

Cherbourg Aboriginal Shire
Council

Working Papers

For Council Meeting Held 18 & 19 September 2023

Reports

1. Minutes (Unconfirmed)
2. Chief Executive Officer
3. Corporate Services
4. Economic & Community Development
5. Operations Department
6. Community Support



ACTION SHEET

For Council Meeting - 14 & 15 August 2024

2575	<p><u>Minute Approval</u></p> <p>Cherbourg Aboriginal Shire Council resolves that the minutes of the Council Meeting held on 17 July 2024 be adopted.</p> <p>Moved: Deputy Mayor Carla Fisher Seconded: Cr Daniel Weazel</p> <p>Motion No. 2575 Carried For Vote: Council Voted Unanimously</p>	Noted	
2576	<p><u>Report Approval</u></p> <p>Council resolves that the Mayor's Report be adopted.</p> <p>Moved: Cr Daniel Weazel Seconded: Deputy Mayor Carla Fisher</p> <p>Motion No. 2576 Carried For Vote: Council Voted Unanimously</p>	Noted	
2577	<p><u>Resolution</u></p> <p>In relation to Fisher Street & Collins Street Subdivision development, Cherbourg Aboriginal Shire Council resolves to:</p> <ol style="list-style-type: none"> 1. Adopt in principle option C as it has more capacity and higher number of plots (subject to key stakeholders feedback) 2. Proceed with community consultation to get feedback from community including Elders Advisory Group, YAG, School and various community stakeholders <p>Moved: Cr Gordon Wragge Seconded: Cr Tom Langton</p> <p>Motion No. 2577 Carried For Vote: Council Voted Unanimously</p>	CEO	Consultation being organised

<p>2578</p>	<p><u>Cherbourg Aboriginal Shire Council Corporate Plan 2024/2029</u></p> <p><u>Resolution</u></p> <p>That in relation to Cherbourg Aboriginal Shire Council Corporate Plan, Council:</p> <p>A. Commence a process to develop a new corporate plan</p> <p>B. Undertake a community engagement process that seeks to include our community and staff in the development of our new corporate plan with the engagement process to be generally in accordance with the suggested approach set out in the report by the CEO and</p> <p>C. Note that Council will use its new Corporate plan to set its strategy and priorities for the next 5 years and help focus its advocacy and lobbying for future funding</p> <p>Moved: Cr Gordon Wragge Seconded: Deputy Mayor Carla Fisher</p> <p>Motion No. 2578 Carried For Vote: Council Voted Unanimously</p>	<p>CEO</p>	<p>Proceeding to develop a new Corporate Plan</p>
<p>2579</p>	<p><u>Resolution</u></p> <p>That in relation to the Elders Advisory Group;</p> <p>A. Council endorses the minutes of the first Elders Advisory Group Meeting</p> <p>B. Note that there were no recommendations from the first Elders Advisory Group Meeting</p> <p>Moved: Cr Daniel Weazel Seconded: Deputy Mayor Carla Fisher</p> <p>Motion No. 2579 Carried For Vote: Council Voted Unanimously</p>	<p>Noted</p>	

<p>2580</p>	<p><u>Resolution</u></p> <p>that in relation to Cherbourg Water Quality Improvement Project - \$26 Million Funding Cherbourg Aboriginal Shire Council:</p> <ul style="list-style-type: none"> Fully supports the application and urges both State and Federal Governments to approve this critical funding for securing clean and reliable water supply for the Cherbourg Community <p>Moved: Cr Gordon Wragge Seconded: Cr Tom Langton</p> <p>Motion No. 2580 Carried For Vote: Council Voted Unanimously</p>	<p>Noted</p>	
<p>2581</p>	<p><u>Report Approval</u></p> <p>Cherbourg Aboriginal Shire Council resolves that the CEO's Report be adopted.</p> <p>Moved: Deputy Mayor Carla Fisher Seconded: Cr Gordon Wragge</p> <p>Motion No. 2581 Carried For Vote: Council Voted Unanimously</p>	<p>Noted</p>	
<p>2582</p>	<p><u>Report Approval</u></p> <p>Cherbourg Aboriginal Shire Council resolves that the Corporate Services & Finance Report be adopted.</p> <p>Moved: Cr Gordon Wragge Seconded: Cr Tom Langton</p> <p>Motion No. 2582 Carried For Vote: Council Voted Unanimously</p>	<p>Noted</p>	

	<p><u>Resolution</u></p> <p>That all Cherbourg Aboriginal Shire Council Members will attend the 2024 LGAQ Annual Conference to be held in Brisbane on 21-23 October 2024.</p> <p>Moved: Cr Tom Langton Seconded: Cr Gordon Wragge</p> <p>Motion No. 2583 Carried For Vote: Council Voted Unanimously</p>	Noted	
2584	<p>That in relation to the Cherbourg Café – Council awards the lease to Applicant Elvie Douglas subject to the following conditions;</p> <ul style="list-style-type: none"> • Applicant has Regulatory legislated licences and qualifications required by council • Applicant has Appropriate public liability insurance • A formal lease is in place <p>Moved: Cr Gordon Wragge Seconded: Cr Daniel Weazel</p> <p>Motion No. 2584 Carried For Vote: Council Voted Unanimously</p>	CEO	Elvie Advised of council decision
2585	<p><u>Resolution</u></p> <p>In relation to tenancy of the agreed premises (old shed at Bralbm Farm) Cherbourg Aboriginal Shire Council:</p> <ol style="list-style-type: none"> 1. Enter into a 12 month tenancy agreement with Barambah Rangers 2. Negotiate Agreed rights of access <p>Moved: Cr Gordon Wragge Seconded: Cr Tom Langton</p> <p>Motion No. 2585 Carried For Vote: Council Voted Unanimously</p>	CEO	

2586	<p><u>Report Approval</u></p> <p><i>Cherbourg Aboriginal Shire Council resolves that the Economic and Community Development Report be adopted.</i></p> <p>Moved: Cr Tom Langton Seconded: Cr Gordon Wragge</p> <p><i>Motion No. 2586 Carried</i></p> <p><i>For Vote: Council Voted Unanimously</i></p>	Noted	
2587	<p><u>Resolution</u></p> <p><i>Cherbourg Aboriginal Shire Council resolves to endorse the Roundabout Beautification Project.</i></p> <p>Moved: Deputy Mayor Carla Fisher Seconded: Cr Gordon Wragge</p> <p><i>Motion No. 2587 Carried</i></p> <p><i>For Vote: Council Voted Unanimously</i></p>	CEO	<i>Operations Manager advised</i>
2588	<p><u>Report Approval</u></p> <p><i>Cherbourg Aboriginal Shire Council resolves that the Operations Dept Report be adopted.</i></p> <p>Moved: Cr Daniel Weazel Seconded: Deputy Mayor Carla Fisher</p> <p><i>Motion No. 2588 Carried</i></p> <p><i>For Vote: Council Voted Unanimously</i></p>	Noted	
2589	<p><u>Report Approval</u></p> <p><i>Cherbourg Aboriginal Shire Council resolves that Community Services Report be adopted.</i></p> <p>Moved: Cr Daniel Weazel Seconded: Deputy Mayor Carla Fisher</p> <p><i>Motion No. 2589 Carried</i></p> <p><i>For Vote: Council Voted Unanimously</i></p>	Noted	

