

Cherbourg Aboriginal Shire  
Council

Working  
Papers

For Council Meeting Held 14 & 15 August 2024

## Reports

1. Minutes (Unconfirmed)
2. Mayor's Report
3. Chief Executive Officer
4. Corporate Services
5. Economic & Community Development
6. Operations Department
7. Community Support

1. Minutes (Unconfirmed)

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*Cherbourg  
Aboriginal  
Shire  
Council*

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*Minutes – Council  
Meeting*

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*17 July 2024*

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MINUTES

COUNCIL MEETING

HELD 17 JULY 2024

Attendance

Mayor Bruce Simpson  
Deputy Mayor Carla Fisher  
Cr Tom Langton  
Cr Daniel Weazel

Officers: CEO - Zala  
Minute Taker - Eileen Jacobs

Guests: Sam Murray, Edwina Stewart, Matt Bock, Sean Nicholson,  
Tony Brett, Uncle John Stanley

9.30am Mayor Opened Meeting  
  
Opening Prayer - Uncle John Stanley  
Welcome to Country - Cr Daniel Weazel  
Sorry Business - 1 Minute Silence

9.30am Cr Gordon Wragge - joined meeting via Telstra phone Link

Resolution

That Cr Gordon Wragge join the Cherbourg Aboriginal Shire Council Meeting held on 17 July via Telstra Phone Link.

Moved: Deputy Mayor Carla Fisher  
Seconded: Cr Daniel Weazel

Motion No. 2558 Carried  
For Vote: Council Voted Unanimously

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Nil

Register of Interest

Nil

Minute Approval

*Cherbourg Aboriginal Shire Council resolves that the minutes of the Council Meeting held on 19 & 20 June 2024 be adopted.*

*Moved: Cr Gordon Wragge  
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2559 Carried  
For Vote: Council Voted Unanimously*

2024 LGAQ Annual Conference

*All Councillors will attend the LGAQ Annual Conference to be held in Brisbane on 21-23 October 2024 at the Brisbane Convention and Entertainment Centre.*

*Moved: Deputy Mayor Carla Fisher  
Seconded: Cr Tom Langton*

*Motion No. 2560 Carried  
For Vote: Council Voted Unanimously*

MAYOR'S REPORT

Mayor presented his report.

Report Approval

Council resolves that the Mayor's Report be adopted.

Moved: Deputy Mayor Carla Fisher

Seconded: Cr Tom Langton

Motion No. 2561 Carried  
For Vote: Council Voted Unanimously

CHIEF EXECUTIVE OFFICER REPORT

CEO

Cherbourg Aboriginal Shire Council Annual Budget 2024/2025

CEO presented the Cherbourg Aboriginal Shire Council Annual Budget 2024/2025

Resolution

Pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2024/2025 year incorporating;

- A. The Statements of financial position
- B. The Statements of Cash Flow
- C. The Statements of Income and Expenditure
- D. The Long-Term Financial Forecast
- E. The Statements of Changes in Equity
- F. The Relevant measures of financial sustainability
- G. The 2024/2025 Revenue Policy
- H. The 2024/2025 Revenue Statement including the Fees and Charges
- I. The 2024/2025 Procurement Policy; and
- J. The 2024/2025 Debt Policy;

Attached to the Chief Executive Officer's Report as tabled be adopted.

Moved: Cr Daniel Weazel

Seconded: Cr Tom Langton

Motion No. 2562 Carried  
For Vote: Council Voted Unanimously

Resolution

*That pursuant to Section 205 of the Local Government Regulation 2012, the Statement of the Financial Operations and financial position of the Council in respect of the previous financial year "the Statement of Estimated Financial Position as at 30 June 2024" be received and its contents noted.*

*Moved: Deputy Mayor Carla Fisher  
Seconded: Cr Tom Langton*

*Motion No. 2563 Carried  
For Vote: Council Voted Unanimously*

Cherbourg Aboriginal Shire Council Operational Plan- 2024/2025

*Cherbourg Aboriginal Shire Council's Operation Plan has been submitted for adoption*

Resolution

*That regarding Cherbourg Aboriginal Shire Council's Operation Plan 2024/2025, Council*

- A. Adopts the Council Operation Plan 2024/2025*
- B. CEO reports to council every quarter of the progress of the Operational Plan in his council report*

*Moved: Cr Tom Langton  
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2564 Carried  
For Vote: Council Voted Unanimously*

Cherbourg Aboriginal Shire Council Elders Advisory Group

*As per agreed in June 2024 Council has increased the Elders Advisory Group number from 7 members to 9 members. The Terms of Reference for the Edlers Council must also be adopted.*

Resolution

*In relation to the Cherbourg Aboriginal Shire Council Elders Advisory Group Terms of Reference;*

- 1. Council adopts the updated Terms of Reference of the Cherbourg Aboriginal Shire Council Elders Advisory Group*

*Moved: Cr Daniel Weazel  
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2565 Carried  
For Vote: Council Voted Unanimously*



Quarter 4 Review – Operational Plan 2023/2024

Details of the Quarter 4 Review – Operational Plan Progress Report 2023/2024 were submitted for council information.

Resolution

In relation to the Quarter 4 Review - Operational Plan 2023/2024 that Council;

1. Receive and note the Operational Plan Progress Report; and
2. Extend the target dates for the following items:
  - a. Item 2.1 – 31 December 2024
  - b. Item 2.5 – 31 December 2024

Moved: Deputy Mayor Carla Fisher  
Seconded: Cr Tom Langton

Motion No. 2566 Carried  
For Vote: Council Voted Unanimously

Report Approval

Council resolves that the Chief Executive Officer's Report be adopted.

Moved: Cr Gordon Wragge  
Seconded: Cr Tom Langton

Motion No. 2567 Carried  
For Vote: Council Voted Unanimously

CORPORATE SERVICES REPORT & FINANCE REPORT

The Manager of the Corporate Services presented his report.

Report Approval

Cherbourg Aboriginal Shire Council resolves that the Corporate Services & Finance Report be adopted.

Moved: Cr Daniel Weazel  
Seconded: Cr Tom Langton

Motion No. 2568 Carried  
For Vote: Council Voted Unanimously

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

*The Manager of the Economic & Community Development presented his report.*

Report Approval

*Cherbourg Aboriginal Shire Council resolves that the Economic and Community Development Report be adopted.*

*Moved: Cr Daniel Weazel*

*Seconded: Cr Tom Langton*

*Motion No. 2569 Carried  
For Vote: Council Voted Unanimously*

OPERATIONS DEPT REPORT

*Operations Dept Manager's presented his report*

Report Approval

*Cherbourg Aboriginal Shire Council resolves that the Operations Dept Report be adopted.*

*Moved: Cr Tom Langton*

*Seconded: Cr Daniel Weazel*

*Motion No. 2570 Carried  
For Vote: Council Voted Unanimously*

COMMUNITY SERVICES REPORT

*Community Services Manager presented her report.*

Report Approval

*Cherbourg Aboriginal Shire Council resolves that the Operations Dept Report be adopted.*

*Moved: Cr Daniel Weazel*

*Seconded: Cr Tom Langton 1*

*Motion No. 2571 Carried  
For Vote: Council Voted Unanimously*

**CORRESPONDENCE**

CTC

*CTC requesting council consider a community project that CTC Staff could participate in as part of their annual CTC Day event on Wednesday 2 October 2024.*

*Council will consider suitable projects for CTC Day event.*

North Burnett Regional Council

*Wide Bay Burnett Urban Water Alliance Update*

*LGAQ - Invitation to join Young Councillor Cohort.*

*Deputy Mayor Carla Fisher has been invited to consider joining and has accepted,*

**Resolution**

***That Council resolves to nominate Deputy Mayor Carla Fisher to join the LGAQ Young Councillor Cohort.***

***Moved: Cr Tom Langton***

***Seconded: Cr Daniel Weazel***

***Motion No. 2572 Carried  
For Vote: Council Voted Unanimously***

Office Fair Trading/DIAG

*Security provider services in First Nations communities – exemption pathway guideline*

OIA – Complaints

*Office of the Independent Assessor – information for Local Governments Annual Report*

LGAQ

*Membership renewal*

South Burnett Today

Indigenous language news adverts

Council has decided it will select the ¼ page advert at \$420 per edition

Resolution

In relation to advertising Indigenous Language News Cherbourg Aboriginal Shire Council;

- Has selected the ¼ page advert at \$420 per edition

Moved: Cr Tom Langton

Seconded: Deputy Mayor Carla Fisher

Motion No. 2573 Carried  
For Vote: Council Voted Unanimously

Qld Fire & Emergency Services

Queensland Fire & Emergency Services update as a result of the Qld Governments Disaster & Emergency Services Reforms.

Housing LG Planning & Public Works

Seeking Expression of Interest in becoming a member of the Qld First Nations housing and Homelessness partnership

Qld Govt – Native Title Quarry Project

Native Title Quarry Project Info

Premier Qld

State Government Budget

Australian of the Year Awards Nominations'

Seeking nominations for Australian of the Year

ALGWA Qld

*Invitation to the Australian Local Government Women's Association Qld Branch Conference 26-27 August 2024 (Brisbane)*

Resolution

*Cherbourg Aboriginal Shire Council resolves that Deputy Mayor Carla Fisher & Edwina Stewart attend the Australian Local Government Women's Association Qld Branch Conference 26-27 August 2024 (Brisbane).*

*Moved: Cr Tom Langton  
Seconded: Cr Daniel Weazel*

*Motion No. 2574 Carried  
For Vote: Council Voted Unanimously*

*11.48am Meeting Closed*

## 2. Mayor's Report

# Mayors Report

## Council Meeting 14 & 15 August 2024

### Executive Assistant Koby

- Meetings to attend – Monday 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> August 24 in Brisbane.
- Community Radio – spoke about EA's role / Elders Advisory Group.
- Media posts' etc.

