

Cherbourg Aboriginal Shire
Council

Working Papers

For Council Meeting Held 17 & 18 May 2023

Reports

1. Minutes (Unconfirmed)
2. Chief Executive Officer
3. Corporate Services
4. Economic & Community Development
5. Operations Department
6. Community Support

1. Minutes (Unconfirmed)

MINUTES

*Cherbourg Aboriginal
Shire Council*

Held 19 & 20 April 2023

MINUTES

COUNCIL MEETING

HELD 19 & 20 APRIL 2023

Attendance

Deputy Mayor Tom Langton
Cr Fred Cobbo
Cr Leighton Costello
Cr Bronwyn Murray

Apologies Mayor Elvie Sandow

Officers: Chief Executive Officer- Zala
Minute Taker - Eileen Jacobs

Meeting Commenced 9.30am

9.30am Deputy Mayor Tom Langton Chaired Meeting
Deputy Mayors Welcome

Leave of Absence - Mayor Elvie Sandow

Resolution

Council resolves to grant a leave of absence to Mayor Elvie Sandow because of cultural reasons.

Moved: Cr Fred Cobbo
Seconded: Cr Leighton Costello

Motion No. 2324 Carried
For Vote: Council Voted Unanimously

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Cr Fred Cobbo declared a conflict of Interest as his brother Patrick Cobbo will be presenting a proposal to this council

Resolution

Council resolves to accept Cr Fred Cobbo declaration of Conflict of Interest as his brother Patrick Cobbo will be presenting a proposal to Council.

Moved: Cr Bronwyn Murray

Seconded: Cr Leighton Costello

Motion No. 2325 Carried
For Vote: Council Voted Unanimously

Register of Interest

Nil

Confirmation of Minutes

Resolution

Council resolves that the minutes of the Cherbourg Aboriginal Shire Council Meeting held On 15 March 2023 be adopted.

Moved: Cr Bronwyn Murray

Seconded: Cr Leighton Costello

Motion No. 2326 Carried
For Vote: Council Voted Unanimously

CEO REPORT

The CEO Report was tabled

Acting CEO – Economic & Community Development Manager

Cherbourg Aboriginal Shire Council Corporate Services Manager was appointed by Council resolution to act as CEO whilst CEO was on annual leave for 4 weeks during March/April 2023. Unfortunately Corporate Services Manager was ill for a significant portion of that period and the Economic and Community Development Manager stepped in to keep the organisation running. Everything went smooth whilst CEO was on leave.

Recommendation

CEO recommends that it would be appropriate that Council recognise the additional work undertaken by the Economic and Community Development Manager. CEO also recommends that council authorises CEO to pay the Economic & Community Development Manager as Acting CEO for the period that he covered the role of Acting CEO. Now as CEO has to take extra leave as his father is in a critical condition. He recommends that Council reappoint the Economic & Community Development Manager, Sean Nicholson as Acting CEO whilst CEO has to take urgent leave .

Resolution

In relation to the recent annual leave by the Council CEO, Council resolves to:-

- A. Thank the Economic & Community Development Manager for stepping into the CEO role due to illness of the Acting CEO and express our appreciation for the excellent advice and support provided at that time; and*
- B. Authorise the CEO to recognise the additional workload undertaken by the Economic and Community Development Manager by paying the appropriate higher duties as determined by the CEO*
- C. Also appoint Economic & Community Development Manager as Acting CEO whilst CEO is on urgent leave with his father in a critical condition.*

Moved: Cr Fred Cobbo

Seconded: Cr Leighton Costello

*Motion No. 2327 Carried
For Vote: Council Voted Unanimously*

Report Approval

Council resolves that the Chief Executive Officer Report be adopted.

*Moved: Cr Bronwyn Murray
Seconded: Cr Leighton Costello*

*Motion No. 2328 Carried
For Vote: Council Voted Unanimously*

CORPORATE SERVICES REPORT

The Corporate Services Report was Tabled

Report Approval

Council resolves that the Corporate Services Report be adopted.

*Moved: Cr Leighton Costello
Seconded: Cr Fred Cobbo*

*Motion No. 2329 Carried
For Vote: Council Voted Unanimously*

OPERATIONS DEPT REPORT

The Operations Dept Report was tabled.

Report Approval

Council resolves that the Operations Dept Report be adopted.

*Moved: Cr Leighton Costello
Seconded: Cr Bronwyn Murray*

*Motion No. 2330 Carried
For Vote: Council Voted Unanimously*

COMMUNITY SERVICES REPORT

The Community Services Report was tabled.

Report Approval

Council resolves that the Community Services Report be adopted.

Moved: Cr Fred Cobbo

Seconded: Cr Bronwyn Murray

*Motion No. 2331 Carried
For Vote: Council Voted Unanimously*

ECONOMIC & COMMUNITY DEVELOPMENT

The Economic & Community Development Report was tabled.

Report Approval

Council resolves that the Economic and Community Development Report be adopted.

Moved: Cr Leighton Costello

Seconded: Cr Fred Cobbo

*Motion No. 2332 Carried
For Vote: Council Voted Unanimously*

CORRESPONDENCE

Maria Grimaldi

Maria is seeking guidance on engagement with the Wakka Wakka Board and the ILUA process.

Council wish to continue the conversation.

Melissa Venn-Tierney

Feedback from Meeting with Child Safety, Policy, Youth Justice and Mercy on 11 April 2023.

Meeting Close

Deputy Mayor Tom Langton called for the council meeting held on 19 April 2023 to be closed at 2.00pm.

Council resolves that the Council Meeting held on 19 April 2023 be closed at 2.00pm.

Moved: Cr Leighton Costello

Seconded: Cr Fred Cobbo

Motion No. 2333 Carried
For Vote: Council Voted Unanimously

MINUTES

COUNCIL MEETING

HELD 19 & 20 APRIL 2023

Attendance

Deputy Mayor Tom Langton
Cr Fred Cobbo
Cr Leighton Costello
Cr Bronwyn Murray

Apologies: Mayor Elvie Sadow

Officers: Acting Chief Executive Officer- Sean Nicholson
Minute Taker - Eileen Jacobs

Meeting Commenced 9.45am

9.30am Deputy Mayors Welcome

9.30am Eric Law entered meeting

Eric invited Council to the ANZAC Ceremony on 25 April 2023. He also inquired about the Community Safety Plan, the Memorial for Spanish Flu Victims and the Path to Treaty.

10.00am Eric Law left meeting

10.00am Patrick Cobbo, Ben Gall and Linda Gall entered meeting

Patrick, Ben and Linda spoke of the Budjibarra Peoples Renewable Energy Project- a solar farm. This project could provide employment and cheaper electricity. Possible site is the Rifle Range and Cultivation. The group would like to partner with Council on this project.

11.09am Patrick Cobbo, Ben Gall and Linda Gall entered meeting

11.09am Chelsea Lucas DESBT (Dept Employment, Small Business & Training) entered meeting

Chelsea advised of the services that her department provides – creating employment, training, and back to work programs.

11.19am Chelsea Lucas left meeting

11.20am Catherine Simpson & Annette Broderick (CRAICCHS) entered meeting

CRAICCHS is seeking extra space for their after hours youth hub programs.

Council has no suitable building available at present.

11.35am Catherine Simpson & Annette Broderick (CRAICCHS) left meeting

Meeting Closed

Deputy Mayor Tom Langton called for the council meeting held on 20 April to be closed at 11.40am.

Resolution

Council resolves that the council meeting held on 20 April be closed at 11.40am.

Moved: Cr Fred Cobbo

Seconded: Cr Bronwyn Murray

Motion No. 2334 Carried
For Vote: Council Voted Unanimously

2. Chief Executive Officer

3. Corporate Services

CASC FINANCE REPORT AS AT April 2023



Cherbourg Aboriginal Shire Council Operating Actual Vs Budget FY 2022-2023

April

YTD Operating Income
Actual
\$10.41M

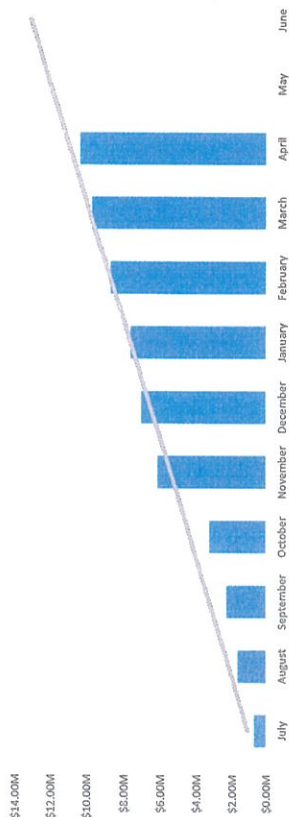
YTD Operating Expenditure
Actual
\$18.22M



