021.

## **BENEFICIAL ENTERPRISES SECTION 41 LGA 2009**

No Beneficial Enterprises were recognised during the 2020/2021 financial year.

## **BUSINESS ACTIVITIES SECTION 45 LGA 2009**

Council did not conduct any business activities during the financial year 2020-2021

## **SIGNIFICANT BUSINESS ACTIVITIES SECTION 45 LGA 2009**

Council did not conduct any significant business activities during the financial year 2019-2020. Council did not conduct any significant business activities during the previous financial year.

## **COMPETITIVE NEUTRALITY PRINCIPLE TO SIGNIFICANT BUSINESS ACTIVITIES SECTION 45 LGA 2009**

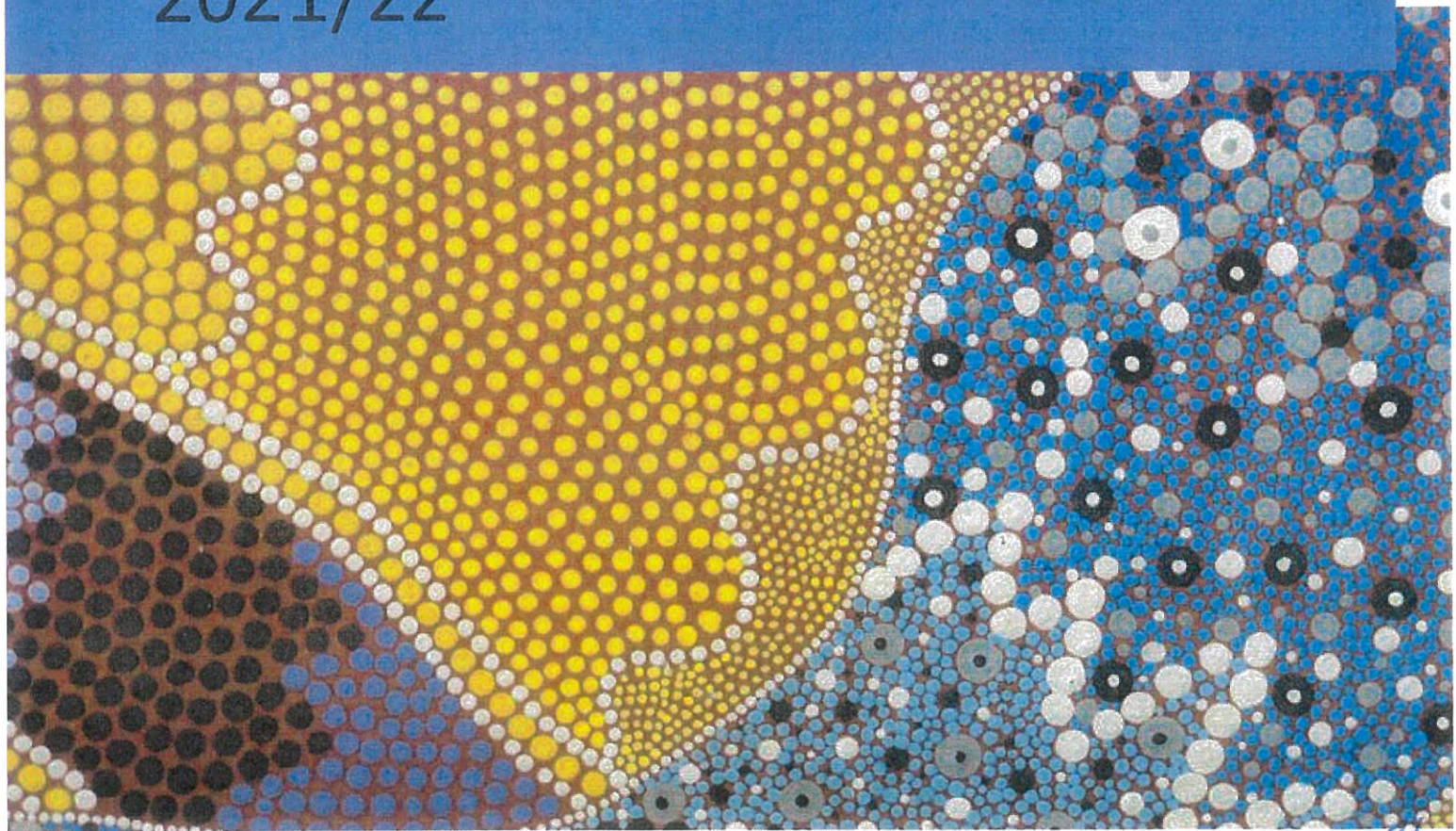
Council did not conduct any significant business activities during the financial year 2020-2021.

- Assist in ensuring that Council is achieving ongoing improvements through a risk-based approach, via performance audits; and
- To ensure compliance with legislation, council policy and procedures; and The focus this year was placed on three (3) areas:
  1. Cash Management Strategies and Policy• review current systems and process in place to manage cash maintained by the Council and review the current investment strategies.
  2. Fraud Risk Management Framework• assess if Council has adequate systems in place to appropriately identify and assess fraud risks.
  3. Desktop Valuation - a review of the desktop valuation of property, plant and equipment report prior to updating the asset register.





# COMMUNITY FINANCIAL REPORT 2021/22





## Revenue

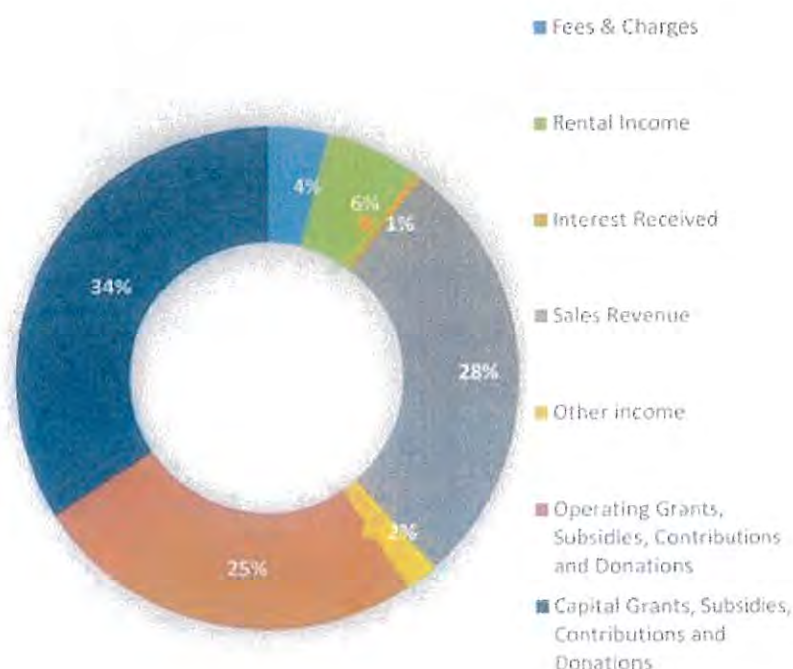
The two main categories of revenue are recurrent revenue and capital revenue. Council's recurrent revenue is money raised that is used to fund the operations of Council. Council raises recurrent revenue from income sources such as fees and charges, grants, subsidies and donations, sales revenue, rents and other income. Council's capital revenue is sourced for the purpose of constructing and/or reconstructing Council's assets now and into the future. Capital revenue consists of grants, subsidies and contributions.

Overall recurrent revenue for 2021/22 increased by \$0.32 million, which is attributed to:

- \$0.50 million increase in sales revenue, other revenues and fees and charges
- \$0.18 million decrease in operating grants and subsidies, interest revenue and rental income

The main sources of recurrent income for the year were grants and subsidies and sales revenue comprising 80% of recurrent revenue and 53 % of Council's total revenue. The recurrent income generated from housing rental, fees and charges, interest and other income is 12% of total revenue.

Capital revenue for 2021/22 increased by \$1.29 million.



## The Statement of Financial Position

This statement is often referred to as the balance sheet and summarises the financial position of Council at the end of the financial year. The statement measures what Council owns (assets) and what Council owes (liabilities) at the end of the financial year with the difference between these two components being the net community wealth (equity of Council).

The balance sheet indicates that Cherbourg Aboriginal Shire Council has current ratio (current assets / current liabilities) of 2.34:1. This ratio means that the Cherbourg Aboriginal Shire Council has \$2.34 of cash and current assets for every \$1.00 of current liabilities.

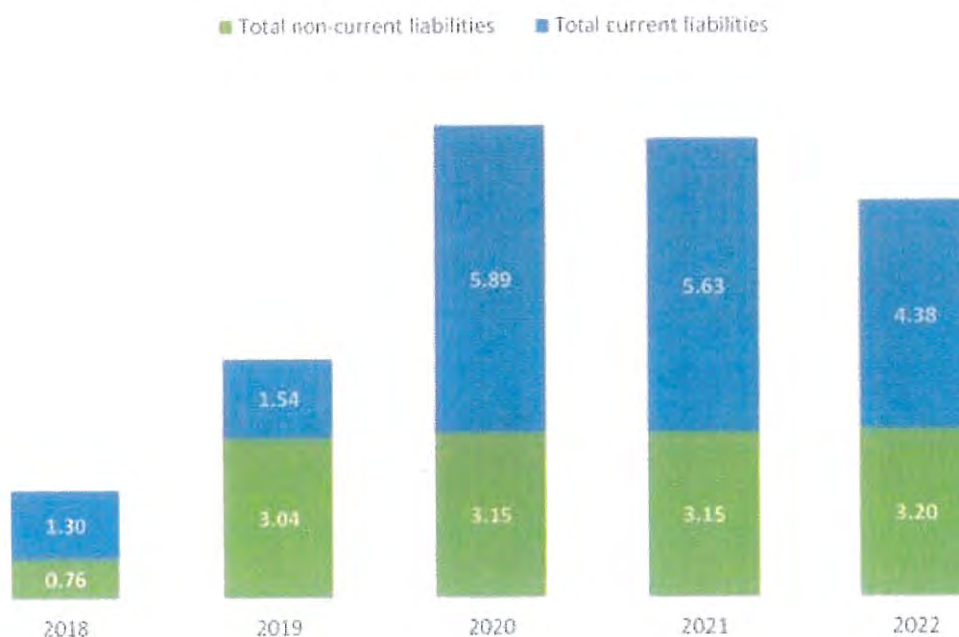
Cherbourg Aboriginal Shire Council has no borrowings and has a total asset base of \$214 million providing borrowing capacity for future capital projects. However, its negative operating surplus ratio suggests council may experience difficulty in repaying debt if it was to borrow at some point in the future.