<p>2590</p>	<p><u>Resolution</u> Cherbourg Aboriginal Shire Council resolves to allocate \$500 to the Cherbourg Brothers Team to assist the Team to complete the Christmas Cup on Palm Island. Moved: Cr Gordon Wragge Seconded: Deputy Mayor Carla Fisher Motion No. 2590 Carried Vote: Council Voted Unanimously</p>	<p>CEO</p>	<p>Lewis & Talisha advised - Payment Made</p>
<p>2591</p>	<p><u>Resolution</u> Council resolves to grant Leave of Absence to Deputy Mayor Carla Fisher due to illness. Moved: Cr Gordon Wragge Seconded: Cr Daniel Weazel Motion No. 2591 Carried</p>	<p>Noted</p>	
<p>2592</p>	<p><u>Resolution</u> 2024 Cherbourg Aboriginal Shire Council – Local Waste Management Plan The Council is the Local Government Authority for the Cherbourg Aboriginal Shire area and the Trustee of the Cherbourg Deed of Grant in Trust (DOGIT). As the Local Government Authority, Council as duly elected representatives of the community, through local decision making has the responsibility of deciding what is in the best interest of the community, advancing a thriving community. It is considered that approving the 2024 Cherbourg Aboriginal Shire Council Local Waste Management Plan is of benefit to and representative of the aspirations of the Cherbourg community.</p>	<p>CEO</p>	<p>Approval sent to Julien Chan</p>

	<p><i>1. Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):</i></p> <p><i>a. The 2024 Cherbourg Aboriginal Shire Council Local Waste Management Plan</i></p> <p><i>Moved: Cr Gordon Wragge</i> <i>Seconded: Cr Tom Langton</i></p> <p><i>Motion No. 2592 Carried</i> <i>For Vote: Council Voted Unanimously</i></p>		
2593			
2594			

1. Minutes (Unconfirmed)

***Cherbourg
Aboriginal
Shire
Council***

***Minutes –
Council Meeting
14 & 15 August 2024***

MINUTES

COUNCIL MEETING

HELD ON 14 AUGUST 2024

Attendance

Mayor Bruce Simpson
Deputy Mayor Carla Fisher
Cr Tom Langton
Cr Daniel Weazel

Officers: CEO - Zala
Minute Taker - Eileen Jacobs
Advisor - Brett De Chastel

9.30am Mayor Opened Meeting
Welcome to Country - Cr Daniel Weazel
Sorry Business - 1 Minute Silence

Councillor Obligations

Prescribed Conflict of Interest

Nil

Declarable Conflict of Interest

Nil

Register of Interest

Nil

Minute Approval

Cherbourg Aboriginal Shire Council resolves that the minutes of the Council Meeting held on 17 July 2024 be adopted.

Moved: Deputy Mayor Carla Fisher
Seconded: Cr Daniel Weazel

Motion No. 2575 Carried
For Vote: Council Voted Unanimously

MAYOR'S REPORT

Mayor presented his report.

9.42am Cr Gordon Wragge entered meeting

Report Approval

Council resolves that the Mayor's Report be adopted.

Moved: Cr Daniel Weazel
Seconded: Deputy Mayor Carla Fisher

Motion No. 2576 Carried
For Vote: Council Voted Unanimously

CHIEF EXECUTIVE OFFICER REPORT

Fisher Street & Collins Street Subdivision Development

Council is keen to progress the Fisher Street and Collins Street subdivision development applications.

Resolution

In relation to Fisher Street & Collins Street Subdivision development, Cherbourg Aboriginal Shire Council resolves to:

1. Adopt in principle option C as it has more capacity and higher number of plots (subject to key stakeholders feedback)
2. Proceed with community consultation to get feedback from community including Elders Advisory Group, YAG, School and various community stakeholders

Moved: Cr Gordon Wragge
Seconded: Cr Tom Langton

Motion No.2577 Carried
For Vote: Council Voted Unanimously

Cherbourg Aboriginal Shire Council Corporate Plan 2024/2029

Resolution

That in relation to Cherbourg Aboriginal Shire Council Corporate Plan, Council:

- A. Commence a process to develop a new corporate plan*
- B. Undertake a community engagement process that seeks to include our community and staff in the development of our new corporate plan with the engagement process to be generally in accordance with the suggested approach set out in the report by the CEO and*
- C. Note that Council will use its new Corporate plan to set its strategy and priorities for the next 5 years and help focus its advocacy and lobbying for future funding*

*Moved: Cr Gordon Wragge
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2578 Carried
For Vote: Council Voted Unanimously*

Elders Advisory Group

The first meeting of the Elders Advisory Group was held on 23 July 2024 at the Council Chambers. Eric Law was elected Chairman of the Elders Advisory Group & Christine Stewart was elected as Deputy Chairman of the Elders Advisory Group.

Resolution

That in relation to the Elders Advisory Group;

- A. Council endorses the minutes of the first Elders Advisory Group Meeting*
- B. Note that there were no recommendations from the first Elders Advisory Group Meeting*

*Moved: Cr Daniel Weazel
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2579 Carried
For Vote: Council Voted Unanimously*

Water Quality Improvement Project - \$26M

Cherbourg Aboriginal Shire Council is working with both State and Federal governments on a joint funding application to upgrade our water infrastructure including;

1. Upgrade of existing Water Treatment Plant
2. New Water Reservoir at Bert Button Lookout
3. Replacing 2.8km of main Water pipelines

Resolution

that in relation to Cherbourg Water Quality Improvement Project - \$26 Million Funding Cherbourg Aboriginal Shire Council:

- Fully supports the application and urges both State and Federal Governments to approve this critical funding for securing clean and reliable water supply for the Cherbourg Community

Moved: Cr Gordon Wragge

Seconded: Cr Tom Langton

Motion No. 2580 Carried
For Vote: Council Voted Unanimously

Report Approval

Cherbourg Aboriginal Shire Council resolves that the CEO's Report be adopted.

Moved: Deputy Mayor Carla Fisher

Seconded: Cr Gordon Wragge

Motion No. 2581 Carried
For Vote: Council Voted Unanimously

CORPORATE SERVICES REPORT & FINANCE REPORT

The Corporate Services & Finance Managers presented their report.

Report Approval

Cherbourg Aboriginal Shire Council resolves that the Corporate Services & Finance Report be adopted.

Moved: Cr Gordon Wragge

Seconded: Cr Tom Langton

Motion No. 2582 Carried
For Vote: Council Voted Unanimously

2024 LGAQ Annual Conference

All Cherbourg Aboriginal Shire Councillors will attend the 2024 LGAQ Annual Conference.

Resolution

That all Cherbourg Aboriginal Shire Council Members will attend the 2024 LGAQ Annual Conference to be held in Brisbane on 21-23 October 2024.

Moved: Cr Tom Langton
Seconded: Cr Gordon Wragge

Motion No. 2583 Carried
For Vote: Council Voted Unanimously

ECONOMIC & COMMUNITY DEVELOPMENT REPORT

The Manager of the Economic & Community Development presented his report.

