

Cherbourg Aboriginal Shire
Council

Working Papers

For Council Meeting Held 19 October 2023

Reports

1. Minutes (Unconfirmed)
2. Chief Executive Officer
3. Corporate Services
4. Economic & Community Development
5. Operations Department
6. Community Support

1. Minutes (Unconfirmed)

MINUTES

*Cherbourg Aboriginal Shire
Council*

Held 20 & 21 September 2023

MINUTES

COUNCIL MEETING

HELD 20 & 21 SEPTEMBER 2023

Attendance

Mayor Elvie Sandow
Deputy Mayor Tom Langton
Cr Fred Cobbo
Cr Leighton Costello

Officers: CEO - Zala
Minute Taker - Eileen Jacobs

9.30am Mayors Welcome

9.30am Meeting Commenced

Councillor Leave of Absence

Council resolves to grant a leave of absence for Cr Bronwyn Murray from council meeting (20 & 21 September 2023) because of illness.

Moved: Cr Fred Cobbo
Seconded: Cr Leighton Costello

Motion No. 2393 Carried
For Vote: Council Voted Unanimously

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Nil

Register of Interest

Nil

Minutes Confirmation

Cherbourg Aboriginal Shire Council resolves that the minutes of the council meeting held on 16 & 17 August be confirmed.

*Moved: Deputy Mayor Tom Langton
Seconded: Cr Fred Cobbo*

*Motion No. 2394 Carried
For Vote: Council Voted Unanimously*

CHIEF EXECUTIVE OFFICER REPORT

CEO presented his Report

Audit & Risk Meeting

This meeting was held on Friday 25 August 2023- a copy of the minutes is attached.

Resolution

That Cherbourg Aboriginal Shire Council receive and note the minutes of the audit and risk committee meeting held on 25 August 2023.

*Moved: Cr Leighton Costello
Seconded: Deputy Mayor Tom Langton*

*Motion No. 2395 Carried
For Vote: Council Voted Unanimously*

Multipurpose Civic Centre

The 2 design options were provided:

Option A - is the larger building and includes commercial space, retains the tree and is same orientation as our site visit.

Option B - is the smaller building excludes commercial space, removes the tree, flips the building and moves everything closer to the street saving considerable civil and piling works (and cost)

Council decided to approve Design Option A

Resolution

That Cherbourg Aboriginal Shire Council approves Cherbourg Multipurpose Civic Centre Design Option A – the larger building that includes commercial space, retains the tree and is same orientation as council site visit.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

*Motion No. 2396 Carried
For Vote: Council Voted Unanimously*

Report Approval

Council resolves that the CEO Report be adopted.

Moved: Cr Fred Cobbo

Seconded: Deputy Mayor Tom Langton

*Motion No. 2397 Carried
For Vote: Council Voted Unanimously*

*10.02am Entered Meeting Jenny Butler TAFE South West Executive Director
Tabitha Bleys TAFE - Nurunderi*

Jenny and Tabitha presented a brief update on Cherbourg TAFE and programs scheduled for the next year.

*10.02am Left Meeting Jenny Butler TAFE South West Executive Director
Tabitha Bleys TAFE - Nurunderi*

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Economic & Community Development Manager presented his Report

New Housing

Costs for new housing is too high – have to reduce costs by looking at other options.

Resolution

That Council consider other options to reduce the cost of building new housing.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

*Motion No. 2398 Carried
For Vote: Council Voted Unanimously*

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Economic and Community Development Report.

Moved: Cr Leighton Costello

Seconded: Cr Fred Cobbo

*Motion No. 2399 Carried
For Vote: Council Voted Unanimously*

OPERATIONS DEPT REPORT

Operations Dept Manager's report was presented.

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Operations Dept Report.

Moved: Cr Fred Cobbo

Seconded: Cr Leighton Costello

*Motion No. 2400 Carried
For Vote: Council Voted Unanimously*

CORPORATE SERVICES REPORT

CEO presented the Corporate Services Report

LGAQ Voting

The LGAQ 2023 Annual General Meeting is on 16-18 October 2023 and requires Council's Delegate Voting Entitlement Form.

Delegate Voting – Mayor Elvie Sandow & CEO Zala were appointed to vote for Cherbourg Aboriginal Shire Council.

Appointment of Proxy – Cr Fred Cobbo was appointed to be Proxy for Cherbourg Aboriginal Shire Council

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Corporate Services Report.

Moved: Cr Leighton Costello

Seconded: Deputy Mayor Tom Langton

Motion No. 2401 Carried

For Vote: Council Voted Unanimously

COMMUNITY SERVICES REPORT

CEO presented Community Services Report

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Community Services Report.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

Motion No. 2402 Carried

For Vote: Council Voted Unanimously

CORRESPONDENCE

Shane Dynevor

Seeking financial sponsorship for his Men's A-Grade football team to compete in the Mackay Carnival 6-8 October 2023.

Denied due to financial constraints.

Nicole Chapman

Request that her Nan Dell Risson be buried at Cherbourg Cemetery.

Approved.

Jo Campbell – Silver Lining

Seeking financial support for Boomie Hegarty's storytelling and knowledge visit in October 2023.

Denied – there are no funds in the budget.

Bruce Simpson

*Cr Leighton Costello declared interest and left meeting
Bruce Simpson is Cr Leighton Costello's uncle*

Bruce is seeking office space for the Cherbourg Wellbeing to operate from.

Resolution

Council resolves to offer the donga next to the Council building to Cherbourg Wellbeing.

Moved: Cr Fred Cobbo

Seconded: Deputy Mayor Tom Langton

*Motion No. 2403 Carried
For Vote: Council Voted Unanimously*

Ryan Brown – Clontarf Foundation

Invitation to Council to attend the Annual Clontarf Awards Afternoon 18 October 2023.

Council will attending the LGAQ Annual Conference in Gladstone on 16-18 October 2023.

Cherbourg State School

Seeking a building to run their Buwv Program.

Council has allocated one donga at the radio station for this program.

Somerset

Information- Containers for Change collection service provider pulls out of Somerset.

Electoral Commission Qld

Update on the Electoral Commission of Queensland (ECQ) planning and preparation for the local government elections scheduled for March 2024.

LGAQ

Info - LGAQ Annual conference and Annual General Meeting will be held in Gladstone 16-18 October 2023.

William Harris

Outback Stores – Working with Communities. Scheduled for next council meeting.

Meeting Close

Mayor Elvie Sandow called for meeting to be closed at 1.37pm

Resolution

that the Council meeting held on 20 September 2023 be closed at 1.37pm.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Fred Cobbo

*Motion No. 2404 Carried
For Vote: Council Voted Unanimously*

MINUTES

COUNCIL MEETING

HELD 20 & 21 SEPTEMBER 2023

Attendance

Mayor Elvie Sandow
Deputy Mayor Tom Langton
Cr Fred Cobbo

Leave of absence - Cr Bronwyn Murray

Officers: CEO - Zala
Minute Taker - Eileen Jacobs

9.30am Mayors Welcome

9.30am Meeting Commenced

Councillor Leave of Absence

Council resolves to grant a leave of absence to Cr Leighton Costello (from council meeting 21 September 2023) because of illness.

Moved: Cr Fred Cobbo
Seconded: Deputy Mayor Tom Langton

Motion No. 2405 Carried
For Vote: Council Voted Unanimously

9.30am Entered Meeting Bruce Simpson, Daniel Cobbo

Bruce and Daniel gave a brief update of Cherbourg Wellbeing. Bruce is a consultant assisting with the Justice Reinvestment project. Seeking accommodation and a letter of support for the project.

Council offered the donga next to council building for accommodation and will provide a letter of support for the Justice Reinvestment Project.

9.45am Left Meeting Bruce Simpson, Daniel Cobbo

9.58am Entered Meeting Deb Duthie QUT

Deb explained the conflict of interest involving herself. That she would still like the Food Sovereignty Project to go ahead with Lee Wharton doing the negotiation. Council could be auspicing body if agreeable. Project is due to commence in January 2024.

CEO advised that Council cannot auspice funding for this project.

10.06am Left Meeting Deb Duthie

10.30am Entered Meeting David Kaunitz - Architect
Baxter Blonk - Palladium
Peter Van Esseveld- Palladium
Danny Cobbo
Joanne Simpson
Antonia Jacobs

David, Baxter and Peter presented the full design drawings for the new Cherbourg Multipurpose Civic Centre/Council building, including 3D images of the building.

11.30am Left Meeting David Kaunitz - Architect
Baxter Blonk- Palladium
Peter van Esseveld- Palladium
Danny Cobbo
Joanne Simpson
Antonia Jacobs

Mayor called for meeting to be closed at 11.30am

Resolution

that the Council meeting held on 21 September 2023 be closed at 11.30pm

Moved: Deputy Mayor Tom Langton

Seconded: Cr Fred Cobbo

Motion No. 2406 Carried
For Vote: Council Voted Unanimously

2. Chief Executive Officer

➤ **1. Building of New Houses in Cherbourg:**

I would like to council to make aware that we are not having any luck with our second tender for new houses, We have received only one interested contractor with building prices of \$900k (Average price) per houses.

We strongly believe that contractors are taking advantage of the situation. We must consider taking this tender process out of Q build and council should act as Principal contractor to build this houses.

Recommendation regarding Building 6 new Houses:

That Cherbourg Aboriginal Shire Council: -

1. That the Council become principal contractor build these houses, We must let Department know about our decision.
2. We must instruct Q build that council will go ahead with building of next 6 houses.

➤ 2. Debtors Write Offs:

As per our council policy, below is the list of the deceased tenants for council to consider them write offs from the system.

• Donna Davidson	-	\$ 1 270.00
• Grace Hegarty	-	\$ 5 881.50
• George Langton	-	\$ 3 428.22

Recommendation for Debtors Write Offs:

That Cherbourg Aboriginal Shire Council: -

1. That the Council write off the above deceased tenants rent.

3. Cherbourg Local housing Plan:

The Cherbourg Local Housing Plan identifies local housing priorities. It is a strategic document to guide the Department of Housing (DoH or 'the department') and Council to deliver structural, service, and economic reforms to improve housing outcomes in community.

A local housing plan will:

1. Provide the Council/Community and government with a strategic focus and a tool to identify the needs and priorities for housing services.
2. Ensure Council/Community is at the centre of decision making about local housing services.

3. Identify the partnerships and arrangement to achieve housing outcomes.
4. Form an agreement between DC and community to improve housing outcomes for Aboriginal and Torres Strait Islander Queenslanders.