## Liabilities

Council's liabilities comprise of contract liability (grant funds for which work has not been completed), provisions, and trade and other payables. Liabilities as at 30 June 2022 totalled \$7.58 million. The provisions balance comprises long service leave payable to employees (\$0.49 million) and since 2019, an amount estimated for the future restoration of Council's landfill (\$2.55 million at 30 June 2022). Trade and other payables total \$1.51 million. The contract liability for the year was \$3.03 million due to the number of grants being received in advance.

Total Liabilities (\$ million) Comparatives



## Council's Major Projects for 2021/2022

- Existing Houses Major Upgrades
- Cherbourg Material Recovery Facility Upgrade Stage 5
- LRCI Phase 2 Program
- COVID W4Q -Construction of Skatepark
- Murgon to Cherbourg Footpath Upgrade
- Cherbourg Water Reservoirs Project

These expenditures have been funded through Grants and Contributions. Cherbourg Aboriginal Shire Council would like to thank the Commonwealth and State Governments to their ongoing support to the development of the Cherbourg Aboriginal Shire Area.

## Financial Sustainability Measures

The Financial Sustainability of Councils continues to be a cornerstone of the Local Government Act and a core responsibility of individual councils across Queensland. The Financial Sustainability indicators (in accordance with the *Local Government Regulation 2012*) that council must publish are as follows:

### Operating Surplus Ratio:

Operating Surplus Ratio shows council's ability to cover operating expenses through its continuing operating revenue raised (excluding capital grants and contributions). The target for the operating surplus ratio is between 0 and 10%.

Since Cherbourg Aboriginal Shire Council is highly dependent on external grant funding the Operating Surplus Ratio at 30 June 2022 was at a deficit of 18%.

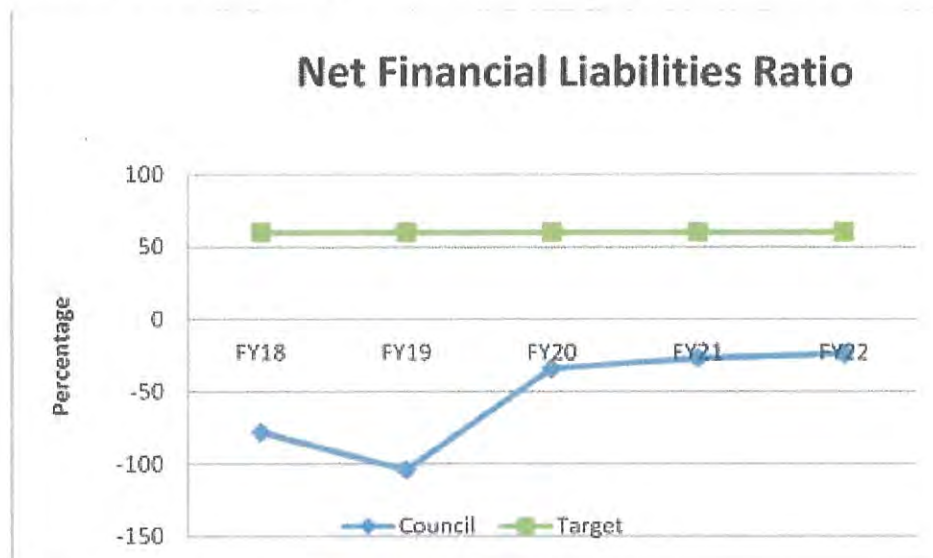
The main reason for the deficit is the inclusion of depreciation expense in the ratio which Council is unable to raise sufficient revenue to cover and relies on capital grants to undertake its capital renewal program. Cherbourg Aboriginal Shire Council is aware of the need to improve its ability to generate its own revenues from its own operations and reduce its spending levels, where appropriate, in the short-term.



### Net Financial Liabilities Ratio:

This ratio represents Council's ability to fund its liabilities through its operating revenues. The target for this ratio is less than 60%.

Council's Net Financial Liabilities Ratio as at 30 June 2022 is -24%. The ratio indicates that while Council's capital structure appears adequate for its size and with capacity to borrow, however if council intends to obtain debt funding for future capital projects, its negative operating surplus ratio suggests council may experience difficulty in repaying this debt.



# Cherbourg Aboriginal Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2022

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# Statement of Comprehensive Income

for the year ended 30 June 2022

	Notes	2022 \$	Restated 2021 \$
<b>Income</b>			
<b>Revenue</b>			
<b>Recurrent revenue</b>			
Fees and charges	3a	748,982	732,974
Sales revenue	3b	4,827,816	4,550,144
Grants, subsidies, contributions and donations	3c	4,354,874	4,463,204
<b>Total recurrent revenue</b>		<b>9,931,672</b>	<b>9,746,322</b>
<b>Capital revenue</b>			
Grants, subsidies, contributions and donations	3c	5,955,191	4,664,821
<b>Total capital revenue</b>		<b>5,955,191</b>	<b>4,664,821</b>
Rental income	12	1,116,662	1,166,518
Interest received		29,274	49,405
Other income		344,005	140,745
Capital income	4	—	576,185
<b>Total income</b>		<b>17,376,804</b>	<b>16,343,996</b>
<b>Expenses</b>			
<b>Recurrent expenses</b>			
Employee benefits	5	6,188,954	5,597,535
Materials and services	6	4,228,691	4,292,021
Finance costs		77,931	80,103
Depreciation and amortisation:			
- Property, plant and equipment	10	3,019,572	2,851,104
<b>Total recurrent expenses</b>		<b>13,515,148</b>	<b>12,820,763</b>
<b>Other expenses</b>			
Capital Expenses	7	848,714	8,515
<b>Total other expenses</b>		<b>848,714</b>	<b>8,515</b>
<b>Total expenses</b>		<b>14,363,862</b>	<b>12,829,278</b>
<b>Operating result</b>		<b>3,012,942</b>	<b>3,514,718</b>
<b>Net Result</b>		<b>3,012,942</b>	<b>3,514,718</b>
<b>Other comprehensive income</b>			
<b>Amounts which will not be reclassified subsequently to the operating result</b>			
Increase / (decrease) in asset revaluation surplus	15	59,799,172	(2,278,326)
<b>Total other comprehensive income for the year</b>		<b>59,799,172</b>	<b>(2,278,326)</b>
<b>Total comprehensive income for the year</b>		<b>62,812,114</b>	<b>1,236,392</b>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

(\*) Council has made a retrospective restatement as a consequence of a correction of error in accordance with AASB 108. Details are disclosed in Note 18.

# Statement of Changes in Equity

for the year ended 30 June 2022

	Notes	Asset revaluation surplus \$	Retained surplus \$	Total equity \$
<b>2022</b>				
Balance as at 1 July		41,973,083	101,556,319	143,529,402
<b>Net result</b>		—	3,012,942	3,012,942
Other comprehensive income for the year				
- Increase/(decrease) in asset revaluation surplus	10	59,799,172	—	59,799,172
<b>Other comprehensive income</b>		59,799,172	—	59,799,172
<b>Total comprehensive income for the year</b>		59,799,172	3,012,942	62,812,114
<b>Balance as at 30 June</b>		101,772,255	104,569,261	206,341,516
<b>2021</b>				
Balance as at 1 July		44,251,409	98,041,601	142,293,010
<b>Net result</b>		—	3,514,718	3,514,718
Other comprehensive income for the year				
- Increase/(decrease) in asset revaluation surplus	10	(2,278,326)	—	(2,278,326)
<b>Other comprehensive income</b>		(2,278,326)	—	(2,278,326)
<b>Total comprehensive income for the year</b>		(2,278,326)	3,514,718	1,236,392
<b>Balance as at 30 June</b>		41,973,083	101,556,319	143,529,402

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

(\*) Council has made a retrospective restatement as a consequence of a correction of error in accordance with AASB 108. Details are disclosed in Note 18.



## Notes to the Financial Statements for the year ended 30 June 2022

### Note 1. Information about these financial statements

#### (a) Basis of preparation

These general purpose financial statements for the period 1 July 2021 to 30 June 2022 have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other pronouncements issued by the Australian Accounting Standards Board. They also comply with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain non-current assets.

The Cherbourg Aboriginal Shire Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

#### (b) Date of authorisation

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

#### (c) Currency

The Council uses the Australian dollar as its functional currency and its presentation currency.

#### (d) New and revised Accounting Standards

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2021. None of the standards had a material impact on reported position, performance and cash flows.

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for Council then further information has been provided in this note.

While Council will align with any changes in AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards, AASB 2020-3 Amendments to Australian Accounting standards – Annual Improvements 2018-2020 and Other Amendments, and AASB 2021-2 Amendments to Australian Accounting Standards – Disclosure of Accounting Policies and Definition of Accounting Estimates, it does not currently anticipate any material impact upon its future financial statements.