Cherbourg Café

2 applications were submitted;

Option A – 2 people from community running the business
Option B – 1 person from the community running the business

Economic & Community Development Manager recommends – the application with the more substantive WHS evidence and access to start-up funding. Less risk with a single applicant.

Resolution

That in relation to the Cherbourg Café – Council awards the lease to Applicant Elvie Douglas subject to the following conditions;

- Applicant has Regulatory legislated licences and qualifications required by council
- Applicant has Appropriate public liability insurance
- A formal lease is in place

Moved: Cr Gordon Wragge
Seconded: Cr Daniel Weazel

Motion No. 2584 Carried
For Vote: Council Voted Unanimously

Barambah Rangers

Cr Daniel Weazel declared his interest and left meeting – as he is a board member of the Bunya Wakka Wakka Rangers.

Council approval is sought for the Barambah Rangers to utilise the old shed at the Bralbin Farm. This would provide income from a currently untenanted premises, although we need to agree rights of access as we have equipment there.

Resolution

In relation to tenancy of the agreed premises (old shed at Bralbin Farm) Cherbourg Aboriginal Shire Council:

- 1. Enter into a 12 month tenancy agreement with Barambah Rangers*
- 2. Negotiate Agreed rights of access*

Moved: Cr Gordon Wragge

Seconded: Cr Tom Langton

*Motion No. 2585 Carried
For Vote: Council Voted Unanimously*

*Cr Daniel Weazel entered meeting
Council updated Cr Daniel Weazel on Council Decision*

Report Approval

Cherbourg Aboriginal Shire Council resolves that the Economic and Community Development Report be adopted.

Moved: Cr Tom Langton

Seconded: Cr Gordon Wragge

*Motion No. 2586 Carried
For Vote: Council Voted Unanimously*

OPERATIONS DEPT REPORT

Operations Dept Manager's presented his report

Roundabout Beautification Project

Operations Manager presented Roundabout Beautification designs for the Community. Council in full agreement that these designs would improve the roundabouts.

Resolution

Cherbourg Aboriginal Shire Council resolves to endorse the Roundabout Beautification Project.

*Moved: Deputy Mayor Carla Fisher
Seconded: Cr Gordon Wragge*

*Motion No. 2587 Carried
For Vote: Council Voted Unanimously*

Report Approval

Cherbourg Aboriginal Shire Council resolves that the Operations Dept Report be adopted.

*Moved: Cr Daniel Weazel
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2588 Carried
For Vote: Council Voted Unanimously*

*12.24pm meeting adjourned for lunch
1.05pm meeting recommenced*

COMMUNITY SERVICES REPORT

Community Services Manager presented her report.

Report Approval

Cherbourg Aboriginal Shire Council resolves that Community Services Report be adopted.

*Moved: Cr Daniel Weazel
Seconded: Deputy Mayor Carla Fisher*

*Motion No. 2589 Carried
For Vote: Council Voted Unanimously*

1.15pm Julien Chan & Wendy entered meeting

Cherbourg Local Waste Management Plan

Julien & Wendy presented the Cherbourg Local Waste Management Plan - moving from Landfill to Transfer Stations to Council.

1.35pm Julien Chan & Wendy left meeting

CORRESPONDENCE

Lewis & Talisha Hopkins

Seeking financial support for the Cherbourg Brothers Team to compete in the Christmas Cup at Palm Island on the weekend 13 – 15 December 2024.

Resolution

Cherbourg Aboriginal Shire Council resolves to allocate \$500 to the Cherbourg Brothers Team to assist the Team to complete the Christmas Cup on Palm Island.

Moved: Cr Gordon Wragge

Seconded: Deputy Mayor Carla Fisher

Motion No. 2590 Carried
Vote: Council Voted Unanimously

QPS Acting Inspector First Nations Division

Update Cherbourg Aboriginal Shire Council Inquiries and info for QPS First Nations Mayors Summit.

Presentation - Corporate Plan Workshop (5 Year Vision) by Brett De Chastel

2.21pm meeting closed

MINUTES

COUNCIL MEETING

HELD 15 AUGUST 2024

Attendance

Mayor Bruce Simpson
Cr Tom Langton
Cr Daniel Weazel
Cr Gordon Wragge

Officers: CEO - Zala
Minute Taker - Eileen Jacobs

9.30am Mayor Opened Meeting
Welcome to Country - Cr Daniel Weazel
Sorry Business - 1 Minute Silence

Leave of Absence - Deputy Mayor Carla Fisher

Resolution

Council resolves to grant Leave of Absence to Deputy Mayor Carla Fisher due to illness.

Moved: Cr Gordon Wragge
Seconded: Cr Daniel Weazel

Motion No. 2591 Carried

9.36am Operations Manager - Matt Bock entered meeting

Operations Manager recommends that Council endorses the 2024 Cherbourg Aboriginal Shire Council - Local Waste Management Plan, as due to the National Waste Policy and Environmental Protection Act compliances becoming more difficult, every local govt council is moving towards closing Landfills and transitioning to Transfer Stations. In this program Cherbourg Aboriginal Shire Council will work in partnership with South Burnett Regional Council.

Resolution

2024 Cherbourg Aboriginal Shire Council – Local Waste Management Plan

The Council is the Local Government Authority for the Cherbourg Aboriginal Shire area and the Trustee of the Cherbourg Deed of Grant in Trust (DOGIT). As the Local Government Authority, Council as duly elected representatives of the community, through local decision making has the responsibility of deciding what is in the best interest of the community, advancing a thriving community.

It is considered that approving the 2024 Cherbourg Aboriginal Shire Council Local Waste Management Plan is of benefit to and representative of the aspirations of the Cherbourg community.

1. *Council as the Local Government Authority and Trustee of the DOGIT resolves to approve (subject to conditions):*

- a. *The 2024 Cherbourg Aboriginal Shire Council Local Waste Management Plan*

Moved: Cr Gordon Wragge

Seconded: Cr Tom Langton

*Motion No. 2592 Carried
For Vote: Council Voted Unanimously*

10.00am Entered meeting Treaty & Truth Telling Team (Ivan, Josh, Ed, Megan)

Truth Telling Inquiry- The Team advised Council of the strategy they were hoping to use to begin the process of collecting the stories from Indigenous communities for the inquiry.

Council agree that the project should begin in Cherbourg.

10.30am Left Meeting Treaty & Truth Telling Team (Ivan, Josh, Ed, Megan)

*10.30am Entered Meeting South Burnett Regional Council
Mayor Kathy Duff
Cr Danita Potter
Cr Linda Little
Cr Deb Dennien
Cr Health Sanders
Mark Pitt CEO*

Both Councils focussed on working in partnership with each other discussed issues such as Landfill and Transfer Stations, local boundaries.

11.00am Left Meeting South Burnett Regional Council
Mayor Kathy Duff
Cr Danita Potter
Cr Linda Little
Cr Deb Dennien
Cr Health Sanders
Mark Pitt CEO
Cr Deb Dennien
Cr Health Sanders

11.00am Entered Meeting Jason Mollenhauer & Team (First Bite)

Jason & Team provided Resilience Foods (Freeze Dried Foods) for Council to sample.
Overall response was that the food tasted very good for dried food.