### Executive Cards

- Fuel Card
- Cab Card
- Corporate Card

### Visit from Woorabinda

- Set up Southern Alliance (Brett to advise and work with us)?

### LGAQ

- Accord

### Stanwell – Tarong Power Station

- Strengthen the partnership – visit Tarong Site
- Nuclear Energy Project

### Cultural Healing Centre

- Keith Hamburger Service Model

Bruce Simpson  
Mayor

### 3. Chief Executive Officer



➤ **1. Fisher Street subdivision and Collins Street subdivision development:**

Council Met with Gerhard Visser (RILIPO), Upendo Kowero (Meridian Urban), Catherine Simpson (Circ Design) on 11 June 2024, to discuss our much needed new subdivision on the fisher street.

As discussed in the meeting, we have three options to choose from – They are similar in bigger picture – Option C has higher number capacity.

I have attached the full detailed report for council information to make decision from council point of view and proceed with community consultation.

**Feedback from Subdivision Workshop :**

Council keen to progress both the Fisher Street subdivision and Collins Street subdivision development applications.

- There is a memorial site next to the skate park. Preference for staged development with the last stage to be by the landfill site.
- Connectivity and walking paths in the subdivision are important. Additional tracks and road connections were drawn by Council

- Consider locating the increase density (dual occupancies and low-set apartment style) houses on the corner of the lot.
- Council advised that there is a need for housing for people with mental health. RILIPO advised Council to identify an area in their community and reach out to Dept. of Health

### Recommendation for Fisher Street subdivision and Collins Street subdivision development:

1. Council should proceed with Option C as it has more capacity and higher number of plots.
2. Council should proceed with community consultation to get better feedback from community including our Elders Advisory Group, YAG, School and various community stakeholders group.

## 2. CASC Corporate Plan 2024/2029 :

### Introduction

Every Council in Queensland is required to have a corporate plan. A corporate plan is essentially a business plan – setting out the long-term priorities for the Council and guiding strategic decision-making.

Our current Council Corporate Plan was prepared in 2020 and expires in 2025. With a new mayor and new Council, it is time to set new priorities and strategies for the next 5 years.

It is proposed to commence a corporate plan making process in the coming weeks.

### About Corporate Plans

The corporate plan is the primary strategic planning document for the Council. It sets out the strategic direction for the next 5 years. Traditionally, corporate plans contain the following:-

- A vision statement
- Key strategies - these are often grouped in themes (e.g. community, infrastructure, economic, environment etc).
- A mission statement for the organisation – how the Council will work to support the community
- Key statistics about our community on the basis that we can also use our corporate plan to support funding applications and other advocacy work
- Measures that we can monitor to determine our progress in improving our community.

A professional and concise corporate plan is a very useful document for our Council to use in setting a strategic direction and engaging with government funding agencies.

#### Legislative Requirements for Corporate Plans

There are some requirements in the Local Government Act in relation to corporate plans. These include:-

- A corporate plan must be for a minimum of 5 years. Some councils undertake a longer planning horizon (up to 10 or 20 years) but most focus on the 5 year timeframe as that is more practical.
- The development of a corporate plan must include a community engagement process. However, the way in which community engagement is to be undertaken is not prescribed by legislation and is up to each Council to decide.
- A Council can amend its corporate plan at any time i.e. at any time during the 5 year corporate plan period, a Council can revisit its priorities and amend its corporate plan (but needs to undertake community engagement to do so)
- The corporate plan must set out the strategic direction for the Council.
- The corporate plan must also set out performance indicators which will enable the Council to measure its progress to achieving those long-term strategies.

The CEO is also required to report to Council on an annual basis (usually around July/August) on progress towards achieving the Council's strategies. This information is also to be included in the Council's annual report.

- The annual operational plan must also be consistent with the Council's corporate plan i.e. the operational plan sets out activities to be undertaken over the next 12 months which will assist the Council in achieving its long-term goals.

### Suggested approach for Undertaking Engagement in the Development of our New Corporate Plan

It is up to each Council to decide how it wants to undertake community engagement in the development of a new corporate plan. Experience shows that a good community engagement process will increase the degree of "ownership" that the community and organisation have in terms of the contents of the corporate plan. In other words, a good community engagement process increases "buy in" to the strategic direction.

The following program is suggested for our Council to undertake community engagement:-

- initial session with Mayor and Councillors (facilitated by our Council Advisor)
- input sessions with key community groups including Elders Advisory Group, Justice Group, Youth Advisory Group and other key community groups identified by Council
- input session from a representative group from the local school (suggest grade 6 children)
- Input session with Council senior managers
- input session with Council staff
- feedback from important not for profit organisations operating in Cherbourg
- feedback from key government agencies operating in Cherbourg
- other groups identified by the Mayor and Councillors

Based on this feedback, a draft corporate plan will be prepared and reviewed by the Mayor and Councillors in the first instance. Once the Mayor and Councillors are happy with the draft corporate plan, that draft will be provided to those involved in the first round of consultation.

Any further suggestions would be incorporated into the final document which will be referred to Council for formal adoption. Ultimately, it is the Council who determines the content of the corporate plan. It is likely that the process to develop a new corporate plan will take 3 to 4 months. While it could be done more quickly, taking time to ensure that there is good community engagement will lead to a better outcome.

### Optimising the Corporate Plan

A good corporate plan can add enormous value to the Council's effectiveness. It provides common ground for both the organisation and community to understand the Council's priorities and work together to achieve those outcomes. The worst thing that can happen is for a corporate plan to sit on the shelf and gather dust. That risk is minimised if key stakeholders are actively involved in the development of the corporate plan and feel that sense of ownership.

The corporate plan can also be used to develop an effective advocacy strategy. The corporate plan can be used to support advocacy and funding applications. It also helps in the development of a Council/community led list of priorities and projects that ensures that our advocacy is targeted and relevant to our needs.

### Support for the Corporate Plan Process

As the primary planning document for Council, the corporate planning process needs to be led by the Mayor and CEO, particularly in relation to the community engagement process.

Our Council Advisor (Brett de Chastel) will also assist in facilitating Council and staff workshops, documenting the draft corporate plan and providing advice to Council

throughout the process on how to develop and implement a successful corporate plan.

### Recommendation regarding CASC Corporate Plan 2024/2029

That in relation to the Council's corporate plan, Council:-

- A. Commence a process to develop a new corporate plan;
- B. Undertake a community engagement process that seeks to include our community and Council staff in the development of our new corporate plan with the engagement process to be generally in accordance with the suggested approach set out in the report by the CEO; and
- C. Note that the Council will use its new Corporate Plan to set its strategy and priorities for the next 5 years and help focus its advocacy and lobbying for future funding.

### **3. Cherbourg Aboriginal Shire Council Elders Advisory Group – Meeting Minutes from First Meeting.**

As per agreed in our terms of reference for Elders Advisory Group, We have attached the meeting minutes from our first meeting held on Tuesday 23 July 2024 at 9.30am at Council chambers.

First meeting was mainly focused on election of Chair and Deputy Chair and other formalitits.

1. The mayor called for nominations for the position of the chair:

Arnold Murray nominated: Eric Law

Seconded by: Christine Stewart

Eric Law accepted the nomination.

As there were no other nominations, Eric Law was declared the Chair of the Cherbourg Elders Advisory Group.

2. The Chair then called for nominations for the position of Deputy chair:

Cynthia Button nominated: Christine Stewart.

Seconded by: Leila Davidson.

Christine Stewart accepted the nomination.

Eric Law nominated: Arnold Murray

There was no seconder to the nomination.

There were no other nominations.

Christine Stewart was declared as the Deputy Chair of the Cherbourg Elders Advisory Group..

### Recommendation regarding Elders Advisory Group – Meeting Minutes from First Meeting.:

1. Council endorse the meeting minutes from our first Elders Advisory Group meeting.
2. There has been no recommendation to council from first EAG Meeting.

### ➤ 4. Cherbourg Water Quality Improvement Project: 26 Million dollars funding:

Council is working with both federal and state government on joint funding application to upgrade our Water infrastructure including:

1. Upgrade of existing Water Treatment Plant
2. New Water Reservoir at Bert Button Lookout
3. Replacing 2.8km of main Water pipelines

Water infrastructure improvement project aimed at providing a safe and reliable source of town water supply to Cherbourg Aboriginal Shire Council. This project is critical not only for the health and wellbeing of the Cherbourg community but also the wider region which the community provides a variety of services to.

The provision of clean and safe drinking water to the Cherbourg community stands as a top priority for the council. The long-standing recurrence of Boiled Water Advisories experienced by our community, the most recent occurrence spanning over 7 months, had significant repercussions. It impeded access to essential health services, created uncertainty within the community, and affected confidence in the safety of the town's water supply. Moreover, it disrupts the daily operations of crucial services and businesses, diverting resources towards ensuring water safety instead of focusing on core activities

**Recommendation that council:**

1. Cherbourg council fully support the application and urges both State and federal government to approve critical funding for securing clean and reliable water supply for our community.