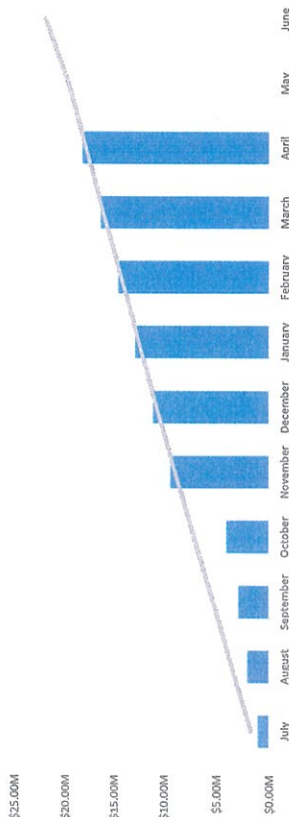
Operating Surplus Ratio
-74.97%

■ Budget ■ Actual
■ Positive Variance ■ Negative Variance

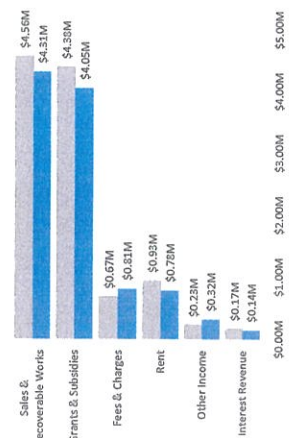
Total Income - Actual vs Budget



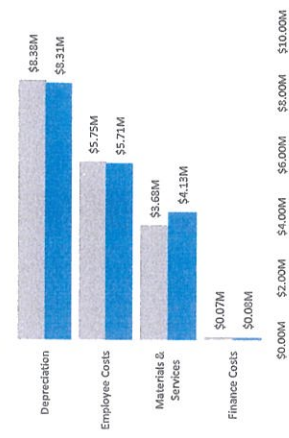
Total Expenditure - Actual vs Budget



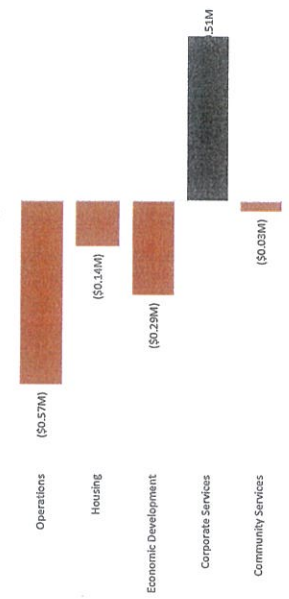
Income YTD



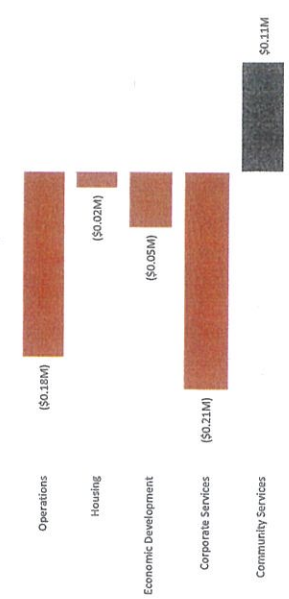
Expenditure YTD



YTD Income Variance By Directorate



YTD Expenditure Variance By Directorate



Income

Community Services

Corporate Services

Income

Expense

Operations

Income

Expense

Housing

Income

Expense

Economic Development

Income

Expense

Depreciation

Employee Costs

Materials & Services

Finance Costs

Other Income

Interest Revenue

Fees & Charges

Rent

Cherbourg Aboriginal Shire Council Financial Position FY 2022-2023

April

YTD Assets
Current \$9.16M Non-Current \$196.63M

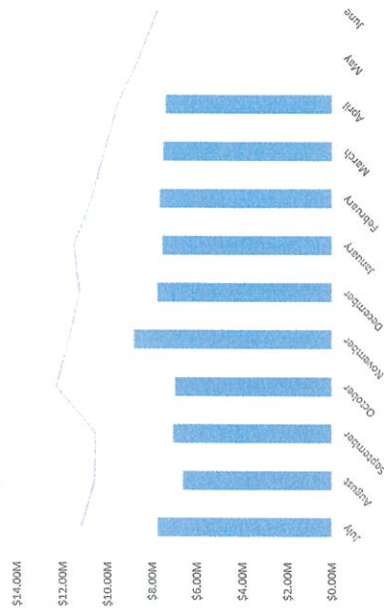
YTD Liabilities
Current \$4.07M Non-Current \$3.19M



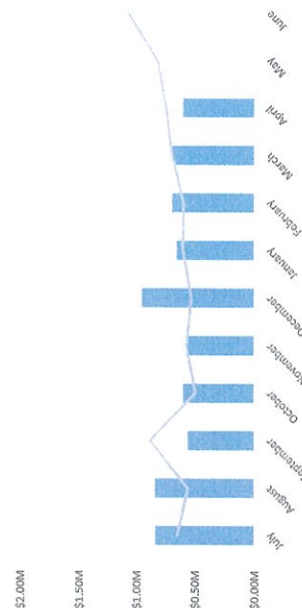
Actual — Prior Year
▼ Decrease ▲ Increase

Net Financial Asset/Liability Ratio
-18%

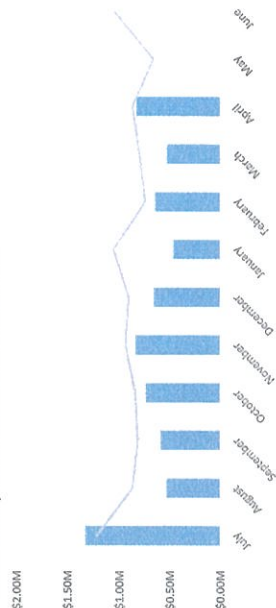
Cash & Cash Equivalents



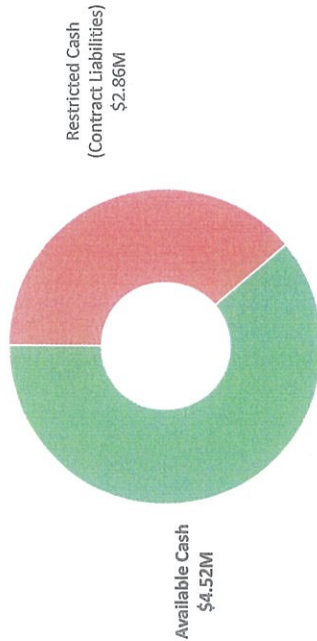
Debtors & Receivables



Accounts Payable & Other Current Liabilities



Cash Balance



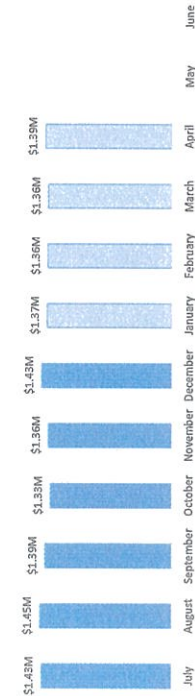
Rent Debtors



Number of Rent Debtors by Amount Owing



Rent Debtors > 90 Days Outstanding



Current Assets	
Cash & Cash Equivalents	\$7.38M
Contract Assets	\$0.80M
Trade & Other Receivables	\$0.60M
Inventories	\$0.28M
Biological Assets	\$0.08M
Total Current Assets	\$9.16M

Non-Current Assets	
Buildings	\$35.27M
Furniture & Fittings	\$0.00M
Houses	\$120.22M
Infrastructure	\$34.12M
Land	\$1.48M
Motor Vehicles	\$0.65M
Plant & Equipment	\$3.86M
Work in Progress	\$1.03M
Total Non-Current Assets	\$196.63M

Total Assets **\$205.79M**

Current Liabilities	
Contract Liabilities	\$2.86M
Trade & Other Payables	\$0.84M
Current Provisions	\$0.37M
Total Current Liabilities	\$4.07M

Non-Current Liabilities	
Non-Current Provisions	\$2.65M
Trade & Other Payables	\$0.54M
Total Non-Current Liabilities	\$3.19M

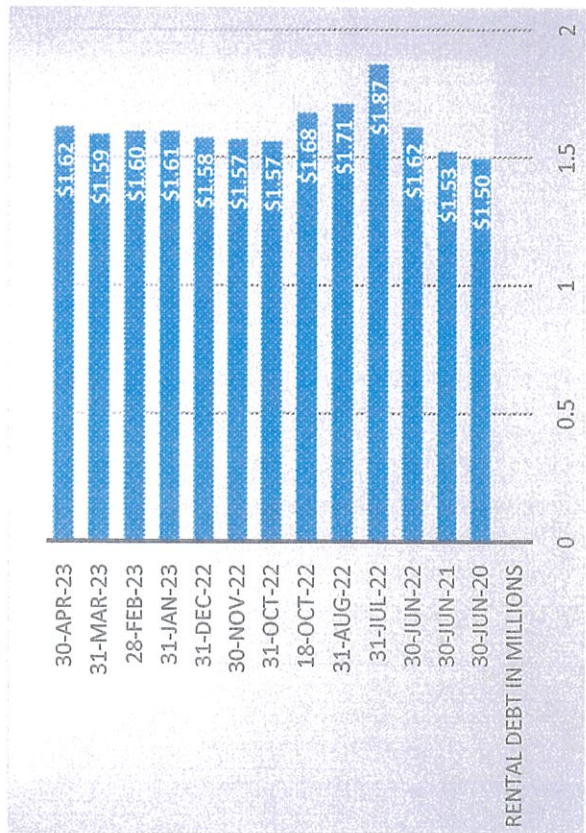
Total Liabilities **\$7.26M**

Equity	
Retained Surplus	\$96.55M
Asset Revaluation Surplus	\$101.97M
Total Equity	\$198.53M

Total Liabilities & Equity **\$205.79M**

Rental Debt in Millions

30-Jun-20	\$	1.50
30-Jun-21	\$	1.53
30-Jun-22	\$	1.62
31-Jul-22	\$	1.87
31-Aug-22	\$	1.71
18-Oct-22	\$	1.68
31-Oct-22	\$	1.57
30-Nov-22	\$	1.57
31-Dec-22	\$	1.58
31-Jan-23	\$	1.61
28-Feb-23	\$	1.60
31-Mar-23	\$	1.59
30-Apr-23	\$	1.62



Cherbourg Aboriginal Shire Council Capital Actual Vs Budget FY 2022-2023

April

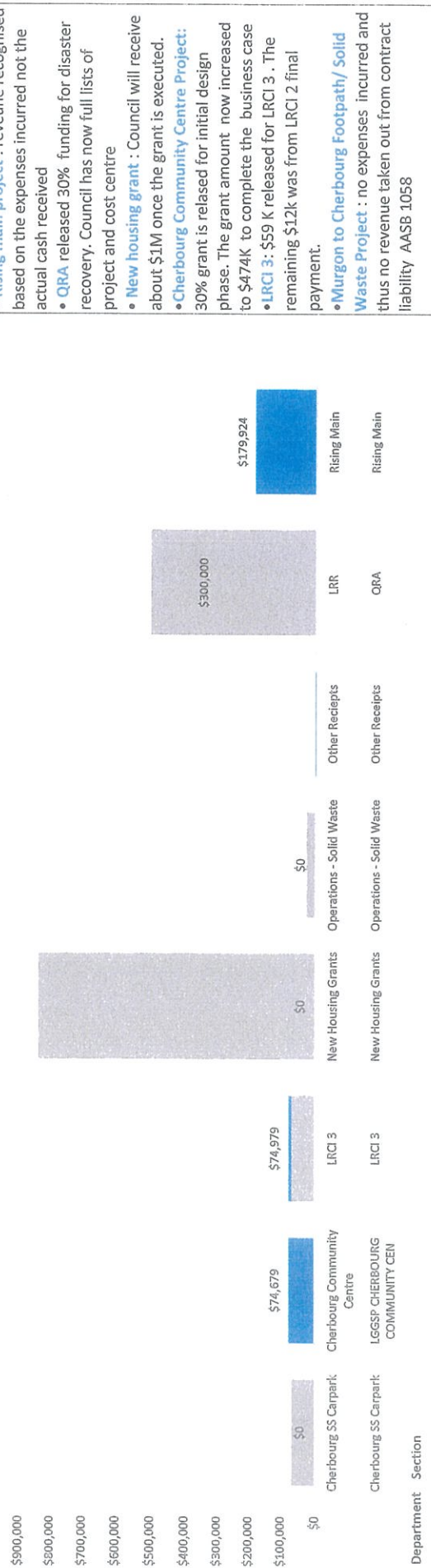
YTD Capital Income
Actual
\$0.63M
Variance
(\$0.86M) ▼ (57.9%)