11.15am Left Meeting Jason Mollenhauer & Team (First Bite)

1.00pm Entered Meeting

Bonnie Cummins - Animal Management in Rural & Remote Indigenous Com
Peter Boland - Environmental Health DD Public Health Unit
Amanda Hutchings - Environmental Health DD Public Health Unit
Elizabeth O'Chin - Environmental Health Worker
Bowman Weazel - Animal Control

Bonny presented the AMRRIC Cherbourg Aboriginal Shire Council - Companion Animal
Census Report - June 2024

She has requested that the CASC case study be considered for inclusion in the Australian
Government's Animal Welfare Strategy National Statement, due for publication later this
year. This statement will be signed off by all state, territory and federal Agriculture Ministers
so is a great opportunity to highlight the positive outcomes of the collaborative approach to
animal management at Cherbourg.

Council is in full support for the Cherbourg Aboriginal Shire Council Study Case to be
included in the Australian Governments Animal Welfare Strategy National Statement.

Peter and Amanda presented the Co-Design the Environmental Health Plan for Cherbourg.
(Community Engagement Results)

1.00pm Left Meeting
Bonnie Cummins - Animal Management in Rural & Remote Indigenous Com
Peter Boland - Environmental Health DD Public Health Unit
Amanda Hutchings - Environmental Health DD Public Health Unit
Elizabeth O'Chin - Environmental Health Worker
Bowman Weazel - Animal Control

2.00pm Meeting Closed

Mayors Report

Council Meeting 18 & 19 September 2024

05th September 2024 – Mayor’s Advocacy Update!

Cairns

Tuesday 20th and Wednesday 21st Aug 24

Queensland Police Summit – First Nations

First Nations Mayors Police Summit 2024, 20 & 21 Aug 2024. – working towards solutions together.

- *To build and strengthen relationships the between QPS and First Nations peoples and communities.*
- *To explore operational solutions to gaps, doing things differently, and deficiencies identified by council.*
- *When issues or solutions cannot be met by the QPS, provide a link to relevant organisations across government portfolios.*

Monday 26th August 2024

10:00am-11:30am.

Level 3, 106 City Road, Beenleigh

Podcast – Homelessness and Youth Crime

Chris Joseph – My Solas

A podcast that showcases Cherbourg in a positive light. I had to discuss the following points.

- Background about myself and my leadership style.
- Current statistics and trends in homelessness in rural Australia?
- Factors contributing to youth crime in rural Australia.
- Do socioeconomic conditions in rural areas influence youth crime rates?
- How are Indigenous youth in rural areas disproportionately affected by homelessness and crime?
- Are any initiatives and programs currently in place to address homelessness and youth crime in rural areas? Are they effective? In your opinion, can it be done better?
- Does limited education and employment opportunities in rural areas contribute to youth crime and homelessness?
- Does mental health play a part in these issues?
- How do law enforcement practices affect youth crime rates and experiences of homelessness in rural areas? Are there any challenges and opportunities?

- As Mayor of Cherbourg, what is your vision and goal for the community? Do you have any success stories to share with the greater audience?

Cherbourg- Health

- Services have been removed and replaced by a clinic at Community Health, infringing upon our basic human rights.
- The High-Risk Clinic, previously held at the hospital, was operating effectively and successfully.
- Additionally, the Acute Clinic (OPD Clinic) was also a successful initiative

Housing

Meeting with Mark Cridland

Office of the Director-General, Department of Housing, Local Government, Planning and Public Works

Room 36.14, Level 36, 1 William Street, Brisbane

Contact: Emma Kursius (Principal Executive Officer) – 0401 384 430

11:30am-12noon Tuesday 27th August 2024

Issues #1- Housing

Key Messages:

- Thank you for the funding for the intended work for (4) new houses to be built. (Forward Remote Capital Program). Two three-bedroom units; Four three-bedroom units.
- Cherbourg Aboriginal Shire Council (CASC) – met the First Nations Housing and Homelessness Departments. Workshopped how to maximise departments advocacy and support for Cherbourg housing.
- Local Housing Plan 2024-27, approved by previous CASC 23 Oct 2023 – developing; Roadmap 2031.
- Basic Human Right!
- Codesign – Disability and Aged Care specific build.
- Build upwards – as there is limited land to expand housing.

Bruce Simpson
Mayor

2. Chief Executive Officers Report

➤ **1. Model Meeting Procedures – Update and changes:**

The purpose of the model meeting procedures is to set out certain procedures to ensure all the local government principles are reflected in the conduct of local government meetings, standing and advisory committee meetings as defined in the Local Government Act 2009 (LGA), Local Government Regulation 2012 (LGR), the City of Brisbane Act 2010 (COBA) and the City of Brisbane Regulation 2012 (COBR). However, model meeting procedures do not apply to meetings of the local government's audit committee.

The Local Government Act 2009 (the LGA) prescribes that all councils must adopt the model meeting procedures (MMP) or incorporate them into the existing standing orders for meeting procedures.

A marked-up version of the MMP identifying new content in yellow highlight has been attached to my council report. In brief, key clarifications relate to the role of the chairperson at ordinary and special meetings as well as committee meetings. The amendments also include the details for acting arrangements in the event the chairperson or deputy mayor are unavailable. The Best Practice example - Standing

Orders document has been updated to reflect the amendments to the MMP. It has been published on the department's website.

Recommendation for Model Meeting Procedures:

1. Council should note the changes with model meeting procedure as highlighted in yellow.
2. Council must adopt the update model meeting procedure to carry our council meetings accordance with Local Government Act 2009.

2. Regional University Study Hubs- South Burnett Regional Council and Cherbourg Aboriginal Shire Council Partnership:

Introduction

As part of the process for the planned regional university study hub, the South Burnett Regional Council in partnership Cherbourg Aboriginal Shire Council plan to apply for a site in our region under the Cohort 5 funding round.

Council will partner with the Country Universities Centre (CUC) to develop and submit the funding application for the establishment and the ongoing operation of the Regional University Study Hub. Country Universities Centre (CUC) is a government-funded network of a soon to be 22 Centres operating in 35 communities across New South Wales, Queensland, and Victoria. The strength of the CUC is in its network approach to delivering quality higher education into regional communities.

A Regional University Study Hub (formerly Regional University Centre) is a facility in a regional or remote area where students enrolled at any Australian tertiary institution can access study spaces and support.

Regional University Study Hubs provide:

- Infrastructure such as computing facilities, break out areas, video conferencing and high-speed internet access.
- Administrative and academic skills support services such as developing writing and researching skills and managing administrative processes.
- Student support services including pastoral support, general study advice and assistance with accessing tertiary education student services.

The Regional University Study Hubs program aims to deliver a number of objectives, these include enabling students in regional and remote Australia to access and complete tertiary education without having to leave their community, meet a demonstrated gap in support for study in a regional or remote community and support students who wish to stay in their community while they complete their course of study.