Chatur Zala

Chief Executive Officer





# Cherbourg Aboriginal Shire Council Elders Advisory Group Meeting Minutes

**Date:** Tuesday 23 July 2024

**Time:** 9.33am

**Venue:** Cherbourg Aboriginal Shire Council Office

**Attendees:**

Arnold Murray, Eric Law, Leila Davidson, Christine Stewart, Cynthia Button, Ken Day, Neil Simpson, Lindsay Cobbo

Mayor Bruce Simpson, Cr Daniel Weazel, Deputy Mayor Carla Fisher, Cr Gordon Wragge,  
Zala CEO, Warren Collins - DATSIP

**Apologies:**

Nil

**Guests:**

Florence Watson (Traditional Owner) Lochie Anderson (Stanwell)

**Agenda Item 1. Mayors Welcome**

Mayor Simpson welcomed everyone to the meeting and congratulated the members on their appointment to the Cherbourg Elders Advisory Group. Mayor Simpson stated that this was the direction that the Council wanted to go in with inclusivity and having Elders involved in the decision making for the community. He looked forward to working with the group into the future for the benefit of the community.

**Agenda Item 2. Election of Chairperson & Deputy Chairperson**

1. The mayor called for nominations for the position of the chair:

Arnold Murray nominated: Eric Law  
Seconded by: Christine Stewart

Eric Law accepted the nomination.

**As there were no other nominations, Eric Law was declared the Chair of the Cherbourg Elders Advisory Group.**

2. The Chair then called for nominations for the position of Deputy chair:

Cynthia Button nominated: Christine Stewart.  
Seconded by: Leila Davidson.

Christine Stewart accepted the nomination.

Eric Law nominated: Arnold Murray  
There was no seconder to the nomination.

There were no other nominations.

**Christine Stewart was declared as the Deputy Chair of the Cherbourg Elders Advisory Group.**

**Agenda Item 3. Terms of Reference**

The CEO went through the Terms of Reference with the group. The members were happy with the Terms of Reference. The number of meetings missed should be included in the Terms of Reference. E.g. if three consecutive meetings are missed without good reason or informing the Chair or CEO then the members' position on the board will become vacant.

<b>Agenda Item 4. Budget</b>	
Further discussion will be held on the budget at the next meeting. Cherbourg Elders Advisory Group will meet on the second Wednesday of the month at 10:00AM.	
Moved: Neil Simpson Seconded: Leila Davidson.	
<b>Agenda Item 5. Agenda for Next Meeting</b>	
<ul style="list-style-type: none"> <li>- Budget</li> <li>- By laws</li> </ul>	
Meeting closed: 10:45AM	

<b>Next Meeting Date</b>	14 <sup>th</sup> August 2024
<b>Location</b>	Cherbourg Council Chambers
<b>Start Time</b>	10:00AM
The above minutes have been confirmed as a true and correct record of proceedings.	
Chairperson's Name:	
Date:	/ / Signature

## Workplace Health & Safety – July 2024

### Activities

- Ongoing SMS management
- Updated records including vehicle checks, toolbox talks, training matrix and CAR
- Completed WHS June reports for CoEx and CEO
- Monthly emergency equipment checks completed.
- Hazard inspections completed
- Toolbox Talk for August developed and distributed – Psychosocial Hazards
- Participate SurePact Update meeting
- Arranged annual pallet rack audit to be conducted
- Participated in annual CoEx WHS audit of CRP sites
- Arranged audit to be conducted of playground at Kindergarten and IKC
- Presented Toolbox Talks to Corporate Service team

### Recommendations/Resolution Required

- Asbestos register – quote provided. Waiting on map of CASC owned buildings (houses not included)
- Equipment noise audit required – quote provided
- Quote provided to repair IKC playground. Decision to be made on repair v removal.

### Incidents/ Alerts

- 1 Incident reported
  - 03/07 WHS – fall on footpath resulting in grazed face and a black eye
- 0 Hazards reported
- 2 Safety Alerts communicated to CRP only – From CoEx. Conveyor and Sharps safety

### Training

- Skills Matrix (or training needs analysis) ongoing with Senior Managers
- Safety Awareness (Induction) run at ration shed July 3<sup>rd</sup> – 13 attendees. For first time this included an intro from CEO. HR were scheduled to present as well but was cancelled due to sickness. Next session scheduled for August 14<sup>th</sup>.
- Provided dates for confined space and gas detector training as requested by Andrew B

### Next Month

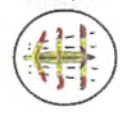
- Finalise electronic forklift prestart inspection with Andrew B and Sebastian



# Cherbourg Aboriginal Council Meeting

Fisher Street Housing Development

**SUMMARY REPORT**





**Acknowledgement**

We acknowledge the Wakka Wakka people as Traditional Custodians of the land and waters of Cherbourg, which this project will take place on. We respect their Elders past and present. We acknowledge their commitment to culture and community of this special place.

# Contents

1. Council Meeting & feedback from Council
2. Presentation slide pack and draft subdivision designs



# 1. Council Meeting

11 June 2024, from 9am to noon

## Council Chambers - Cherbourg

### ATTENDEES

Council officers:

Mayor Bruce Simpson

Cr Gordon Wragge

Cr Daniel Weazel

Zala Chatursinh

Sean Nicholson

Sam Murray

Matthew Bock

Consultants:

Gerhard Visser (RILIPO)

Upendo Kowero (Meridian Urban)

Catherine Simpson (Circ Design)







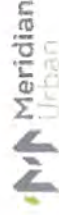
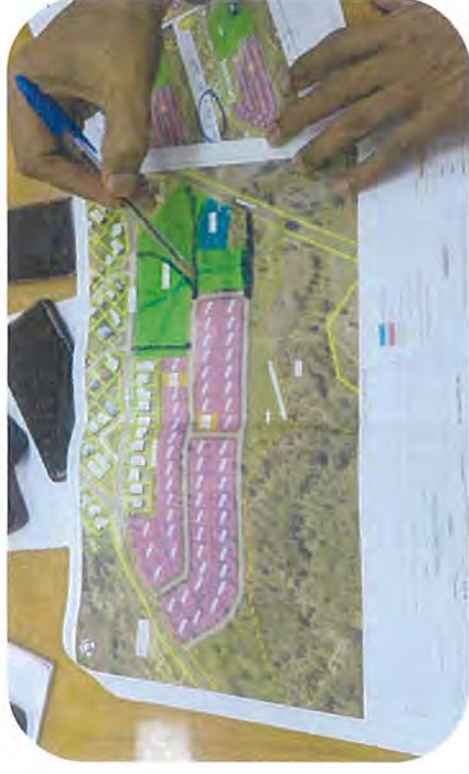
Pictures of Council Meeting – Presentation and discussion on subdivision planning requirements, layouts & housing design



## Feedback from Council Meeting

- Council keen to progress both the Fisher Street subdivision and Collins Street subdivision development applications.
- There is a memorial site next to the skate park.
- Preference for staged development with the last stage to be by the landfill site.
- Connectivity and walking paths in the subdivision are important. Additional tracks and road connections were drawn by Council (as shown on the images on the left).
- Consider locating the increase density (dual occupancies and low-set apartment style) houses on the corner of the lot.
- Council advised that there is a need for housing for people with mental health. RILIPO advised Council to identify an area in their community and reach out to Dept. of Health.

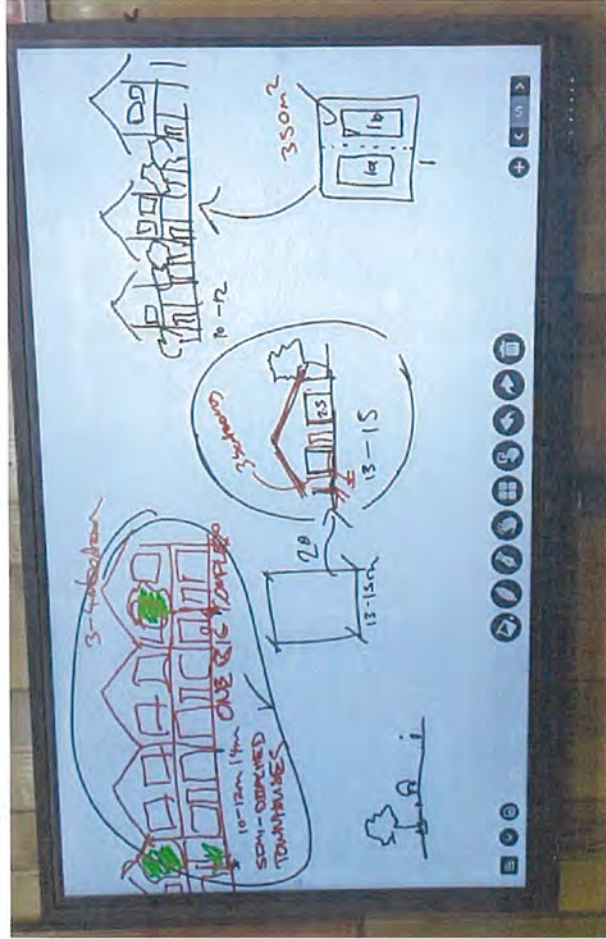
→ NEXT STEP - Councillors to share the subdivision designs with the community and seek feedback.