Recommendation regarding Cherbourg Local housing Plan:

That Cherbourg Aboriginal Shire Council: -

1. That the Council adopt the local housing plan to get the better future outcome with our funding.



Chatur Zala

Chief Executive Officer



Local Housing Plan

Cherbourg 2023

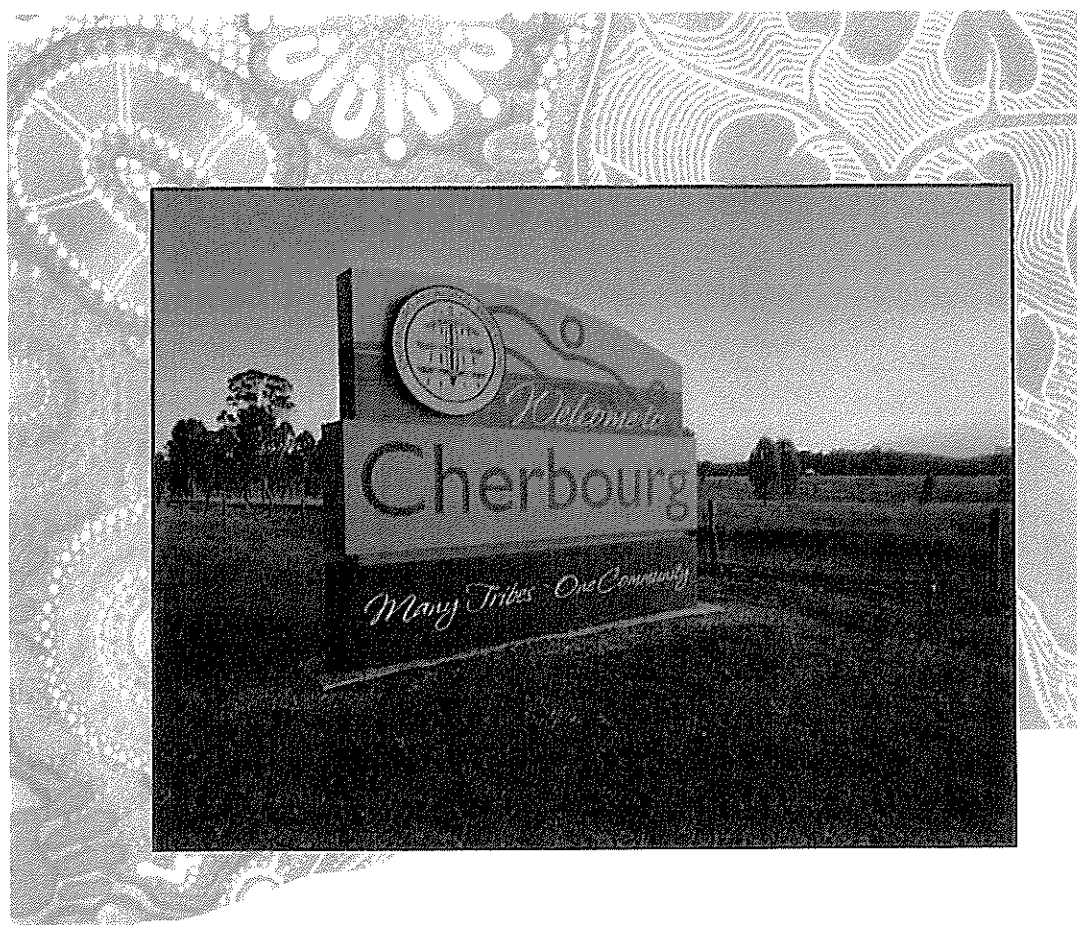


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Acknowledgement

We respectfully acknowledge the Aboriginal and Torres Strait Islander Traditional Owners and Elders of the lands and seas on which we meet, live, learn and work.

We acknowledge those of the past, the ancestors whose strength has nurtured this land and its people, and who have passed on their wisdom. We acknowledge those of the present for their leadership and ongoing effort to protect and promote Aboriginal and Torres Strait Islander peoples and cultures. We acknowledge those of the future, the Elders not yet born, who will inherit the legacy of our efforts.

We recognise it is our collective efforts, and responsibility as individuals, communities and governments, to ensure equality, recognition and advancement of Aboriginal and Torres Strait Islander Queenslanders across all aspects of society and everyday life.

Traditional Owners: Wakka Wakka people.

Revision history

Rev	Date	Details	Endorsed	
			Council	DoH
1	Dec, 2021	Draft provided to Council for comment	✓	✓
2	May, 2022	Redraft provided to Council for comment	✓	✓
3	Feb, 2023	Redraft based on Council feedback and provided to Council for comment Endorsed at Council Meeting 16 Feb 2023 to proceed with community engagement	✓	✓
4	July 2023	Community consultation updates actioned which was endorsed by Council. Sent to Council for comment	✓	✓
5	August 2023	Council to provide updated wording in liveability, land availability and achievements. Once completed endorsement from Council to finalise draft LHP		

Artist Acknowledgement

Cover design: original artwork by First Nations artists Chern'ee Sutton, Kalkadoon woman, and Laurie Nona, Badhulayg, Maluyilgal, Guda Maluyilgal and Meriam Nation man.

Introduction

The Queensland Government is committed to supporting healthy and empowered Aboriginal and Torres Strait Islander communities through shared leadership, transparency and accountability.

The Queensland Housing Strategy 2017-2027 (the Housing Strategy) sets out the 10-year vision for the state's housing system and the Queensland Government's commitment to making sure all Queenslanders have a pathway to safe, secure and affordable housing.

The Housing Strategy demonstrates the Queensland Government's plan to work with communities, industry and the housing and homelessness sector to deliver more social and affordable homes and better services for vulnerable Queenslanders. Delivered through multiple action plans, the Housing Strategy drives new ways of working across government and the sector, delivering new social and affordable homes and an integrated system where people can access housing with support according to their needs.

In June 2019, the Queensland Government launched the *Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023* (the Action Plan) as a key commitment under the Queensland Housing Strategy 2017-2027 and sets the strategic direction and work program for improving Aboriginal and Torres Strait Islander housing outcomes. It is more than just housing – it's about government, communities and the housing sector working together to create housing outcomes to enable Aboriginal and Torres Strait Islander Queenslanders to prosper.

The Action Plan outlines the specific tasks to achieve this, driven by a new way of working together, that places local communities at the forefront of decision-making for housing services. The Queensland Government recognises the importance of Aboriginal and Torres Strait Islander communities identifying, deciding and implementing the solutions to respond to the unique housing challenges they face.

The vision is for Aboriginal and Torres Strait Islander Queenslanders to have access to safe, appropriate and suitable housing that provides the foundation to close the gap, and improve health, safety, wellbeing, education and economic outcomes.

Key actions under the Action Plan include a commitment to develop place-based, community led, local housing plans with communities to identify and respond to local housing challenges and priorities.

Local housing plans aim to empower community decision making, choice and control to prioritise and progress housing and homelessness responses at the local level. The department is working with Aboriginal and Torres Strait Islander communities across Queensland to develop co-designed, place-based and community-led Local Housing Plans to respond to local housing challenges and priorities.

What is a Local Housing Plan?

Purpose

The Cherbourg Local Housing Plan identifies local housing priorities. It is a strategic document to guide the Department of Housing (DoH or 'the department') and Council to deliver structural, service, and economic reforms to improve housing outcomes in community.

A local housing plan will:

1. Provide the Council/Community and government with a strategic focus and a tool to identify the needs and priorities for housing services.
2. Ensure Council/Community is at the centre of decision making about local housing services.
3. Identify the partnerships and arrangement to achieve housing outcomes.
4. Form an agreement between DC and community to improve housing outcomes for Aboriginal and Torres Strait Islander Queenslanders.

The Cherbourg Local Housing Plan will be a living document that will be reviewed and monitored through new governance arrangements between DoH and Council to ensure community priorities and concerns are raised and key actions and deliverables are identified to resolve issues. This will lead to better housing outcomes that meet the community need.

Co-design and co-delivery

The Cherbourg Local Housing Plan will be developed through a co-design approach which recognises that Aboriginal communities are best placed to inform the planning, design and delivery of local housing solutions. Local communities, families and tenants need services and support that is flexible and responsive to their unique needs and circumstances. The knowledge, experiences and values of tenants, their families and communities has informed the development of the Cherbourg Local Housing Plan and will underpin how it is implemented.

As a living document, the Cherbourg Local Housing Plan will build on good practice and recognises the information gathered from tenants and providers belongs to Aboriginal people and families, communities and the organisations we work with. The Plan will be refreshed to reflect evolving priorities and new opportunities as they arise and as a result of annual program evaluations.

Cherbourg community

Cherbourg, an Aboriginal community town 170 km north-west of Brisbane, is on the Barambah Creek. It is located in Wakka Wakka tribal boundaries, near the border of Gubbi Gubbi territory.

In 1894 the Queensland government commissioned Archibald Meston (1851-1924), journalist, explorer and amateur anthropologist, to make recommendations for improving the condition of Queensland Aborigines. Meston recommended their segregation from the European population, protecting them from alcohol and opium and providing better medical attention and 'instruction in industrial habits'.

A Salvation Army officer at Nanango, William Thompson, secured the severance of 7000 acres from the Barambah pastoral station in 1901. The allotment was gazetted as a mission station and known as the Barambah Industrial School. Its establishment predated the beginnings of Murgon township by three years. Thompson gathered local Aborigines onto the mission station and was superintendent until 1904. Conditions were rudimentary, worsened by drought and lack of finance. Control of Barambah passed to the state government in 1905, but the superintendent allowed Aboriginal residents to be forcibly hired out for casual labour in the rapidly growing local agricultural economy. Despite this, the settlement became substantially self-sufficient in food (goats, poultry, vegetables), a hospital was built, and a sawmill opened in 1917. Improved housing was built with locally milled timber.

Barambah was the receiving place for Aborigines swept up by government policy from the South Burnett and elsewhere. An informed source estimated in 1935 that there were 28 'tribal' groups present.

During the 1920s a larger school and a new hospital were opened. The reserve was also enlarged to nearly 32,000 acres in 1932. In that year the name was changed to Cherbourg, the name given to one of the ten blocks that had comprised the Barambah pastoral station. Despite the merging of so many Aboriginal groups, a Barambah/Cherbourg identity emerged.

In 1966 the first Cherbourg Community Council was elected, and in 1986 it took over local management of the community from the state under a Deed of Trust. Cherbourg is the most southern of the Aboriginal Local Government Areas.

The Wakka Wakka people issued a native title claim to lands including the Cherbourg Aboriginal Community in 2012 with the Federal Court. 12 April 2022 the Federal Court formally recognised the Wakka Wakka people as native title holders over almost 1,180 square kilometres of land, from the Bunya Mountains in southern Queensland to Gayndah in the South Burnett River Catchment, encompassing the town of Cherbourg.

More information can be found at the Cherbourg Council website: www.cherbourgcouncil.qld.gov.au

Local government and Deed of Grant in Trust community¹

On 30 March 1985, the Cherbourg community elected 5 councillors to constitute an autonomous Cherbourg Aboriginal Council. Established under the *Community Services (Aborigines) Act 1984 (Qld)*, local government type powers and responsibilities were conferred upon Aboriginal councils for the first time. An Aboriginal reserve held by the Queensland Government was transferred on 28 August 1986 to the trusteeship of the council under a Deed of Grant in Trust.

¹ Source: Queensland Government, *Aboriginal and Torres Strait Islander people, Community histories, Cherbourg*

Today, the district surrounding the Cherbourg community is governed by the South Burnett Regional Council, while the Cherbourg Aboriginal Shire Council has local government responsibility for the community area.

Cherbourg Aboriginal Shire Council: Many Tribes, One Community

Commented [KA1]: Council to review wording and update if necessary

Cherbourg Housing Vision

Community need housing and Housing need community.

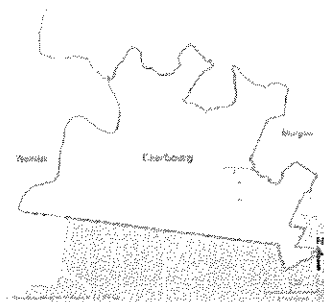
Cherbourg Aboriginal Shire Council is absolutely committed to providing diverse, sustainable and safe houses to our community.