The Regional University Study Hubs program funding can be used for costs associated with capital works or to acquire electronic and physical resources. Capital works may include installation of interior walls, secure swipe card access to support after-hours use,

painting, floor covering and purchase of ICT equipment. The program is not intended to fund large-scale capital works. In the ongoing operational phase, funding could be used to support human resources, learner resources and administrative expenses. Partnerships that include in-kind and financial support as well as other models of collaboration are strongly encouraged and will be favourably considered by the department. Commitments for future funding or in-kind contributions from other sources such as local and/or state government, industry or education partners will be viewed favourably in the funding application assessment process as they demonstrate the commitment of other parties to the success of the proposed Regional University Study Hub.

Recommendation regarding Regional University Study Hubs:

1. That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council form a working group with the aim to establish a community led board to develop and attract Regional University Study Hubs; and
2. That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council and the Community Board submit an application for the Regional University Study Hubs to be established through Cohort 5 application process.

3. Cherbourg Aboriginal Shire Council Elders Advisory Group – Meeting Minutes from Second Meeting.

As per agreed in our terms of reference for Elders Advisory Group, We have attached the meeting minutes from our second meeting held on Thursday, 15th August 2024 at 2.05pm at Council chambers.

We have attached meeting minutes for council information.

Recommendation regarding Elders Advisory Group – Meeting Minutes from Second Meeting.:

1. Council endorse the meeting minutes from our second Elders Advisory Group meeting.
2. Agenda Item 13. Traditional Names on Council Buildings

That Each of Council Buildings be named in Wakka Wakka language.

Moved: Kenny Day
Seconded: Lance Hill Motion Carried

➤ **4. Local Government External Boundary Change Application - Murray Road, Cherbourg**

This request is being submitted concurrently with a development application, lodged with South Burnett Regional Council (SBRC), seeking:

- Development Permit for Reconfiguring a Lot for Subdivision (1-into-2 lots comprising one (1) residential lot and a balance lot and new public road). The proposal relates to an existing residential dwelling, located on the eastern boundary with CASC, whose residents are members of the Cherbourg Community. The purpose of the development application is to create a stand-alone residential lot and road reserve for incorporation into the Cherbourg Aboriginal Shire

Council (CASC) Local Government Area (LGA). This proposal seeks to adjust the boundary between CASC and SBRC LGAs to incorporate the proposed residential lot (proposed Lot 13) and extension to Murray Road into the CASC LGA. The balance area of existing Lot 13 on SP104351 will remain within the SBRC LGA.

The external boundary change is sought on the basis that there is clear social need for the existing dwelling house and tenants to be included within the formal jurisdiction of Cherbourg Aboriginal Shire Council (CASC).

Furthermore, the subdivision will remove association and burdening of the house with the parent lot, owned by Sunwater Limited for the operation of Bjelke-Petersen Dam infrastructure. services, created uncertainty within the community, and affected confidence in the safety of the town's water supply. Moreover, it disrupts the daily operations of crucial services and businesses, diverting resources towards ensuring water safety instead of focusing on core activities

Recommendation that council:

1. Cherbourg council adopt the below resolution to finalise Murray road Boundary changes:

Cherbourg Aboriginal Shire Council (Council) writes to the Honourable Steven Miles, Minister for State Development, Infrastructure, Local Government and Planning; and the Premier the Honourable Anastasia Palaszczuk advising that Council is in support of an external local government boundary change, as initiated by the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA), acting on behalf of Cherbourg Aboriginal Shire Council, in the change request letter dated DAY MONTH YEAR.

Council acknowledges the recent development permit approval for the Reconfiguration of a Lot to subdivide the historical Lot 13 on SP104351, issued by South Burnett Regional Council by decision notice dated DAY MONTH YEAR (Council Ref.).

This resolution is in support of the following:

<i>Parcel</i>	<i>Wholly South Burnett Regional Council</i>	<i>Wholly Cherbourg Aboriginal Shire Council</i>
<i>L13 SP104351</i>		✓
<i>L130 SP104351</i>	✓	

➤ **5. Audit and Risk Committee meeting:**

The regular meeting of the Audit and Risk committee was held on Thursday, 12 September 2024.

A copy of the meeting minutes are attached to my CEO report for the information of the Council.

Key issues for Council to note in relation to the Audit and Risk Committee are:-

- the committee was provided with an update on the Council’s ongoing journey to develop our asset management plans. An asset management plan has now been completed for our Council buildings. This has highlighted that we have a funding shortfall to renew our existing Council buildings as they age so we need to prioritise which buildings to focus on. We also need to ensure that we attract grant funding for required renewals and focus on looking after existing assets before building new ones.
- Our external auditors are currently undertaking their audit. They are on track and have not identified any issues to date. The auditors have been provided with a copy of our draft annual financial statements for review. We are meeting statutory deadlines and are on track to have the financial statements signed off by the Queensland Audit Office by 15 October (and hopefully earlier).
- The Audit and Risk Committee endorsed the terms of reference for the next internal audit to be undertaken at Council. This will look at our procurement

practices and how we pay our suppliers. This internal audit will commence in December 2024.

- The Sunshine Coast Regional Council has agreed to continue to provide pro bono internal audit services in the coming years. The Council staff member from SCRC (Mr Ziggy Kapera) who has undertaken previous audits for our Council will continue in that role. This is a great result for our Council.
- The committee is looking at its forward program for future internal audits. The meeting on 12 September identified some additional potential audit topics and these will be reviewed by the audit and risk committee at its next meeting in November. A forward program will then be finalised for Council's consideration.
- The Audit and Risk Committee reviewed Council strategic risk register. The committee is pleased to see that Council is regularly reviewing the risk register and noted the addition of a new risk – completing an ILUA which impacts on our ability to undertake a number of important projects.
- The Audit and Risk Committee discussed options for addressing the historic debt associated with housing rent. The challenge is that some of this debt is more than 6 years old which means that Council is unable to pursue its recovery in the courts due to the statute of limitations. The committee also recognised that writing off that debt for people who have failed to pay would be inequitable to those community members who have paid their rent on time. The committee is recommending that the Council undertake a two-stage approach to addressing this issue. Firstly, the committee recommended that the CEO report to Council proposing that historic debt over 6 years old owed by either persons who have left the community or have passed on should be written off. The CEO will do this in due course. Secondly, the committee requested that the CEO provide further information in relation to the amount of historic debt over 6 years old still owed by current tenants and that this matter will be considered further by the committee at its November meeting. The committee will provide further recommendations to Council at that time.

Recommendation that council:

It is recommended that in relation to the meeting of the Council's Audit and Risk Committee held on 12 September 2024, the Council:-

note the minutes of the committee;

1. provide formal advice to the Sunshine Coast Regional Council thanking them for their ongoing support in relation to internal audit services that support our Council's improved governance; and
- 2.
3. note that the Audit and Risk Committee will undertake further analysis of the historic debt over 6 years old for housing rental and provide further advice in due course.

➤ **6. Volunteer Redundancy Proposal – Cherbourg Aboriginal Shire Council:**

Cherbourg Aboriginal Shire Council is very proud of our local jobs and currently we have 145 employees on our book including Full time, Part time and Casuals. Our expected Wages bills for 2024/2025 is \$8 million dollar.

For better financial sustainability, We must find efficiency and savings in our budget. Voluntary redundancy is very good first step.

We have attached more details for council information.

What changes are Council proposing?