**Feedback from the Design Workshop** on potential medium housing density types options for the Fisher Street development:

- The subdivision provides an opportunity to consider medium density housing options which will respond to Cherbourg's limited land available for more housing development and will provide diversity of housing needed for its diverse community.
- Townhouses are a possible good option.
- 3-4-bedroom housing preferred.
- Detached housing preferred.
- Subdivision lots to allow for single or dual occupancy housing.

→ NEXT STEP - Subdivision layout will be updated to include feedback provided during the Council meeting and feedback from the community (to be provided by Council).



# **2. Presentation slide pack including draft subdivision designs shared at the meeting**



# Fisher Street, Cherbourg Housing Development

Cherbourg Aboriginal Council Meeting

11 June 2024 – 9am to noon



Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts

# Today's agenda

## Part 1 – Planning

1. Fisher Street Development Project
2. Planning considerations (Local & State)
3. Development application process
4. Subdivision Options

## Part 2 – Design



The graphic features a grey background with a vertical rainbow gradient on the left side. It contains four team member profiles, each with a circular headshot and a dark blue rectangular box containing their name and title. The text is oriented vertically, reading from top to bottom.

**Development Application Team**

- Gerhard Visser**  
Program Manager, RILIPO DTATSIPCA
- Upendo Kowero**  
Principal Planner, Meridian Urban
- Catherine Simpson**  
Director of Urban Design, Landscape and Placemaking, Circ Design
- Brett Langtree**  
Principal Engineer, Langtree Consulting



# Part 1 Planning Considerations

# Fisher Street Residential Development



(Proposed development area shown in orange, approx. 12ha)

Staged residential development on land located at Fisher Street Cherbourg on part of Lot 399 on SP331114 to the west of Cemetery Road.

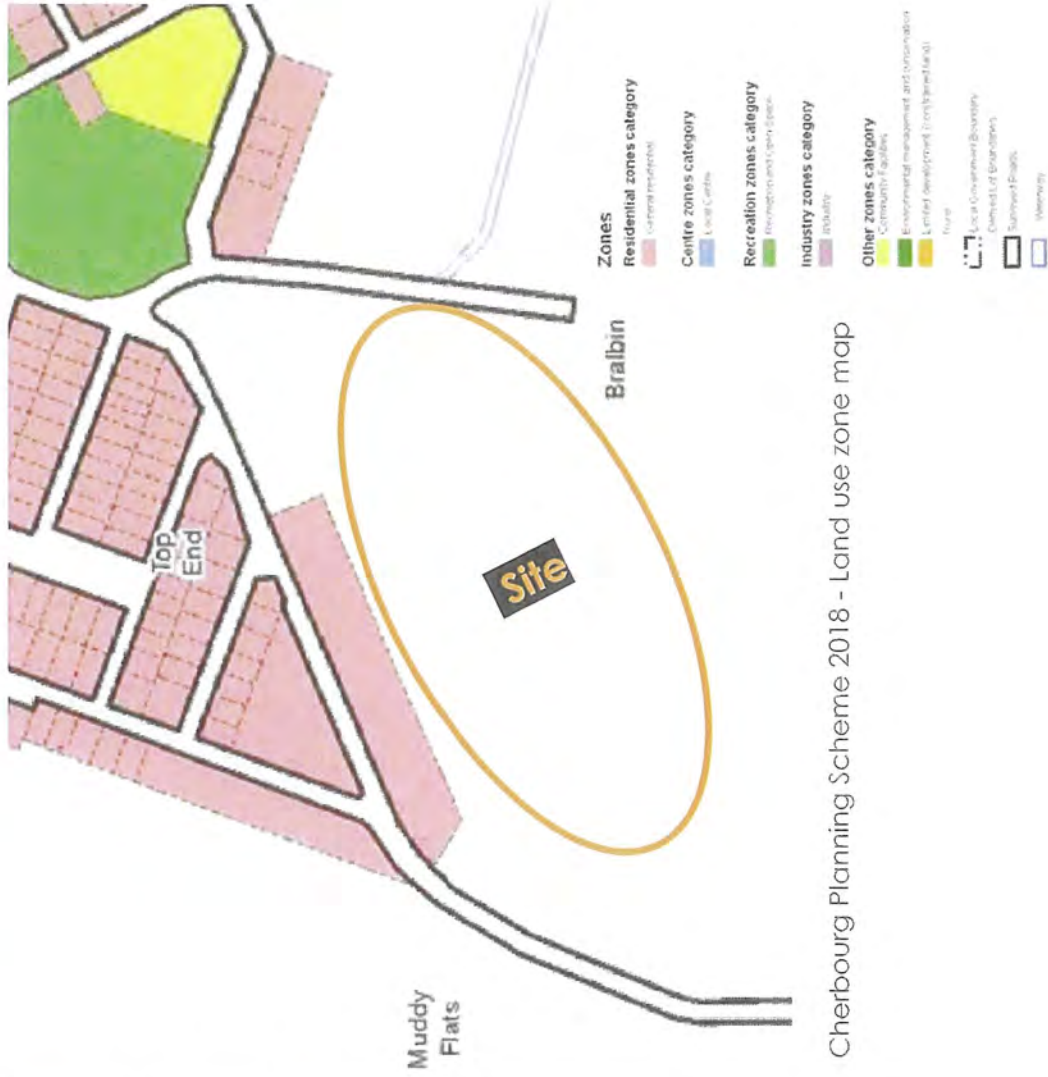


# Local Planning Considerations

<b>Fisher Street, Cherbourg (part of Lot 399 on SP331114)</b>	
Location	Fisher Street (shown in red)
Area	To be determined – 15 lots
Landowner	Cherbourg Aboriginal Shire Council

## Cherbourg Aboriginal Shire Council Planning Scheme 2018

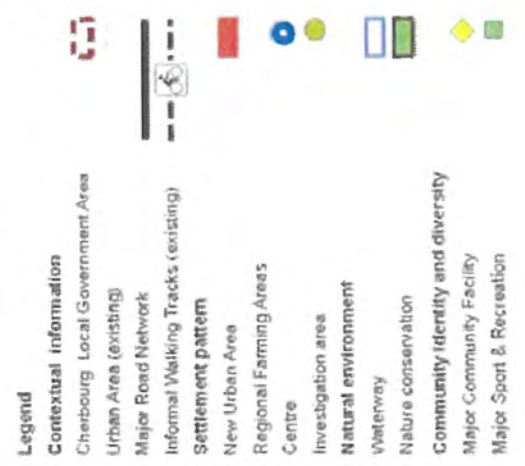
Land Use Zone	<b>Rural Zone</b>
Strategic Framework Maps	<ul style="list-style-type: none"> <li>• Settlement pattern – new urban area</li> <li>• Historical important locations</li> <li>• Matters of Environmental Significance - Agricultural Areas</li> <li>• Bushfire Hazard - Potential bushfire impact buffer</li> </ul>



Cherbourg Planning Scheme 2018 - Land use zone map

# Local Planning Considerations

Cherbourg Aboriginal Shire Council Planning Scheme 2018	
Land Use Zone	Rural Zone
Strategic Framework Mapping	<ul style="list-style-type: none"> <li>Settlement pattern – New Urban Area</li> <li>Historical important locations</li> <li>Matters of Environmental Significance &amp; Agricultural Areas</li> <li>Bushfire Hazard - Potential bushfire impact buffer</li> </ul>



# Local Planning Considerations

Cherbourg Aboriginal Shire Council Planning Scheme 2018	
Land Use Zone	Rural Zone
Strategic Framework Mapping	<ul style="list-style-type: none"> <li>• Settlement pattern – New Urban Area</li> <li>• <b>Historically important locations</b></li> <li>• Matters of Environmental Significance &amp; Agricultural Areas</li> <li>• Bushfire Hazard - Potential bushfire impact buffer</li> </ul>

## 3.3.3 Element – Cherbourg’s Heritage

**Cherbourg’s Heritage – Cherbourg’s heritage is valued, respected and protected for current and future generations.**

- (1) Places, areas, land, landscapes, sites, buildings, works or artefacts that have heritage significance to the people of Cherbourg, including places that provide a connection to the past, or to past or current cultural and traditional practices, are conserved and appropriately protected from development for current and future generations. In locations where some form of development is appropriate, new development is respectful and compatible with, the site’s heritage values.
- (2) Opportunities to connect people to their history, traditions and culture are encouraged.



→ **Site within historically important location - 'Bralbin'**. Request input from Council on the historical importance of Braalbin and the potential impacts of the development on this site?

# Ground Penetrating Radar (GPR) survey



→ A GPR survey was undertaken over the Fisher St Cherbourg site in February 2024.

→ The survey has found nothing on the site, noting that some areas could not be surveyed due to the terrain constraints.

## SURVEY DETAILS & RESULTS

GPR Make & Model:	Leica DS2000 & Impulse Radar
Maximum depth surveyed:	5m (+/-20%)
Soil conditions:	Clay content and high moisture level.
Grid scan employed:	Yes
Calibration conducted for soil conditions:	Yes - via hyperbola matching.
Frequencies employed:	250MHz, 700 MHz, 800MHz
GPR data collected and logged:	Yes
Signals interpreted and analysed:	Yes
Integration with other data sources:	None available
Adjustments based on preliminary results:	Yes
Documentation and reporting:	Aerial photography & GPR data

## SUMMARY OF FINDINGS

The GPR survey conducted in Cherbourg focused on identifying buried human remains and subsurface anomalies within a targeted area. Utilising a strategic grid pattern to ensure thorough area coverage, the survey detected various soil disturbances indicative of potential soil disturbances, yet no conclusive evidence of human remains was found.