#### (e) Estimates and Judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- Revenue recognition - Note 3
- Valuation and depreciation of property, plant and equipment - Note 10
- Restoration provisions - Note 14
- Impairment of trade and other receivables- Note 9

#### (f) National competition policy

The Council has reviewed its activities to identify its business activities. Council has resolved that none of its activities fall within the National Competition Policy guidelines and has therefore chosen not to apply the Code of Competitive Conduct.

#### (g) Rounding and Comparatives

The financial statements have been rounded to the nearest \$1.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies. Unless permitted otherwise by transition rules in a new accounting standard, comparative information is prepared on the same basis as the prior year. For the 2022 financial year some reclassifications have occurred.

#### (h) Taxation

Council is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

#### (i) COVID-19

Due to the small size and nature of Council's operations, Council has assessed that there has been no material impact on its financial position as a result of the COVID-19 Pandemic.

Council has not been required to provide any concessions or relief to business and residents in the community housing during 2021/22. Impacts of COVID-19 on asset revaluations undertaken during the current year were assessed, however it was determined that there was not a significant impact and Council's assets as presented in the financial statement are at fair value.

## Cherbourg Aboriginal Shire Council

Notes to the Financial Statements  
for the year ended 30 June 2022

## Note 2b. Council functions - analysis of results by function

Functions	Gross program income			Gross program expenses			Net result from		Total assets
	Recurring grants	Recurring other	Capital grants	Capital other	Total income	Recurring	Total expenses	recurring operations	Net result
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>2022</b>									
Corporate and governance	2,952,648	227,870	-	-	3,180,518	(3,438,826)	(3,438,826)	(258,308)	10,288,560
Community services	1,054,800	894,378	-	-	1,959,278	(1,510,501)	(1,510,501)	448,777	33,244,830
Economic and community development	337,326	4,827,823	546,110	-	5,711,265	(3,944,060)	(3,944,060)	1,221,095	6,633,877
Housing	-	1,116,652	-	2,342,257	3,458,919	(2,472,720)	(848,715)	(1,356,058)	125,386,219
Infrastructure	-	-	3,066,824	-	3,066,824	(2,149,041)	(2,149,041)	917,783	38,370,262
<b>Total</b>	<b>4,354,874</b>	<b>7,066,739</b>	<b>3,612,934</b>	<b>2,342,257</b>	<b>17,376,804</b>	<b>(13,515,148)</b>	<b>(848,715)</b>	<b>(2,093,535)</b>	<b>3,012,941</b>
<b>2021</b>									
Corporate and governance	2,016,430	90,265	32,763	-	2,139,458	(3,120,333)	(3,120,333)	(1,013,638)	10,889,279
Community services	1,069,802	810,134	-	-	1,879,936	(1,432,829)	(1,432,829)	447,107	33,397,837
Economic and community development	115,300	3,391,315	1,823,448	-	5,330,063	(3,965,809)	(3,965,809)	(459,194)	6,391,660
Housing	-	2,924,256	-	-	2,924,256	(2,471,588)	(3,515)	452,668	68,359,749
Infrastructure	1,261,672	-	2,808,611	-	4,070,283	(1,830,204)	(1,830,204)	(568,532)	32,334,899
<b>Total</b>	<b>4,463,204</b>	<b>7,215,970</b>	<b>4,864,822</b>	<b>-</b>	<b>16,343,996</b>	<b>(12,820,763)</b>	<b>(8,515)</b>	<b>(1,141,589)</b>	<b>151,373,443</b>



## Notes to the Financial Statements

for the year ended 30 June 2022

### Note 3. Revenue (continued)

#### Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the assets are received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standards. Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time the asset is received.

#### Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred. Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

	2022 \$	2021 \$
<b>(i) Operating</b>		
General purpose grants	2,852,234	3,098,516
State government subsidies and grants	769,140	920,388
Commonwealth government subsidies and grants	716,500	411,300
Donations	17,000	—
Contributions	—	33,000
<b>Total recurrent grants, subsidies, contributions and donations</b>	<b>4,354,874</b>	<b>4,463,204</b>
<b>(ii) Capital</b>		
State government subsidies and grants	3,191,917	4,439,629
Commonwealth government subsidies and grants	421,017	225,192
Asset Contributions from State Government	2,342,257	—
<b>Total capital grants, subsidies, contributions and donations</b>	<b>5,955,191</b>	<b>4,664,821</b>

### Note 4. Capital income

	2022 \$	2021 \$
<b>Other capital income</b>		
Insurance proceeds	—	576,185
	—	<b>576,185</b>
<b>Total capital income</b>	<b>—</b>	<b>576,185</b>



## Notes to the Financial Statements for the year ended 30 June 2022

### Note 6. Materials and services

	2022 \$	2021 \$
Expenses are recorded on an accruals basis as Council receives the goods or services.		
Administration supplies and consumables	72,729	55,195
Audit of annual financial statements by the Auditor-General of Queensland	55,514	61,592
Consultants	285,707	228,907
Electricity	232,912	218,247
Repairs and maintenance	1,290,922	1,199,800
Subscriptions and advertising	25,180	3,567
Travel	38,810	45,091
Insurance	496,696	329,093
Enterprise centre running costs	196,751	305,920
Licence fees	193	1,405
Joinery expenses	96,826	51,821
Motor vehicle expenses	522,253	517,754
Printing and stationery	71,693	102,982
Radio operating expenses	17,939	26,613
Telephone and fax	37,743	48,903
Water and sewerage operational costs	201,910	170,982
Bad and doubtful debts	95,635	(53,641)
Other materials and services	489,278	977,790
<b>Total materials and services</b>	<b>4,228,691</b>	<b>4,292,021</b>

Total audit fees quoted by the Queensland Audit Office relating to the 2021-22 financial statements are \$65,000 (2021: \$61,592)

### Note 7. Capital expenses

	Notes	2022 \$	2021 \$
<b>Loss on disposal of non-current assets</b>			
Proceeds from the disposal of property, plant and equipment		—	3,818
Less: carrying value of disposed property, plant and equipment	10	(855,882)	(6,286)
		<b>855,882</b>	<b>2,468</b>
Proceeds from sale of motor vehicles		99,818	25,909
Less: carrying value of disposed vehicles	10	(92,650)	(31,956)
		<b>(7,168)</b>	<b>6,047</b>
<b>Loss on disposal of non-current assets</b>		<b>848,714</b>	<b>8,515</b>

# Notes to the Financial Statements

for the year ended 30 June 2022

## Note 9. Receivables (continued)

	2022 \$	2021 \$
<b>Movement in accumulated impairment losses is as follows:</b>		
Opening balance at 1 July	1,305,615	1,380,075
Additional impairments recognised	95,634	—
Additional impairments	—	(20,819)
Impairment debts written off during the year	—	(53,641)
Impairments reversed	—	(53,641)
<b>Balance at the end of the year</b>	<b>1,401,249</b>	<b>1,305,615</b>

A summary of Council's exposure to credit risk for trade receivables is as follows:

### 2022

	Total \$ '000	Credit impaired \$ '000	Non-credit impaired \$ '000
Current	790,691	32,878	757,813
Past due 31-60 days	127,528	27,468	100,060
Past 61-90 days	83,928	38,727	45,201
More than 90 days	1,413,357	1,302,176	111,181
<b>Total gross carrying amount</b>	<b>2,415,504</b>	<b>1,401,249</b>	<b>1,014,255</b>
<b>Loss allowance</b>		<b>1,401,249</b>	

# Cherbourg Aboriginal Shire Council

Financial Statements 2022

## Notes to the Financial Statements for the year ended 30 June 2022

### Note 10. Property, plant and equipment (continued)

2021 Measurement basis	Land \$	Buildings \$	Houses \$	Motor vehicles \$	Plant and equipment \$	Furniture and fittings \$	Infrastructure \$	Work in progress \$	Total \$
	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Cost	Fair Value	Cost	
<b>Opening gross balance</b>	<b>663,000</b>	<b>45,652,224</b>	<b>89,500,568</b>	<b>1,861,938</b>	<b>4,682,536</b>	<b>286,256</b>	<b>42,719,300</b>	<b>1,165,346</b>	<b>186,531,168</b>
Additions *	-	480,602	1,068,728	75,834	797,575	-	2,308,490	1,545,756	6,276,985
Disposals	-	-	-	(305,400)	(63,300)	-	-	-	(368,700)
Revaluations	-	(33,016)	308,938	228	-	-	(4,777,636)	-	(4,501,486)
Work in progress transfers	-	49,634	-	-	98,315	-	692,380	(820,720)	19,609
<b>Total gross value of property, plant and equipment</b>	<b>663,000</b>	<b>46,149,444</b>	<b>90,878,234</b>	<b>1,632,600</b>	<b>5,515,126</b>	<b>286,256</b>	<b>40,942,534</b>	<b>1,390,382</b>	<b>187,957,576</b>
<b>Opening accumulated depreciation and impairment</b>	-	12,957,111	22,570,617	1,205,191	2,145,364	277,977	8,000,057	-	47,156,317
Depreciation expense	-	689,094	1,217,448	48,825	207,240	2,213	686,284	-	2,851,104
Disposals	-	-	-	(273,444)	(57,014)	-	-	-	(330,458)
Revaluations	-	(894,598)	(1,269,580)	(1,527)	40,859	-	(78,705)	-	(2,203,551)
<b>Total accumulated depreciation and impairment property, plant and equipment</b>	-	<b>12,751,607</b>	<b>22,518,485</b>	<b>979,045</b>	<b>2,336,449</b>	<b>280,190</b>	<b>8,607,636</b>	-	<b>47,473,412</b>
<b>Total net book value of property, plant and equipment</b>	<b>663,000</b>	<b>33,397,837</b>	<b>68,359,749</b>	<b>653,555</b>	<b>3,178,677</b>	<b>6,066</b>	<b>32,334,898</b>	<b>1,390,382</b>	<b>140,484,164</b>
<b>Other information</b>	Not depreciated	15-150	15-150	2-20	3-80	1-100	10-105	-	-
<b>*Asset additions comprise</b>									
Asset renewals	-	360,202	1,068,728	-	-	-	2,221,602	-	3,650,532
Other additions	-	169,967	-	75,834	789,685	-	850,305	-	1,885,791
<b>Total asset additions</b>	-	<b>530,169</b>	<b>1,068,728</b>	<b>75,834</b>	<b>789,685</b>	-	<b>3,071,907</b>	-	<b>5,536,323</b>

continued on next page ...