YTD Capital Expenditure
Actual
\$1.56M
Variance
(\$5.54M) ▼ (81.9%)



■ Budget ■ Actual

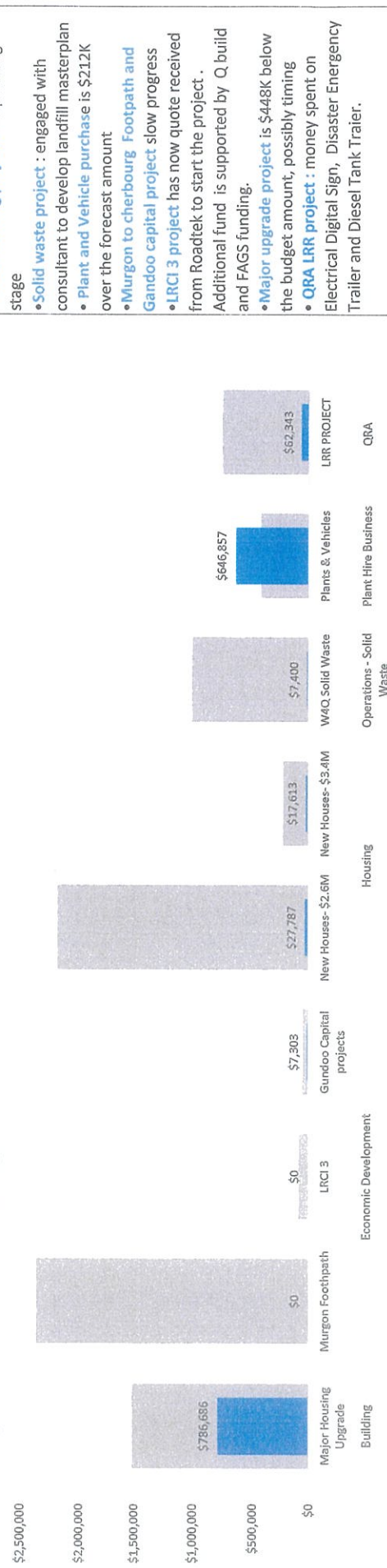
Capital Income - Actual vs Budget



Comments:

- **Rising main project** : reveune recognised based on the expenses incurred not the actual cash received
- **QRA** released 30% funding for disaster recovery. Council has now full lists of project and cost centre
- **New housing grant** : Council will receive about \$1M once the grant is executed.
- **Cherbourg Community Centre Project**: 30% grant is released for initial design phase. The grant amount now increased to \$474K to complete the business case
- **LRCI 3**: \$59 K released for LRCI 3. The remaining \$12k was from LRCI 2 final payment.
- **Murgon to Cherbourg Footpath/ Solid Waste Project** : no expenses incurred and thus no revenue taken out from contract liability AASB 1058

Capital Expenditure - Actual vs Budget



Comments:

- **2 New housing project** is in planning stage
- **Solid waste project** : engaged with consultant to develop landfill masterplan
- **Plant and Vehicle purchase** is \$212K over the forecast amount
- **Murgon to cherbourg Footpath and Gundoo capital project** slow progress
- **LRCI 3 project** has now quote received from Roadtek to start the project . Additional fund is supported by Q build and FAGS funding.
- **Major upgrade project** is \$448K below the budget amount, possibly timing
- **QRA LRR project** : money spent on Electrical Digital Sign, Disaster Emergency Trailer and Diesel Tank Trailer.

Whole Of Council

	April			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	% Variance	Actual	Budget	% Variance		
Grants & Subsidies	\$ 118,276	\$ 438,380	(320,104)	\$ 4,050,914	\$ 4,383,800	(332,886)	✓	\$ 5,260,566
Fees & Charges	\$ 1,782	\$ 67,194	(65,412)	\$ 807,482	\$ 671,940	135,542	⬆	\$ 806,316
Sales & Recoverable Works	\$ 329,760	\$ 455,522	(125,762)	\$ 4,311,426	\$ 4,555,220	(243,794)	✓	\$ 5,466,252
Interest Revenue	\$ 21,113	\$ 16,587	4,526	\$ 143,845	\$ 165,870	(22,025)	✗	\$ 199,051
Rent	\$ 133,426	\$ 93,128	40,298	\$ 781,505	\$ 931,280	(149,775)	✗	\$ 1,117,528
Other Income	\$ 77,936	\$ 22,635	55,301	\$ 318,166	\$ 226,350	91,816	⬆	\$ 271,620
Total Income	\$ 682,293	\$ 1,093,446	(411,153)	\$10,413,338	\$10,934,460	(521,122)		\$ 13,121,333
Employee Costs	\$ 786,570	\$ 574,689	211,881	\$ 5,709,662	\$ 5,746,890	(37,228)	✓	\$ 6,896,243
Materials & Services	\$ 280,594	\$ 371,857	(91,263)	\$ 4,129,380	\$ 3,675,753	453,627	✗	\$ 4,975,954
Depreciation	\$ 823,345	\$ 837,538	(14,193)	\$ 8,306,373	\$ 8,375,380	(69,007)	✓	\$ 10,050,461
Finance Costs	\$ 527	\$ 6,817	(6,291)	\$ 75,211	\$ 68,170	7,041	⬆	\$ 81,814
Total Expenditure	\$ 1,891,035	\$ 1,790,901	100,134	\$18,220,627	\$17,866,193	354,434		\$ 22,004,472
Net Surplus/(Deficit)	\$ (1,208,742)	\$ (697,455)	(511,287)	\$ (7,807,289)	\$ (6,931,733)	(875,556)		\$ (8,883,139)

Community Services

	April				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ 64,096	\$ 93,996	\$ (29,900)	-31.81%	\$ 900,969	\$ 939,960	\$ (38,991)	-4.15%	✓	\$ 1,127,968
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Other Income	\$ 12,659	\$ 11,417	\$ 1,242	10.88%	\$ 122,371	\$ 114,170	\$ 8,201	7.18%	✓	\$ 137,000
Total Income	\$ 76,755	\$ 105,413	\$ (28,658)	-27.19%	\$ 1,023,340	\$ 1,054,130	\$ (30,790)	-2.92%		\$ 1,264,968
Employee Costs	\$ 82,204	\$ 56,497	\$ 25,707	45.50%	\$ 600,914	\$ 564,970	\$ 35,944	6.36%	✓	\$ 677,973
Materials & Services	\$ 15,213	\$ 8,812	\$ 6,401	72.65%	\$ 278,898	\$ 388,090	\$ (109,192)	-28.14%	✗	\$ 505,670
Depreciation	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Total Expenditure	\$ 97,418	\$ 65,309	\$ 32,109	49.16%	\$ 879,812	\$ 953,060	\$ (73,248)	-7.69%		\$ 1,183,643
Net Surplus/(Deficit)	\$ (20,663)	\$ 40,104	\$ (60,767)	-151.52%	\$ 143,528	\$ 101,070	\$ 42,458	42.01%		\$ 81,325

Corporate Services

	April				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ -	\$ 168,362	\$ (168,362)	-100.00%	\$ 2,004,810	\$ 1,683,620	\$ 321,190	19.08%	⬆️	\$ 2,020,335
Fees & Charges	\$ 1,782	\$ 67,194	\$ (65,412)	-97.35%	\$ 807,482	\$ 671,940	\$ 135,542	20.17%	⬆️	\$ 806,316
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✅	\$ -
Interest Revenue	\$ 21,113	\$ 16,587	\$ 4,526	27.29%	\$ 143,845	\$ 165,870	\$ (22,025)	-13.28%	⬇️	\$ 199,051
Rent	\$ 1,364	\$ 7,231	\$ (5,867)	-81.14%	\$ 63,403	\$ 72,310	\$ (8,907)	-12.32%	⬆️	\$ 86,769
Other Income	\$ 65,277	\$ 11,218	\$ 54,059	481.89%	\$ 195,795	\$ 112,180	\$ 83,615	74.54%	⬆️	\$ 134,620
Total Income	\$ 89,536	\$ 270,592	\$ (181,056)	-66.91%	\$ 3,215,335	\$ 2,705,920	\$ 509,415	18.83%		\$ 3,247,091
Employee Costs	\$ 233,222	\$ 155,220	\$ 78,002	50.25%	\$ 1,384,584	\$ 1,552,200	\$ (167,616)	-10.80%	⬆️	\$ 1,862,636
Materials & Services	\$ 28,710	\$ 74,957	\$ (46,247)	-61.70%	\$ 1,112,227	\$ 749,570	\$ 362,657	48.38%	⬇️	\$ 899,466
Depreciation	\$ 31,010	\$ 27,771	\$ 3,239	11.66%	\$ 286,985	\$ 277,710	\$ 9,275	3.34%	✅	\$ 333,253
Finance Costs	\$ 527	\$ 6,817	\$ (6,291)	-92.28%	\$ 75,211	\$ 68,170	\$ 7,041	10.33%	⬆️	\$ 81,814
Total Expenditure	\$ 293,468	\$ 264,765	\$ 28,703	10.84%	\$ 2,859,008	\$ 2,647,650	\$ 211,358	7.98%		\$ 3,177,169
Net Surplus/(Deficit)	\$ (203,933)	\$ 5,827	\$ (209,760)	-3599.79%	\$ 356,327	\$ 58,270	\$ 298,057	511.51%		\$ 69,922

Economic Development

	April			Year to Date			Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget		
Grants & Subsidies	\$ 4,727	\$ 24,996	\$ (20,269)	-81.09%	\$ 203,003	\$ 249,960	✗	\$ 299,950
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Sales & Recoverable Works	\$ 328,360	\$ 455,314	\$ (126,954)	-27.88%	\$ 4,308,753	\$ 4,553,140	✓	\$ 5,463,752
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Total Income	\$ 333,088	\$ 480,310	\$ (147,222)	-30.65%	\$ 4,511,756	\$ 4,803,100	✓	\$ 5,763,702
Employee Costs	\$ 315,989	\$ 262,103	\$ 53,886	20.56%	\$ 2,587,400	\$ 2,621,030	✓	\$ 3,145,216
Materials & Services	\$ 161,586	\$ 206,963	\$ (45,377)	-21.93%	\$ 1,823,804	\$ 1,769,660	✓	\$ 2,083,565
Depreciation	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	✓	\$ -
Total Expenditure	\$ 477,575	\$ 469,066	\$ 8,509	1.81%	\$ 4,411,204	\$ 4,390,690	✓	\$ 5,228,781
Net Surplus/(Deficit)	\$ (144,487)	\$ 11,244	\$ (155,731)	-1385.01%	\$ 100,552	\$ 412,410		\$ 534,921

8.