The survey encountered several challenges that likely impacted the GPR's performance, including wet soil conditions due to rainfall, dense vegetation limiting equipment contact with the ground, and complications from a storm water culvert's sediment affecting signal clarity.

The survey yielded valuable insights into the area's subsurface conditions. It underscored the importance of flexible survey strategies and the combination of multiple investigative techniques for a comprehensive understanding of the underground environment.



GROUND PENETRATING RADAR  
SITE EVALUATION REPORT

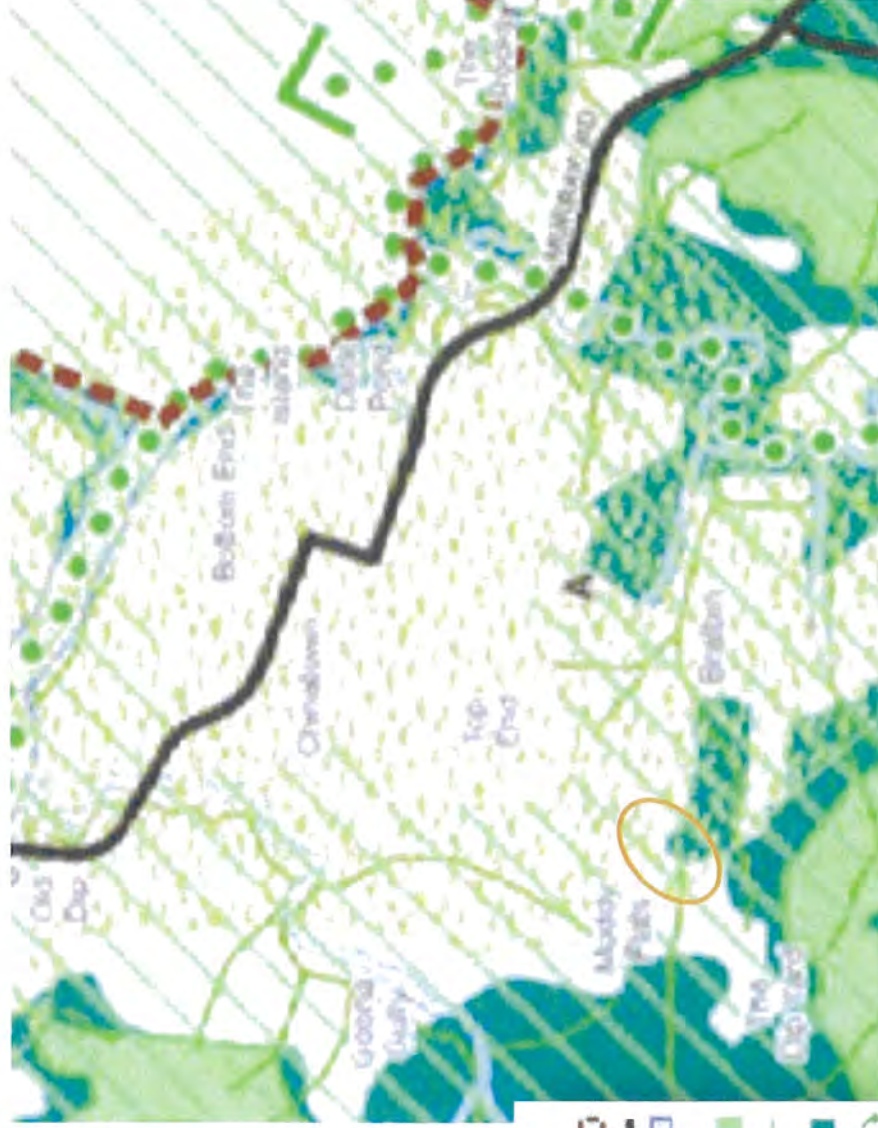
GROUND PENETRATING RADAR, STRUCTURAL ANALYSIS AND  
UTILITY DETECTION SPECIALISTS



# Local Planning Considerations

Cherbourg Aboriginal Shire Council Planning Scheme 2018	
Land Use Zone	Rural Zone
Strategic Framework Mapping	<ul style="list-style-type: none"> <li>Settlement pattern – New Urban Area</li> <li>Historically important locations</li> <li><b>Matters of Environmental Significance &amp; Agricultural Areas</b></li> <li>Bushfire Hazard - Potential bushfire impact buffer</li> </ul>

3.4.1 (9) Land that is valuable for farming purposes includes class A and B important agricultural areas and other land currently and previously used for farming purposes. This land is managed for farming in the short, medium and long terms and is protected from activities that may impact on the productivity of these lands, except for a limited range of other land uses that are supported in elements 3.4.2 [Urban Areas] – 3.4.7 [Industrial Development].



→ What is the farming history of the site? Input from Council about suitability of the site for agricultural purposes to justify residential development on agricultural land.

# Local Planning Considerations

Cherbourg Aboriginal Shire Council Planning Scheme 2018	
Land Use Zone	Rural Zone
Strategic Framework Mapping	<ul style="list-style-type: none"> <li>Settlement pattern – New Urban Area</li> <li>Historically important locations</li> <li>Matters of Environmental Significance &amp; Agricultural Areas</li> <li><b>Bushfire Hazard - Potential bushfire impact buffer &amp; Medium Risk Area</b></li> </ul>

## 7.3.2 Natural hazards code

For reconfiguration of a lot: PO3 Development maintains the safety of people and property from bushfire by:

- (a) **avoiding increasing the number of people living or congregating in medium, high or very high bushfire hazard areas** (identified on Strategic Plan Maps SKM003a and SKM-003b provided in Schedule 2); or
- (b) **reducing the risk of bushfire by including firebreaks, providing adequate road access for fire fighting and emergency vehicles, and providing adequate water supply.**

Note-to demonstrate an area of medium, high or very high bushfire hazard is low bushfire hazard, a site-specific bushfire hazard assessment may need to be carried out by a suitably qualified person.



→ Meridian Urban will prepare site-specific bushfire hazard assessment – with consideration to the Cherbourg Bushfire Management Plan

# Other Local Planning Matters

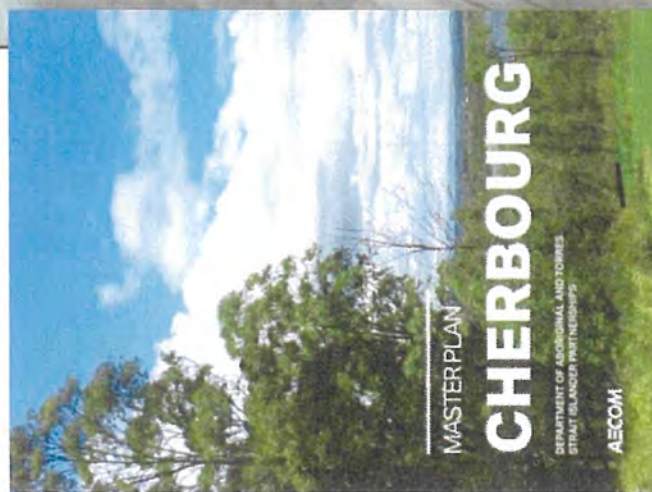
Cherbourg Master Plan 2019 – A living document which encompasses the aspirations and hopes for Cherbourg

**R4 - FISHER STREET**

**Summary**

Subdivide land along southern side of Fisher Street to create 10-20 residential lots to accommodate a mix of traditional detached housing and Senior's units.

New Lots	10-20
Lot Size	800m <sup>2</sup>
Associated Projects	OS2
Priority	Medium term
Infrastructure Cost	\$2,264,612