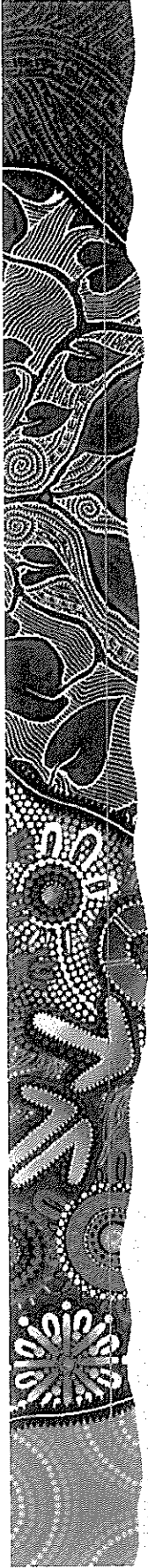
Cherbourg Aboriginal Shire Council prides itself as being a forward-thinking council, sensitive to the needs of the growing community. Committed to supporting and strengthening community well-being, Council strives to provide housing solutions that deliver positive impacts across community. Some examples of positive housing outcomes delivered by Council include:

- *Supporting community during Covid-19:* Council put a freeze on rent payments during the month of May in 2022 to assist in easing financial pressures resulting from Covid-19.
- *Improving the economic viability of Cherbourg:* Between 2011 and 2022, rent revenue increased by \$1,900,000 as a result of tenancy and arrears management strategies. Rent revenue is used by Council to create four new local jobs and provide Christmas bonuses to tenants and give back to community.
- *Delivering good quality homes for community:* Since 2022, six new modern homes have been completed, featuring split system air conditioning, modern fit outs throughout, rainwater tank, fencing and turf. Two of the new houses were developed to a Platinum standard to support disability living and relieve burden on elderly and infirm residents. Three old houses that were in poor condition were also demolished to make way for new homes and upgrade the standard of Cherbourg housing.
- Community barbeque hosted by Cherbourg Aboriginal Shire Council on 9 May 2023 to involve community in the planning and priorities of the Cherbourg Local Housing Plan

Our Elected Council Representatives

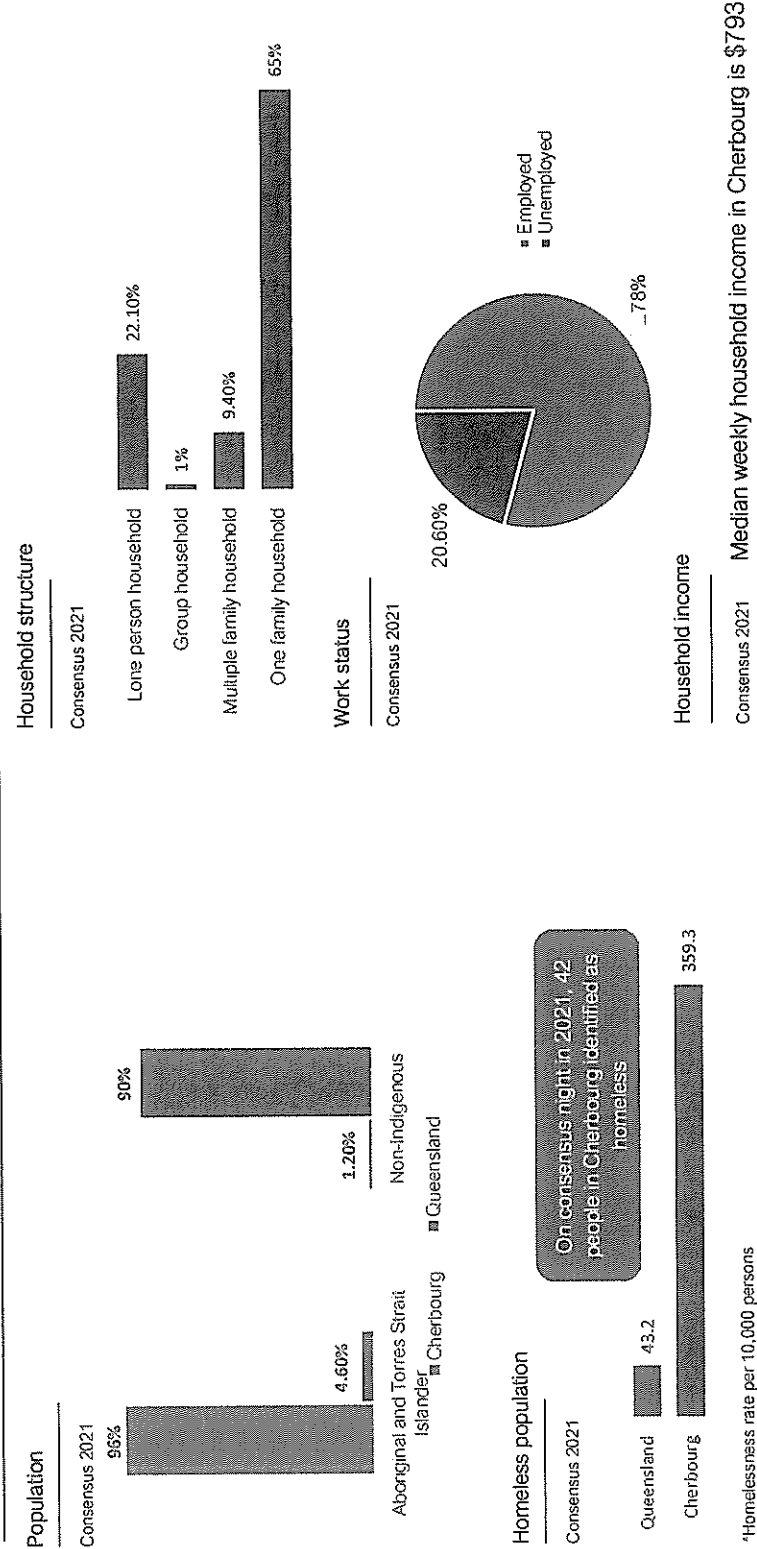
Mayor	Elvie Sandow
Deputy Mayor	Cr. Tom Langton
Councillor	Cr. Frederick Cobbo
Councillor	Cr. Bronwyn Douglas
Councillor	Cr. Leighton Costello





Key community characteristics

Cherbourg's population of 1,194 residents in 2021 is projected to increase to 1,403 by 2041 (0.3% growth rate)



Cherbourg housing

Renting, buying, owned



All homes in Cherbourg are rented from Cherbourg Aboriginal Shire Council.

Social housing

Department of Housing, as of May 2023

Cherbourg Aboriginal Shire Council owns and manages 320 social housing dwellings in Cherbourg and is responsible for delivery of tenancy management services including maintaining a waitlist, property allocation and rent collection. All 320 properties are tenancy managed by the Cherbourg Council under an Assistance Agreement with Department of Housing. Under the terms of the Assistance Agreement, Cherbourg Council as property owner, agree for houses to be used for social housing. In return, the department agrees to maintain these houses to a social housing standard and provide capital assistance for new construction.

Dwelling Type	Total
Detached House	270
Duplex	28
Dual Occupancy	6
Townhouse	6
Cluster House	10
Apartment	0
Total	320

Number of Bedrooms	Total
1	7
2	66
3	100
4	112
5	30
6+	5
Total	320

Housing waitlist

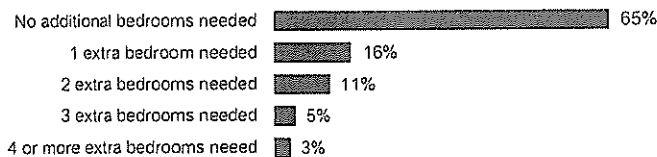
Cherbourg Aboriginal Shire Council, as of March 2023

As of March 2023 there are 250 applicants on the housing waitlist register. Council Tenancy Officers assist community members to complete housing applications for social housing properties. A total of 646 additional bedrooms are needed to cater for the current demand.

Overcrowding

Consensus 2021

Extra bedrooms are required in 35% of Cherbourg households where at least one person was Aboriginal and/or Torres Strait Islander.



Land availability in Cherbourg

Six properties are currently in development and once completed there will no available vacant blocks within the community. Council will work to identify old properties on larger blocks of land that can be redeveloped to enhance the already developed land.

Council have identified three additional sites for land development which will be negotiated with the Traditional Owners. These sites include:

1. Corner block next to Collins Road
2. Corner of Fisher Street
3. The back of Fisher Street

Commented [KA2]: Council to update wording

Capital works investment

\$40M Queensland Government Capital Works Program

In October 2018 the Queensland Government committed \$40 million towards an Interim Capital Program to sustain a modest level of construction and employment in Aboriginal and Torres Strait Islander communities, while negotiations were undertaken with the Australian Government for future housing construction funding.

Cherbourg Aboriginal Shire Council have received an allocation of \$2.35 million under this program. Due to recent cost increases impacting the building and construction sector, it is expected that only 3 new homes could be built in Cherbourg with this funding.

The current status of the program in the tables below, is reported as at 5 June 2023. Adjustments or variations will be updated during the annual review process of the local housing plan.

Address	Housing Type	Status
3 Bulgi Street	1x2 Bedroom Detached House	Tender Stage
13 Bulgi Street	1x3 Bedroom Detached House	Tender Stage
1 Cobbo Street	1x4 Bedroom Detached House	Tender Stage

\$105M Commonwealth Investment for Remote Housing

The \$105 million remote housing funding agreement is between the Commonwealth, Queensland Government and Aboriginal and Torres Strait Islander local government areas and the Torres Shire, and funding is to be used to address overcrowding. A methodology was agreed to at a workshop of Mayors held in February 2020 and confirmed with the Minister for Housing at a teleconference in September 2020.

Cherbourg Council received an allocation of \$3,419,891 under this program and submitted a revised Housing Investment Plan on 1 March 2023. Under the Housing Investment Plan, Council is planning to redevelop the old jail site and construct up to three, two-bedroom detached houses (disability accommodation), two, three-bedroom detached houses at 25 Broadway Street and two, three-bedroom detached houses at 3 Fisher Street.

When the revised proposal has been endorsed, steps will be taken to offer Council a funding agreement to manage and deliver the Works.

The program is currently in the development stage and may be delivered throughout the community as detailed below. The current status of the program is reported as at 5 May 2023. Adjustments or variations will be updated during the annual review process of the local housing plan.

Address	Housing Type	Status
2-4 Alan Douglas Ave (Old Jail Site)	Up to 3x2 Bedroom Disability Accommodation Detached House	Development Stage
25 Broadway St	2x3 Bedroom Detached House	Development Stage
3 Fisher St	2x3 Bedroom Detached House	Development Stage

National Housing and Homelessness Agreement

Due to recent cost increases impacting the building and construction sector, 3 homes that initially formed part of Councils proposal for the Interim Remote Capital Program have been endorsed to be funded from Councils residual funds under the NHHA, with any identified savings to be used towards future planning of a new subdivision. Council endorsed this approach via a Council Resolution with Motion No. 2342 Carried on 22 May 2023.

Address	Housing Type	Status
19 Bell Street	1x3 Bedroom Detached House	Tender Stage
13 Barber Street	1x3 Bedroom Detached House	Tender Stage
1 Alan Douglas Avenue	1x2 Bedroom Detached House	Tender Stage

The below NHHA funded constructions were completed between December 2021 and February 2022.