Housing

	April				Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance	% Variance		
Grants & Subsidies	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Sales & Recoverable Works	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Rent	\$ 132,062	\$ 85,897	\$ 46,165	53.74%	\$ 718,102	\$ 858,970	\$ (140,868)	-16.40%	✗	\$ 1,030,759
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Total Income	\$ 132,062	\$ 85,897	\$ 46,165	53.74%	\$ 718,102	\$ 858,970	\$ (140,868)	-16.40%		\$ 1,030,759
Employee Costs	\$ 24,078	\$ 15,482	\$ 8,596	55.52%	\$ 168,409	\$ 154,820	\$ 13,589	8.78%	✓	\$ 185,790
Materials & Services	\$ 19	\$ 39,704	\$ (39,685)	-99.95%	\$ 470,144	\$ 397,040	\$ 73,104	18.41%	✗	\$ 476,424
Depreciation	\$ 718,827	\$ 734,953	\$ (16,126)	-2.19%	\$ 7,278,324	\$ 7,349,530	\$ (71,206)	-0.97%	✓	\$ 8,819,438
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%	✓	\$ -
Total Expenditure	\$ 742,924	\$ 790,139	\$ (47,215)	-5.98%	\$ 7,916,877	\$ 7,901,390	\$ 15,487	0.20%		\$ 9,481,652
Net Surplus/(Deficit)	\$ (610,862)	\$ (704,242)	\$ 93,380	-13.26%	\$ (7,198,775)	\$ (7,042,420)	\$ (156,355)	2.22%		\$ (8,450,893)

Operations

	April			Year to Date				Traffic Light	Full Year Budget
	Actual	Budget	\$ Variance	% Variance	Actual	Budget	\$ Variance		
Grants & Subsidies	\$ 49,453	\$ 151,026	\$ (101,573)	-67.26%	\$ 942,132	\$ 1,510,260	\$ (568,128)	✗	\$ 1,812,313
Fees & Charges	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	✓	\$ -
Sales & Recoverable Works	\$ 1,400	\$ 208	\$ 1,192	573.08%	\$ 2,673	\$ 2,080	\$ 593	✓	\$ 2,500
Interest Revenue	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	✓	\$ -
Rent	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	✓	\$ -
Other Income	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	✓	\$ -
Total Income	\$ 50,853	\$ 151,234	\$ (100,381)	-66.37%	\$ 944,805	\$ 1,512,340	\$ (567,535)		\$ 1,814,813
Employee Costs	\$ 131,077	\$ 85,387	\$ 45,690	53.51%	\$ 968,355	\$ 853,870	\$ 114,485	✗	\$ 1,024,628
Materials & Services	\$ 75,065	\$ 41,421	\$ 33,644	81.23%	\$ 444,307	\$ 371,393	\$ 72,914	✗	\$ 1,010,829
Depreciation	\$ 73,508	\$ 74,814	\$ (1,306)	-1.75%	\$ 741,064	\$ 748,140	\$ (7,076)	✓	\$ 897,770
Finance Costs	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	✓	\$ -
Total Expenditure	\$ 279,650	\$ 201,622	\$ 78,028	38.70%	\$ 2,153,726	\$ 1,973,403	\$ 180,323		\$ 2,933,227
Net Surplus/(Deficit)	\$ (228,798)	\$ (50,388)	\$ (178,410)	354.07%	\$ (1,208,921)	\$ (461,063)	\$ (747,858)		\$ (1,118,414)

Row Labels	Sum of GL Bal Balance	Sum of GL Bal Mth Budget	Sum of Net
Cherbourg SS Carpark	0	65,650	0.00
Cherbourg SS Carpark	0	65,650	0.00
LGGSP CHERBOURG COMMUNITY CEN	74,679	0	(0.00)
Cherbourg Community Centre	74,679	0	(0.00)
LRCI 3	74,979	66,420	(0.00)
LRCI 3	74,979	66,420	(0.00)
New Housing Grants	0	833,330	0.00
New Housing Grants	0	833,330	0.00
Operations - Solid Waste	0	22,500	0.00
Operations - Solid Waste	0	22,500	0.00
Other Receipts	-2,948	0	0.00
Other Reciepts	-2,948	0	0.00
QRA	300,000	500,000	0.00
LRR	300,000	500,000	0.00
Rising Main	179,924	0	(0.00)
Rising Main	179,924	0	(0.00)
Grand Total	626,634	1,487,900	0.00

Row Labels	Sum of YTD Actual	Sum of YTD Budget	Sum of Full Year Budget
Building	\$786,686	\$1,260,869	\$1,513,043
Major Housing Upgrade	\$786,686	\$1,260,869	\$1,513,043
Economic Development	\$7,303	\$2,071,217	\$2,485,460
Murgon Footpath	\$0	\$1,966,923	\$2,360,307
LRCI 3	\$0	\$66,415	\$79,698
Gundoo Capital projects	\$7,303	\$37,879	\$45,455
Housing	\$45,400	\$2,004,781	\$2,405,737
New Houses- \$2.6M	\$27,787	\$1,821,448	\$2,185,737
New Houses- \$3.4M	\$17,613	\$183,333	\$220,000
Operations - Solid Waste	\$7,400	\$839,181	\$1,007,017
W4Q Solid Waste	\$7,400	\$839,181	\$1,007,017
Plant Hire Business	\$646,857	\$354,167	\$425,000
Plants & Vehicles	\$646,857	\$354,167	\$425,000
QRA	\$62,343	\$570,000	\$760,000
LRR PROJECT	\$62,343	\$570,000	\$760,000
Grand Total	\$1,555,988	\$7,100,214	\$8,596,257

Whole of Council Financial Summary :

The Cherbourg Aboriginal Shire Council made a net operating loss of \$(7,80,7289) for the month ending April 2023 with operating surplus ratio of -75% .The forecast ratio for the year is -60.70%. The operating surplus ratio is below the recommended benchmark (0%-10%). The main reason for the deficit is the inclusion of depreciation expense of \$8.3 Million .

- a. **Rent** : Timing issue .Rental offset manual journal processed for the whole year.
- b. **Employee costs**: Employee costs overall is in line with the budget . Overspent on Operations Department is offset with underspent in Corporate Services & Economic Development Department .
- c. **Interest** : Timing issue. By EOY, actual revenue will be in line with the budget. Amounts receivable from ICCIP, Housing grant, FAGS funding advance e.tc will increase the cash balance and extra surplus amount invested in QTC will generate extra interest income.
- d. **Materials & Services**:

Housing Department(Overspent) :

Insurance invoice paid in advance for full year renewal. About \$73K variance due to timing difference.

Economic Development Department(underspent) :

Overspent on Q build subcontractor expenses / carpenter Materials/ Cattle Bulls& Mustering expense/MRF and MRF processing general expenses etc. is offset by underspent in Glazier materials, MRF and joinery vehicles/ M & S and NIAA Call Centre Manager expenses budget . Overall underspent is \$87K

Corporate services (Overspent):

\$362K variance is due to

- actual FBT paid \$276K for the last 5 years . Budgeted amount for this year is only \$70K.
- Admin IT and professional fees /office supplies/WH &S /Travel/Telephone is \$136K over the budget.
- Offset by under spent in admin building maintenance , legal expenses and credit card general expenses

Community services (under spent): IYCC and CDSP self-esteem young mothers combined underspent by \$113K .

Bank Balances:

Cash at bank as at 30 April is \$7.38 M with restricted cash component (contract liability) is \$2.86 M. So, available cash balance after satisfying the performance obligations is \$4.52M.

Community Services :

Materials & Services :

IYCC and CDSP self-esteem young mothers combined underspent by \$113K .

Corporate Services :

- a. **Interest :** Timing issue. By EOY, actual revenue will be in line with the budget. Amounts receivable from ICCIP, Housing grant, FAGS funding advance e.tc will increase the cash balance and extra surplus amount invested in QTC will generate extra interest income.

b. **Materials & Services :**

\$362K variance is due to

- actual FBT paid \$276K for the last 5 years . Budgeted amount for this year is only \$70K.
- Admin IT and professional fees /office supplies/WH &S /Travel/Telephone is \$136K over the budget.
- Offset by under spent in admin building maintenance , legal expenses and credit card general expenses

Housing :

- a. **Rent** : Timing issue .Rental offset manual journal processed for the whole year
- b. **Materials & Services** : Insurance invoice paid in advance for full year renewal. About \$73K variance due to timing difference.

Economic & community development :

- a. **Grants & subsidies:**
 - Illegal dumping round 2A grant income is \$74K less than from the budgeted amount
 - Offset by revenue paid in advance for IEDG grant and NIAA MRF feasibility study

Operations :

- a. **Grants & subsidies** : timing issue for FAGS funding . EOY prepayment amount will offset the variance.
- b. **Employee costs:**
 - Works, parks and garden wages is overspent by \$85K
 - ATSI Public health employee expenses is overspent by \$24K
 - Water wages overspent by \$13K
- c. **Materials & services :**
 - Water materials & services , electricity , Registration , Fuels & oils & vehicle expenses combined overspent by \$132K
 - Offset by under spent in Road and WPG vehicle expenses e.tc.

Thanks for your time to read my report.

Dol Ranabhat, Accountant

HR Report # 4 – April 2023



Human Resources

Executive Summary

1 Dashboard

Pay Period 23 - (TOTAL 119 staff)

(this does not include mayor and councilor's)

Fulltime 55

Part-time 27

Casual – 36

Apprentice/Trainee – 1

2 Industrial Relations news

Meeting with the AWU Thursday 11 May

3 Recruitment

The new Animal Welfare Officer commenced 19 April

4 Training

NIL

5 Other News

2 staff members are finalists in the 2023 Qld Training Awards

4. Economic & Community Development

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

May 2023

1. Executive Report

New Bollards at the Clock Tower



Executive Summary

Very good to have our road project move forward and the bollards installed around the Clock tower. It has been a busy month with a lot of people away especially in the main office – hopefully we get back to a more normal operational position in June. – Very good news about Sam recovering well.