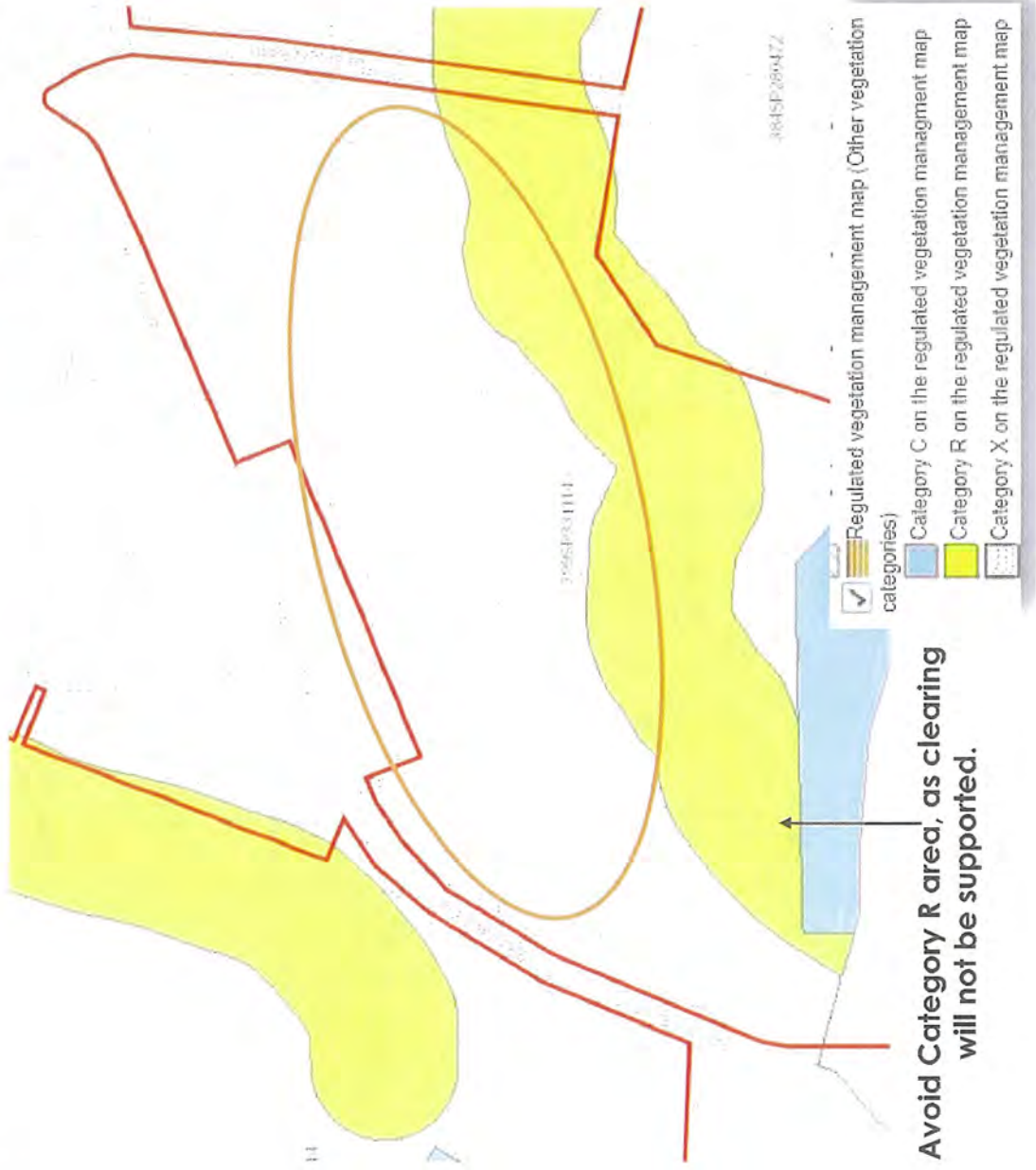


# State Planning Considerations

Matters of Environmental Signification - Regulated Vegetation (Category R) along watercourse to the south of the site.

- Assessable Development for [Rezoning] Variation Request. Thus, 'Clearing Native Vegetation' referral to SARA as parent Lot 399 is large and contains regulated vegetation.  
 → Pre-logdement SARA meeting will be request exemption for referral after developed area is confirmed by Council.

- 22A and assessable vegetation clearing for the ROL unlikely to be required if the development footprint stays within the Category X area.

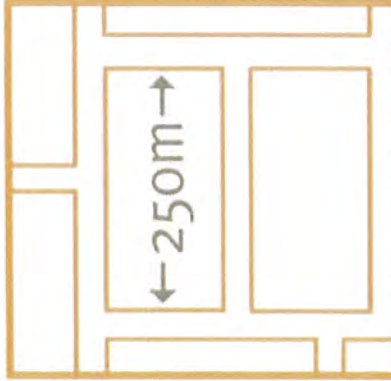




# State Planning Considerations



**CONNECTIVITY**  
for pedestrians is provided through a grid-like street layout responding to the local landscape.



**BLOCK LENGTHS**  
are a maximum of 250 metres.



**FOOTPATHS**  
are provided on at least one side of local neighbourhood roads and on both sides of main streets.



Blocks are within 400 metres of a  
**PARK OR OPEN SPACE.**



One  
**STREET TREE**  
every 15 metres on both sides of all streets.

## Walkable Neighborhood requirements

### Under Schedule 12A of the Planning Regulation 2017

Reconfiguring a Lot is assessable development in the Regulation.

No referral required, however assessment against Schedule 12A – convenient and comfortable walking provisions, will be required as part of the site is zoned General Residential.



## Other State Planning Matters

**1) Contaminated Land Search** – Contaminated land register / environmental land register search required for any material change of use development application. If on the register Council has an obligation to consider whether the use is appropriate given the contamination of the site.

→ *RILIPO will request and provide outcome of the site contamination land search*

## **2) Liveable communities, and Housing supply and diversity**

**Liveable Community** – Liveable, well-designed and serviced communities are delivered to support wellbeing and enhance quality of life.

**Housing Supply and Diversity** – Diverse, accessible and well-serviced housing, and land for housing, is provided and supports affordable housing outcomes.

→ *Information about demand for more social housing from Council will support the application justifying the expansion of residential uses beyond the township.*

# Housing diversity for Cherbourg community

## Housing diversity IS:

- ✓ Local housing choice for everyone
- ✓ Providing variety of lot layouts to facilitate housing design diversity for multi-family options, single parent options, elders living alone (i.e., single dwellings and some units/ dual occupancies)
- ✓ About variety, in different shapes, sizes and numbers of bedrooms
- ✓ A range of options to suit different budgets
- ✓ Important to well planned communities
- ✓ About helping to accommodate population growth
- ✓ Pathways to home ownership

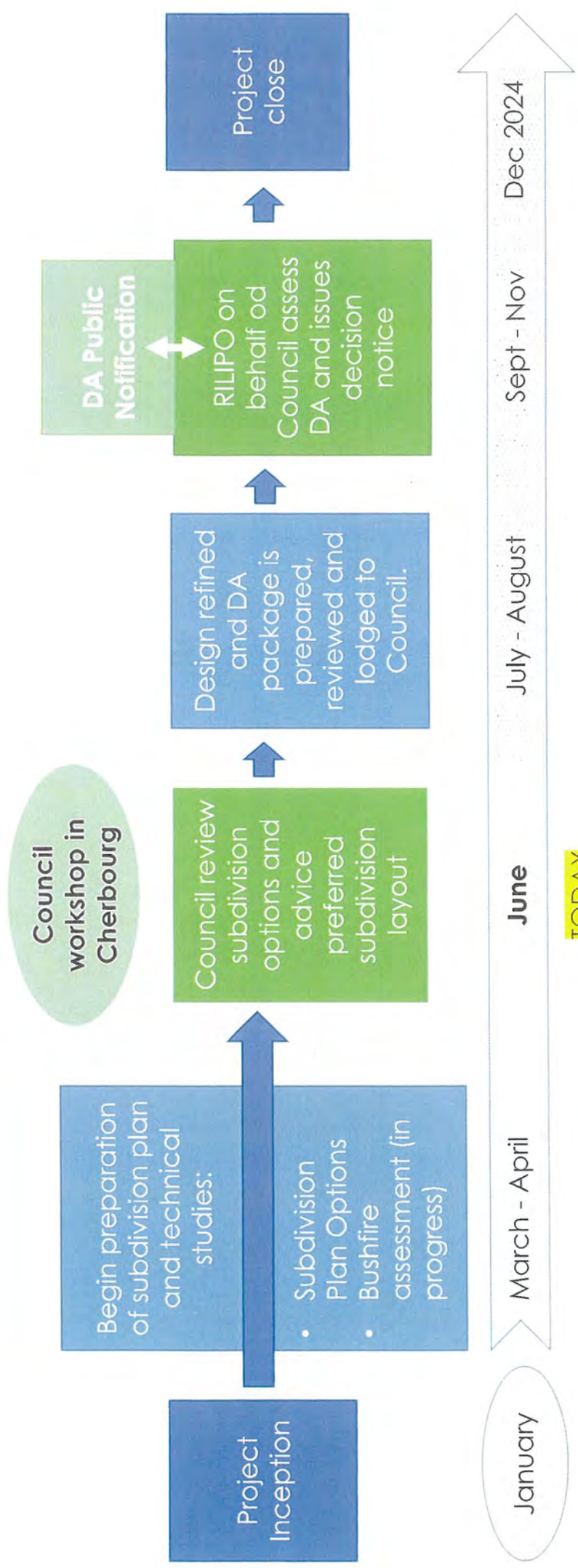
## Housing diversity IS NOT:

- ✗ One size fits all
- ✗ Limited to just single dwellings

All pictures - Facebook photos from Cherbourg Aboriginal shire Council page



# Development Application (DA) Process





# Subdivision Options



# Subdivision Options



# OPTION A



# OPTION B



Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships



# OPTION C





## **Cultural Heritage Assessment**

Cultural Heritage Assessment will be undertaken as part of the section 24JAA process under the *Native Title Act 1993*.



**Is there any known elements of cultural significance over the site?**



# Part 2 Housing Design Workshop



**Thank you 😊**

## 4. Corporate Services

# Housing Report August 2024



**SNR HOUSING OFFICER & HOUSING OFFICER:**

The month of July/August has been quite busy with the Housing Manager & Officers attending to housing enquiries , producing statements, raising rental invoices, monthly rent reconciliation for the invoices, rental checks, home visits, assisting tenants adjust their Centrelink deductions and daily interviews with clients

**SNR HOUSING OFFICER CLIENT CONTACT JULY/AUGUST: (49)**

Phone Calls	-	12
Rent Enquires	-	16
Housing Enquires	-	14
Complaints/Misc.	-	7

**HOUSING ENQUIRES FOR CLIENTS FROM OTHER AGENCIES:**

- HOUSING DEPT. - Enquiry overcrowding.
- Centrelink - Regarding a client.
- CRAICHHS - Enquiry about accommodation for a client.