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## Notes to the Financial Statements

for the year ended 30 June 2022

### Note 10. Property, plant and equipment (continued)

#### (c) Depreciation

Assets are depreciated from the date of acquisition or when an asset is ready for use.

Land and work in progress are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

#### (d) Impairment

Property, plant and equipment is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

An impairment loss is recognised as an expense in profit and loss, where the asset is held at cost. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

#### (e) Valuation

Land, buildings, houses, plant and equipment including motor vehicles and all infrastructure assets are measured at fair value under the the revaluation model, in accordance with AASB116 Property, Plant and Equipment. Other plant and equipment is measured at cost.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by comprehensively revaluing these assets at least once every five years, with interim valuations using a suitable index being otherwise performed on an annual basis where there has been a material variation in the index.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the assets to which they relate. Details of valuers and methods of valuations are shown below.

## Notes to the Financial Statements

for the year ended 30 June 2022

## Note 10. Property, plant and equipment (continued)

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged
Buildings and houses	Current replacement cost	30/06/22	AssetVal

## Index applied

Nil - comprehensive revaluation undertaken.

## Key assumptions and estimates (related data sources)

Buildings and houses are valued using a current replacement cost methodology, which estimates the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. The gross current values are derived from reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors and Rawlinson's (Australian Construction handbook).

Motor vehicles	Market value	30/06/22	AssetVal
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## Index applied

Nil - comprehensive revaluation undertaken.

## Key assumptions and estimates (related data sources)

Comparable sales and relevant industry market price reference guides. The most significant inputs into the valuation approach are the make, size, year of manufacture and condition.

Plant and equipment	Market value	30/06/22	AssetVal
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## Index applied

Nil - comprehensive revaluation undertaken.

## Key assumptions and estimates (related data sources)

Plant and equipment asset values are generally derived from comparable sales and relevant industry market price reference guides. Where items of plant however are unique in design or there is insufficient market evidence to support the valuation, the valuation is performed using a depreciated replacement cost approach (as described for buildings and houses above).

Infrastructure	Current replacement cost	30/06/22	AssetVal
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## Index applied

Nil - comprehensive revaluation undertaken.

## Key assumptions and estimates (related data sources)

All road and water infrastructure network assets are valued using a depreciated replacement cost approach. Gross replacement costs are estimated through multiplying materials and labour unit prices (per measurement of area/length) determined by reference to market data for recent projects, costing guides such as Rawlinson's (Australian Construction Handbook) and benchmark data from similar councils, by volumes ascertained with reference to council minimum asset linear and area specification.



## Notes to the Financial Statements

for the year ended 30 June 2022

## Note 12. Leases

## AASB 16 Leases

AASB 16 has a single, on-balance sheet lease accounting model for lessees. A lessee recognises a right-of-use asset representing its right to use the underlying asset and a lease liability representing its obligation to make lease payments. There are recognition exemptions for short-term leases and leases of low-value items. Lessor accounting remains similar to the current standard – i.e. lessors continue to classify leases as finance or operating leases.

## Council as a lessee

Council has applied the exception to lease accounting for leases of low-value assets and short-term leases. Council leases a number of items of equipment, a number of the assets are considered low value and are therefore not subject to lease accounting. Council recognises the payment associated with this lease as an expense on a straight-line basis over the lease term. During the year an amount of \$15,576 (2021: \$11,906) was recognised as an expense in the statement of Profit or Loss in respect of operating leases.

## Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease. Council has leased commercial buildings including the Canteen and other office rental premises. These were identified as operating leases and we have assessed that there will be no changes in Council's (lessor) accounting policy for rental income, per AASB 16.

## Peppercorn Leases

Council is the lessee of a number of Deed of Grant in Trust leases, for which no or little lease payments are made. These have been identified as peppercorn leases which are currently not recognised in Council's financial statements. Council has elected not to apply the fair value measurement requirements to these leases.

	2022	2021
	\$	\$

## Operating leases

Rental revenue from property is recognised as income on a periodic straight line basis over the lease term or when Council has entitlement to invoice for services provided.

## The minimum lease receipts are as follows:

Between one and two years	43,261	43,404
Between two and three years	43,686	27,336
Between three and four years	24,381	24,123
Between four and five years	24,429	24,155
Later than five years	489,005	488,407
<b>Total lease receipts</b>	<b>624,762</b>	<b>607,425</b>

Rental income (excluding variable lease payments not dependent on an index or rate)

1,116,662	1,166,518
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## Notes to the Financial Statements

for the year ended 30 June 2022

### Note 14. Provisions (continued)

	2022 \$	2021 \$
<b>Current</b>		
Annual leave	421,562	397,262
Long service leave	373,997	304,911
<b>Total current provisions</b>	<b>795,559</b>	<b>702,173</b>
<b>Non-current</b>		
Long service leave	116,897	116,795
Refuse restoration	2,546,852	2,475,035
<b>Total non-current provisions</b>	<b>2,663,749</b>	<b>2,591,830</b>

#### Details of movements in non-employee provisions

##### Refuse restoration

Balance at beginning of financial year	2,475,035	2,401,264
Increase in provision due to unwinding of discount	71,817	73,771
<b>Balance at end of financial year</b>	<b>2,546,852</b>	<b>2,475,035</b>

##### Refuse restoration

##### Landfill restoration provision

A provision is made for the cost of rehabilitation of assets and other future restoration costs where it is probable Council will be liable, or required, to incur costs on the cessation of use of these facilities.

The provision represents the present value of the anticipated future costs associated with the closure of landfill sites in accordance with environmental licence conditions. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for landfill sites is reviewed at least annually and updated based on the facts and circumstances available at the time.

## Notes to the Financial Statements for the year ended 30 June 2022

### Note 16. Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

#### Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

#### Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$97,090.38.

### Note 17. Reconciliation of net result for the year to net cash inflow/(outflow) from operating activities

	2022 \$	2021 \$
<b>Net operating result from income statement</b>	<b>3,012,942</b>	<b>3,514,718</b>
<b>Non-cash items</b>		
Depreciation and amortisation	3,019,572	2,851,104
	<b>3,019,572</b>	<b>2,851,104</b>
<b>Investing and development activities</b>		
Net (profit)/loss on disposal of assets	848,714	8,515
Capital grants and contributions	(5,955,191)	(4,746,773)
	<b>(5,106,477)</b>	<b>(4,738,258)</b>
<b>Changes in operating assets and liabilities:</b>		
(Increase)/decrease in receivables	(110,565)	3,085
Increase/(decrease) in provision for doubtful debts	95,634	(74,460)
(Increase)/decrease in inventories	(76,844)	16,811
(Increase)/decrease in contract assets	527,771	(1,265,824)
(Increase)/decrease in other assets	(135,967)	77,264
Increase/(decrease) in payables	(92,601)	285,786
Increase/(decrease) in contract liabilities	(297,863)	(713,703)
Increase/(decrease) in employee leave entitlements	93,488	135,392
Increase/(decrease) in other provisions	71,817	73,771
Increase/(decrease) in other liabilities	(36,650)	(45,981)
	<b>38,220</b>	<b>(1,507,859)</b>
<b>Net cash provided from/(used in) operating activities from the statement of cash flows</b>	<b>964,257</b>	<b>119,705</b>

**Notes to the Financial Statements**  
for the year ended 30 June 2022

**Note 19. Events after the reporting period**

There were no material adjusting events after the balance date.

**Note 20. Financial instruments and financial risk management**

**(a) Financial assets and financial liabilities**

Council recognises a financial asset or a financial liability in its Statement of Financial Position when, and only when, Council becomes a party to the contractual provisions of the instrument.

Cherbourg Aboriginal Shire Council has categorised and measured the financial assets and financial liabilities held at balance date as follows:

Financial assets

Cash and cash equivalents - (Note 8)

Receivables - (Note 9)

Financial liabilities

Payables - (Note 13)

Council does not recognise any financial assets or financial liabilities at fair value in the statement of financial position. The carrying amount of cash and cash equivalents, trade receivables and trade payables approximate their fair value due to their short-term, liquid nature.

Council's activities expose it to a variety of financial risks including interest rate risk, credit risk, and liquidity risk.

Exposure to financial risks is managed in accordance with Council approved policies on financial risk management. These policies focus on managing the volatility of financial markets and seek to minimise potential adverse effects on the financial performance of the Council.

**Financial risk management**

**Credit risk**

Credit risk exposure refers to the situation where the Council may incur financial loss as a result of another party to a financial instrument failing to discharge their obligations.

Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. The Council does not invest in derivatives or other high risk investments.

The carrying amounts of financial assets at the end of the reporting period represents the maximum exposure to credit risk for the Council.

No collateral is held as security relating to the financial assets held by the Council.

No financial assets have had their terms renegotiated so as to prevent them from being past due or impaired, and are stated at the carrying amounts as indicated.