Cattle & Farm

Farm review –

As Council is aware, a review is under way of our farm operations to improve its financial performance. And our April meeting, Council agreed to authorise the CEO to enter into an agistment agreement for some of the land not currently being utilised for our own farm. This would provide additional revenue if we can agist spare land.

The farm review has also identified another under-utilised asset - namely Council's water allocation. Council has the right to draw water from Barambah Creek for use on the farm (this is separate to our water allocation for our township). Our annual allocation is 674 Mg and we currently pay approximately \$5,000 pa for that entitlement. Over the last 10 years, the maximum we have used in any one year is 43 Mg and most years, we use zero water from our allocation. In only two years out of the last 10 have we use more than 10Mg from our allocation.

Our water allocation has a commercial value. The farm review has identified two options for this under-utilised asset. We can either sell the allocation which would generate a one-off return of approximately \$600,000 or alternatively, we can lease the allocation on an annual basis and gain an ongoing revenue. If the lease option were pursued, we could earn between \$30,000 and \$90,000 pa depending on the market demand and drought conditions. A lease will also provide us with the opportunity to retain the allocation for future use if ever needed.

It makes sense to lease this under-utilised water allocation to gain an additional revenue stream. This would ensure that the Council still retains ownership of the allocation and provide future Councils with flexibility if there is any proposal to establish any type of business that has significant demand for water. It is also suggested that we don't lease out all the entitlement but retain approximately 50 Mg “just in case” there is a need for any additional water for use on our farm. History shows that this has been limited but it would be prudent to retain part of the allocation.

The process for leasing our existing entitlement is to use a specialist water sales / leasing agent who would identify potential lessees in the Barambah catchment who are looking to access additional water. These agents charge 5% commission but are adept at identifying businesses who are prepared to pay for the right to use councils water allocation on an annual basis. Any lease can only go for 12 months.

Recommendation

That in relation to Council's existing water allocation from Sunwater that is tied to Council's farm operations, the Council: -

- A. Authorise the CEO to offer for lease up to 625 Mg of our annual 674Mg allocation on a rolling 12-month basis with revenue from that lease to be allocated to the Council farm;
- B. Note that our farm operations have not previously used more than 40Mg of our farm water allocation; and
- C. Authorise the CEO to use a water sales / leasing agent to offer our spare water allocation for annual lease to interested parties.

Sean – FYI. Here is what we have historically used!

Year	Announced Allocation %	Volume actually used (ML)
2012-2013	100	7.038
2013-2014	100	0.131
2014-2015	100	0
2015-2016	100	11.33
2016-2017	100	39.888
2017-2018	66	10.077
2018-2019	34	43.605
2019-2020	91	0.235
2020-2021	16	0
2021-2022	100	0
2022-2023	100	0 (so far)

Recycling Facility

MRF has struggled with staff attendance this month and got behind with processing the SBRC loads, inroads to the issues have been made and positive progress has resulted. Several sales of material have been completed.

Building Department

Upgrade program – on track – looking very likely the program will be completed on time this year – credit to all the building dept crew and our project leader who has done a fine job to the best of his ability while learning on the job. New upgrade program has been sent to us – it is not fully aligned to what we wanted – see attached for Council discussion.

Joinery

A couple of installs will be completed in July – there are several additions to next year's upgrade program - thanks to our tenancy team and housing inspection team for bringing these to our attention as requests to Qbuild.

Cherbourg Digital Service Centre

Work is continuing – moving the centre to our training rooms – speed tests and connectivity infrastructure is being tested this week. The boot camp trainees will complete stage 1 training in early June, then have specialized training for 3 weeks before commencing work – aiming for July 1st.

General Project Information

1. LRCI 3 – Road Tek update – 50% complete works progressing to schedule.
2. Illegal Dumping Grant – 30% complete - new grant issued for an extension to this program to April 2024
3. Fire Mitigation 95% complete draft copy submitted to Council management for review.
4. Cultural Pathway – Variations have been discussed and applied for – waiting for approvals from NIAA – no progress this month.
5. Landfill W4Q Project – plan complete – project approach to be agreed with DES.
6. Innovation Funding – AI project – we are working with CoralAI to reach a user agreement -negotiations in progress.
7. New grant for training for Cherbourg Digital Service Centre – in place – money received.

New Housing

Negotiations with ATSIH have progressed – Council to review and resolve a decision at this meeting.

By: Sean Nicholson

5. Operations Department

Operations Department Report

April 2023



By Matthew Bock, Operations Manager

9th May 2023

Matthewb@cherbourg.qld.gov.au

Contents

Executive Summary2

Environment and Waste3

Roads Parks and Gardens.....7

Fleet Services.....7

Water, Sewerage.....8



Executive Summary

Operations department

- Animal welfare officer position has been filled with Cain Richardson being appointed to the position
- A 2nd vet program will be going ahead at the end of May
- Bin day bingo has kicked off first winner was announced live on radio since this recycling uptake in the community has increased
- Department of environment and science has approved \$11 000 to go towards councils recycling campaign

Fleet Services

- 24 Jobs were completed for the month of April this included services and repair work
- 4 Vehicles and plant equipment received their annual scheduled services
- Engine rebuild completed and refit to footy field mower and returned to service
- Fitment of accessories to Animal Management canopy
- Hydraulic fitting on Bobcat ram damaged replaced and returned to service
- Fuel bowser 6 monthly Service
- Replaced spark plugs and tappet gasket on carpenters ute
- Completed list of future vehicles required by all departments to present to Senior Management

Environment and Waste

- Cain Richardson commenced work in role of Animal Welfare Officer – 18th April
- Promotion of Cherbourg Vet Visit – Desexing Program
- Preparation of pound i.e., yard clean, checks for adequate water and electricity supply etc.
- MOU between RSPCA – Kingaroy and CASC in Development, RSPCA still taking in unwanted animals. Plans to meet with RSPCA IN June
- Barber St dog's reproductive rate is a continuous concern
- Dog attack rates are rising

Works, Roads, Parks and Gardens

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

Water and Sewerage

- Daily, Weekly, Monthly Water Sampling, including Raw Water (*Figure 1 & 2*).
 - (Daily) – Daily grab samples from different locations throughout community.
 - MWDRNK – (Weekly) – **Human Consumption.**
 - MWHCPC – (when requested) **Heterotrophic Colony Count.**
 - KEWTHM – (Weekly) - **THM's.**
 - KWP & KWHPDI (Monthly) – **Pesticides.**
 - KPCB – (Monthly) - **Blue Green Algae.**
 - SWAHN – (Monthly) – **Standard Water Analysis.**
- ANZMT – (Monthly) – **Heavy Metals.**
- Daily Checklists on Plant and Operations:
 - QR code Checklists WTP & WWTP Operations including Effluent Ponds & Pivot irrigator.
 - QR code Checklists on all Sewage Pump Station's (SPS).
 - Daily QR code checklists on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained.
- Fortnightly catch up with DDPHU, Regular Catch up with RDMW
- Analyzers at WTP (both Chlorine and Turbidity) have been calibrated, cleaned and faulty parts replaced as required.
- Roll out of new QR code scanning for Sewage Treatment plant, Water Treatment Plant and all Water and Sewage Pump Stations.

Environment and Waste

Environmental Health/ Animal Management – MARCH Sub-Report

Animal Welfare

- Cain Richardson commenced work in role of Animal Welfare Officer – 18th April
- Promotion of Cherbourg Vet Visit – Desexing Program
- Preparation of pound i.e., yard clean, checks for adequate water and electricity supply etc.
- MOU between RSPCA – Kingaroy and CASC in Development, RSPCA still taking in unwanted animals. Plans to meet with RSPCA IN June
- Barber St dog's reproductive rate is a continuous concern
- Dog attack rates are rising

CASC Data	Dogs	Cats	Total					
Registrations	5	1	6					
Treatment Administered	16	0	16					
Euthanised	2	0	2	Complaints and/ or concerns				
Rehomed (RSPCA, Community)	10	0	10		Dogs	Cats	Other	Total
Traps Set	1	0	1	Public	2	-	-	2
Strays Caught (Landfill, Street etc.)	1	0	1	Open	2	-	-	2
				Closed	1	-	-	1

AMRRIC Data	Dogs		Total Dogs	Cats		Total Cats	Total
	Female	Male		Female	Male		
Entire	57	138	195	12	8	20	215
Unknown	20	11	31	1	-	1	32
Desexed	130	109	239	20	14	34	273
Total by species	465			55			520

EHW

- ⇒ Fortnightly Catch up with DDPHU – Safe & Healthy Drinking Water Program
- ⇒ Fortnightly Catch up with DDPHU – ATSI Public Health program
- ⇒ Monthly Teams Engagement – ATSIPHP EHW & AMW Working Group
- ⇒ Community Engagement
 - Attended YAG youth forum
 - DES are planning to hold a stall at NAIDOC to promote recycling

Food Safety

- 4 - Current No. of Food Business, 1 - Provisional Food Safety Certificate Issued
- EHW working closely with DDPHU to ensure all Food Business's licensing requirements are up to date
- Food recall group created, all food recall notices are sent to food businesses

Waste & Recycling

- Recycling Program – Continuing to improve - *Figure 1 - CASC Recycling Program 2023*
- Recycling Incentive, Bin Day Bingo commenced on 04th of April, first winner announced on 3rd of May on the radio and live on FB with the assistance of DES ESSP Team
 - *Figure 2 - Bin Day Bingo Information*
 - *Figure 3 - Bin Day Bingo, April Draw & Winner*

Water & Wastewater

- Weekly & Monthly Water Sampling – EHW, *Figure 4 - FY2023 Weekly/ Monthly Sampling Verification Results*
- Daily Verification & Monitoring – ESO's, WSM, *Figure 5 - FY2023 CASC Daily Water Quality Field Results*
- Boil Water Alert – Current and ongoing, Until further notice

CASC Recycling Program 2023

Collection No.	Date	Type & Weight (kg)	No. of Bins	Monthly Total (Kg)	Comments
		Daily total			
10	4-Apr-23		57	127	Bin Day Bingo!
11	11-Apr-23		37		Bin Day Bingo! , Vandals Burning bins
12	18-Apr-23		33		Bin Day Bingo!
13	25-Apr-23	Figure 1 - CASC Recycling Program 2023			Anzac Day , Vandals Burning bins - Ongoing



WIN \$150 SHOPPING VOUCHER

BIN DAY BINGO

DRAWN THE 1ST WEDNESDAY EVERY MONTH

Put your **YELLOW LID** bin out **every Tuesday** with all recycling and you are in the monthly draw