Address	Housing Type	Status
11 Barber Street	1x3B Detached House	Complete
30 Fisher Street	1x3B Detached House	Complete
4 Carter Street	1x2B Detached House	Complete
4A Fisher Street	1x2B Dual Occupancy	Complete
4B Fisher Street	1x2B Dual Occupancy	Complete
70 Barber Street	1x3B Detached House	Complete

Future Capital Works

Strategic planning arrangements for future capital works will be held with Council representatives to develop a 10-year plan detailing short, medium and long term capital priorities. *Addendum to be attached.*

Upgrades, Repairs and Maintenance program

The department manages annual funding for upgrades, and repairs and maintenance programs on social housing dwellings in Cherbourg. Planned maintenance and upgrade programs are developed in conjunction with Council from condition data provided through property inspections on the social housing dwellings. The Department's Property Inspectors completed inspections in Cherbourg during September and November 2021 to update condition data.

The department through the Aboriginal and Torres Strait Islander Housing unit is responsible for coordinating the property management services to the Social Housing Portfolio within the community. These services include:

1. Undertaking Annual Property Inspections that check and identify any health, safety and security requirements for the asset.
2. Undertaking Condition Assessments on properties every 3 years to identify current maintenance requirements and future upgrade works
3. Overall program delivery of the Maintenance and Upgrade program.
4. The Property Management function to community is provided by a Cairns and Bundaberg based staff on a regular drive in/drive out basis.

QBuild is DoH's service delivery provider for the Maintenance and Upgrade program. QBuild are responsible to develop procurement methodologies and engagement of service delivery providers that maximises the use of place-based service providers (i.e. councils, local contractors).

Where place-based service providers are unable to meet the required procurement (i.e., tender closing dates etc) and program delivery timeframes (due to capacity and capability), QBuild will engage other registered service delivery providers to ensure the end of financial year program deliverables and timeframes are achieved.

Since 2016, Cherbourg community has received the below:

Annual Funding	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	TOTAL (inclusive 2021-22 budget)
Upgrades	\$2,172,000	\$1,964,000	\$3,261,000	\$1,719,811	\$1,471,270	\$2,400,932	\$12,989,013
Maintenance	\$1,960,000	\$1,960,000	\$2,900,000	\$2,674,741	\$2,090,178	\$2,000,000	\$13,584,919
Total	\$4,132,000	\$3,924,000	\$6,161,000	\$4,394,552	\$3,561,448	\$4,400,932	\$26,573,932

The following outputs since 2016 are below:

Annual Outputs	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	TOTAL (inclusive 2021-22)
Upgrades	37	20	44	143	256	98	598
Maintenance	2192	2269	2715	2320	2311	2215	14022
Total	2229	2289	2759	2463	2567	2313	14620

Homeownership

Council is supportive of community members aspirations to achieve home ownership and will work with the Queensland Government to develop pathways for aspiring homeowners. This will include developing an agreed sales price for 99-year home ownership leases and investigating new products such as shared equity or rent to buy schemes.

Livabilities

Council upgrading footpaths, walkways, parks etc

Commented [KA3]: Council to provide update on livabilities

What has been reflected through engagement

From November 2020 to February 2022 the department has led a series of engagement sessions with remote and discrete Aboriginal and Torres Strait Islander Councils to facilitate discussion on housing issues and the development of a Local Housing Plan. There have been three engagement sessions with Council to help inform further development of a Local Housing Plan. The department has identified the following key themes and priorities across all Council areas. Further discussions will tailor priorities for Cherbourg to develop a final list of priorities that will inform actions that will be implemented through a formal governance.

Key Themes

Placed based decision making	Council and DoH to co-design housing programs, policies and procedures that respond to local housing needs, priorities and aspirations.
Increase land availability	Identify and secure land to be developed for future residential use.
Increase housing supply	Reduce overcrowding and increase housing diversity to meet the housing need.
Home ownership	Home Ownership to enable continuation of cultural, personal and intergenerational connection to our land and homes.
Economic development	The delivery of housing and housing services drives economic benefit in community.
Appropriate and sustainable housing	Housing in community to reflect the needs of the local terrain and climate.

Cherbourg priorities and key deliverables

Place-based decision making We decide how housing services are delivered in our community			
Priority 1	Key Deliverables	Priority	Responsibility
1.1	Council involvement in program development of housing upgrades.		
1.2	Key Performance Indicators for upgrades, maintenance and Occupational Therapist modifications.		
1.3	Coordination of Occupational Services with NDIS and other support services.		
1.4	Identify avenues that can provide support to tenants reporting maintenance. More property inspections may be one of these avenues.		
1.5	Investigate demolition options from the upgrades program to save on new construction funding.		
1.6	Develop transparent and fair housing policies which are communicated effectively and consistently to community.		
1.7	Instal an additional Blue Phone in a location that ensures all Cherbourg residents have equal access.		
1.8	Investigate potential for incentives to encourage downsizing and free up underoccupied properties / Community education highlighting the benefits of downsizing.		
1.9	Community education to support sustainable tenancies in Cherbourg and the wider community (e.g. private and public rental systems) Tenant education to improve efficiencies in maintenance and educate community on the waitlist, complaints process, their tenancy rights and obligations.		

Priority 2	Land for residential development			
	"Reduce overcrowding and increase housing diversity to meet Cherbourg's housing need."			
	Key Deliverables		Priority	Responsibility
2.1	Secure land for future residential development/subdivision.			
2.2	Secure funding for land and infrastructure development. Identify and secure land for future residential development.			
2.3	Identify alternative options for housing to address land availability concerns (building relationships with neighbouring LGAs).			
2.4	Seek expert advice and support to guide future land development decisions.			
Priority 3	Increase housing supply			
	"Our communities have the right to access safe, appropriate and sustainable housing"			
	Key Deliverables		Priority	Responsibility
3.1	Develop a shared understanding of current and future housing needs in Cherbourg.			
3.2	Develop a Strategic Asset Management Plan for long term strategic planning of Councils assets, maintenance, and operations.			
3.3	Explore options to provide individual water meters to new builds in preparation for home ownership conversation and long-term water management in community.			
3.4	Increase housing diversity to meet Cherbourg's housing needs.			
	Consider innovative design of accessible housing options such as granny flats to support the provision of age friendly and accessible housing options.			
Priority 4	Houses are built and managed for the needs of Cherbourg's community.			
	"All future dwellings built in our community consider the climate and needs of the wider community"			

	Key Deliverables	Priority	Responsibility
4.1	All houses within our community need to be functional for our families that ensure safety, privacy and cultural considerations.		
4.2	Explore renewable energy systems such as solar power, battery storage and micro grids.		
4.3	Investigate the creation of Council policy for tenant installed solar power.		
4.4	Deliver proactive property maintenance including scheduled property inspections to identify problem areas and preventable repairs to correct issues before they escalate.		
4.5	Explore options for new disability properties to be constructed with new developments		
Priority 5	Economic Development The delivery of housing services in our communities supports Cherbourg's economic development		
	Key Deliverables	Priority	Responsibility
5.1	The investment of housing services in our communities supports local jobs, traineeships, apprenticeships, youth mentoring programs and provides ongoing opportunities for economic development across our communities.		
5.2	Collaborate with QBuild to deliver traineeship and apprenticeship opportunities to increase local employment opportunities and improve availability of skilled labour for housing services.		
Priority 6	Sewerage and water infrastructure management The management of reliable and sustainable sewerage and water infrastructure solutions that are essential for community to thrive		
	Key Deliverables	Priority	Responsibility
6.1	Plan for sewerage and water infrastructure maintenance and upgrades, such as extensive maintenance work to be conducted on sewerage infrastructure in 2036.		
6.2	Explore localised water supply options (household water tanks).		
Priority 7	Home Ownership		

Home Ownership is made available to ensure the continuation of our cultural, personal and intergenerational connection to our land and homes'			
Key Deliverables			
		Priority	Responsibility
7.1	Raise community awareness of future home ownership options and pathways in Cherbourg.	Short term	
7.2	Land tenure arrangements allow for Home Ownership in Cherbourg.	Long term	
7.3	Develop agreed sale price for sale of social housing under 99-year home ownership leases.	Long term	
7.4	Create a reinvestment strategy for Home Ownership revenue to address overcrowding and homelessness.	Long term	
7.5	Develop a suite of affordable home ownership products available to Cherbourg residents.	Long term	

How we will respond together

Working Together

The Cherbourg Local Housing Plan will be delivered in partnership with Cherbourg Aboriginal Shire Council and the Department of Communities, Housing and Digital Economy. We know that working in partnership is the key to delivering responsive housing services that provide communities with the greatest outcomes. The Local Housing Plan will be delivered by:

The formation of a working group to drive implementation of the deliverables identified in the Cherbourg Local Housing Plan. The working group will meet quarterly or as required to ensure the identified priorities are delivered appropriately.

1. The working group will develop a monitoring and evaluation framework to drive shared accountability for implementation.
2. DoH and Council will implement new governance arrangements to ensure actions from the Local Housing Plan are implemented and housing outcomes are improved for Cherbourg tenants.
3. A 12 monthly review and update of the Local Housing Plan, this may include community consultation and endorsement from, the Minister for the Department of Communities, Housing and Digital Economy and Cherbourg's Ministerial Champion.

Key Contacts

Council	Aboriginal and Torres Strait Islander Housing, DoH
Mayor Elvie Sandow	Sharon Kenyon, Executive Director
Deputy Mayor Tom Langton	Kade Brindell, Director, Engagement and Partnerships
Councillor Frederick Cobbo	Jacinta McKewen, A/Director, Delivery
Councillor Leighton Costello	Rick Healey, A/Director, Remote Capital Delivery
Councillor Bronwyn Douglas	Jacob McKenna, Director, Strategy, Policy and Performance

Governance Model

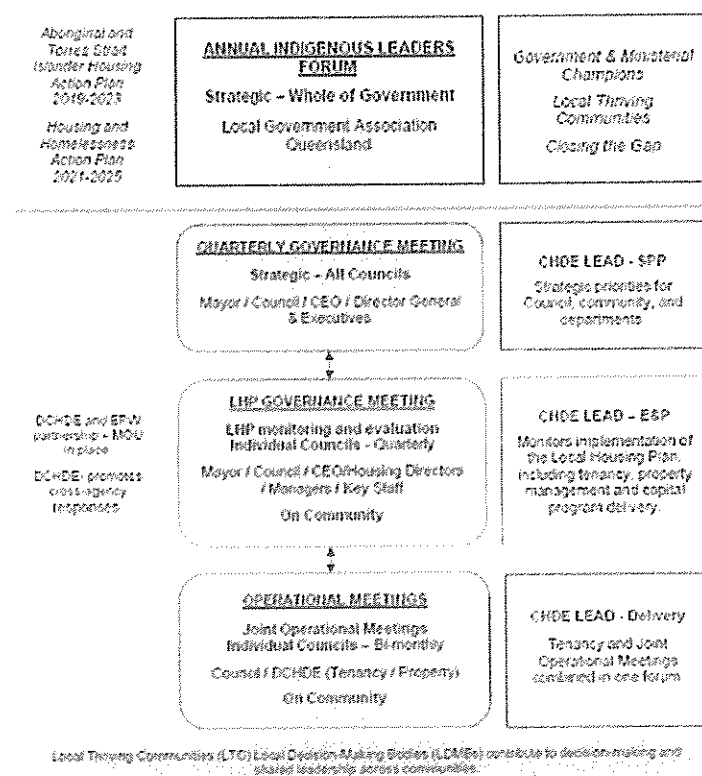
There are a number of arrangements that are in place, being established or suggested to ensure a strong relationship and management between Council and the department in the delivery of housing outcomes for the community demonstrated in Appendix A. These include

1. Quarterly Strategic Housing meetings – Mayors, CEOs, Director-General and senior DoH staff
2. Quarterly Strategic Housing Operations and Local Housing Plan meetings - Council and Aboriginal and Torres Strait Islander Housing
3. Regular Operational Meetings through existing arrangements (TWG's, Joint Operations Meetings and Council Meetings)

Appendix A: Draft governance structure



Draft Governance Structure Aboriginal and Torres Strait Islander Remote Housing



I acknowledge the traditional custodians of the land on which I work, I work, I live and I respect, I acknowledge all of their Elders past, present and emerging. Designs adapted from a painting by the Late NARRA KIRBY, Kunbarlbin, 1990s. Full colour version, and Larrakia, Badjany, Maruygal, Uka Maruygal and Marum Marum.