**Liquidity risk**

Liquidity risk refers to the situation where the Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. The Council is exposed to liquidity risk through its trading in the normal course of business.



## Notes to the Financial Statements

for the year ended 30 June 2022

### Note 21. Transactions with related parties (continued)

#### (c) Outstanding balances

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties:

	Housing rent owed by key management personnel	Amounts owed by entities controlled by key management personnel
<b>Year ended 30 June 2022</b>		
Receivables		
Current	\$3,472	\$0
Past due 31-60 days	\$1,050	\$0
Past due 61-90 days	\$840	\$0
More than 90 days overdue	\$26,022	\$0
<b>Total owing</b>	<b>\$31,384</b>	<b>\$0</b>
<b>Year ended 30 June 2021</b>		
Receivables		
Current	\$1,573	\$0
Past due 31-60 days	\$1,750	\$0
Past due 61-90 days	\$1,400	\$0
More than 90 days overdue	\$27,661	\$0
<b>Total owing</b>	<b>\$32,384</b>	<b>\$0</b>

#### (d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

#### (e) Commitments to/from other related parties

Council does not have commitments to/from related parties.

#### (f) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Cherbourg Aboriginal Shire Council area. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include housing rental, joinery sales, building maintenance work and dog registration.

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

## INDEPENDENT AUDITOR'S REPORT

To the councillors of Cherbourg Aboriginal Shire Council

### Report on the audit of the financial report

#### Opinion

I have audited the financial report of Cherbourg Aboriginal Shire Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2022, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including significant accounting policies and other explanatory information, and the certificate given by the Mayor and Chief Executive Officer.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Cherbourg Aboriginal Shire Council's annual report for the year ended 30 June 2022 was the current-year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the current-year financial sustainability statement.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

#### **Report on other legal and regulatory requirements**

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2022:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

#### **Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012.

The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.



Lisa Fraser  
as delegate of the Auditor-General

21 October 2022

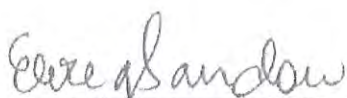
Queensland Audit Office  
Brisbane



## Certificate of Accuracy

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.



Elvie Sandow  
Mayor  
20 October 2022



Chatur Zala  
Chief Executive Officer  
20 October 2022

However, as required by the Local Government Regulation 2012, I have expressed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

**Responsibilities of the councillors for the current-year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

**Auditor's responsibilities for the audit of the current-year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the council.

## Unaudited Long Term Financial Sustainability Statement

	Target 2022	Actual 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
--	----------------	----------------	------	------	------	------	------	------	------	------	------	------

## Measures of financial sustainability

**1. Operating surplus ratio**Net result (excluding capital items) <sup>1</sup>Total operating revenue (excluding capital items) <sup>2</sup>0% - 10% **(18.33)%** (61.00)% (58.00)% (55.00)% (53.00)% (45.00)% (44.00)% (43.00)% (43.00)% (42.00)% (41.00)%

An indicator of which the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.

**2. Asset sustainability ratio**Capital expenditure on the replacement of assets (renewals) <sup>3</sup>

Depreciation expense

> 90.00% **37.05%** 54.00% 24.00% 24.00% 24.00% 26.00% 26.00% 26.00% 26.00% 25.00% 25.00%

An approximation of the extent to which the infrastructure assets managed are being replaced as these reach the end of their useful lives.

**3. Net financial liabilities ratio**

Total liabilities less current assets

Total operating revenue (excluding capital items) <sup>2</sup>< 60.00% **(23.69)%** (23.00)% (28.00)% (34.00)% (40.00)% (46.00)% (53.00)% (59.00)% (64.00)% (69.00)% (74.00)%

An indicator of the extent to which the net financial liabilities can be serviced by its operating revenue.

(1) Includes total recurrent revenue, interest and investment revenue, other income and total recurrent expenditure as disclosed in the Statement of Comprehensive Income. Excludes capital revenue grants, subsidies and contributions, other capital income, total capital expenses such as loss on disposal and write-off of assets, and early repayment expenses incurred in paying out loans.

(2) Includes total recurrent revenue, interest and investment revenue and other income as disclosed in the Statement of Comprehensive Income. Excludes capital revenue grants, subsidies and contributions and other capital income.

(3) Asset renewals are defined as expenditure on existing assets to return the assets to their original service potential (or useful life) while satisfying current construction and required standards. Excludes land and plant &amp; equipment assets.

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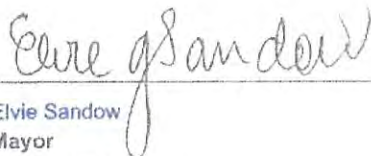
47.



## Certificate of Accuracy - Long Term Financial Sustainability Statement

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Elvie Sandow  
Mayor  
20 October 2022



Chatur Zala  
Chief Executive Officer  
20 October 2022

### 3. Corporate Services

Corporate Services Manager  
November - December 2022





## Finance

Our Accountant has submitted his report to Council.

A recent update of CASC debtors has found our total amount of deceased accounts *in credit* is **\$17,285.52**. We will need to contact families, estates or public trust to make payment to the correct people, next of kin etc. This is something we'd also need to do to bring financial history to a level plain. We will focus on resolving this early in the New Year. Housing have sought documentation for right to access these funds from family.

Earlier this month, our Risk Audit Committee met and I'm looking forward to a complete audit of our Housing processes. I believe it is right on time.

We are also reviewing our Travel Allowance for staff and Council; Tony has started work on this already and we're hopeful of getting this through before the meeting.

## HR

HR has submitted his report to Council.

HR role has been advertised. CEO and I have shortlisted and interviewed person for the position. She has been offered a contract with Council and will join us from Boulia Shire Council. She will begin with us on the 16<sup>th</sup>, January 2023.

Finance officer has been a big help in HR since Mark has left, as she did all the filing for him. In the new year, our HR should have a permanent assistant and traineeship/apprenticeship funding has already been allocated to CASC. I have spoken to CEO about this and will include position in Corporate Services budget for next year.

## Housing

Housing manager has submitted her report to Council.

Housing workshop with the Department held on 1/12/2022 was a huge day. Roshi and her team of BJ and Erin, were exceptional. Jenny from the Maryborough office of DCHED attended as well. Her input is always appreciated. That workshop has set the tone for the next 12 months for CASC Housing. This gave great insight into strategies, options and programs the Department uses. One of the items to come out of the meeting was a CASC Housing 2023 Calendar.

As a follow up from that meeting Housing team met on 19/12/22 to speak on strategic planning for 2023 and were notified again of the Risk Audit into our Housing set for early next year.

*Thanks and have a safe and memorable Christmas and a very, happy New Year.*

Sam Murray | Corporate Services Manager | CASC

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# Housing Report December 2022



**SNR HOUSING OFFICER & HOUSING OFFICER:**

The months of November/December has been extremely busy. I have been doing rent reconciliations for clients, responding to enquires for housing, rental checks (preparing rent letters and notices/statements) and doing daily clients interviews phone calls and meeting with other agencies.

**SNR HOUSING OFFICER CLIENT CONTACT (85):**

Phone Calls	-	40
Rent/ Enquires	-	31
Housing Enquires	-	10
Complaints/Misc.	-	04

**HOUSING ENQUIRES FOR CLIENTS FROM OTHER AGENCIES:**

- NDIS Murgon x 2 - In relation to clients requesting accommodation
- CTC X 3 - Clients wanting units.
- Cherbourg Hospital - Housing support letter for client for housing.

**RENTAL CREDIT-REIMBURSEMENTS:**

As per Council's decision from 01 January 2023 there will be no more rent reimbursement. Letters have been sent out to tenants who are paying extra to advise them of this.

**RENT PAYMENTS FOR 2023:**

We also sent out notices to all tenants advising that all rent will be monitored very closely in the new year. Action will be taken against those tenants who are not paying their rent and arrears

Antonia Jacobs  
Snr Housing Officer



## Meetings/workshops

- Housing meeting every 2<sup>nd</sup> Tuesday (fortnightly)
- Building meeting every Monday (weekly)
- Joint Operational Meeting 16/11 & 7/12/22
- Housing workshop with Department of Communities, Housing and Digital Economy

## Service provided to tenants:

- **4** people inquiring about waiting list for housing
- **1** Tenant request wage deduction
- **46** Follow ups for tenants re: works
- **19 Assisted** with calling Qbuild
- **2** House inspections
- **29** follow ups for upgrade programs
- **5** Followed for Qbuild to inspect homes
- **11** Pest Control orders & delivered appointment (November & December)
- **8** Inspections of hall before and after hire
- **13** Home modifications (8 completed, 3 in working process & 2 waiting for quotes) – January – December (Bathrooms & handrails etc)
- **5** Letters to install air conditioners
- In regular contact with Emerge Supports for NDIS tenants
- Delivered House Inspection notices
- In contact with Department of Communities, Housing and Digital Economy – **House Inspection Tuesday 6<sup>th</sup> - Friday 16<sup>th</sup> December 2022**
- Once a month give up dates on radio
- **3** Vacant

**Entry/Exit Reports:*****Entry:***

- Unit 1/2 Collins St

We have had 5 letters requesting Air conditioners to be installed into homes, I have attached a draft letter & Request form for installing air conditioners.

Mrs Joanne Simpson  
Housing Inspection Officer  
Cherbourg Aboriginal Shire Council

## 4. Economic & Community Development



# ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Dec 2022

## 1. Executive Report



New Gundoo Shelter – Nov 2022

## Executive Summary

2022 has been a very busy year, it has had a lot of positive successes and some of the groundwork completed will lead to some good projects being delivered in 2023. Rising cost of living and upwards inflationary pressure will be a short and medium term risk that will complicate project costings, we will continue to manage those challenges as they occur. HR issues are being resolved but the time required to solve them remains a significant issue for management, if everybody came to work and did their job well with a good attitude the issues wouldn't occur.