COMPETITION CLOSING NOVEMBER 30TH
FINAL DRAW DECEMBER 6TH 2023
*FAMILIARITY ADDY - FURNITURE RECYCLING ONLY

Figure 2 - Bin Day Bingo Information

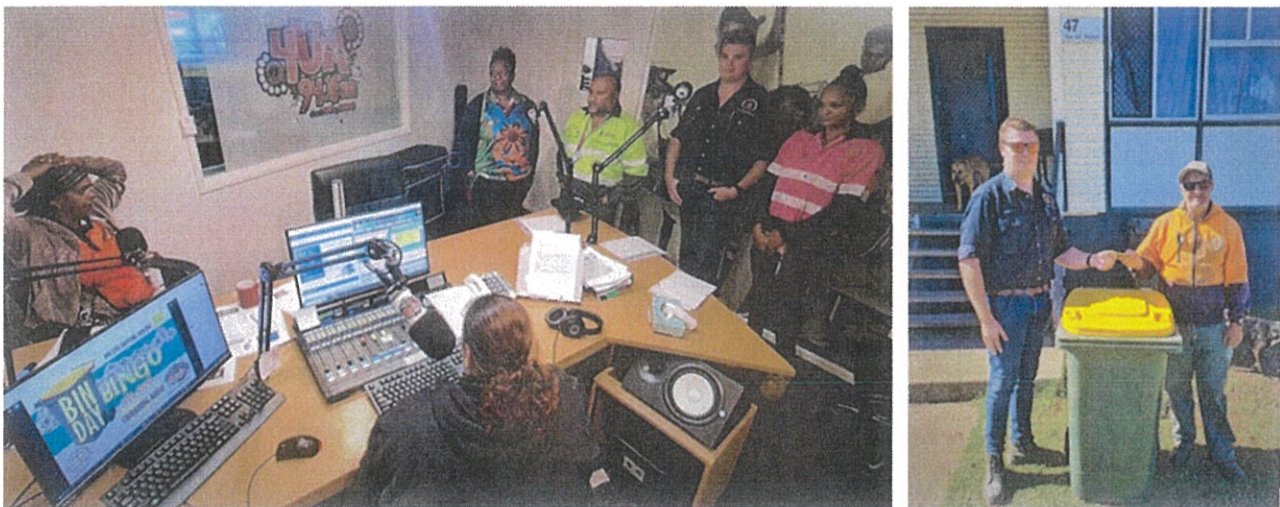


Figure 3 - Bin Day Bingo, April Draw & Winner

Figure 4 - FY2023 Weekly/ Monthly Sampling Verification Results

FY2023 CASC Weekly/Monthly Water Sampling Verification Results																
Coliforms (mpn/100mL)								E.coli (mpn/100mL)								
Date	STP (Wakka park) tap CHER 1	Depot (External) tap CHER 2	Day care (rear) tap CHER 3	Bert Button lookout tap CHER 4	After treatment yard tap CHER T	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	STP (Wakka park) tap CHER 1	Depot (External) tap CHER 2	Day care (rear) tap CHER 3	Bert Button lookout tap CHER 4	After treatment yard tap CHER T	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary		
03-Apr-23	3	0	0	15	>200	0	PASS	0	0	0	0	0	0	PASS		
11-Apr-23	0	0	0	1	0	0	PASS	0	0	0	0	0	0	PASS		
17-Apr-23	0	0	0	0	0	0	PASS	0	0	0	0	0	0	PASS		
26-Apr-23	5	5	0	0	0	0	PASS	0	0	0	0	0	0	PASS		
Total Chlorine (mg/L)								Free Chlorine (mg/L)								
Date	STP (Wakka park) tap CHER 1	Depot (External) tap CHER 2	Day care (rear) tap CHER 3	Bert Button lookout tap CHER 4	After treatment yard tap CHER T	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	STP (Wakka park) tap CHER 1	Depot (External) tap CHER 2	Day care (rear) tap CHER 3	Bert Button lookout tap CHER 4	After treatment yard tap CHER T	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary		
03-Apr-23	NT	NT	NT	0.47	NT	NT	PASS	NT	NT	NT	0.28	NT	NT	PASS		
11-Apr-23	0.22	0.26	0.32	0.13	0.93	0.85	PASS	0.13	0.12	0.23	0.03	0.72	0.75	PASS		
17-Apr-23	0.33	0.3	0.32	0.27	0.49	0.3	PASS	0.2	0.18	0.19	0.13	0.74	0.53	PASS		
26-Apr-23	0.27	0.35	0.57	0.33	0.57	0.61	PASS	0.18	0.21	0.31	0.19	0.37	0.36	PASS		
pH								Total THMs								
Date	STP (Wakka park) tap CHER 1	Depot (External) tap CHER 2	Day care (rear) tap CHER 3	Bert Button lookout tap CHER 4	After treatment yard tap CHER T	WTP Reservoir 1 & 2 Blended Tap CHER 5	Summary	Date	STP (Wakka park) tap CHER 1	WTP Reservoir 1 & 2 Blended Tap CHER 5	(ADWG Health Value limit: 250) Summary	*NR - Results not yet received *NT - Not tested				
03-Apr-23	7.62	7.59	7.41	7.53	7.41	7.55	PASS	03-Apr-23	300	NT	FAIL					
11-Apr-23	7.49	7.68	7.73	7.56	7.61	7.59	PASS	11-Apr-23	260	NT	FAIL					
17-Apr-23	7.65	7.56	7.56	7.79	7.66	7.64	PASS	17-Apr-23	250	NT	PASS					
26-Apr-23	7.23	7.47	7.38	7.28	7.33	7.18	PASS	26-Apr-23	270	NT	FAIL					

Figure 5 - FY2023 CASC Daily Water Quality Field Results

X.XX Non Compliant				X.XX Reportable				MD Missing Data				FY2023 CASC DAILY WATER QUALITY FIELD RESULTS																	
FIELD																				WTP Outlet									
Date	STP (CHER 1)				Depot (CHER 2)				Daycare (CHER 3)				Lookout (CHER 4)				RES. 1&2 (CHER 5) (Blended Tap)				WTP (CHER T)								
	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)	Cl Free (mg/L)	Cl Total (mg/L)	pH	Turbidity (NTU)					
1-Apr-23	0.28	0.32	7.48	0.05	0.38	0.5	7.7	0.22	0.34	0.43	7.43	0.37	0.5	0.68	7.46	0.87	0.38	0.46	7.56	0.77	MD	MD	MD	MD	MD	MD	MD	MD	
2-Apr-23	0.39	0.48	7.52	0.21	0.31	0.4	7.52	0.04	0.38	0.45	7.58	0.97	0.37	0.62	7.86	0.91	0.31	0.41	7.49	0.69	MD	MD	MD	MD	MD	MD	MD	MD	
3-Apr-23	0.33	0.44	7.52	0.13	0.46	0.6	7.76	0.85	1.17	1.29	7.71	1.15	0.46	0.64	7.81	1.16	0.45	0.63	7.83	0.94	0.45	0.58	7.85	0.89	0.45	0.58	7.85	0.89	
4-Apr-23	0.3	0.4	7.56	0.99	0.24	0.43	7.78	0.7	0.32	0.43	7.77	0.57	0.55	0.66	7.78	1.05	0.48	0.59	7.79	0.98	0.46	0.69	7.8	0.93	0.46	0.69	7.8	0.93	
5-Apr-23	0.65	0.76	7.67	0.67	0.38	0.66	7.77	0.98	0.32	0.67	7.78	0.79	0.37	0.56	7.94	1.07	0.45	0.64	7.66	0.63	0.38	0.47	7.78	0.97	0.38	0.47	7.78	0.97	
6-Apr-23	0.31	0.48	7.65	0.25	0.34	0.51	7.49	0.55	0.41	0.51	7.62	0.44	0.22	0.32	7.6	0.36	0.65	0.74	7.51	0.7	0.76	0.88	7.56	0.54	0.76	0.88	7.56	0.54	
7-Apr-23	0.27	0.4	7.73	0.3	0.29	0.4	7.74	0.56	0.41	0.57	7.89	0.41	0.33	0.45	7.74	0.98	0.46	0.65	7.79	0.69	0.45	0.61	7.75	0.77	0.45	0.61	7.75	0.77	
8-Apr-23	0.47	0.59	7.67	0.41	0.52	0.82	7.63	0.38	0.35	0.56	7.72	0.79	0.29	0.51	7.73	0.94	0.78	0.92	7.7	0.77	0.74	0.95	7.67	0.47	0.74	0.95	7.67	0.47	
9-Apr-23	0.37	0.46	7.55	0.69	0.38	0.48	7.54	0.03	0.5	0.61	7.62	0.44	0.37	0.48	7.68	0.78	0.62	0.75	7.66	0.56	0.58	0.69	7.54	0.45	0.58	0.69	7.54	0.45	
10-Apr-23	0.31	0.42	7.6	0.02	0.38	0.44	7.52	0.45	0.47	0.53	7.68	0.49	0.38	0.51	7.56	0.23	0.61	0.74	7.55	0.47	0.61	0.73	7.75	0.45	0.61	0.73	7.75	0.45	
11-Apr-23	0.37	0.49	7.77	0.24	0.38	0.41	7.87	0.17	0.41	0.58	7.57	0.45	0.27	0.53	7.74	0.32	0.82	1.21	7.84	0.56	0.69	0.86	7.68	0.34	0.69	0.86	7.68	0.34	
12-Apr-23	0.33	0.47	7.66	0.25	0.37	0.45	7.69	0.45	0.4	0.58	7.86	0.21	0.33	0.53	7.67	0.59	0.54	0.76	7.65	0.82	0.44	0.6	7.65	0.68	0.44	0.6	7.65	0.68	
13-Apr-23	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD
14-Apr-23	0.32	0.42	7.64	0.96	0.36	0.5	7.65	0.31	0.32	0.49	7.67	0.18	0.35	0.53	7.56	0.72	0.44	0.66	7.6	0.45	0.38	0.62	7.62	0.34	0.38	0.62	7.62	0.34	
15-Apr-23	0.38	0.42	7.65	0.01	0.35	0.55	7.62	0.34	0.44	0.58	7.61	0.21	0.68	0.76	7.61	0.15	0.51	0.7	7.65	0.4	0.42	0.56	7.61	0.33	0.42	0.56	7.61	0.33	
16-Apr-23	0.32	0.42	7.56	0.01	0.34	0.45	7.63	0.07	0.45	0.57	7.7	0.08	0.37	0.52	7.48	0.29	0.65	0.81	7.43	0.18	0.61	0.79	7.54	0.25	0.61	0.79	7.54	0.25	
17-Apr-23	0.35	0.52	7.67	0.43	0.34	0.52	7.7	0.21	0.45	0.69	7.72	0.18	0.31	0.45	7.6	0.38	0.41	0.74	7.67	0.26	0.37	0.66	7.66	0.16	0.37	0.66	7.66	0.16	
18-Apr-23	0.32	0.45	7.56	0.59	0.32	0.4	7.64	0.63	0.45	0.55	7.59	0.53	0.29	0.48	7.79	0.68	0.58	0.86	7.51	0.45	0.65	0.86	7.49	0.72	0.65	0.86	7.49	0.72	
19-Apr-23	0.39	0.57	7.62	0.48	0.37	0.54	7.58	0.64	0.43	0.52	7.74	0.54	0.36	0.54	7.69	0.23	0.58	0.79	7.57	0.6	0.47	0.66	7.66	0.12	0.47	0.66	7.66	0.12	
20-Apr-23	0.22	0.35	7.69	0.39	0.34	0.49	7.74	0.47	0.23	0.34	7.67	0.65	0.36	0.54	7.74	0.77	0.46	0.68	7.61	0.84	0.53	0.75	7.59	0.15	0.53	0.75	7.59	0.15	
21-Apr-23	0.35	0.48	7.5	0.63	0.3	0.4	7.48	0.47	0.38	0.48	7.61	0.47	0.24	0.3	7.57	0.77	0.66	0.81	7.49	0.32	0.65	0.8	7.58	0.44	0.65	0.8	7.58	0.44	
22-Apr-23	0.29	0.4	7.67	0.89	0.27	0.36	7.74	0.81	0.36	0.55	7.96	0.84	0.3	0.41	7.83	0.88	0.53	0.7	7.64	0.44	0.55	0.71	7.64	0.65	0.55	0.71	7.64	0.65	
23-Apr-23	0.3	0.43	7.68	0.65	0.36	0.47	7.65	0.37	0.44	0.61	7.85	0.35	0.33	0.46	7.7	0.61	0.53	0.72	7.61	0.59	0.41	0.56	7.68	0.7	0.41	0.56	7.68	0.7	
24-Apr-23	0.32	0.48	7.68	0.25	0.29	0.45	7.61	0.58	0.28	0.43	7.6	0.81	0.28	0.39	7.6	0.55	0.59	0.77	7.69	0.32	0.47	0.66	7.64	0.34	0.47	0.66	7.64	0.34	
25-Apr-23	0.22	0.38	7.86	0.49	0.26	0.41	7.66	0.39	0.31	0.46	7.81	0.44	0.28	0.39	7.79	0.48	0.62	0.91	7.81	0.36	0.63	0.89	7.72	0.33	0.63	0.89	7.72	0.33	
26-Apr-23	1.17	1.28	7.73	4.45	0.33	0.46	7.83	1.48	0.43	0.79	7.82	1.27	0.41	0.6	7.65	0.54	0.58	0.8	7.7	0.21	0.48	0.82	7.74	0.76	0.48	0.82	7.74	0.76	
27-Apr-23	0.37	0.56	7.42	0.38	0.3	0.4	7.67	0.32	0.31	0.45	7.77	0.28	0.26	0.43	7.72	0.57	0.5	0.66	7.58	0.5	0.49	0.62	7.64	0.07	0.49	0.62	7.64	0.07	
28-Apr-23	0.37	0.52	7.68	0.13	0.42	0.58	7.78	0.29	0.4	0.64	7.89	0.4	0.33	0.58	7.64	0.47	0.49	0.72	7.73	0.37	0.45	0.69	7.7	0.23	0.45	0.69	7.7	0.23	
29-Apr-23	0.35	0.42	7.56	0.26	0.3	0.42	7.66	0.24	0.33	0.54	7.46	0.28	0.42	0.63	7.71	0.26	0.58	0.67	7.71	0.13	0.52	0.67	7.68	0.81	0.52	0.67	7.68	0.81	
30-Apr-23	0.35	0.43	7.37	0.03	0.38	0.46	7.74	0.24	0.41	0.5	7.48	0.18	0.33	0.41	7.54	0.08	0.51	0.62	7.62	0.21	0.46	0.58	7.64	0.04	0.46	0.58	7.64	0.04	