Workplace Health & Safety – September 2023

Activities

- Ongoing SMS management
- Updated records including vehicle checks, toolbox talks, training matrix and CAR
- Completed WHS August reports for CoEx and CEO
- Compiled and distributed edition 33 of Spotlight on safety
- September Monthly Toolbox topic distributed – Ladder Use
- Monthly emergency equipment checks completed. Replaced pads in AEDs
- Hazard inspections completed
- Close out non-conformances from CoEx WHS audit at Nanango CRP
- Attend meeting re substance sniffing
- Attend projects update meeting
- Organised and chaired Skills Matrix updates meeting

Recommendations/Resolution Required

- Asbestos register – quote provided
- Equipment noise audit required – quote provided
- Caution required before awarding housing insulation upgrade work. Refer Qld Govt information emailed out
- Waiting delivery of new evacuation alarms
- Purchase Chemwatch on-line system for managing chemical SDS

Incidents/ Alerts

- 2 Incidents reported
 - 15/09 – back strain while shoveling sand - LTI
 - 15/09 – fell when tripped on wheel stoppers – FA injury
- 0 Hazards reported
- 0 Safety Alerts communicated

Training

- First Aid course conducted on 19/09 – 14 participants. Ran at TAFE
- Commenced review of skills matrix with Senior Managers

Next Month

- Review risk assessment process in SurePact

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this "MOU") is made and entered into on the [INSERT DATE] ("Effective Date") by and between:

Cherbourg Aboriginal Shire Council located at 22 Barambah Ave, Cherbourg QLD 4605 ("First Party") and

Bunya Peoples' Aboriginal Corporation located at 30 Tolmie Street Bunya Mountains QLD 4405 ("Second Party")

Both known collectively as the "Parties".

Background:

The First Party and the Second Party desire to enter into an agreement in which they will work together to achieve the various aims and objectives relating to the management of Country across the Cherbourg Aboriginal Shire Council estate. This work will enhance the health of Country in Cherbourg and establish community connections and pride in this significant Aboriginal community with deep ancestral connections. (the "Project").

The First and Second Party desire to enter into an agreement between them, setting out the working arrangements that each of the two agree are necessary to complete the Project.

Purpose & Scope

1. The purpose of this MOU is to provide the framework, the scope of work, terms and conditions, and responsibilities of the Parties associated with their work on the Project.
2. As further outlined below, both parties will collaborate on the following land management activities undertaken by the Budjiburra Wakka Wakka Ranger team:

Murgon Weir

- Weed management.
- Water quality monitoring.
- White throated snapping turtle monitoring.
- Cultural site maintenance – design of protective infrastructure for the axe grinding grooves.
- Right-fire practices across the area.
- Developing a masterplan for the old Ranger station for potential future use as a base.

Muddy flats wetland restoration

- Develop site plan working with wetland and aquatic ecologists and landscape designers.
- Conduct initial cultural burn to open the space for revegetation program.
- Revegetation program using native local wetland species.
- Develop community infrastructure such as picnic area and yarning circle.

Right-fire planning and cultural burning

- In partnership with Cherbourg fire brigade, QFES, BPAC and Council, develop a fire management plan for the Cherbourg estate.
- Conduct cultural burns across priority areas, beginning with Murgon Weir and muddy flats.

25.

- Thinning wattle and invasive shrubs from open woodland country.

Re-establishing the Cherbourg nursery

- Repairs to existing nursery infrastructure.
- Seed and cuttings collection for growing plants for projects such as the Muddy flats wetland restoration project.
- Ongoing management and maintenance of the nursery infrastructure.

Maintenance of the New and Old Cemeteries

- Regular maintenance of cemeteries including mowing, weeding, painting fences.

The Parties Obligations

3. The Parties desire and wish that this document will not create any form or manner of a formal agreement, but rather an agreement between the Parties to work together in such a manner that would promote a genuine atmosphere of collaboration in support of an effective and efficient partnership and leadership meant to maintain, safeguard, and sustain sound and optimal financial, managerial, and administrative commitment with regards to all matters related to the Project.

Cooperation

4. The Parties represent that they have unique, specialized expertise that they will draw upon to meet the objectives of the Project.
5. The First Party will use the following unique experiences and expertise to further the objectives of the Project:
 - a. [INSERT UNIQUE EXPERIENCES AND EXPERTISE]
6. The Second Party will use the following unique experiences and expertise to further the objectives of the Project:
 - a. Successful delivery of Aboriginal Ranger and land management programs.
 - b. Detailed Safety Systems for delivery of programs.
 - c. Delivery of communications products supporting the partnership arrangements.

Responsibilities

7. The First Party shall undertake the following activities under this MOU:
 - a. [INSERT ACTIVITIES]
8. The Second Party shall undertake the following activities under this MOU:
 - a. Undertake activities agreed in the purpose and scope of the MOU
 - b. In partnership develop a communications protocol and strategy and implement agreed actions
 - c.

Resources

9. The Parties will endeavour to have final approval and secure any financing necessary to fulfil their individual financial contributions at the start of the Project.

10. The First Party agrees to provide the following material, financial, and labor resources in respect of the Project:
 - a. [INSERT DETAILS OF MATERIALS, FINANCIAL AND LABOR RESOURCES]
11. The Second Party agrees to provide the following material, financial, and labour resources in respect of the Project:
 - a. [INSERT DETAILS OF MATERIALS, FINANCIAL AND LABOR RESOURCES]

Communication strategy

12. Marketing of the Project should always be consistent with the aims of the Project and only undertaken with the express written agreement of both Parties.
13. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to.
14. Coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

Dispute Resolution

15. The Parties to this MOU agree that if any dispute arises through any aspect of this agreement, including, but not limited to, any matters, disputes, or claims, the Parties shall confer in good faith to promptly resolve any dispute. In the event that the Parties are unable to resolve the issue or dispute between them, then the matter shall be: [INSERT ONE]
 - a. [mediated in an attempt to resolve any and all issues between the Parties]
 - b. [arbitrated in an attempt to resolve any and all issues between the Parties]
 - c. [mediated and arbitrated in an attempt to resolve any and all issues between the Parties]

Governing Law

16. This MOU shall be construed in accordance with the laws of the State of [STATE].

Assignment

17. Neither Party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party.

Amendment

18. This MOU may be amended from time to time by mutual agreement of the parties in a written modification signed by both parties.

Termination

19. This MOU may be terminated by mutual written agreement of the Parties upon [NOTICE PERIOD] days' notice.
20. This MOU shall automatically terminate upon completion of all responsibilities as stated in the "Purpose & Scope" section. See attached Exhibit of timeline and list of objectives for the Project, if applicable.

Understanding

21. By signing this MOU, both Parties of this MOU mutually agree and understand that:
- a. Each Party will take finance and legal responsibility for the actions of its affiliates, officers, employees, independent contractors, agents, volunteers, and representatives.
 - b. Each Party shall carry insurance at its sole expense to cover its activities in connection with this MOU. Each Party shall also obtain and maintain insurance for general liability, workers' compensation, and business automobile liability adequate to cover any potential liabilities.
 - c. Each Party agrees to indemnify, defend and hold harmless the other to the fullest extent permitted by law from and against all actions, demands, claims, losses, liabilities, costs (including attorney's costs and fees), and damages. Each Party shall also be responsible for the proportionate cost of any damages arising from the fault of such Party, its officers, agents, employees, and independent contractors.

Notices

22. All notices, demands, requests, and other communications given hereunder for purposes other than termination shall be made in writing and shall be deemed given if:
- a. Delivered by hand; or
 - b. Mailed by domestic registered or certified mail with prepaid postage, after [NUMBER OF DAYS] days of business days since the date postmarked.
23. Any notices, demands, requests, and other communications returned to the sending Party as non-delivered should be re-delivered or re-mailed to the forwarding address affixed thereto. Such communications will be deemed delivered in the same way as those that had not been returned to the sending Party.
24. All written notices so given will be deemed effective upon receipt.

Severability

25. Any part or provision of this MOU that is found to be unenforceable, illegal, void, or prohibited in any jurisdiction will be ineffective without invalidating the remaining provisions and parts of the MOU. In such a scenario, the Parties will use reasonable efforts to employ and find an alternative way to achieve the same or substantially the same result as contemplated by such part or provision.

Authorization and Execution

26. The signing of this MOU does not constitute a formal understanding and as such it simply intends that the Parties shall strive to reach, to the best of their abilities the objectives stated herein.
27. The MOU shall be signed by: [INSERT ONE]
- a. [the First Party]
 - b. [the First Party's Representative, [NAME], [TITLE]]
 - c. [the Second Party]
 - d. [the Second Party's Representative, [NAME], [TITLE]]
- And shall be effective as of the date first written above.

SIGNATURES

Signature

Full Name

First Party Printed Name

Signature

Full Name

Second Party Printed Name

3. Corporate Services

HR Report # 9 – September 2023



Human Resources

Executive Summary

1. Dashboard

Pay Period 5 - (TOTAL 127 staff)

(this does not include mayor and councilor's)

Fulltime 56

Part-time 28

Casual 39

Apprentices 4

2. Industrial Relations news

3. Recruitment

Recruitment underway for Admin Officer for reception

4. Training

Illegal Dumping Officer attended and Investigation Conference in Brisbane

Two workers attended a Water Operator Course in Gympie

5. Other News

AWO employment terminated during probation period

Housing Report October 2023



SNR HOUSING OFFICER & HOUSING OFFICER:

The month of September/October has been quite busy with the Housing Officers attending to housing enquiries, producing statements, raising rental invoices, monthly rent reconciliation for the invoices, rental checks, home visits, assisting tenants adjust their Centrelink deductions and daily interviews with clients.

SNR HOUSING OFFICER CLIENT CONTACT END JULY/START AUGUST: (57)

Phone Calls	-	16
Rent/ Enquires	-	18
Housing Enquires	-	19
Complaints/Misc.	-	4.

HOUSING ENQUIRES FOR CLIENTS FROM OTHER AGENCIES:

- | | |
|----------------------|--|
| • NDIS | - Housing maintenance for a clients |
| • TOOWOOMBA HOSPITAL | - Support for accommodation for a client |
| • CHERBOURG HOSPITAL | - Housing support for accommodation. |
| • CRAICCHS | - Support for accommodation for client |

COMPLAINTS: (4)

- 4 complaints - Noise from parties (letter done up and sent out)

RAINWATER TANKS:

In Cherbourg tanks provide a water source in drought, floods when town water is unavailable, and in some cases tenants number one water source for drinking and cooking.