**COMPLAINTS: (7)**

- 7 complaints - Noise from parties (letters done up and delivered).

*Due to numerous complaints that we have received, another tenant is currently looking at eviction through the Murgon Magistrate Court.*

**MEETINGS:**

Attended 4 meetings.

- 2 Housing Meeting
- 1 Corporate Services Meeting
- 1 Training/inservice for staff (Confidentiality/Code of conduct)

Antonia Jacobs  
Snr Housing Officer

## 5. Economic & Community Development



## 6. Operations Department

# Operations Department Report July 2024



By Matthew Bock, Operations Manager

7<sup>th</sup> August 2024

[Matthewb@cherbourg.qld.gov.au](mailto:Matthewb@cherbourg.qld.gov.au)

**Contents**

Executive Summary.....2

Environment and Waste .....3

Roads Parks and Gardens.....5

Fleet Services.....6

Water, Sewerage.....7

Council Resolution needed .....8

## Executive Summary

### Operations department

- Water team is working with a contractor water operator from VEOLIA to optimize water treatment plant processes as well as possible changes to plant
- Work has started on the pound to upgrade the facility all materials used for the job have been found at the depot or landfill
- Funding for water treatment plant is being sourced from federal government the application has been submitted
- Interviews were conducted for the Roads civil and waste manager Peter Schiffman was successful in the interviews and has started work
- Boil water has been lifted

### Feet Services

- 19 Jobs were completed for the month of July this included services and repair work
- 3 Vehicles and plant equipment received their annual scheduled services
- Rebuilt transmission and replaced clutch on little Tipper
- Major suspension repairs on Parks and gardens Ute
- Replaced wiper arm on Waste Bobcat
- Repaired Injector wiring damage on corporate services ute
- Delivery and handover of Tractor and Post rammer for various projects

### Environment and Waste

- Bowman Murray (AWO) and Elizabeth O'Chin (EHW) currently enrolled in CERT IV in Animal Regulation and Management
- Fortnightly Catch up with DDPHU – Safe & Healthy Drinking Water Program
- Fortnightly Catch up with DDPHU – ATSI Public Health program (ATSIPHP)
- **A generous donation of dog bones/ treats** (kangaroo, emu, goat) from a nice gentleman who was in Cherbourg looking to help people and families with family members who have disabilities. His name is Brad and he works for an organisation called BJICare who provide NDIS, Aged Care and Disability Support care

### Works, Roads, Parks and Gardens

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

## Water and Sewerage

- Only 2 open water incidents Cherbourg Aboriginal Shire Council.
- Weekly Checks on all wastewater pump station.
- Color testing and Turbidity testing (on Media filters) daily as part of daily operations.
- Jar Testing still being conducted once a week due to constant changes in the creek water supply.
- Centre Pivot in working condition.
- Boil water Alert lifted from community as of the 29<sup>th</sup> of July 2024
- Roll out of new QR code scanning for Sewage Treatment plant, Water Treatment Plant and all Water and Sewage Pump Stations.
- Only 2 open water incidents Cherbourg Aboriginal Shire Council.
- All water staff attended DRQMP review workshop scheduled for 3<sup>rd</sup> – 4<sup>th</sup> October with Viridis, DDPHU, and CASC staff.

## Environment and Waste

### Community Engagement

- CASC and Darling Downs Public Health Unit (DDPHU) Community Engagement event (EH Community Plan Survey) that was held on Thursday, 13th June at the community hall
  - The visual boards showed us that the community's main concerns were Animal Management and Drinking Water
  - DDPHU (Peter Boland & Amanda Hutchings) will present report and findings to Council in August Council Meeting
- EHW/ CASC Operations Dept. held a stall at CASC community NAIDOC celebration and awards day. *Figure 1. CASC NAIDOC celebration and awards day*

### Animal Management

- Bowman Murray (AMW) and Elizabeth O'Chin (EHW) currently enrolled in **CERT IV in Animal Regulation and Management**
  - Weekly online classes on TEAMS
- **Animal Census Report** for Census that was conducted in June to be presented to Council in August Council meeting by Dr. Bonny Cumming (AMRRIC)
- **Dangerous dogs** register active – 2 Regulated dogs
- **Investigations ongoing** on community dogs that are menacing, rushing people and causing fear
- AMRRIC App data *Figure 2. AMRRIC App Data July 2024*, CASC AMW Records, *Figure 3. CASC Animal Records July 2024 (To be submitted by Bowman Murray – AMW)*
  - 57% of Dogs and 43% of cats in community are desexed
- **A generous donation of dog bones/ treats** (kangaroo, emu, goat) from a nice gentleman who was in Cherbourg looking to help people and families with family members who have disabilities. His name is Brad and he works for an organisation called BJICare who provide NDIS, Aged Care and Disability Support care. *Figure 4. Dog food\_treat donation*

- **RSPCA Annual Summary** for the FY2023/24 year RSPCA Qld cared for 74 animals that were surrenders from Cherbourg. *Figure 5. Cherbourg Annual Summary - 2023\_24*

### Food Safety

- EHW working with DDPHU SEHO to ensure all Food Business's licensing requirements are up to date
  - Renewal Notices issued for 2024/25, 1 of 3 Food Businesses have renewed license
- Current No. of Food Business – 3, 1 – Fixed Business Licence Certificate Issued
  - Cherbourg Retail Store – Current Licence 2024/25
  - Ny Ku Byun Elders Village – Renewal notice issued, due 12<sup>th</sup> August 2024, awaiting payment
  - Gundoo Early Learning Centre – Additional Information Required, information notice may be issued
- Food safety inspections to be conducted in August 2024
- Food recall notices sent to food businesses – 4 Food recalls in July. *Figure 6. July Food recall*
- A FREE food safety course was conducted in July for home cooks who entered the NAIDOC Cookout competition, cooks were provided with food safety information packs and a free thermometer.
- A temporary hand wash station was setup for the NAIDOC celebration and awards day *Figure 8. Temporary Hand wash station*

### Waste & Recycling

- Recycling Program steady – Additional education and possibly incentives to encourage residents to recycle more *Figure 9. CASC Recycling Program July 2024*
- 1 General bin was distributed in the month of July – New tenant
- Education, community engagement and incentives required to encourage good Waste and recycling habits
- TOP 3 RECYCLERS 2024 (January – June)
  - The recycling program commenced in January 2023, with a an incentive; Bin Day Bingo. This incentive ceased in December 2023 and we have identified Cherbourg top 3 recyclers in 2024 (Period: Jan-June 2024) *Figure 10. Top 3 Recyclers 2024*

### Water & Wastewater

- **BOIL WATER ALERT issued on 14<sup>th</sup> of November 2023, LIFTED on 29<sup>th</sup> of July 2024**
- Weekly & Monthly Water Sampling
  - Results, sample points and test types *Figure 11. Weekly\_Monthly verification Records July 2024*

### General Summary

- Weekly management planning meetings – Operations, Water & Sewerage, Workshop & Fleet Manager's
- Fortnightly Catch up with DDPHU – Safe & Healthy Drinking Water Program
- Fortnightly Catch up with DDPHU – ATSI Public Health program (ATSIPHP)
- Monthly Teams Engagement – ATSIPHP EHW & AMW Working Group

FY2023 CASC Weekly/Monthly Water Sampling Verification Results JULY 2024																
Free Chlorine (mg/L)								Total Chlorine (mg/L)								
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	
01-Jul-24	NT	NT	NT	NT	NT	NT	PASS	01-Jul-24	NT	NT	NT	NT	NT	NT	PASS	
08-Jul-24	0.1	0.17	1.04	1.05	2.71	3.61	PASS	08-Jul-24	0.43	0.54	1.49	1.47	3.23	4.02	PASS	
15-Jul-24	0.15	0.72	1.07	0.89	NT	1.2	PASS	15-Jul-24	0.56	1	1.48	1.12	NT	1.68	PASS	
22-Jul-24	0.3	0.62	1.24	0.99	1.6	1.58	PASS	22-Jul-24	0.61	0.98	1.67	1.25	1.93	1.97	PASS	
29-Jul-24	0.42	0.54	1.41	0.96	1.47	1.49	PASS	29-Jul-24	0.53	0.98	1.68	1.33	1.85	1.94	PASS	
Coliforms (mpn/100mL)								E.coli (mpn/100mL)								
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	
01-Jul-24	0	0	0	0	0	0	PASS	01-Jul-24	0	0	0	0	0	0	PASS	
08-Jul-24	0	0	0	0	0	1	PASS	08-Jul-24	0	0	0	0	0	0	PASS	
15-Jul-24	0	0	0	0	0	0	PASS	15-Jul-24	0	0	0	0	0	0	PASS	
22-Jul-24	0	0	0	0	0	0	PASS	22-Jul-24	0	0	0	0	0	0	PASS	
29-Jul-24	0	0	0	0	0	0	PASS	29-Jul-24	0	0	0	0	0	0	PASS	
pH								Total THMs			Monthly					
Date	CHER 1	CHER 2	CHER 3	CHER 4	CHER T	CHER 5	Summary	Date	CHER 1	CHER 5	Summary	Test	29-Jul-24	Test	29-Jul-24	
01-Jul-24	7.34	7.43	7.74	7.43	NT	7.52	PASS	01-Jul-24	79	300	1/2 PASS	SWA	PASS	Pesticides	PASS	
08-Jul-24	7.2	7.22	7.71	7.33	7.41	7.29	PASS	08-Jul-24	67	280	1/2 PASS	SWA	PASS	SWA	PASS	
15-Jul-24	7.3	7.43	7.48	7.28	NT	7.28	PASS	15-Jul-24	69	240	PASS	<b>Sample Points</b> CHER 1 STP (Wakka park) tap CHER 2 Depot tap CHER 3 Day care (rear) tap CHER 4 BB Lookout Res. tap CHER 5 WTP Reservoir 1 & 2 Blended Tap CHER T After treatment yard tap CHER R Raw water tap				
22-Jul-24	7.36	7.4	7.64	7.27	7.39	7.35	PASS	22-Jul-24	360	330	FAIL					
29-Jul-24	7.41	7.23	7.59	7.3	7.33	7.3	PASS	29-Jul-24	88	240	PASS					
01-Jul-24 & 15-Jul-24: No test kit available, Unable to collect sample from CHER T due to backwash operation		<b>Legend/ key</b> Green text & B/Ground - Perfect Red text - Monitor Water quality Red text & B/Ground - Reportable *NT - Not tested *MD - Missing Data *NR - Results not yet received		<b>Weekly Tests</b> THM's - Trihalomethanes E. Coli - Escherichia coli pH - Acidity Free & Total Chlorine		<b>Monthly Tests</b> BGA BlueGreenAlgae HM HeavyMetals SWA Standard Water Analysis Pesticides										