### Cattle & Farm

The early parthenium attack with a residual deterrent has been very successful – thank - you to South Burnett Council for doing this early intervention. The last cattle sale for the year has been held, we will sell some more cattle in February. All the new cattle are gaining weight and look well in the paddocks.

### Recycling Facility

We start the SBRC recycling contract on the 1<sup>st</sup> of January, it will be a challenge but is a positive this is what we designed the MRF to do. All non-saleable material will be returned to SBRC Murgon Tip. The CRPs are functioning well and we have had no complaints again this month.

### Building Department

Upgrade program is progressing well – 14 garden sheds are completed and the next 20 have been delivered to us ready to put in before the end of May 2023. We are progressing with kitchens, bathrooms, floors etc – optimistic we will complete the program. Responsive, vacant and DISMOD – we are doing as much as we can each day – we are struggling to find contractors and we have our staff away a lot so completing works is taking longer than we would like. We are hoping to only have one vacant through the Christmas holiday period.

### Joinery

Work is being churned out – we have plenty of materials and are progressing with work as soon as we get purchase orders from Qbuild. Joinery is only having a short break this year and will be back on board in early January.

### IT Service Centre

Lots of behind the scenes negotiating has been happening..... We have 40 applicants for 10 new positions in February. The contract arrangements are nearly in place between SSQ and Council and DAF and Council – this will enable more jobs in the community and better margins so we can achieve break-even.

### General Project Information

1. BOR 5 - Project 100 % complete – Reports compiled and submitted, some TPAS reporting to be compiled – WIP.
2. LRCI 3 – Road Tek quotes received – project needs to be finalised from our side and the P.O. generated.
3. Illegal Dumping Grant – In progress – no issues.

4. Fire Mitigation – Reporting up to date – need to finalise this project during January.
5. Cultural Pathway – Variations have been discussed and applied for – waiting for approvals from NIAA.
6. Gundoo – shelter replaced – completed
7. Landfill – we have submitted a couple of grant applications to DES – early indication is they will assist us with the funding required.

#### **Innovation Funding – AI project**

We are working at catching up on data acquisition with this project. Working with two Canadian companies to improve our data and progress use of the images.

#### **New Housing**

Construction costs have increased by a large amount.

2.6 project – under negotiation with Qbuild, the tender submission price was higher than the funds available – Qbuild negotiating to secure extra funding.

3.4 project – 1<sup>st</sup> concept designs are back – can present these to Council for input.

By: Sean Nicholson



## 5. Operations Department

# Operations Department Report November. 2022



By Matthew Bock, Operations Manager  
12<sup>th</sup> December 2022  
[ops@cherbourg.qld.gov.au](mailto:ops@cherbourg.qld.gov.au)

Contents

Executive Summary .....2

Environment and Waste .....2

Works, Roads, Parks and Gardens .....3

Fleet Services.....4

Water, Sewerage.....4

Requests for Council Approval.....6

Attachement .....6



## Executive Summary

### Operations department

- The water and sewerage systems are being assessed for a maintenance program and creating a store of on hand spare parts
- The vet program finished out of program 68 dogs and 11 cats were desexed
- Current animal population numbers are 457 dogs and 54 cats
- 239 dogs and 34 cats are recorded of being desexed 52% of dogs and 63% of cats
- Resource innovations has been contracted to complete the landfill master plan so the landfill project can start the plan is expected to be completed by March 2023
- New rubbish truck and Bobcat for the landfill are expected to arrive in December

### Fleet Services

- 19 Jobs were completed for the month of November this included services and repair work
- 12 Vehicles received their annual scheduled services
- Fitment of accessories to MRF vehicle to tow tipper trailer
- Purchased new tipper trailer for MRF
- Replaced clutch and CV boots on Works Department Navara
- Replaced radiator and coolant hoses on Works Department Toyota
- Football field Ransome mower over heated. Inspected engine requires re-build
- Ram leaking on mini excavator removed for repair

### Environment and Waste

- Rubbish truck runs are carried out daily
- The dump pit and bins are being emptied weekly
- The Vet program finished and was very successful
- Preparations for bringing recycling in next year are underway with bin audits being done and education posters being created

### Works, Roads, Parks and Gardens

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

### Water and Sewerage

- Daily, Weekly, Monthly Water Sampling, including Raw Water (*Figure 1 & 2*).

- Daily Checks on Plant and Operations
  - WTP & WWTP Operations including Effluent Ponds & Pivot irrigator
  - Sewage Pump Station's (SPS)
  - General check's on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained
- Fortnightly catch up with DDPHU, Regular Catch up with RDMW

## Environment and Waste

### Current Business

- Rubbish truck runs are carried out daily
- The dump pit and bins are being emptied weekly
- The Vet program finished and was very successful
- Traps were set up for the feral dogs at the landfill
- 1 adult and 3 pups and 1 kitten were caught and removed from landfill the adult 1 pup and the kitten were put down the other 2 pups were surrendered to the RSPCA
- 12 dogs were surrendered to the RSPCA 3 adults and 9 pups
- A total of 16 Dogs and 1 cat have been removed from community
- New rubbish truck and Bobcat for the landfill are expected to arrive in December

### Staffing and Training

NIL.

### Workplace Health & Safety Incidents

Nil

### Issues & Training Updates

Nil

### Next Month's Business Plan

- Continuations of duties
- Continued trapping at the landfill

By Matthew Bock (Operations Manager) for EHW and Animal control

## Works, Roads, Parks and Gardens

### Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

### Staffing and Training

NIL.

### Workplace Health & Safety Incidents

Nil

### Issues & Training Updates

Nil

### Next Month's Business Plan

- Continuation of day-to-day duties including rubbish pick up and mowing etc.

By Matthew Bock (Operations Manager) for Lindsay Bligh

## **Fleet Services**

### Workshop

#### Current Business

- 19 Jobs were completed for the month of November this included services and repair work
- 12 Vehicles received their annual scheduled services
- Fitment of accessories to MRF vehicle to tow tipper trailer
- Purchased new tipper trailer for MRF
- Replaced clutch and CV boots on Works Department Navara
- Replaced radiator and coolant hoses on Works Department Toyota
- Football field Ransome mower over heated. Inspected engine requires re-build
- Ram leaking on mini excavator removed for repair

#### Issues

Nil

#### Damage Report

Nil



### Workplace Health & Safety Incidents

Nil

### Training Updates

Nil

### Next Month's Business Plans

- Continuation of normal workshop work
- Tenders will be evaluated and purchases made
- Bobcat and Garbage Truck expected delivery date

### Other Information

By Sebastian Mearns

## Water, Sewerage

### Water & Wastewater

- Daily, Weekly, Monthly Water Sampling, including Raw Water (*Figure 1 & 2*).
- Daily Checks on Plant and Operations
  - WTP & WWTP Operations including Effluent Ponds & Pivot irrigator
  - Sewage Pump Station's (SPS)
  - General check's on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained
- Fortnightly catch up with DDPHU, Regular Catch up with RDMW

### Incidents

- CASC is currently on an Information Requirement Notice (IRN) – Monthly Monitoring Records reported to Regulator. (*Figure 1 & 2*)
  - DWQMP amendment and re-submitted to the RDMW on 30<sup>th</sup> of November 2022 as part of CASC's compliance requirement in IRN
  - DWQMP yet to be finalised and approved by RDMW
- 6 Open drinking water incidents from 02 Nov 2021-30th Nov 2022.

### Staffing & Training

- Current Qualifications
  - Certificate III in Water Industry Operations - 3 (2 Active in Water Operations)
  - Certificate IV Water Industry Operations – 1 (Active in Water Operations)

- Ongoing Training and develop to ensure Operators are qualified and confident in operating WTP and WWTP

### General

- EHW joined QLD Health Aboriginal and Torres Strait Islander Public Health Program