A decision is needed from Council regarding rainwater tanks. Does Council want our residents to have tanks? If so the tanks will have to meet the Queensland Health regulations (this is manageable) an education program with tenants will then have to be done regarding usage and tank maintenance.

A decision is required:

Antonia Jacobs

Snr Housing Officer

Antonia Jacobs | Senior Housing Officer | CASC

Meetings/workshops

- Housing meeting every Monday (weekly)
- Building meeting every Monday (Fortnightly)

Service provided to tenants:

- 35 Tenants (repairs)
- 5 Tenants requested pest control.
- 3 Inspection of hall before and after hire
- 5 Follow up tenants for Upgrade program.
- Delivered letters in Barambah Ave for Insulation of ceilings upgrade program.
- 4 home modifications completed.
- 2 new home modifications.
- 4 House Inspection
- Working closely with NDIS tenants for maintenance
- QBuild blue phone out of order working with department of housing to fix phone.

Water Tanks:

Had a few complaints regarding disconnected water tank taps from homes, tenants & Housing staff didn't know what was happening until works was done. As Housing Inspection Officer, I should've been notified of these works, then I can communicate with tenants. We need a clear direction from council on what action we should take.

Vacant:

- 14A Barber St

Mrs Joanne Simpson
Housing Inspection Officer
Cherbourg Aboriginal Shire Council

4. Economic & Community Development

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Oct 2023

1. Executive Report
2. MRF Report

Cherbourg Digital Services Centre team and new uniform.



Executive Summary

All projects are progressing steadily, still experiencing a contractor shortage. Some new team members have joined us this month from Cherbourg, and we have a couple more vacancies we are filling next week. We are having lots of attendance issues; we are working through these with management and staff to get a positive outcome for the businesses.

Cattle & Farm

We have been weaning and spraying for parthenium. Cattle prices are down so we are holding the stock and keeping their condition up. We lost one cow (died).

Recycling Facility

The Cherbourg CRP is busy, we have lost one staff member there and engaged another, regular Tuesday pick ups for Cherbourg is going well – approx. 3 per week. New processor contract submitted as a doc for Council review.

Café

A retired person with connections to community has shown interest – negotiations have just started. Still no interest from community residents.

Building Department

Upgrade program – Garden sheds program for this year is nearing completion, manufacturer supplied frames drilled in the wrong places which has delayed us- we are making a claim to recover costs from the supplier. Bathroom upgrade program is progressing, so is the insulation program.

New Housing – negotiations with the Dept. are complete and a way forward has been agreed, I have contacted a local builder and he has agreed to do the work, I am sorting out the paperwork and will proceed with this strategy.

Responsive – works completed are going well, we have ongoing HR issues with staff, team is still building, 2 new employees taken on this month have a good attitude and will be a good asset for the building department.

Joinery

Joinery is quiet – we have been working with a painter from Community to decorate some tourist items which will go on display at the LGMA conference that will promote Cherbourg in a positive manner.

Cherbourg Digital Call Centre

We are doing more staff training and setting up a roster system, the new system from SSq is being implemented over the next month.

General Project Information

New project manager has started work with us – she is doing a good job and learning a lot.

1. Cultural Pathway – Going to tender this week.
2. Innovation Funding report – 100 % complete.
3. Feasibility study for service centre in progress 15% complete
4. New community centre business case progressing with Palladium 90% complete.
5. New housing – in progress

6. Gundoo platforms – work will complete this week.

By: Sean Nicholson

Cherbourg MRF/ Recycling

- SBRC Materials being processed is around 80t per month.
- 2.40t/hr is what we run the MRF speed at
- We are recovering around 60-70%
- On average per month MRF recovery breakdown 50t of cardboard, 10t of paper, 7t plastic, 5t Glass, 3t steel
- Sales to RSA – Cardboard, Paper and plastic
- MRF Scheme Processor – Processing continues daily of all refundable containers for the region
- Inclusion of DrumMuster and BigBag Recovery will value add to MRF operation
- Feasibility Study Outcome - Follow up for update on cost of development around Plastic Recycling and value add to MRF operations
- CRP continues to operate successfully daily with committed staff members operation and reliability.
- MRF Traffic Management Plan – Notifications have been given through WHS to all external contractors for all drivers to be inducted with our updated TMP when on site.
- CRP Logistic pickup from Kilkivan continues at least once a week
- Meeting - Sean and Zala and myself to discuss Feasibility Study outcome and which direction would be the best approach with the hopeful support of Council
- Meeting - Introduction meeting proposing tyres, plastic to fuel operation idea. Will know more as information and persons involved deliver a full presentation in the near future.

By: Andrew Beckett

CRP Kingaroy

1. Attended Blackbutt Avocado festival 8th August with the trailer, bins for the festival and merchandise to give out – community engagement.
2. On final stage for signage of shipping container, 24/7 Bag Drop, for Blackbutt and just waiting on approval from CEO of SBRC for land to put it on, in communication with Acting Mayor Gavin Jones about this.
3. Have enrolled 16 schools soon to be 17 in the area from Preschool up to High School for the Wave of Change program. We are actively collecting their containers and be get 0.03c logistics per container for pickup – generating more income. Blackbutt, Yarraman, Moffatdale, Ngo S S, Ngo H S, Kroy S S, Taabinga, Wooroolin, Crawford, Tingoora, Wondai,

Murgon S S, Coolabunia, Tanduringie, St Marys College, Kumbia and will be taking on more schools once we get the van.

4. Have been contacted by Crow's Nest IGA owner about if we can put a Bag Drop container there for the community and if we could do one at Allora also as he owns that too (he saw the one we have at Yarraman).
5. In communication with Alexanders Garage in Nanango re leasing the garage he owns instead of renting the block of land from him, across the road (would be preferable to buy something and in Kingaroy for the long term), as we need to grow Nanango and need something more secure and permanent and be able to open another day and take bigger loads there.
6. Have posed the question about us going out of our region to operate pop ups etc where there is nothing or they are closing i.e. Kilcoy and Esk after unannounced visit from Deb Frecklington.
7. Slowly employing more staff to help with the growth of the business.
8. 12/9/23 Nanango pop up upgraded to 100% for latest safety audit, had to be redone was sitting at medium to high risk.
9. Asked to attend Freedom Concert Maidenwell Hotel November 4 for the collection of containers. Will be doing same scenario as Blackbutt Avocado Festival – community engagement.
10. Contacted by Karen Wall at Meandu Mine re next funding round, as they would like to be a part of the 24/7 bag drop - shipping containers and help fund them for the community.

By: Christine Beresford

From: Joanne Bryant <Joanne.Bryant@dsdsatsip.qld.gov.au>
Sent: Monday, October 16, 2023 7:15 AM
To: Zala Chatursinh <zalac@cherbourg.qld.gov.au>
Cc: Lauren Varley <Lauren.Varley@dsdsatsip.qld.gov.au>
Subject: RE: 24JAA lot 269

Good morning Zala,

I hope you are well.

The Wakka Wakka PBC has requested consultation for Lot 269. Crown Law will attend for the native title component and John Dieteren from QBuild will attend to answer questions in relation to building design.

Is there someone from Council available to attend please? Also, is there a particular date that would be best for Council and community?

Crown Law can attend on any day in October or November, except the following:

- 19-20 October 2023
- 30-31 October 2023
- 1-3 November 2023
- 6-10 November 2023
- 15-16 November 2023
- 24 November 2023

We are currently working with QSNTS to set a date.

Kind regards

Jo



Queensland
Government

Joanne Bryant

Program Manager, Indigenous Land Use Agreements

Remote Indigenous Land and Infrastructure Program Office

Aboriginal and Torres Strait Islander Partnerships

Department of Treaty, Aboriginal and Torres Strait Islander Partnerships,
Communities and the Arts

P: 07 4252 5122 M: 0459 884 458 E: joanne.bryant@dsdsatsip.qld.gov.au

Level 9, 15 Lake Street Cairns. PO Box 5461. Cairns. QLD 4870

www.dsdsatsip.qld.gov.au



I acknowledge Aboriginal and Torres Strait Islander Peoples as the Traditional Custodians of Australia, and their connection to land, water and community and pay respect to Elders past and present.

5. Operations Department

Operations Department Report September 2023



By Matthew Bock, Operations Manager

9th October 2023

Matthewb@cherbourg.qld.gov.au

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Water, Sewerage.....7

Executive Summary

Operations department

- Landfill fence has been completed (see figure 4,5)
- 2 Dogs have been declared dangerous dogs and as such have several legal requirements that the owner needs to perform to be able to keep the animals. This is the first time that animals have legally been declared dangerous in Cherbourg
- Animal welfare office did not pass their probation period and employment was terminated a new officer will start next month on a 2 month trial
- Several fires have been lit around council assets, fire breaks have stopped the assets from being damaged

Feet Services

- 23 Jobs were completed for the month of September this included services and repair work
- 3 Vehicles and plant equipment received their annual scheduled services
- Delivery of new forklift for MRF
- Transmission clutch replaced and Leaking Tipper rams re-sealed on Big Operations Tipper
- Replaced Drive Tensioner pulley and belt on new Bobcat- No parts cost still under warranty
- Handover and induction of New Drain clearing Jetter
- Replaced damaged Intercooler on Fleet X-trail
- Fit bulbar to new operations Ute

Environment and Waste

- RSPCA MOU – Kingaroy and CASC in Development, to be finalised mid- October
- Animal census, ongoing. Anti-parasitic treatment being provided whilst updating of AMRRIC App and CASC Records
- EHW working closely with SEHO (DDPHU) to ensure all Food Business's licensing requirements are up to date
- 500 Mesh bags – Donation received from COEX
- Recycling Program – Continuing to improve, numbers are steady *Figure 3 - CASC Recycling Program 2023*
 - September Average no. of 55 bins per week with average weight of 520kg

Works, Roads, Parks and Gardens

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

Water and Sewerage

- All 7 Effluent ponds are in working condition with no blockages.
- All Sewage Pump Stations have all been cleared of any debris or obstructions including Septic tank at the Pound in preparation for upcoming Vet program.
- Closure of previous water incidents that have been notified to Public Health and Water Regulators
- Activated Carbon replaced in carbon filter to ensure elimination of smell and odor in drinking water and to counteract Blu-green Algae bloom in creek.
- All water and sewage staff are currently working new roster from 7am to 4:30pm include RDOs, public holidays and weekends.
- New Jetter arrived to unblock pipes and drains around community, all relevant staff are trained in using high pressure Jetter.

