
MINUTES

*Cherbourg Aboriginal Shire
Council*

Held 15 & 16 November 2023

Unconfirmed

MINUTES

COUNCIL MEETING

HELD 15 & 16 NOVEMBER 2023

Attendance

Mayor Elvie Sandow
Deputy Mayor Tom Langton
Cr Fred Cobbo
Cr Leighton Costello

Officers: CEO - Zala
Minute Taker - Eileen Jacobs

9.30am Mayors Welcome

9.30am Meeting Commenced

Councillor Leave of Absence

Council resolves to grant a leave of absence for Cr Bronwyn Murray from council meeting (15 November 2023) because family business.

Moved: Deputy Mayor Tom Langton
Seconded: Cr Leighton Costello

Motion No. 2424 Carried
For Vote: Council Voted Unanimously

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Nil

Register of Interest

Nil

Minutes Confirmation

Cherbourg Aboriginal Shire Council resolves that the minutes of the council meeting held on 19 October 2023 be confirmed.

Moved: Deputy Mayor Tom Langton

Seconded: Cr Fred Cobbo

**Motion No. 2425 Carried
For Vote: Council Voted Unanimously**

CHIEF EXECUTIVE OFFICER REPORT

CEO presented his Report

Annual Report 2022-2023

Approval sought to adopt Cherbourg Aboriginal Shire Council Annual Report 2022/2023.

Resolution

Cherbourg Aboriginal Shire Council resolves that it

- A. Adopt the Annual Report 2022/2023 to comply with legislation*
- B. Publish the report on council's website within two weeks of adoption
LGR s182(4)*

Moved: Deputy Mayor Tom Langton

Seconded: Cr Leighton Costello

**Motion No. 2426 Carried
For Vote: Council Voted Unanimously**

Council Meeting Dates

Approval sought for 2024 Council Meeting Dates

Resolution

Council resolves that it

Adopts the council meeting dates for 2024, (March Meeting Dates are before the council election day, LGAQ Annual Conference is a week after our Council date in October 2024).

Moved: Mayor Elvie Sandow

Seconded: Cr Leighton Costello

**Motion No. 2427 Carried
For Vote: Council Voted Unanimously**

Debtor Write Offs

Finance Team has recommended that listed unrecoverable debtors be written.

Resolution

Cherbourg Aboriginal Shire Council resolves that it writes off the listed old unrecoverable debts.

Moved: Deputy Mayor Tom Langton
Seconded: Cr Leighton Costello

*Motion No. 2428 Carried
For Vote: Council Voted Unanimously*

Audit & Risk Meeting

This meeting was held on Friday 27 October 2023 - a copy of the minutes is attached for Council Information.

Resolution

Cherbourg Aboriginal Shire Council resolves that it

- (a) Receives and notes the minutes of the Audit and Risk Committee Meeting*
- (b) Receive and note the final management letter from the external auditors and express its appreciation for the Finance Team in achieving another successful audit outcome*
- (c) Note that the feedback has been positive in terms of the Audit and Risk Committee's operation and progress after 18 months and further, note that the CEO will identify a local staff member who can work with Council Advisor to assist in the Audit and Risk Committee process to transfer skills and knowledge; and*
- (d) Adopt the updated Audit and Risk Committee Charter*

Moved: Mayor Elvie Sandow
Seconded: Cr Leighton Costello

*Motion No. 2429 Carried
For Vote: Council Voted Unanimously*

Operational Plan 2023/2024

Approval sought for Cherbourg Aboriginal Shire Council Operational Plan 2023/2024

Resolution

Cherbourg Aboriginal Shire Council resolves that it

1. *Receive and note the Operational Plan Progress Report; and*
2. *Extend the target dates for the following items*

- | | |
|--------------|---------------|
| (a) Item 2.1 | 30 June 2024 |
| (b) Item 2.5 | 31 March 2023 |

Moved: Deputy Mayor Tom Langton
Seconded: Cr Leighton Costello

Motion No. 2430 Carried
For Vote: Council Voted Unanimously

Report Approval

Council resolves that the CEO Report be adopted.

Moved: Cr Fred Cobbo
Seconded: Cr Leighton Costello

Motion No. 2431 Carried
For Vote: Council Voted Unanimously

CORPORATE SERVICES REPORT

Corporate Services Manager presented the Corporate Services Report

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Corporate Services Report.

Moved: Cr Fred Cobbo
Seconded: Deputy Mayor Tom Langton

Motion No. 2432 Carried
For Vote: Council Voted Unanimously

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

Economic & Community Development Manager presented his Report

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Economic and Community Development Report.

***Moved: Deputy Mayor Tom Langton
Seconded: Cr Leighton Costello***

***Motion No. 2433 Carried
For Vote: Council Voted Unanimously***

COMMUNITY SERVICES REPORT

CEO presented Community Services Report

Community Safety Plan

Approval sought for the Cherbourg Service Enhancement Implementation Plan.

Resolution

Cherbourg Aboriginal Shire Council resolves to endorse the Cherbourg Community Safety Plan.

***Moved: Cr Leighton Costello
Seconded: Deputy Mayor Tom Langton***

***Motion No. 2434 Carried
For Vote: Council Voted Unanimously***

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Community Services Report.

***Moved: Cr Fred Cobbo
Seconded: Cr Leighton Costello***

***Motion No. 2435 Carried
For Vote: Council Voted Unanimously***

OPERATIONS DEPT REPORT

Operations Dept Manager's report was presented.

Report Approval

Cherbourg Aboriginal Shire Council resolves to adopt the Operations Dept Report.