	CHER 1				CHER 2				CHER 3				CHER 4				CHER 5				CHER 7				
Date	Free Chlo	Total Chlo	pH	Turbidity	Free Chlo	Total Chlo	pH	Turbidity	Free Chlo	Total Chlo	pH	Turbidity	Free Chlo	Total Chlo	pH	Turbidity	Free Chlo	Total Chlo	pH	Turbidity	Free Chlo	Total Chlo	pH	Turbidity	
#####	0.32	0.48	7.38	0.56	0.31	0.45	7.63	0.6	0.38	0.58	7.6	0.54	2.74	3.07	7.83	0.98					0.47	0.68	7.71	0.83	
#####	0.44	0.54	7.62	0.98	0.37	0.41	7.37	0.65	0.35	0.79	7.59	0.53	2.03	2.55	7.78	0.64					0.61	0.87	7.57	0.72	
#####	0.32	0.45	7.4	0.52	0.5	0.61	7.6	0.83	0.32	0.56	7.55	0.7	1.78	2.09	7.8	0.57					0.65	0.77	7.5	0.89	
#####	0.32	0.43	7.36	0.37	0.36	0.45	7.37	0.78	0.5	0.65	7.5	0.66	1.28	1.45	7.55	0.56					0.7	0.84	7.25	0.61	
#####	0.35	0.56	7.2	0.72	0.33	0.45	7.66	0.54	0.42	0.57	7.6	0.49	1.68	1.81	7.56	0.65					0.73	0.87	7.48	0.75	
#####	0.34	0.48	7.49	0.63	0.29	0.38	7.84	0.46	0.4	0.51	7.63	0.8									0.88	1.02	7.63	0.69	
#####	0.32	0.56	7.62	0.49	0.46	0.65	7.68	0.53	0.58	0.69	7.67	0.51									0.62	0.88	7.5	0.66	
#####	0.49	0.67	7.65	0.35	0.66	0.87	7.53	0.96	0.46	0.62	7.63	0.77	0.28	0.35	7.77	0.56	0.58	0.81	7.62	0.61	0.49	0.75	7.77	0.89	
#####																	0.57	0.79	7.68						
#####	0.62	0.89	7.52	0.78	0.31	0.43	7.7	0.82	0.4	0.52	7.66	0.81									0.72	0.96	7.72	0.68	
#####	0.35	0.41	7.57	0.58	0.39	0.47	7.58	0.58	0.42	0.56	0.61	0.88									0.67	0.81	7.39	0.42	
#####	0.38	0.49	7.42	0.71	0.32	0.46	7.52	0.78	0.32	0.48	7.9	0.89	2.7	3.38	7.89	0.44					0.57	0.7	7.54	0.33	
#####	0.41	0.57	7.51	0.62	0.38	0.64	7.6	0.54	0.45	0.81	7.65	0.55	1.91	2.22	7.75	0.87	NR	NR	NR	NR	0.55	0.91	7.53	0.54	
#####	0.41	0.51	7.51	0.61	0.38	0.64	7.6	0.54	0.45	0.81	7.65	0.55	1.91	2.22	7.75	0.87	0.7	0.96	7.54	0.55	0.55	0.91	7.53	0.54	
#####	0.4	0.61	7.66	0.68	0.5	0.79	7.59	0.73	0.59	0.89	7.64	0.57	1.02	1.21	7.68	0.67					0.66	1.09	7.57	0.33	
#####	0.14	0.19	7.68	0.4	0.2	0.37	7.65	0.45	0.15	0.38	7.67	0.34	0.73	1.03	7.81	0.77	NR	NR	NR	NR	0.45	0.73	7.52	0.77	
#####																	0.7	0.94	7.55						
#####	0.42	0.58	7.46	0.37	0.43	0.6	7.52	0.22	0.4	0.59	7.68	0.83	0.57	0.87	7.65	0.55					0.75	0.92	7.57	0.55	
#####	0.48	0.66	7.66	0.59	0.54	0.66	7.7	0.24	0.61	0.92	7.71	0.23	0.65	0.96	7.73	0.34					0.7	0.97	7.52	0.52	
#####	0.39	0.77	7.56	0.36	0.57	0.71	7.55	0.21	0.51	0.67	7.46	0.5	0.74	0.96	7.52	0.78					0.93	1.23	7.56	0.57	
#####	0.52	0.73	7.65	0.31	0.57	0.74	7.45	0.32	0.61	0.84	7.56	0.46	0.65	0.82	7.6	0.54					1.19	1.28	7.56	0.65	
#####	0.41	0.53	7.63	0.28	0.4	0.64	7.58	0.38	0.39	0.65	7.77	0.4	0.41	0.69	7.72	0.53					0.62	0.98	7.64	0.43	
#####	0.5	0.84	7.62	0.38	0.48	0.6	7.68	0.43	0.4	0.8	7.66	0.22	0.71	0.8	7.87	0.44					0.78	1.04	7.47	0.26	
#####	0.09	0.27	7.43		0.36	0.41	7.29		0.14	0.41	7.51	NR		0.14	0.26	7.13		0.57	0.86	7.26		0.63	0.89	7.23	
#####	0.65	0.79	7.47	0.28	0.32	0.48	7.76	0.23	0.59	0.96	7.75	0.06	0.42	0.65	7.74	0.54					0.91	1.29	7.67	0.17	
#####	0.39	0.6	7.62	0.01	0.45	0.57	7.66	0.63	0.5	0.82	7.7	0.65	0.55	0.93	7.84	0.45					0.83	1.21	7.62	0.47	
#####	0.38	0.63	7.64	0.36	0.34	0.57	7.79	0.59	0.58	0.77	7.62	0.71	0.53	0.89	7.88	0.41					0.77	0.94	7.59	0.58	
#####	0.34	0.52	7.66	0.29	0.31	0.59	7.74	0.42	0.49	0.63	7.71	0.33	0.43	0.67	7.67	0.61					0.89	1.1	7.65	0.41	
#####	0.31	0.52	7.72	0.23	0.36	0.54	7.76	0.46	0.44	0.63	7.84	0.35	0.38	0.69	7.71	0.27					0.95	1.0	7.64	0.12	
#####	0.3	0.47	7.74	0.22	0.28	0.41	7.63	0.66	0.32	0.55	7.74	0.46	0.27	0.38	7.66	0.8					0.79	0.99	7.71	0.42	
#####	0.02	0.16	7.6	0.6	0.15	0.19	7.55	0.5	0.28	0.48	7.6	0.42	0.11	0.23	7.68	0.42	0.83	1.04	7.77		0.82	1.0	7.73	0.41	

Figure 1

### Requests for Council Approval

Nil

### Attachement

Nil

## 6. Community Services Department



# COMMUNITY SERVICES REPORT

November - December 2022



### Sports Complex

Report attached

### RADIO STATION

Not submitted

### IKC

Report attached

### Indigenous Youth Connection to Culture (IYCC)

Youth Advisory Group

Report attached

### Community Services -Other

This month has been very hectic for our area planning and organising staff at our Community Christmas events and planning for 2023, I have attached a proposed calendar of events for Council, additions or omission at Council request.

#### Meetings Schedule & attendance

-Site Safety	(Monthly)
-QMF	(Monthly)
-Sport & Rec Catch-up	(Weekly)
-DASRP	(Monthly)
-Snr Staff	(Monthly)
-Community Services	(Monthly)
-Youth Advisory	(Monthly)
-Interagency	(Monthly)
-Combined support NIAA&SR	(Monthly)

This ends my report for the months of October/November 2022



Edwina Stewart

Community Services Manger

## Sports Complex November/December Monthly Report - 2022

### **Staff**

**Coordinator - 72.5 hours f/n**

Lavina Dynevor –

**Sport and Rec Officer: 8 hrs daily**

Kaysee Miller – Maternity Leave

Jeffrey Dynevor –

**Boxing Program: Mon, Tues, Wed - 5hrs each day**

Jim Hawkins

**Cleaner: 2hrs daily**

Kaysee Miller - Maternity Leave

Jeffrey Dynevor – until Kaysee returns from maternity leave.

**Relief Staff: when needed 3hrs daily**

We have no relief staff at the moment but really need some staff for the upcoming school holidays.

3-man staff for 3 days a week. Then 2-man staff for the remaining 2 days of the week.

Biggest problem is finding people who have a current BlueCard, and some that are having problem applying for it. (Barriers - need ref letters, ID, criminal history)



Stats from programs at the sports complex		
<b>Early Morning Gym Sessions</b> 6:30a - 7:30a Daily	Jeffrey	No one used the gym or courts for this session this month.
<b>Men's Group MEMSO</b> Tuesdays	Jeffrey	<p>Currently have about 8 – 10 men attending the meetings.</p> <p>In the latest discussions at the men's group they talked about</p> <ul style="list-style-type: none"> <li>- how they can help children that are doing substance abuse and stealing cars.</li> <li>- asking if council can provide equipment so they can fix, and place concrete on family and requested graves on weekends</li> <li>- if they can do a day trip to check out other men group's</li> <li>- provide materials to build chairs to place around in community.</li> <li>- Teach young boys traditional dancing.</li> <li>- and about teaching children traditional language</li> </ul> <p>They helped make the trophies/shield for boxing/sparring night for Uncle Mitta 60<sup>th</sup> gold medal anniversary.</p>
<b>After School</b> 2:45p -5p Daily	All Staff	<p>At the moment we are having about 25 – 40 attending the after-school program each day, (50 - 60 children each week). Staff are yarning to children about what they liked to do/play.</p> <p>Coming up in the discussions are traditional dancing for both girls (hula) and boys (corroboree), swimming, gymnastics, visit other sports centres (Woorabinda, Brisbane).</p> <p>We still have activities ready for the children when they come complex.</p>
<b>Boxing</b> 3p - 7p	Jim	<p>Throughout the month of November numbers for boxing training was 2 – 15 boxers. They worked on cardio, mental fitness, technique, endurance and strength. Jim has been working with boxer this much need skills for next years fights. He also had a few footy players attending his training sessions for the purpose of players keep fit.</p> <p>There are no more boxing tournaments until next year.</p> <p>We would like to host a tournament as a part of our celebration for our boxing shed</p>

<p><b>Basketball</b> <b>4p – 7p</b> <b>Tues &amp; Thurs</b></p>	<p>Jeffrey, Jim &amp; Lavina</p> <p><b>Volunteers</b> Mark Saltner (C) Lowana Leedie (C) Chantelle Blow (BD) Joanne Simpson (BD) Edwina Stewart (BD) Ruby Issacs (S) Elva Landers (S) Neil Simpson (S)</p>	<p>End of November children had their basketball finals.</p> <p>We had 2 teams in that played under Cherbourg proud to say that they both respectfully won their grand final games.</p> <p>We had 4 players represent Cherbourg in mixed teams. Out of them 4 players, 3 of them played in the finals. The team with 2 of our players won.</p> <p>For our u12 players that made the finals team 1 – Weet- Bix Wizards was coached by staff Jonte Speedy with 4 players from Cherbourg team 2 – Bucks have 2 players from home here. Wizards team end up winning the grand final for u12's.</p> <p>The night of older basketballers grand final (Tuesday) we had Simon Taylor (Queensland Basketball) come and watch our player play, and has now offered to do some basketball clinic in community for players.</p> <p>Brian Kerle (BKA) is also planning and working with Com Serv &amp; complex staff to do clinics in community and surrounding areas.</p> <p>As well as IBA Patty Mills foundations, we are yet to talk with his dad.</p>
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Basketball C = Coach

BD = Bus Driver

S = Supervisor

Cant run no new programs at the moment because of shortage of sport and rec officers.