Environment and Waste

General

- ⇒ Fortnightly Catch up with DDPHU – Safe & Healthy Drinking Water Program
- ⇒ Fortnightly Catch up with DDPHU – ATSI Public Health program (ATSIPHP)
- ⇒ Monthly Teams Engagement – ATSIPHP EHW & AMW Working Group

Animal Welfare

- RSPCA MOU – Kingaroy and CASC in Development, to be finalised mid- October
- Kingaroy RSPCA still taking in unwanted animals.
- Animal census, ongoing. Anti-parasitic treatment being provided whilst updating of AMRRIC App and CASC Records
- AWO currently enrolled in CERT IV in Animal Management, Teams session catch up once a week
- Dangerous dog declaration to be finalised by end of October 2023

CASC Records September								
CASC Data	Dogs	Cats	Total					
Registrations	2	0	2					
Treatment Administered	12	0	12					
Euthanised	2	0	2	Complaints and/ or concerns				
Deceased	1	0	1		Dogs	Cats	Other	Total
Rehomed (RSPCA, Community)	7	1	8	Public	1	0	0	1
Traps Set	0	0	0	Open	1	0	0	1
Strays Caught (Landfill, Street etc.)	0	0	0	Closed	0	0	0	0

AMRRIC Data As at date	Dogs			Total Dogs	Cats			Total Cats	Total
	Female	Male	Unknown		Female	Male	Unknown		
Entire	65	144	3	212	13	8	0	21	233
Unknown	21	15	2	39	1	1	0	2	41
Desexed	167	129	0	296	21	16	0	37	333
Total by species	547				60				607

*Data submitted by EHW, As at 10.10.2023

Food Safety

- EHW working closely with SEHO (DDPHU) to ensure all Food Business's licensing requirements are up to date
- Current No. of Food Business – 3, 2 – Fixed Business Licence Certificate Issued
 - Ny Ku Byun & Cherbourg Retail Store
 - Gundoo Early Learning Centre – Additional Information Required
- Expression of Interest, Cherbourg Community Café – EOI Closed on Friday 25th August, Outcome unknown
- Food recall notices sent to food businesses
 - 5 Food Recalls in September

Waste & Recycling

- 500 Mesh bags – Donation received from COEX
- Recycling Program – Continuing to improve, numbers are steady *Figure 3 - CASC Recycling Program 2023*
 - September Average no. of 55 bins per week with average weight of 520kg
- Bin Day Bingo, 195 Entries in September
 - September Winner announced on Weds 4th of October 2023 out in the field with CASC landfill operator, Winner: 6 Barber St. *Figure 4 – Bin Day Bingo September Draw & Winner*
 - 5 out of 6 winners were from Barber St
- Bin Sticker distribution still ongoing
- 5 bins distributed in September

Water & Wastewater

- Drinking Water Quality Management Plan (DWQMP) Review and Update Workshop – 3-5th of October 2023
- Weekly & Monthly Water Sampling – EHW, *Figure 2 - FY2023 Weekly/ Monthly Sampling Verification Results*

- Additional sampling for BGA, minor detection in reticulation system 25.09.2023 – Fortnightly sampling commencing on 4th of October, ongoing
- Alterations to sampling program, outcome of DWQMP Review and update - TBC
- Daily Verification & Monitoring – ESO's, WSM, Trainees *Figure 1 - FY2023 CASC Daily Water Quality Field Results*

Sampling Program

Weekly

Human Consumption - MWDRNK
THM's - KEWTHM
Heterotrophic Colony Count - MWHCPC

Monthly

Pesticides - KWP & KWHPDI
Blue Green Algae - KPCB
Standard Water Analysis - SWAHN
Heavy Metals - ANZMT

Date	Non Compliant		xxx Reportable		MD		Missing Data		FY2023 CASC DAILY WATER QUALITY FIELD RESULTS																
	FIELD																WTP Outlet								
	STP (CHER 1)				Depot (CHER 2)				Daycare (CHER 3)				Lookout (CHER 4)				RES. 1&2 (CHER 5) (blended Tap)				WTP (CHER 7)				
	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	Clfree (mg/L)	ClTotal (mg/L)	pH	Turbidity (NTU)	
1-Sep-23	0.44	0.59	7.25	0.27	0.32	0.46	7.48	0.35	0.37	0.65	7.49	0.27	0.32	0.54	7.61	0.19	0.77	0.57	7.53	0.14	0.74	1.04	7.55	0.15	
2-Sep-23	0.32	0.42	7.32	0.28	0.35	0.42	7.4	0.29	0.51	0.61	7.37	0.26	0.34	0.4	7.35	0.09	0.71	0.66	7.33	0.01	0.7	0.94	7.51	0.06	
3-Sep-23	0.3	0.42	7.35	0.21	0.31	0.4	7.55	0.01	0.4	0.54	7.54	0.03	0.39	0.52	7.49	0.46	0.73	0.99	7.36	0.01	0.67	0.78	7.45	0.02	
4-Sep-23	0.37	0.55	7.35	0.2	0.48	0.69	7.4	0.2	0.56	0.69	7.34	0.49	0.37	0.62	7.41	0.27	0.81	1.02	7.4	0.06	0.79	1.04	7.53	0.12	
5-Sep-23	0.49	0.69	7.33	0.5	0.38	0.71	7.38	0.22	0.45	0.67	7.59	0.11	0.39	0.62	7.43	0.23	0.84	1.2	7.53	0.13	0.88	1.17	7.49	0.4	
6-Sep-23	0.4	0.61	7.48	0.41	0.38	0.57	7.51	0.11	0.44	0.69	7.52	0.28	0.44	0.7	7.5	0.28	0.79	0.99	7.39	0.12	0.75	0.98	7.48	0.03	
7-Sep-23	0.32	0.42	7.41	0.61	0.34	0.6	7.44	0.8	0.4	0.65	7.48	0.41	0.53	0.77	7.44	0.88	0.94	0.81	7.5	0.28	0.93	0.83	7.45	0.27	
8-Sep-23	0.31	0.48	7.51	0.28	0.33	0.5	7.48	0.19	0.42	0.72	7.52	0.77	0.48	0.91	7.48	0.69	0.6	0.88	7.45	0.11	0.61	0.86	7.49	0.61	
9-Sep-23	0.38	0.57	7.49	0.25	0.37	0.65	7.55	0.06	0.38	0.66	7.49	0.47	0.41	0.65	7.5	0.12	0.66	0.97	7.43	0.13	0.77	1.1	7.5	0.11	
10-Sep-23	0.36	0.49	7.42	0.43	0.45	0.61	7.52	0.11	0.41	0.64	7.52	0.18	0.37	0.59	7.45	0.18	0.53	0.8	7.5	0.09	0.51	0.79	7.52	0.08	
11-Sep-23	0.4	0.6	7.46	0.33	0.37	0.58	7.44	0.38	0.37	0.58	7.55	0.8	0.53	0.56	7.5	0.1	0.58	0.82	7.47	0.48	0.8	0.89	7.49	0.18	
12-Sep-23	0.33	0.49	7.49	0.43	0.37	0.58	7.5	0.32	0.56	0.71	7.61	0.48	0.43	0.75	7.45	0.25	0.58	0.81	7.38	0.38	0.8	0.87	7.56	0.58	
13-Sep-23	0.34	0.54	7.5	0.68	0.33	0.52	7.34	0.48	0.5	0.67	7.45	0.61	0.44	0.64	7.42	0.35	0.58	0.78	7.3	0.81	0.55	0.79	7.5	0.69	
14-Sep-23	0.33	0.45	7.41	0.75	0.42	0.62	7.51	0.44	0.42	0.65	7.56	0.18	0.55	0.67	7.53	0.34	0.57	0.82	7.45	0.07	0.56	0.8	7.49	0.33	
15-Sep-23	0.4	0.61	7.46	0.85	0.42	0.68	7.54	0.59	0.38	0.63	7.5	0.45	0.56	0.58	7.47	0.26	0.59	0.8	7.45	0.32	0.52	0.82	7.42	0.56	
16-Sep-23	0.33	0.38	7.43	0.89	0.48	0.63	7.48	0.7	0.4	0.59	7.58	0.55	0.3	0.44	7.5	0.22	0.3	0.75	7.4	0.37	0.54	0.78	7.46	0.14	
17-Sep-23	0.33	0.45	7.38	0.55	0.37	0.4	7.42	0.31	0.51	0.76	7.57	0.12	0.37	0.49	7.42	0.55	0.6	0.81	7.54	0.76	0.58	0.8	7.38	0.4	
18-Sep-23	0.38	0.57	7.49	0.29	0.36	0.61	7.44	0.66	0.41	0.66	7.6	0.14	0.34	0.57	7.45	0.7	0.84	1.3	7.48	0.48	0.65	0.95	7.46	0.2	
19-Sep-23	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD	MD
20-Sep-23	0.58	0.6	7.48	0.33	0.37	0.65	7.49	0.11	0.45	0.69	7.57	0.09	0.18	0.63	7.48	0.19	0.64	0.94	7.55	0.18	0.64	1.0	7.5	0.35	
21-Sep-23	0.34	0.58	7.49	0.46	0.36	0.61	7.52	0.55	0.47	0.77	7.66	0.42	0.52	0.72	7.49	0.38	0.77	1.14	7.44	0.69	0.73	1.0	7.37	0.3	
22-Sep-23	0.34	0.53	7.55	0.52	0.32	0.51	7.5	0.62	0.37	0.62	7.53	0.28	0.25	0.6	7.49	0.44	0.77	1.05	7.4	0.15	0.71	0.99	7.4	0.39	
23-Sep-23	0.41	0.54	7.43	0.44	0.41	0.65	7.44	0.68	0.37	0.6	7.58	0.58	0.56	0.59	7.53	0.8	0.7	0.88	7.62	0.14	0.51	0.77	7.45	0.41	
24-Sep-23	0.32	0.57	7.43	0.44	0.43	0.61	7.44	0.28	0.34	0.58	7.57	0.43	0.45	0.67	7.48	0.16	0.81	1.01	7.51	0.13	0.73	0.98	7.45	0.34	
25-Sep-23	0.41	0.65	7.48	0.18	0.49	0.8	7.45	0.39	0.32	0.55	7.44	0.45	0.37	0.61	7.44	0.09	0.85	1.06	7.5	0.16	0.62	0.81	7.39	0.18	
26-Sep-23	0.37	0.59	7.55	0.72	0.42	0.65	7.41	0.6	0.35	0.61	7.48	0.39	0.33	0.5	7.42	0.38	0.5	0.82	7.43	0.13	0.59	0.95	7.47	0.33	
27-Sep-23	0.45	0.65	7.52	0.59	0.42	0.68	7.53	0.88	0.4	0.63	7.54	0.32	0.55	0.71	7.51	0.61	0.62	0.99	7.5	0.35	0.88	0.91	7.47	0.75	
28-Sep-23	0.41	0.65	7.45	0.34	0.31	0.52	7.49	0.3	0.33	0.61	7.53	0.15	0.37	0.59	7.4	0.13	0.55	0.89	7.49	0.38	0.52	0.76	7.51	0.31	
29-Sep-23	0.32	0.49	7.51	0.79	0.4	0.55	7.49	0.5	0.38	0.64	7.65	0.13	0.38	0.57	7.57	0.11	0.45	0.72	7.53	0.12	0.49	0.78	7.53	0.73	