Council has reviewed the current resourcing requirements across the (team) and has determined that the structure is not operating efficiently and is presently over resourced. This has been a longstanding issue and has not been able to be remedied through natural attrition. Accordingly, it is Council's intent to commence discussions with affected employees in relation to a proposed decision to initiate a voluntary redundancy program.

What is a voluntary redundancy?

Voluntary redundancy occurs when an employee volunteers or agrees to be made redundant. Effectively, the employee chooses to voluntarily leave their employment with Council for a financial benefit.

Why is Council looking to offer voluntary redundancies instead of forced redundancies?

It is a challenging and often complex process for an organisation to implement a forced redundancy program. Therefore, Council have decided to offer voluntary redundancies in the first instance to any employee that may be interested.

Recommendation that council:

It is recommended that in relation to the volunteer redundancy, the Council proceed;

1. Please get our HR Advisor to proceed with Voluntary redundancy process
2. Report back to council on the outcome of the process.

➤ 7. LGMA Queensland Board Members:

Very happy to share that I have been successfully inducted as LGMA Queensland Board Members. I will work on bringing the great leadership to our council.

Chatur Zala MLGMA

Director (SEQ)

Chief Executive Officer

Cherbourg Aboriginal Shire Council

Zala has served Cherbourg Aboriginal Shire Council for the past fourteen years, with the last four as Chief Executive Officer. He brings a sector wide approach to his role as Director – South East Queensland and has a deep understanding of the challenges facing small Councils and our indigenous Council members.

Zala brings a range of experience to the board including: Master of Accounting, 2018 LGFP Finance Person of the year and he was also recognised in 2021 for the LGMA Manager of the Year Award. Zala has invested interest in our First Nations Communities / Council to bring the real difference by making those community more livable and sustainable.



Chatur Zala

Chief Executive Officer

Model Meeting Procedures

Conduct of local government meetings and its committee meeting

Revised July 2024

Last updated:

Date	Version Number	Name	Approved
20 June 2023	004	P Cameron	
28 November 2023	005	P Cameron	
11 July 2024	006	P Cameron	



**Queensland
Government**

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Purpose of the Model Meeting Procedures

The purpose of the model meeting procedures is to set out certain procedures to ensure all the local government principles are reflected in the conduct of local government meetings, standing and advisory committee meetings as defined in the *Local Government Act 2009* (LGA), *Local Government Regulation 2012* (LGR), the *City of Brisbane Act 2010* (COBA) and the *City of Brisbane Regulation 2012* (COBR). However, model meeting procedures do not apply to meetings of the local government's audit committee.

It is not intended that the model meeting procedures would deal with all aspects of meeting conduct but only those required to strengthen public confidence in local government to chair meetings and deal with the conduct of councillors, conflict of interest of councillors, loss of quorum and closed meetings.

Meeting Principles

Local government meetings must adhere to the following principles:

- Transparent and effective processes and decision making in the public interest
- Sustainable development and management of assets and infrastructure, and delivery of effective services
- Democratic representation, social inclusion, and meaningful community engagement
- Good governance of, and by the local government
- Ethical and legal behaviour of councillors, local government employees and councillor advisors.

Background

Under section 150F of the LGA, the chief executive of the department of local government must make model procedures for local government and committee meetings. These procedures must be adopted and if the local government adopts other procedures, they must not be inconsistent with the model procedures.

The model meeting procedures include the following:

- the process for the chairperson to lead and manage local government meetings
- the process for how the chairperson of a local government meeting may deal with unsuitable meeting conduct by a councillor
- the process for how the councillors at a local government meeting may deal with the unsuitable meeting conduct by the chairperson
- the process for how a suspected conduct breach by a councillor, that is referred to the local government by the Independent Assessor (IA), must be dealt with at a local government meeting
- the processes for dealing with a conflict of interest (COI) arising during a local government meeting and recording the COI in the minutes of the meeting

- the process for dealing with a loss of quorum due to the number of councillors with a COI
- procedures for closing local government meetings to the public.

Application

A local government must either adopt the model meeting procedures or prepare and adopt other procedures for the conduct of its local government meetings, standing and advisory committee meetings.

A local government's meeting procedures and standing orders must be consistent with the model meeting procedures. If there is any inconsistency with the documents, then the local government is taken to have adopted the model meeting procedures to the extent of the inconsistency.

To assist local governments the Department has published best practice example **standing orders** that local governments can choose to adopt. These are published on the departmental website.

A local government must conduct its meetings in a manner that is consistent with either the model meeting procedures, or its own standing orders provided they are consistent with clauses 1-10 below of these model meeting procedures.

Processes

1. Process for the Chairperson

This clause applies to local government meetings, and local government committee meetings. For the purposes of this clause local government meetings are ordinary and special meetings. This section does not apply to Brisbane City Council where the Chair of Council, elected by councillors, presides over each BCC meeting.

Under section 12(4) of the LGA the mayor has extra responsibilities in addition to those which all councillors have. The mayor is the chairperson, leading and managing local government meetings, including managing the conduct of participants at the meeting. The mayor may delegate another councillor to perform the mayor's extra responsibilities including acting as chairperson when the mayor is absent or temporarily incapacitated. Alternatively, if the mayor has not delegated a councillor to undertake responsibilities as chairperson, under the provisions of section 165 of the LGA, the deputy mayor acts for the mayor during the absence or temporary incapacity or when the office of mayor is vacant.

1.1. The mayor will be the chairperson at a local government meeting at which the mayor is present.

1.2. If the mayor is absent from a local government meeting, the meeting will be chaired by the councillor to whom the mayor has delegated their responsibility to chair the meeting.

1.3. If the mayor is absent or unavailable to chair the meeting, and has not delegated another councillor to do so, the deputy mayor will be the chairperson.

1.4. If the office of mayor becomes vacant the deputy mayor acts as mayor and chairperson of the local government meetings

1.5. If the mayor and the deputy mayor are both prevented from chairing the meeting because of absence or temporary incapacitation, and no other councillor has been delegated the responsibility or appointed to act as chairperson, the local government may by resolution appoint one of the councillors present at the meeting to act as chairperson for the duration of the meeting.

1.6. The local government may appoint the chairperson for a committee. This chairperson will preside over meetings of the committee. The mayor is a member of each standing committee but not necessarily a member of every advisory committee. The mayor is not necessarily the chairperson of committee meetings.

1.7. If the chairperson of a committee is absent or unavailable to chair, another councillor who is chosen by the councillors present, will be chairperson of the committee meeting.

1.8. Before proceeding with the business of the local government meeting, the chairperson at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the local government.

Note: Section 12 of the LGA does not prescribe that other councillors have the responsibility of chairing local government meetings. Other councillors cannot assume the chairperson role except when they are delegated by the mayor to perform the extra responsibilities of a mayor or a resolution has been passed by the councillors present to select a councillor to act as chairperson of a particular meeting, because the mayor, a delegated councillor and the deputy mayor are unavailable.. The provision for the mayor to delegate the responsibility to be chairperson to another councillor caters for the possibility that the mayor will not be the chairperson of a particular local government meeting because the mayor has, for example, a conflict of interest in a matter, or will be absent or incapacitated for that meeting.