Roads Parks and Gardens

Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

Staffing and Training

NIL.

Workplace Health & Safety Incidents

Nil

Issues & Training Updates

Nil

Next Month's Business Plan

- Continuation of day-to-day duties including rubbish pick up and mowing etc.

By Matthew Bock (Operations Manager) for Lindsay Bligh

Fleet Services

Workshop

Current Business

- 24 Jobs were completed for the month of April this included services and repair work
- 4 Vehicles and plant equipment received their annual scheduled services
- Engine rebuild completed and refit to footy field mower and returned to service
- Fitment of accessories to Animal Management canopy
- Hydraulic fitting on Bobcat ram damaged replaced and returned to service
- Fuel bowser 6 monthly Service
- Replaced spark plugs and tappet gasket on carpenters ute
- Completed list of future vehicles required by all departments to present to Senior Management

Issues

Bus Hiring protocol needs updating

Damage Report

Page 7 of 10

7.

Hydraulic fitting on Bobcat damaged due to impact

Workplace Health & Safety Incidents

Nil

Training Updates

Nil

Next Month's Business Plans

- Continuation of normal workshop work
- Tenders will be evaluated, and purchases made
- Apprentices study at TAFE
- Delivery of Diesel Trailer for Recovery and Resilience grants

Other Information

By Sebastian Mearns

Water, Sewerage

Water & Wastewater

- Daily, Weekly, Monthly Water Sampling, including Raw Water (*Figure 1 & 2*).
 - (Daily) – Daily grab samples from different locations throughout community.
 - MWDRNK – (Weekly) – **Human Consumption.**
 - MWHCPC – (when requested) **Heterotrophic Colony Count.**
 - KEWTHM – (Weekly) - **THM's.**
 - KWP & KWHPDI (Monthly) – **Pesticides.**
 - KPCB – (Monthly) - **Blue Green Algae.**
 - SWAHN – (Monthly) – **Standard Water Analysis.**
- ANZMT – (Monthly) – **Heavy Metals.**
- Daily Checklists on Plant and Operations:
 - QR code Checklists WTP & WWTP Operations including Effluent Ponds & Pivot irrigator.
 - QR code Checklists on all Sewage Pump Station's (SPS).
 - Daily QR code checklists on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained.
- Fortnightly catch up with DDPHU, Regular Catch up with RDMW
- Analyzers at WTP (both Chlorine and Turbidity) have been calibrated, cleaned and faulty parts replaced as required.

- Roll out of new QR code scanning for Sewage Treatment plant, Water Treatment Plant and all Water and Sewage Pump Stations.

Incidents

- Low Chlorine is still an issue throughout community reticulation system.
- High turbidity reported throughout reticulation system on 05.04.2023
- Inspection and possible replacement of carbon filters pending results of inspection still in progress.
- Daily scour of main water lines throughout community reticulation to counteract any High Turbidity.

Staffing & Training

- Current Qualifications:
 - Certificate III in Water Industry Operations - 3 (2 Active in Water Operations)
 - Certificate IV Water Industry Operations – 1 (Active in Water Operations)
 - Ongoing Training and develop to ensure Operators are qualified and confident in operating WTP and WWTP

General

- Staff introduction to new water tablets to improve record keeping and to eliminate paper usage.
- Rollout of new QR code system throughout water department with positive feedback from employees.
- All 7 Effluent ponds are in working condition with no blockages.
- All Sewage Pump Stations have all been cleared of any debris or obstructions including Septic tank at the Pound in preparation for upcoming Vet program.
- Jakeem Murray (water Operator trainee) has been equipped with SCADA SMS alarm system. All water staff will receive an SMS to notify them of all faults at both water and sewage plants.
- Closure of previous water incidents that have been notified to Public Health and Water Regulators
- Visit from Griffith University walk around at both water treatment plant and landfill locations 10/05/2023
- Boil water alert still in place for community until further notice. Boil water alert still being broadcasted across both Local Radio and Social Media until further notice.

6. Community Services Department

COMMUNITY SERVICES REPORT

April - May 2023

IKC

SPORTS & REC

YAG

INTERAGENCY

DISASTER MANAGEMENT

RADIO

CONNECTION TO CULTURE



COMMUNITY SERVICES

The Community Services area has been extremely busy with planning and organising upcoming events. We also encourage partnerships with other organisations to work in with us for better program/project outcomes.

- | | |
|-----------------------------------------|--------------------------------|
| • Under 8's Day | 17 th May |
| • Flipside Circus | 25 th May |
| • Yag Leadership Camp | School Holidays |
| • Naidoc Community Awards (In the Park) | Tuesday 4 th July |
| • Yag Naidoc Ball | Wednesday 5 th July |

Sports Complex

Report attached

Radio Station

Manager's report not submitted.

Business as usual (Getting essential information out to community).

- Live streams – YAG Youth Forum
- Radio announcements
- Facebook notifications
- Updating Council website

IKC (Library)

Report attached.

IYCC Yag Project

Report attached.

Meetings

- Interagency (April) minutes attached.
- Community Services meetings/Tool talks
- S&R

This ends my report for the months of April/May 2023



Edwina Stewart

Community Services Manager

April/May Cherbourg Sports Complex Report 2023

Staff – One staff member on leave.

Stats

- 110 children attending the complex for afterschool programs each week,
- 36 Children who attend basketball in Kingaroy each week,
- 8 Girls who are starting netball Friday nights with 2 volunteering parents who hold blue cards taking the girls to Nanango.
- With Staff member on leave, there is no boxing program running at the moment,
- We have about 12 teenage boys using the gym during after school program and about 5 community people who uses the gym during the day.
- We had about 8 small girls doing gymnastic classes at Murgon PCYC, but had to cancel program because, staff busy with basketball program.

Easter Holiday Program

Went well we had 90+ children attending a day.

- With 3 staff first week and 4 staff second week.
- We had to close complex funeral days because too noisy and second week we closed for one day because we had no drinking water in our water fountain and we ran out of cups to give children water for the water dispenser. Plus, we needed staff on floor to supervise the children. Very thankful for YAG workers helping us with supervising.
- We had a Easter colour fun run in partnership with
 - CTC providing – easter eggs, snow cones and face painting.
 - CRAAICHS – snow cones and fruit
 - Kingaroy Correctional Services – BBQ
 - Cherbourg Council – colour run kit, bottle waters.

