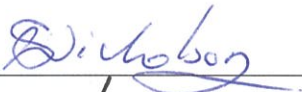





# CHERBOURG ABORIGINAL SHIRE COUNCIL

22 BARAMBAH AVENUE  
CHERBOURG QLD 4605

Phone: (07) 4168 1866  
Fax: (07) 4168 2727

Position Authorisation Form			
Job Title:	Metal Fabricator	Department/Group:	Economic and Community Development
Level/Salary Range:	Stream B Level 1 \$31.7553 p/h	Position Type:	Casual
HR Contact:	Hanny Rooyackers	Other:	
Advertising:	Website and Facebook	Date posted:	9 Jan 2024
Applications Accepted By:			
E-mail: <a href="mailto:hr@cherbourg.qld.gov.au">hr@cherbourg.qld.gov.au</a>		Mail:	
Subject Line: <b>Attention:</b> HR Advisor RE: Job Title		HR Advisor Cherbourg Aboriginal Shire Council 22 Barambah Ave Cherbourg QLD 4605	
Job Description – Specific Activities – Key Performance Indicators			
<ul style="list-style-type: none"> <li>➤ Metal Fabrication &amp; incidental trade work as assigned by the Building Manager via CASC job management systems,</li> <li>➤ Maintain safe working conditions in compliance with the Queensland Workplace Health &amp; Safety Act 2011 at all times,</li> <li>➤ Ensure all duties are carried out within Council safety guidelines</li> <li>➤ Record all relevant job information via CASC job management systems – hours, materials, consumables, purchases, work descriptions, photographs, audits etc.</li> <li>➤ Read plans/drawings/sketches, standards, instruction manuals etc. &amp; use them to complete assigned trade work tasks,</li> <li>➤ Take site measurements, calculate the size &amp; quantity of materials required – arrange relevant materials from CASC suppliers,</li> <li>➤ Monitor &amp; ensure adequate supplies of day-to-day consumables are on hand for Metal Fabrication team use – SHS steel, welding wire, grinder consumables, etc.</li> </ul>			
Approved By: (name & signature)	Sean Nicholson 	Date	8 Jan 2024
Approved By: CEO	Zala Chatur 	Date	8 Jan 2024