2. Process for Dealing with Unsuitable Meeting Conduct by a Councillor in a Meeting

The conduct of a councillor is unsuitable meeting conduct if the conduct happens during a local government meeting and contravenes a behavioural standard of the **Code of Conduct for Councillors**. When dealing with an instance of unsuitable meeting conduct by a councillor, the following procedures must be followed:

2.1. The chairperson must reasonably believe that the conduct of a councillor during a meeting is unsuitable meeting conduct.

- 2.2. If the chairperson decides the unsuitable meeting conduct has occurred, the chairperson may consider the severity of the conduct and whether the councillor has had any previous warnings for unsuitable meeting conduct issued. If the chairperson decides the conduct is of a serious nature or another warning is unwarranted, the chairperson can make an order in relation to the conduct under 1.7 below.
- 2.3. If the chairperson decides unsuitable meeting conduct has occurred but is of a less serious nature, the chairperson may request the councillor take remedial action such as:
 - 2.3.1. Ceasing and refraining from exhibiting unsuitable meeting conduct
 - 2.3.2. Apologising for their conduct
 - 2.3.3. Withdrawing their comments.
- 2.4. If the councillor complies with the chairperson's request for remedial action, no further action is required.
- 2.5. If the councillor fails to comply with the chairperson's request for remedial action, the chairperson may warn the councillor that failing to comply with the request could result in an order being issued.
- 2.6. If the councillor complies with the chairperson's warning and request for remedial action, no further action is required.
- 2.7. If the councillor continues to fail to comply with the chairperson's request for remedial action or the chairperson decided a warning was not appropriate under 1.5, the chairperson may make one or more of the orders below:
 - 2.7.1. An order reprimanding the councillor for the conduct
 - 2.7.2. An order requiring the councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.
- 2.8. If the councillor fails to comply with an order to leave and stay away from the meeting, the chairperson can issue an order that the councillor be removed from the meeting.
- 2.9. Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent for parts 1.1, 1.7 and 1.8 above.
- 2.10. Following the completion of the meeting, the chairperson must ensure the minutes of the meeting record the information about unsuitable meeting conduct (see note):

*Note: Details of any order issued **must be** recorded in the minutes of the meeting. The local government's chief executive officer (CEO) is advised to ensure details of any order made is updated in the local government's councillor conduct register. If it is the third or more order made within a 12-month period against a councillor, or the councillor has refused to comply with an order issued to leave the meeting, these matters are dealt with at the next local government meeting as a conduct breach. The local government is not required to notify the independent assessor (IA) about the conduct; and may deal with the conduct under section 150AG as if an investigation had been conducted.*

3. Process for Dealing with Unsuitable Meeting Conduct by a Chairperson in a Meeting

- 3.1. If a councillor at the meeting reasonably believes that the conduct of the chairperson during the meeting is unsuitable meeting conduct, the councillor will raise the matter in the meeting by point of order.
- 3.2. The chairperson may correct their unsuitable meeting conduct or if they do not properly correct their behaviour, the councillor may move a motion that the chairperson has engaged in unsuitable meeting conduct (a seconder for the motion is required). Councillors present, excluding the chairperson, must decide by resolution if the conduct is unsuitable meeting conduct.
- 3.3. The chairperson has a declarable conflict of interest in the matter and must leave the place where the meeting is being held, including any area set aside for the public, during the debate and vote on the matter. If the chairperson wishes to remain in the meeting, the eligible councillors must make a decision and follow the procedures set out in *part 5* below.
- 3.4. For the debate and vote on the motion, a councillor other than the councillor that moved the motion, is to act as the chairperson.
- 3.5. If the original chairperson remains in the meeting, on the condition that they will not vote on the matter as determined by the eligible councillors, the chairperson can put forward their reasoning about their conduct and respond to questions through the acting chairperson from the eligible councillors.
- 3.6. The acting chairperson of the meeting will preside over the meeting while the councillors present at the meeting vote on whether the chairperson has engaged in unsuitable meeting conduct (the acting chairperson will have a casting vote on the resolution if required).
- 3.7. If it is decided that the chairperson has engaged in unsuitable meeting conduct the councillors can make an order reprimanding the chairperson for the conduct.

3.8. Once the councillors make a decision, the chairperson returns to the meeting (unless they have been permitted to remain in the meeting) and is informed of the decision by the acting chairperson.

3.9. The chairperson then resumes the role of chairperson, and the meeting continues.

Note: Details of any reprimand order is recorded in the minutes of the meeting. The local government's chief executive officer (CEO) is advised to ensure details of any order made is updated in the local government's councillor conduct register.

For conduct of a chairperson, at local government meetings that is part of a course of conduct leading to a reprimand order for unsuitable meeting conduct being made against the chairperson, on three occasions within a period of 12 months, the conduct that led to the orders being made, taken together, becomes a conduct breach.

If the conduct of a councillor, including a chairperson, at the meeting becomes a conduct breach; in accordance with section 150J of the LGA, and is a conduct breach under section 150K(2)(b) and (3) of the LGA, the local government is not required to notify the IA about the conduct; and may deal with the conduct under section 150AG as if an investigation had been conducted. It may be dealt with at the next local government meeting.

4. Meeting Procedures for Dealing with a Suspected Conduct Breach including that which has been Referred to a Local Government by the Independent Assessor

Under chapter 5A, part 3, division 3A of the LGA, the IA must make a preliminary assessment and consider dismissing a complaint, notice or information before taking other action if satisfied that particular circumstances apply. If the IA assesses that a matter is a suspected conduct breach it must refer the matter to the local government. The IA refers the councillor's suspected conduct breach to the local government by giving a referral notice.

Note: Conduct breach is conduct that contravenes a behavioural standard of the code of conduct for councillors, or a policy, procedure or resolution of the local government; or the conduct contravenes an order of the chairperson of a local government meeting for the councillor to leave and stay away from the place at which the meeting is being held; or an instance of a suspected conduct breach that may arise from circumstances described in the above Note at end of clause 2. Process for Dealing with Unsuitable Meeting Conduct by a Chairperson in a Meeting, in this document.

4.1. In relation to matters referred by the IA to the local government, the local government may decide not to start or discontinue an investigation if the complainant withdraws the complaint, or consents to the investigation not starting or discontinuing, or the complainant does not provide extra information when requested, or there is insufficient information to investigate the complaint, or the councillor vacates or has vacated their office as a councillor.

Note: The local government investigation must be conducted in a way that is consistent with the local government's investigation policy. An investigation report must be prepared to assist the councillors in deciding on the outcome under section 150AG of the LGA. Before debating a matter to decide on the outcome, a summary investigation report (with redactions) must be prepared and made publicly available under section 150AFA of the LGA on or before the day and time prescribed by regulation.

However, this section does not apply in relation to a decision by the Establishment and Coordination Committee under the COBA.