### Number Stats for the Month

	Week 1	Week 2	Week 3	Week 4	Week 5	Total
Sessions						
Early Morning Gym	-	-	-	-	-	0
People Using Gym During the Day	3	5	2	1	4	4
Children After School	38	24	40	31	12	53
Men's Group	8	13	8	10	-	12
Basketball Comp Kingaroy	32	Semi Finals 38	Grand Final 29	0	0	40
Boxing Training	8	7	12	15	9	20
Children Sent Home for Bullying and Disrespectful Behaviour to Others		2				2

During the last month we have been working in partnership with:

- **CTC** - Staff are working in partnership with CTC staff for holiday programs and are helping Cherbourg Sports Complex high school basketball girls with transport to and from Kingaroy every Tuesday.
- **Channel 7 Cricket, NRMA Insurance & Lucky Break Creative** – Doing a film on grass root cricket in Cherbourg. Suggested to do story on Pa Eddie Gilbert, Kimberly Barrett female cricketer in community, Father/son story of Edward and Chris Simpson and our Barambah Cricket Team.
- **Cricket Qld and Woolworths** - are teaming up with us again to do some cricket clinic with children 5 – 10yo after the school holidays. Their aim is to get our community children interested in playing cricket.

Here are the dates we agreed on:

- |  |                 |
|--|-----------------|
| - Wednesday 15 <sup>th</sup> February 2023 | 3:15pm – 4:30pm |
| - Wednesday 22 <sup>nd</sup> February 2023 | 3:15pm – 4:30pm |
| - Wednesday 1 <sup>st</sup> March 2023     | 3:15pm – 4:30pm |
| - Wednesday 8 <sup>th</sup> March 2023     | 3:15pm – 4:30pm |

- **St Vinnies** – we are working with St Vinnies to help us run leadership programs from our community sports complex. at the moment we are talking about what it will look like in their town and talking about how we can change the program to suit our children's way of learning and teaching.
- **Regional Dept. Aboriginal Engagement Office (Sports & Rec)** – Jasmine Clevin is working with community service – sport and rec to help and support us with programs, activities, liaison and finding funding so the children can participate in sports in the South Burnett area and beyond.
  - Brian Kerle- Cherbourg Indigenous Youth Engagement Program
  - Darling Panthers Netball Clinic
  - Finding funds to help/support children on a rep level,
  - Connecting to Little Athletic group in our area for children to improve the skills with school sports (running, high and long jumps etc).
- **Brian Kerle (BKA)** - is also planning and working with Com Serv & complex staff to do clinics in community and surrounding areas. Meet with Recreation and Events



Officers Edwina Stewart Lavina Dynevor – review of previous clinics and brainstorm future clinics and programs for Cherbourg and community

- **Simon Taylor QLD Basketball** – he came to Cherbourg to run a basketball training session with our basketballers Wednesday 7<sup>th</sup> Dec 2022 for 2 hours.
- **Cherbourg Council & Radio us Mob** - We had a community event to celebrate 60 years anniversary for Uncle Mitta gold medal in Perth 1962.
  - Had a BBQ
  - Special Guest Daisy Dynevor and Arthur Bullet Bradley
  - Watched short Film by Aunty Sandra Morgan Up the White-Eyes
  - Children had a few spars fights (boxing) they all received winners' shield/trophies.

The night of celebrations went well and was suggested by a few parents to do something like this every year, and call it Mitta's Day.

- **Radio Us Mob** – we are working in partnership in making a community calendar for 2023 with elders and significant place in community.

**Community organisations have used the sports complex for meetings:**

**Cherbourg Sports Complex MEMSO** – every Tuesday the Men meet to yarn, plan, support and encourage each other and help others that don't attend men's group.

## **Maintenance**

### Main Building

- Hole in the ceiling needs preparing
- Hole in walls in the male toilets need repairing

### Outdoors

- Lights surrounding main building and spotty onto the oval needs fixing.
- Roller door in grounds man room needs fixing. He's complaining about fuel fumes making him dizzy. No ventilation in the room.

## Proposal and Support

- Need some new sporting equipment to keep up with children's interest and to help them develop skills.
- Up skilling/training for staff
- Need more hours for staff or need more staff
- Set a date for official opening day of boxing shed.



12/12/2022

*Council report for November /December 2022*



## **MEETINGS**

***Parent group health meetings (5)***

***DATSIP meeting***

***Darling Downs health meeting***

***BMF working with children making up songs***

## **COMMUNITY INTERNET USERS.**

***Adults checking emails.***

***Centre link clients job search.***

***After school children using computers/iPads.***

***Families using computers to do eulogies.***

## **OTHER NEWS:**

***First Five Forever under 5s Break up last Tuesday.***

***IKC will be closed from 28<sup>th</sup> December 2022***

***and will open on the 3<sup>rd</sup> January 2023.***

***Youth Worker and Youth Advisory Group members  
painted the storage container.***

***Monthly tally for this month (107).***

***Phone line needs to be fixed can't make out going calls  
can't take incoming calls.***

***There is a list of jobs for the IT persons concerning the  
computers.***

## Indigenous Youth Connection to Culture (IYCC)

### Youth Advisory Group

#### **November / December Update**

- Youth Officer continuing community engagement and recruitment for YAG
- QMF Workshops went well. Artists performed at Murgon High, Cherbourg State School and Silver Lining and ran a workshop on Monday afternoon at the IKC. The young people wrote and recorded a song. Youth Officer accompanied QMF on their visits to schools and at the workshop. Regular meetings with QMF will happen to plan next visit to Community.
- Monthly YAG meeting was held on 6<sup>th</sup> December. Outcomes from meeting:
  - Proposed 2023 YAG calendar of events – calendar attached
  - NAIDOC Ball discussions – Date selected by group was Wednesday 5<sup>th</sup> July. YAG members would like to get started on interviews with our elders to present at the NAIDOC Ball. Discussions need to be held with Council around what Council plans to do for NAIDOC 2023.
  - Christmas Event – YAG volunteering with sorting presents and present drop offs and volunteering at Christmas event with cooking BBQs etc.
- Community projects with YAG members going well. Members have been busy with cleaning skate park and removing graffiti. 5 YAG members currently engaged with paid work.
- Meeting with Barb from YourTown – how we can work together supporting youth with employment preparedness, providing youth involved with programs with tools, equipment, bluecards etc.



**IYCC**  
**Youth Advisory Group**  
**Proposed Calendar of Events 2023**

<b>26<sup>th</sup> January</b>	YAG Meeting
<b>Early Feb</b>	Advertise EOI for NAIDOC Ball
<b>14<sup>th</sup> February</b>	YAG Meeting
<b>Early March</b>	Dance Lessons Start
<b>14<sup>th</sup> March</b>	YAG Meeting
<b>April</b>	Weekly Dance Lessons
<b>11<sup>th</sup> April</b>	YAG Meeting
<b>13<sup>th</sup> April</b>	Youth Forum
<b>May</b>	Weekly Dance Lessons
<b>16<sup>th</sup> May</b>	YAG Meeting
<b>June</b>	Weekly Dance Lessons
<b>6<sup>th</sup> June</b>	YAG Meeting
<b>27<sup>th</sup> June</b>	NAIDOC Planning
<b>5<sup>th</sup> July</b>	NAIDOC Ball
<b>18<sup>th</sup> July</b>	YAG Meeting
<b>15<sup>th</sup> August</b>	YAG Meeting
<b>5<sup>th</sup> September</b>	YAG Meeting
<b>September</b>	Youth Festival
<b>10<sup>th</sup> October</b>	YAG Meeting
<b>October</b>	Youth Forum
<b>14<sup>th</sup> November</b>	YAG Meeting
<b>5<sup>th</sup> December</b>	YAG Meeting

QMF Dates to be added

Some dates to be confirmed



# CHERBOURG CALENDAR OF EVENTS

## 2023

### JANUARY 2023

23<sup>rd</sup> School Term 1 Begins

### MARCH 2023

17<sup>th</sup> Light Up Cherbourg Day – National Day against Bullying & Violence

### APRIL 2023

1<sup>st</sup> – 14<sup>th</sup> Youth Week

3<sup>rd</sup> – 14<sup>th</sup> School Holidays

7<sup>th</sup> Good Friday

10<sup>th</sup> Easter Monday

17<sup>th</sup> School Term 2 Begins

25<sup>th</sup> ANZAC Day

### MAY 2023

18<sup>th</sup> Under 8's Day

26<sup>th</sup> National Sorry Day

### JUNE 2023

26<sup>th</sup> - 7<sup>th</sup> July School Holidays

### JULY 2023

4<sup>th</sup> Community Acknowledgement Awards Day

6<sup>th</sup> NAIDOC Yag Ball

7<sup>th</sup> NAIDOC Holiday

10<sup>th</sup> School Term 3 Begins

### AUGUST 2023

7<sup>th</sup> Public Holiday (Show Holiday)

### SEPTEMBER 2023

18<sup>th</sup> – 29<sup>th</sup> School Holidays

### OCTOBER 2023

3<sup>rd</sup> School Term 4 Begins

12<sup>th</sup> Cherbourg Day ( Yag Youth Expo)

### DECEMBER 2023

11<sup>th</sup> School Holiday Begin

14<sup>th</sup> Cherbourg Christmas Fair

\*Cherbourg Rodeo?