***Moved: Cr Leighton Costello
Seconded: Deputy Mayor Tom Langton***

***Motion No. 2436 Carried
For Vote: Council Voted Unanimously***

12.00pm meeting adjourned for lunch

1.00pm meeting recommenced

1.00pm Teams Workshop ""The Role of Leadership in Establishing Culture""

1.30pm Teams Workshop Ended

CORRESPONDENCE

Elvie Douglas

Elvie is seeking permission for the Mother's Heart Ministry to hold her Annual Christmas Celebration in the Community Hall on 16 December 2023.

Approved if the hall is not booked on 16 December 2023.

Darrie Lea

Darrie has sent an urgent appeal regarding her living situation.

This issue has been addressed.

Makira Fisher

Makira is seeking a room for her small lash extension business.

Unfortunately, there is no room or space available for Makira's business.

Manny Hegarty

Manny has provided a local café proposal for council to consider. He will be attending Council meeting tomorrow to discuss further.

Vicky Yarrow – Dept Children Yth Justice & Multicultural Affairs

Meet with Regional Executive Director & Regional Director and Manager of South Burnett Child Safety Service Centre, and Rep from Mercy Community Services.

To be Invited to Council's December Floater Meeting

Ian Lacey

Info - Introduction to Arthur Beetsen Foundation Future Immortals Tour

Unfortunately Council does not have a budget to bring this tour to Cherbourg.

COEX

Info – Containers for Change will accept glass wine and pure spirit bottles for 10 cent refunds at hundreds of refund points across Qld.

Office of Industrial Relations

Cherbourg's Gazetted Public holidays.

- 12 July 2024 - NAIDOC Day
- 12 August 2024 - Show Holiday

LGA External Boundary Change

Written consent from both SBRC and Cherbourg Aboriginal Shire Council is required
By way of resolution at a council meeting to support a future application and submission by
Cherbourg Aboriginal Shire Council.

Resolution

Cherbourg Aboriginal Shire Council (Council) resolves that it

- A. *writes to the Honourable Steven Miles, Minister for State Development infrastructure, Local Government and Planning; and the Premier the Honourable Anastasia Palaszczuk advising that Council is in support of an external local government boundary change, as initiated by the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA), acting on behalf of Cherbourg Aboriginal Shire Council, in the change request letter dated 20 September 2021.*
- B. *acknowledges the recent development permit approval for the Reconfiguration of a Lot to subdivide the historical Lot 13 on SP104351, issued by South Burnett Regional Council by decision notice dated 22 August 2022 (Council Ref: 02)*

This resolution is in support of the following:

Parcel	Wholly South Burnett Regional Council	Wholly Cherbourg Aboriginal Shire Council
L13 SP104351		√
L130 SP104351	√	

Moved: Cr Fred Cobbo
Seconded: Deputy Mayor Tom Langton

**Motion No. 2437 Carried
For Vote: Council Voted Unanimously**

Explanatory Notes-

Importantly, the proposed wording makes reference to approval of the concurrent ROL development. This reflects the likely sequence of actions for the change request, which is expected to be the declaration of consent following approval of the ROL development application.

The 'parcel' table refers to the parent (Sunwater Limited) lot (Lot 130 SP104351) as remaining wholly within SBRC LGA, and the newly created residential (house) lot (Lot 13 on SP1004351) as wholly within the Cherbourg Aboriginal Shire Council LG. The 'parcel' table demonstrates the transfer of the residential lot to SBRC LGA.

Tamara Riley – Report Community One Health

Uni Student - Tamara worked with the visiting vet team and produced the report Community One Health – the relationships between human and animal health and health of our shared environment.

Meeting Closed

Resolution

Council resolved to close the council meeting held on 15 November 2023 at 2.07pm.

*Moved: Deputy Mayor Tom Langton
Seconded: Cr Leighton Costello*

*Motion No. 2438 Carried
For Vote: Council Voted Unanimously*

MINUTES

COUNCIL MEETING

HELD 16 NOVEMBER 2023

Attendance

Mayor Elvie Sandow
Deputy Mayor Tom Langton
Cr Fred Cobbo
Cr Leighton Costello
Cr Bronwyn Murray

Officers: CEO - Zala
Minute Taker - Eileen Jacobs

9.30am Mayors Welcome

Meeting Commenced

Cr Fred Cobbo declared interest and left meeting

Resolution

that Cr Fred Cobbo leaves meeting whilst discussion takes place on Bowman Button's request for financial assistance.

Moved: Cr Fred Cobbo
Seconded: Cr Leighton Costello

Motion No. 2439 Carried
For Vote: Council Voted Unanimously

Bowman Button

Request for financial assistance to attend the National Rodeo Association Finals which will be held in Gympie, Stanthorpe, and Caboolture in the coming weeks.

Resolution

Cherbourg Aboriginal Shire Council resolves to allocate \$200 to Bowman Button to assist him in attending the National Rodeo Assoc Finals.

Moved: Cr Bronwyn Murray

Seconded: Cr Leighton Costello

*Motion No. 2440 Carried
For Vote: Council Voted Unanimously*

Cr Fred Cobbo entered meeting

10.30am Entered meeting – Visiting Vets

Bonny Comming presented an update of the visiting vet program.

The Uni Vet students advised of the vet work that they have done over the past few weeks which included chipping, castrations, desexing, health checks, promotion of animal care at the State School and St Joseph in Murgon. The local RSPCA also accepted some puppies and kittens from Cherbourg.

Large animal desexing is still an option but requires further investigation.

11.45am Left Meeting - Visiting Vets

Mayor Elvie Sandow called for the council meeting to be closed.

Resolution

Council resolves that the Council Meeting held on 16 November 2023 be closed at 11.49am.

Moved: Cr Fred Cobbo

Seconded: Deputy Mayor Tom Langton

*Motion No. 2441 Carried
For Vote: Council Voted Unanimously*