Figure 1 – FY2023 CSAC Daily Water Quality Field Results

FY2023 CASC Weekly/Monthly Water Sampling Verification Results														x.xx Monitor Water Quality		x.xx	Reportable
Coliforms (mpn/100mL)								E.coli (mpn/100mL)									
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary			
04-Sep-23	0	0	0	0	0	0	PASS	0	0	0	0	0	0	PASS			
12-Sep-23	0	0	0	0	0	0	PASS	0	0	0	0	0	0	PASS			
18-Sep-23	0	0	0	0	0	0	PASS	0	0	0	0	0	0	PASS			
25-Sep-23	0	0	0	0	0	0	PASS	0	0	0	0	0	0	PASS			
Total Chlorine (mg/L)								Free Chlorine (mg/L)									
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary			
04-Sep-23	0.49	0.41	0.75	0.68	1.07	1.17	PASS	0.29	0.21	0.29	0.22	0.73	0.82	PASS			
12-Sep-23	0.5	0.51	0.51	0.41	0.84	0.74	PASS	0.21	0.35	0.25	0.22	0.49	0.42	PASS			
18-Sep-23	0.33	0.35	0.5	0.38	1.06	0.98	PASS	0.14	0.1	0.2	0.1	0.7	0.58	PASS			
25-Sep-23	0.5	NT	0.56	0.35	NT	0.74	PASS	0.37	NT	0.25	0.2	NT	0.41	PASS			
pH								Total THMs				Sample Points: CHER 1 STP (Wakka park) tap CHER 2 Depot (External) tap CHER 3 Day care (rear) tap CHER 4 Bert Button lookout tap CHER 5 WTP Reservoir 1 & 2 Blended Tap CHER T After treatment yard tap					
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	Date	CHER 1	CHER 5	Summary						
04-Sep-23	7.33	7.44	7.51	7.24	7.43	7.25	PASS	04-Sep-23	180	200	PASS						
12-Sep-23	7.23	7.23	7.29	7.19	7.18	7.25	PASS	12-Sep-23	220	180	PASS						
18-Sep-23	7.35	7.31	7.45	7.23	7.33	7.27	PASS	18-Sep-23	220	230	PASS						
25-Sep-23	7.31	NT	7.17	7.33	NT	7.22	PASS	25-Sep-23	240	240	PASS						
Monthly								Test/s:									
Test	BGA	HM	Pesticides	SWA	BGA-BlueGreenAlgae HM-HeavyMetals SWA-Standard Water Analysis												
Date	25-Sep-23	25-Sep-23	25-Sep-23	25-Sep-23	* NR - Results not yet received * NT - Not tested * MD - Missing Data												
Summary	Add. Sampling	PASS	PASS	PASS													

Figure 3 - FY2023 Weekly/ Monthly Sampling Verification Results

CASC Recycling Program 2023

Collection No.	Date	Weight (kg)	Monthly Total (kg)	No. of Bins	Monthly Total (No. of bins)	Comments
		Daily total				
32	5-Sep-23	380	2080	56	220	Weekly Averages: Bin no: 55 Weight: 520kg
33	12-Sep-23	840		58		Bin Day Bingo: 195 Entries for September
34	19-Sep-23	340		46		Winner: 6 Barber St
35	26-Sep-23	520		60		Barber st leading the way, 5 out of 6 draws won

Figure 2 - CASC Recycling Program 2023

Roads Parks and Gardens

Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

Staffing and Training

NIL.

Workplace Health & Safety Incidents

Nil

Issues & Training Updates

Nil

Next Month's Business Plan

- Continuation of day-to-day duties including rubbish pick up and mowing etc.

By Matthew Bock (Operations Manager) for Lindsay Bligh

Fleet ServicesWorkshopCurrent Business

- 23 Jobs were completed for the month of September this included services and repair work
- 3 Vehicles and plant equipment received their annual scheduled services
- Delivery of new forklift for MRF
- Transmission clutch replaced and Leaking Tipper rams re-sealed on Big Operations Tipper
- Replaced Drive Tensioner pulley and belt on new Bobcat- No parts cost still under warranty
- Handover and induction of New Drain clearing Jetter
- Replaced damaged Intercooler on Fleet X-trail
- Fit bulbar to new operations Ute

Issues

Nil

Damage Report

Water and sewage vehicle accidental collision covered by insurance - no injuries

Kingaroy Containers for change windscreen replacement

Workplace Health & Safety Incidents

Nil

Training Updates

Attending IPWA Online Fleet Management course

Apprentices Attending TAFE for 2 week block

Next Month's Business Plans

- Continuation of normal workshop work
- Tenders will be evaluated, and purchases made
- Delivery of Emergency Trailer

Other Information

By Sebastian Mearns

Water, Sewerage

Water & Wastewater

- Daily, Weekly, Monthly Water Sampling, including Raw Water (*Figure 1 & 2*).
 - (Daily)** – Daily grab samples from different locations throughout community.
 - MWDRNK** – (Weekly) – **Human Consumption.**
 - MWHCPC** – (when requested) **Heterotrophic Colony Count.**
 - KEWTHM** – (Weekly) - **THM's.**
 - KWP & KWHPDI** (Monthly) – **Pesticides.**
 - KPCB** – (Monthly) - **Blue Green Algae.**
 - SWAHN** – (Monthly) – **Standard Water Analysis.**
- **ANZMT** – (Monthly) – **Heavy Metals.**
- Daily Checklists on Plant and Operations:
 - QR code Checklists WTP & WWTP Operations including Effluent Ponds & Pivot irrigator.
 - QR code Checklists on all Sewage Pump Station's (SPS).
 - Daily QR code checklists on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained.
- Roll out of new QR code scanning for Sewage Treatment plant, Water Treatment Plant and all Water and Sewage Pump Stations.
- Only 2 open water incidents Cherbourg Aboriginal Shire Council.
- All water staff attended DRQMP review workshop scheduled for 3rd – 4th October with Viridis, DDPHU, and CASC staff.
-

Incidents

No incidents to report for this period.

Staffing & Training

- Current Qualifications:
 - Certificate III in Water Industry Operations - 3 (2 Active in Water Operations)
 - Certificate IV Water Industry Operations – 1 (1 Active in Water Operations)
 - Ongoing Training and develop to ensure Operators are qualified and confident in operating WTP and WWTP

General

- All 7 Effluent ponds are in working condition with no blockages.
- All Sewage Pump Stations have all been cleared of any debris or obstructions including Septic tank at the Pound in preparation for upcoming Vet program.
- Closure of previous water incidents that have been notified to Public Health and Water Regulators
- Activated Carbon replaced in carbon filter to ensure elimination of smell and odor in drinking water and to counteract Blu-green Algae bloom in creek.
- All water and sewage staff are currently working new roster from 7am to 4:30pm include RDOs, public holidays and weekends.
- New Jetter arrived to unblock pipes and drains around community, all relevant staff are trained in using high pressure Jetter.

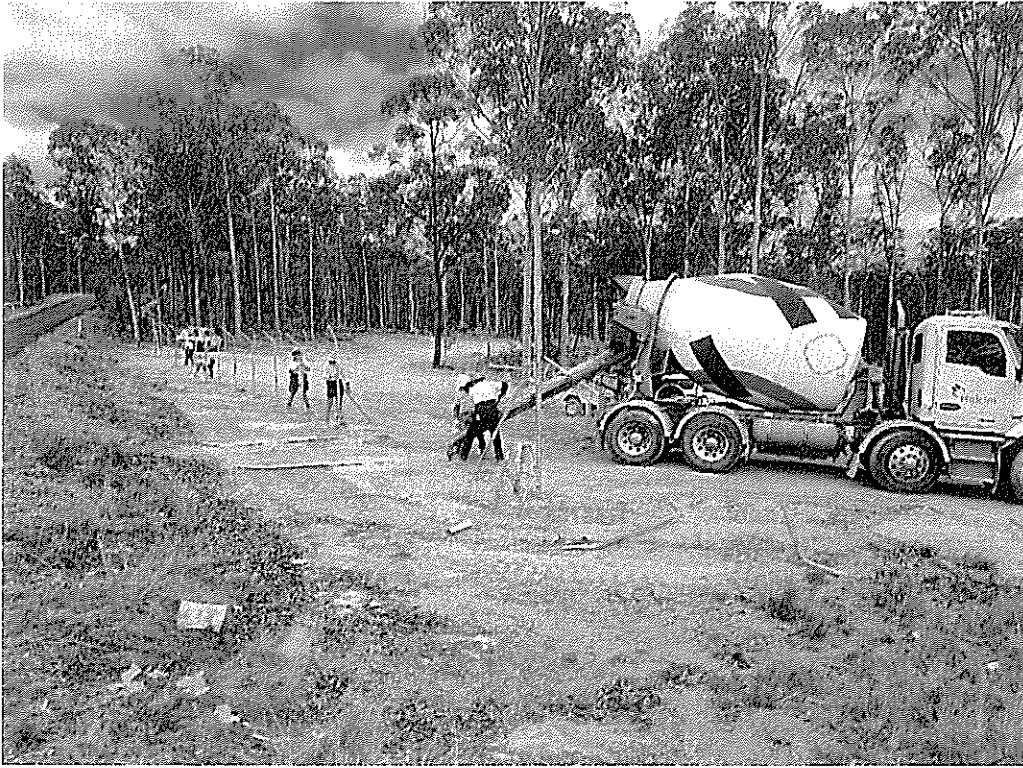
Figures

Figure 4



Figure 5

6. Community Services Department

COMMUNITY SERVICES REPORT

August - September 2023

**RADIO*

**IKC*

SPORTS & REC



Sports & Rec

As per usual.

Radio Station

Not submitted

(Manager on leave)

IKC (Library)

As per usual

IYCC Yag Project

Report attached.

The Community Services Upcoming Events:

- School Holiday Program 18 – 29th September Completed
- Golden Oldies Event 30th September Completed
- Breast Cancer (morning tea) 18th October
- YAG Showcase 27th October
- Christmas Fair Trying to get rides

Meetings Attended:

- Interagency (notes attached)
- Justice Re-investment (application submitted)

****Golden Oldies - held Saturday 30th September was very successful**
Just some feedback for some of the Elders:

1. Have smaller water bottles on the tables, not wasting water
2. Don't have the tables cluttered with cups, Have room for plates
3. The food was lovely and hot beautiful the best food at Golden Oldies so far
4. The decorations was awesome very pretty and colourful (thanks Marissa)
5. The Band was good great music (Lance O'Chin band)
6. The centrepiece was deadly Marissa gave them to Elders, some was upset they missed out, (She will make a couple more for those who missed out)
7. They loved the gifts that were given out, cups and boomerang and the photo and story of Golden Oldies

8.The Elders were happy with all the helpers –

Kimmy Barrett

Meryl Barrett

Steven Carlo

Maud Purcell

Merna Landers

Kennan Murray

**Showcase – The YAG event (Modelling designer outfits) and YAG Shop opening will happen during Indigenous Business Month (Friday 27th October). We are in the process of having :

- workshops to fill the shop with stock
- Working on a business plan
- Youth Arts Expo (Easter school holidays)

I would like to thank Council for the ongoing support of the IYCC Yag project, the community lead by our youth have taken the opportunity you have provided them (Emu Farm Building) to hopefully make a positive change in our community. The ideas/dreams keep coming, I believe we will see some remarkable things happening.

This ends my report for the months of September/October 2023



Edwina Stewart

Community Services Manager

Indigenous Youth Connection to Culture (IYCC)

Youth Advisory Group

September / October 2023
Update

- Youth officers continuing community engagement with young people, community members and stakeholders.
- Staff & YAG members have been meeting and working with the following services:
 - Youth Justice
 - Gnarla
 - DATSIP
 - Felicity Aitken
 - Skill Centred
 - Indigenous Futures Foundation
 - RACQ
 - Shae Watt
- Workshops have been continuing. A flyer has been advertised for upcoming workshops with Felicity. Candle workshops were delivered over the school holidays with the young people and community.

Discussions have been held with Julie Appo around delivering more design workshops with YAG and community.
- YAG team have been working in partnership with Julie Appo and have been busy planning and preparing for the Indigenous Business Month event which will be held on Friday 27th October commencing at 10am. The event will be held at the Bert Button Lookout. The event will highlight and showcase the work that the YAG have been doing.

This ends my report for September / October 2023

Wawida Collins

Community Services Officer