Gert Geyer & Darling Down Health

It was planned for Gert to come and do Easter cookie decoration during our colour fun run, but she had to cancel her visit.

However, she rescheduled her visit for the second week school holidays with a professional photographer who did some family photos and took photos of complex children and some community elders. She also did a sausage sizzle and sandwiches for the children. She stayed for 2 days.

Basketball

We have about 36 children now doing the basketball program. Out of the 36 we have about 12 children who have been selected for district rep. 2 for regional and 1 for state.

Complex staff has left the rep training & play for parents to support players. Most players pull out because parents have other commitments/no transport/money. And staff have decided this season will be our last basketball season in Kingaroy.

At the moment we are working in partnership with Uniting Care – Safe House and Murgon CTC they help out with transport getting players to and from games.

Uniting care has down sized their bus so we had to look at other ways of getting the girls to basketball on a Tuesday night.

Kobe Saltner represented his family and community by playing at National Indigenous Basketball Comp. for Qld South team. His team went well and came 3rd.

Boxing

Staff member still on leave so there is no boxing training happening.

Bob Webster from Boxing Hall of Fame and Steve Della from Fortitude Valley in Brisbane as put in a request for our boxing group to come under them so children can be part of indigenous boxing clinics that is being done by Justin Hodges.

Domestic Violence Month - May

Partnership with Uniting Care and CTC in raising awareness around domestic violence.

- Arts and craft activities during afterschool program throughout the month May,
- Community Movie Night at the complex 8th May,
- Community Basketball comp at the complex 10th May,
- Community Netball comp at the complex 15th May
- Community Touch Football 31st May at the footy field.

Maintenance

- Water Fountain serviced
- Look at retainer wall, still need fixing
- Fire Extinguisher in Kitchen need replacing

Upcoming events for May

- Uniting Care DV programs
- IKC u8's Fun Day on the 17th May
- Sth Brnt Fire Brigade – Good Fire Bad Fire – 17th May
- Flipside Circus – 25th May
-

JUNE/JULY SCHOOL HOLIDAYS 2023

Week 1 26th - 30th June

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Netbasketball	Nanango Skating Rink	Oz Tag	Tradition Indigenous Games	3x3 Basketball Comp
Elders Invitation		Make Elders Gifts	Basket Weaving	BJA
Variety of Games	1 st Season Presentation	Variety of Games		-
	Disco		Volleyball & Table Tennis	Sunny Coast Bunya Nambour

Week 2 3rd - 7th July

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Bush Walk				
Make Small Boats And Basket Fillers	Community NAIDOC Day	BP Dam Fishing, Arts and Craft Boat Race,	Elders Luncheon	NAIDOC HOLIDAY
Variety of Games	Variety of Games @ Footy Field		Variety of Games	
Movie Night		YAG NAIDOC BALL		

5/1/2023

Month of April and May 2023



CENTRE USAGE

*First five forever under 5's program.
St Vinnie's meetings.
Every Wednesday designer life Parent Next
meets with young parents.
After school fun activities.*

COMMUNITY INTERNET USERS.

*Adults checking emails.
Centre link clients job search.
After school children using computers/iPads
Photos for funerals eulogies.*

OTHER NEWS

*UQ uni librarian and Staff of 30
visited earlier in the month of April.
2 visitors from the QUT.
The IKC will be hosting the Under 8's day
with the venue being the Cherbourg
Cherbourg Sports Complex.*

For the month of April and May 2023 Total 123 .

Indigenous Youth Connection to Culture (IYCC)

Youth Advisory Group

April 2023 / May 2023

Update

- Youth Officers continuing with community engagement and meeting with relevant stakeholders – TAFE, Ration Shed, Murgon Florist, Murgon State High School, QMF, Cherbourg Council, Sports Complex, Cherbourg Radio, Indigenous Futures Foundation, Barambah Youth Hub, NIAA
- Youth Officers continuing to work with YAG participating in Pottery and Art Workshops at the Ration Shed Museum
- Youth Forum held on the 13th April at the Community Hall went well and was well attended. The YAG members did an excellent job facilitating the day.
- Female Youth Officer & Community Services Manager & Officer working with YAG and Murgon Florist to set up small business to sell floral arrangements. First project is Mother's Day Flowers. There have been 18 orders so far. Young ladies attend the studio in Murgon every Thursday for Floristry workshops. Each Monday, young ladies and Elders participate in creative sessions.
- There was no YAG meeting for April due to Youth Forum being held.

Next YAG Meeting will be held 17th May 2023 at 3:30pm.

- Dance practice is happening twice per week in the community hall
- YAG member commenced traineeship – Cert I Business at the Radio Station
- The team have been busy preparing for the upcoming leadership camp and getting things ready for the NAIDOC Ball

Cherbourg Interagency Meeting

6th April 2023

Cherbourg Aboriginal Shire Council Community Services Office & Microsoft Teams

Attendances: Edwina Stewart, Wawida Collins, Neil Simpson, Warren Collins, Matthew Malone, Stuart Guerin, Deb Emery, Josh Oddy, Michael Monk, Anna Moffitt, Tabitha Bleys, Gert Geyer, Priya, Shauni Stanley, Rod Hunt, John Francis, Deb Mimi, Amanda Hutchings, Christine Stewart, Jasmine Clevin

Apologies:

	<p>Welcome – Edwina Stewart Minute Silence</p>	
	<p>New Attendees Gert Geyer – Darling Downs Health</p>	
	<p>Deb – CTC Wandama program – requires consent from primary care givers</p>	
	<p>Matthew – Barambah Youth Hub</p> <ul style="list-style-type: none"> GP one day a week on a Monday (or Tuesday if public holiday) except school holidays, GP service delivery Art competition, submissions due today, so far 52 submissions, will be judged next week on Thursday, 10-14 and 15-18 age groups Workshop 26 April and 8 May for Prep L Vehicle Maintenance Workshop on 10 May, numbers are limited so get in early Optometry clinic coming on 28 April, bookings are full, but creating waiting list to invite QUT to attend again Cherbourg school will have their own Optometry Clinic at the school 2 x Mental Health First Aid Workshops, one for Parents and Carers (11, 18 and 25 May) and one for Youth with dates to be announced soon 	
	<p>Darling Downs Health</p> <ul style="list-style-type: none"> Skin Program Delivered, presentation given on roll out of the program 6 different programs, clinics, upskilling of workforce, education, environmental health education and assessment coordinating to deliver the Skin Program 6 week program, commenced 2 weeks prior to skin clinics Strategic approach to approaching all members of the community Community lead, local health worker lead model 	

	<ul style="list-style-type: none"> Equipment like vacuum cleaners, and cleaning products provided to support removal of the mite from homes 764 people seen, 28.5% with scabies, 185 people completed two doses, 75 required antibiotic, 67 households supported with environmental health across Murgon and Cherbourg, mostly Cherbourg Early indication the program was successful, based on feedback from consumers Approx 60% of population seen Recommendation from public health to return to the Community in the future (time TBC) to treat again and treat people who did not access treatment last time Edwina requested further communication about diligence, washing, getting skin checked if itchy Health Communications will be in Community 11 and 12 April with publicity agency Salt Water People, gathering success stories for community education on healthy skin Team will need support with a BBQ – Council to advise if CTC and CRAICCHS will be requested to support Clarification provided on reasons for pre-emptively treating the whole community, difficulty of diagnosing on darker skin tones, less itchy with each infection Tablets last about 4 weeks, if at high risk of infection, re-treatment recommended after 4 weeks While someone has the mite, they can spread the mite, the can survive outside the body for up to three days Families who missed treatment during the clinic should present to CRAICCHS or the hospital for treatment, will be the cream, mediation will be provided by Health when the clinic returns Further communications will be produced to highlight the importance of treating a persons entire 'social circle', eg immediate household, regular household contacts 	
	<p>Council</p> <ul style="list-style-type: none"> Easter event at the Complex yesterday, thanks offered to supporters Upcoming DV month, Council will help out with the sport and rec events DV Week Dinner, 19 May RUOK Day, 20 April, Community Day in the Park Youth Forum next Thursday, 13 April at the Community Hall at morning tea 	
	<p>Services Australia</p> <ul style="list-style-type: none"> Centerlink and call centres closed during public holidays Consumers advised to check website if their report date falls on a public holiday From July, First Nations families can get 36 hours of subsidised care for children in their care in childcare 	

	Gundoo <ul style="list-style-type: none"> Reminder to be vigilant about snakes after there was a snake in the front yard 	
	Meeting Closed	
	Next Meeting 4 th May 2023	

HEALTHY SKIN PROGRAM- REPORT TO COMMUNITY

Background

Scabies is a parasitic infestation caused by *Sarcoptes scabiei* var *hominis*. Scabies infestation may be complicated by bacterial infections, leading to the development of skin sores that, in turn, may lead to the development of more serious consequences such as septicaemia, acute rheumatic fever, rheumatic heart disease and acute post-strep glomerulonephritis (kidney disease).

There has been a rise in skin conditions including scabies in Cherbourg, Murgon and surrounds region in recent months. The prevalence of scabies in Cherbourg was estimated to be at 3.85% based on available data source in February 2023.

To stop the spread of scabies and prevent the prevent the risk of sequelae such as acute rheumatic fever and rheumatic heart disease, Darling Downs Public Health Units and Darling Downs Aboriginal and Torres Straits Islander Division worked together with support of Cherbourg Health Council, Cherbourg Shire Council, CRAIICHs and Darling Downs Health Service (Cherbourg Hospital and Murgon Hospital) to roll out the Healthy Skin Program.

Healthy Skin Program

The Healthy Skin Program rolled out over a 4-week period in Cherbourg, Murgon, and surrounds. There were 6 aspects to the program that led to skin clinics, mass drug administration and environmental health assessment in week 3 and week 4 as outlined in the program logic below.



We consulted with community and other stakeholders via various avenues including regular meetings with the Skin Health Advisory Group which has representative from community, council, health, education, and local media.

Recommendations

In the coming weeks, the Health Skin Working Group will be conducting further evaluation including audits of hospital data and population sampling to assess prevalence and impact of the Healthy Skin Program.

If scabies prevalence is greater than 2%, the recommendation would be for a repeat mass drug administration in within 2-3 months. We would also consider targeting the program in local schools (including Cherbourg and Murgon) to increase uptake. We would continue to consult with community and local stakeholders in planning of any future programs.

Report prepared by:

Dr. Priya Janagaraj
Public Health Physician
Darling Downs Public Health unit
7 April 2023