## Roads Parks and Gardens

### Current Business

- The parks and gardens crew are picking up rubbish and mowing where needed daily
- Cemetery burials and associated works

### Staffing and Training

NIL.

### Workplace Health & Safety Incidents

Nil

### Issues & Training Updates

Nil

### Next Month's Business Plan

- Continuation of day-to-day duties including rubbish pick up and mowing etc.

5.

By Matthew Bock (Operations Manager) for Lindsay Bligh

## Fleet Services

### Workshop

#### Current Business

- 19 Jobs were completed for the month of July this included services and repair work
- 3 Vehicles and plant equipment received their annual scheduled services
- Rebuilt transmission and replaced clutch on little Tipper
- Major suspension repairs on Parks and gardens Ute
- Replaced wiper arm on Waste Bobcat
- Repaired Injector wiring damage on corporate services ute
- Delivery and handover of Tractor and Post rammer for various projects

#### Issues

Vehicle and plant care and pre-starts

#### Damage Report

Forklift at MRF head blown due to overheating

Backhoe disabled due to under body damage

#### Workplace Health & Safety Incidents

Nil

#### Training Updates

Nil

#### Next Month's Business Plans

- Continuation of normal workshop work
- Tenders will be evaluated, and purchases made
- Fleet Requirements and replacement purchases for new financial year

### Other Information

By Sebastian Mearns



## Water, Sewerage

### Water & Wastewater

- Daily, Weekly, Monthly Water Sampling, including Raw Water.
  - (Daily) – Daily grab samples from different locations throughout community.
  - MWDRNK – (Weekly) – **Human Consumption.**
  - MWHCPC – (when requested) **Heterotrophic Colony Count.**
  - KEWTHM – (Weekly) - **THM's.**
  - KWP & KWHPDI (Monthly) – **Pesticides.**
  - KPCB – (Monthly) - **Blue Green Algae.**
  - SWAHN – (Monthly) – **Standard Water Analysis.**
- ANZMT – (Monthly) –**Heavy Metals.**
- Daily Checklists on Plant and Operations:
  - QR code Checklists WTP & WWTP Operations including Effluent Ponds & Pivot irrigator.
  - QR code Checklists on all Sewage Pump Station's (SPS).
  - Daily QR code checklists on WTP & WWTP i.e., Basic Housekeeping and ensuring grounds are clean and maintained.
- Boil water Alert lifted from community as of the 29<sup>th</sup> of July 2024
- Roll out of new QR code scanning for Sewage Treatment plant, Water Treatment Plant and all Water and Sewage Pump Stations.
- Only 2 open water incidents Cherbourg Aboriginal Shire Council.
- All water staff attended DRQMP review workshop scheduled for 3<sup>rd</sup> – 4<sup>th</sup> October with Viridis, DDPHU, and CASC staff.
- Weekly Checks on all wastewater pump station.
- Weekly jar testing (coagulant optimization) to cope with recent rain events.
- Daily flushing of all Community main water lines to ensure disinfection of town water distribution system and eliminate buildup of turbidity.
- All water operators have started color testing on the water as an additional daily requirement.

### Incidents

- Boil water alert in place for whole of Cherbourg community has been lifted as of 29<sup>th</sup> July 2024.
- No main water line breaks for this period.
- No sewage main breaks for this period.
- More security needed for both water treatment and sewage plants due to break-ins.

### Staffing & Training

- **Current Qualifications:**
  - Certificate III in Water Industry Operations - (2 qualified in Water Operations)

- Certificate IV Water Industry Operations – 1 (1 Active in Water Operations)
- Ongoing Training and develop to ensure Operators are qualified and confident in operating WTP and WWTP

#### General

- All 7 Effluent ponds are in working condition with no blockages.
- All water and sewage staff are currently working new roster from 7am to 4:30pm include RDOs, public holidays and weekends.
- Cutting and cleaning Sewer ponds from Pond 1 through to Pond 7 (slashed whipper snipped and sprayed)
- Roof being installed over sand filters.
- Color testing and Turbidity testing (on all media and carbon filters) daily as apart of daily operations.
- Jar Testing still being conducted once a week due to constant changes in the creek water supply.
- Centre Pivot in working condition.

**Council Resolution needed**

## 7. Community Services Department

# COMMUNITY SERVICES DEPARTMENT July-August 2024 REPORT

Edwina Stewart, Community Services Manager



7<sup>th</sup> August 2024

[edwinas@cherbourg.qld.gov.au](mailto:edwinas@cherbourg.qld.gov.au)

**IKC**

- Please note the following programs and computer usage for the months of July and August:
  - Programs:
    - - Designer Life meetings with community clients
    - - St. Vinnies meetings
    - - STAY (Darling Downs Health) Workshops
    - - National Strategy for Food Security (Community Engagement)
    - - Griffith University Students meeting
    - - Services Australia meeting
    - - Afterschool
    - - Holiday program
    - - First 5 – Every Tuesday (Excursion made during the holidays to Gympie, children and parents rode on the Mary Valley Rattler Steam train)
    - - Design workshops with Yag/Community
  - Computer usage:
    - - Community checking emails
    - - Community job searches/resumes
    - - Afterschool care
    - - iPads – First5
    - - School Holiday program
    - - Design workshops

An advertisement has been released to recruit a trainee for a position at the IKC. The selected individual will be responsible for digital duties within the Community Services department.

**Sports Complex**

The Complex has commenced its afterschool programs and is currently in the process of devising the September holiday program. There are notable challenges regarding staffing at the complex, and as a result, it has been decided to recruit casual staff from the local community. We had two visits from Cricket Australia and they conducted two workshops within the afterschool program at the complex.

**IYCC – YAG**

YAG remains committed to providing support for young people and families in the community through workshops and initiatives aligned with community interests. Our ongoing projects include a worm farm, composting, YAG shop, as well as soap and candle making, and floristry.

Upcoming Workshops:

1. Soap & Candle Making
2. Aboriginal Bush Medicine – Presented by Oceane Manier, Biochemist

We are open to collaboration with other organizations and service providers to enhance outcomes for our youth.

### ***Cherbourg Radio***

The newly appointed Radio Station Co-ordinator has reached a service agreement with Direx Media. Direx Media will facilitate the transition and handover of duties to support the coordinator's role.

Scheduled tower upgrades for refurbishment and tech upgrades are set to begin in early September.

Cherbourg Radio is in discussions with The Creative Collective agency, which is in the process of developing the Cherbourg Radio website. The focus is on determining the content to be uploaded, including podcasts, videos, and recorded stories from the community. Additionally, there are plans to feature a community events calendar.

Efforts are being made to collaborate with the Cherbourg Hornets to train some of the junior members to conduct post-game interviews. Our radio broadcaster, who has a strong interest in sports, will provide assistance in this initiative. Conversations with the Cherbourg Hornets board are ongoing to organize the sale and raffle of UsMob radio merchandise to raise funds and support the team during the current football season.

Cherbourg Radio has been actively involved in the community this month, including providing an Outdoor Broadcast (OB) for the Cherbourg Family Fun Day NAIDOC Celebrations and covering other NAIDOC events in the community.

### **General Business**

In recent activities, the following events have taken place:

- An interagency meeting was convened.
- A meeting on Community Services was held, encompassing various sectors such as Radio, Sport and Recreation, Indigenous Knowledge Centre (IKC), and YAG.
- Submissions have been finalized and are pending approval: Health & Wellbeing (Syntropic farming), Jundah Womens Gym and Stanwell (Community Sponsorship for events).

Efforts are underway for upcoming events – RUOK? Day in September, Golden Oldies, Cherbourg Show Day, and Wear it Pink (Breast Cancer Awareness Day) all in October. Community Services is also actively planning an information day to ensure community members are informed about our work in each sector, including community decision making and recruitment of community volunteers.

This ends my report for July/August 2024.



Edwina Stewart

Community Services Manager