- 4.2. The local government must decide in a local government meeting, whether the councillor has engaged in a conduct breach. Unless in accordance with section 150AG of the LGA, it has delegated responsibility for this decision to the mayor under section 257(2)(a), or to a standing committee section 257(2)(b) of the LGA or section 238(2)(a), (b) or (c) of the COBA.
- 4.3. When dealing with an instance of a suspected conduct breach which has been referred to a local government by the IA:
 - 4.3.1. The local government must be consistent with the local government principle of transparent and accountable decision making in the public interest by deciding the outcome of an investigation of a suspected conduct breach in an open meeting of the local government. However, where the matter requires debate a local government may close all or part of a meeting to the public, if considered necessary, to discuss an investigation report under the CBR section 242J, or the LGR section 254J.
 - 4.3.2. No resolution for a decision can be made in the closed session. The matter must be decided in an open session of the meeting or at a later meeting.
 - 4.3.3. Where a local government makes a decision about a conduct breach matter at a local government meeting that is inconsistent with a recommendation made about that matter in an investigation report, a statement of the reasons for the inconsistency must be included in the minutes of the meeting under CBR section 242H and the LGR section 254H.
 - 4.3.4. The subject councillor has a declarable conflict of interest in the matter and must declare the conflict of interest. The eligible councillors at the meeting can decide by resolution that the subject councillor may remain in the meeting (unless they decide otherwise), during the debate about the investigation report and may answer questions put to the subject councillor through the chairperson in relation to the evidence or written submission provided by the councillor to the local government.
 - 4.3.5. The subject councillor who has a declarable conflict must leave the place where the meeting is being held, including any area set aside for the public, during the vote on whether they have engaged in a conduct breach and what, if any, penalty to impose if the councillor is found to have engaged in a conduct breach.

4.3.6. If the complainant is a councillor, that councillor has a declarable conflict of interest in the matter and if so, must follow the declarable conflict of interest procedures in clause 5. If the complainant councillor who has a conflict of interest, wishes to remain in the meeting during the debate and vote on the matter, the other eligible councillors (do not have a COI in the matter) must decide how to deal with the conflict of interest under clause 5. The complainant councillor can be ordered to leave the meeting place or conditions may be applied to allow that councillor to participate in either the debate, the vote, or the decision on any disciplinary action to be applied.

4.3.7. After making a decision under section 150AG of the LGA, the local government must make the full investigation report, publicly available within 10 business days after the decision is made, with redactions of the name of the complainant and any witnesses but including the name of a councillor or the CEO of the local government if they were complainants, and any councillor who declared a COI in the matter.

4.4. If the local government has lost quorum due to the number of conflicted councillors or another reason, the local government must do one of the following:

4.4.1. Delegate deciding the matter under section 257 of the LGA to the mayor or a standing committee, or under section 238 of the COBA, to the mayor or the Establishment and Coordination Committee, or a standing committee, whichever is the most appropriate in the circumstances or

4.4.2. Decide, by resolution, to defer the matter to a later meeting or

4.4.3. Decide, by resolution, not to decide the matter and take no further action in relation to the matter unless this Act or another Act provides that the local government must decide the matter.

Note: A local government cannot decide to take no further action on a decision about a conduct matter because a decision is required under the LGA. In order to reach a decision when a loss of quorum has occurred, the matter can be deferred to a later meeting when a quorum can be maintained, or the conflicted councillors may apply to the Minister for permission to participate in the decision.

The local government should establish a standing committee under section 264 of the LGR to deal with decisions about conduct breach matters that must be delegated. The standing committee must be in existence before receiving the referral notice from the IA, in circumstances where there is no quorum to decide a matter under sections 150AEA or 150AG of the LGA due to conflicts of interest. The standing committee will decide about matters relating to the mayor's conduct. While section 12(4)(f) of the LGA provides that the mayor has the extra responsibility of being a member of each

standing committee, the mayor could not be a decision making member of a standing committee dealing with decisions about the mayor's conduct because of the mayor's conflict of interest in the matter. The eligible councillors who are members of the committee will decide the matter.

- 4.5. If it is decided that the subject councillor has engaged in a conduct breach, then the councillors must decide what penalty or penalties from the orders detailed in clause 4.6, if any, to impose on the councillor. In deciding what penalty to impose the local government may consider any previous conduct breach of the councillor and any allegation made in the investigation that was admitted, or not challenged, and that the local government is reasonably satisfied is true.
- 4.6. The local government may order that no action be taken against the councillor or make one or more of the following:
 - 4.6.1. An order that the councillor make a public apology, in the way decided by the local government,
 - 4.6.2. An order reprimanding the councillor for the conduct breach
 - 4.6.3. An order that the councillor attend training or counselling to address the councillor's conduct, including at the councillor's expense
 - 4.6.4. An order that the councillor be excluded from a stated local government meeting
 - 4.6.5. An order that the councillor is removed, or must resign, from a position representing the local government, other than the office of councillor, (for example that the councillor is ordered to resign from an appointment representing the local government on a state board or committee)
 - 4.6.6. An order that if the councillor engages in the same type of conduct again, it will be treated as misconduct
 - 4.6.7. An order that the councillor reimburse the local government for all or some of the costs arising from the councillor's conduct breach.
 - 4.6.8. A local government may not make an order in relation to a person who has vacated their office as a councillor.
- 4.7. The subject councillor, and where relevant, the complainant councillor, must be invited back into the place where the meeting is being held once a decision has been made, and the chairperson must advise them of the decision made by the local government and if relevant any orders made by resolution.

- 4.8. The minutes of the meeting must reflect the decision and any orders made. A notice must be given to the IA as soon as practicable about the decision and the reasons for the decision and if an order is made under section 150AH the details of the order.

5. Prescribed Conflict of Interest

Councillors are ultimately responsible for informing of any prescribed conflict of interest on matters to be discussed at a local government meeting, standing or advisory committee meeting (other than ordinary business matters prescribed in section 150EF of the LGA or section 177C of the COBA. When dealing with a prescribed conflict of interest, councillors must abide by the following procedures,

- 5.1. A councillor who has notified the chief executive officer in writing of a prescribed conflict of interest in a matter to be discussed in a local government meeting must also give notice during the meeting at the time when the matter is to be discussed.
- 5.2. A councillor who first becomes aware of a prescribed conflict of interest in a matter during a local government meeting must immediately inform the meeting of the conflict of interest.
- 5.3. When notifying the meeting of a prescribed conflict of interest, the following particulars must, at a minimum, be provided:
- 5.3.1. If it arises because of a gift, loan or contract, the value of the gift, loan or contract
- 5.3.2. If it arises because of an application for which a submission has been made, the matters the subject of the application and submission
- 5.3.3. The name of any entity, other than the councillor, that has an interest in the matter
- 5.3.4. The nature of the councillor's relationship with the entity mentioned in 5.3.3 that has an interest in a matter
- 5.3.5. Details of the councillor's and any other entity's interest in the matter.
- 5.4. The councillor must then leave the place of the meeting, including any area set aside for the public, and stay away while the matter is being discussed and voted on, unless the subject councillor has written notice of approval from the Minister to participate in the matter.
- 5.5. Once the councillor has left the area where the meeting is being conducted, the local government can continue discussing and deciding on the matter at hand.

6. Declarable Conflict of Interest

Councillors are ultimately responsible for informing of any declarable conflict of interest on matters to be discussed at local government meetings and standing or advisory committee meetings that

might lead to a decision that is contrary to the public interest (other than the interests prescribed under section 150EO of the LGA and section 177L of the COB, and ordinary business matters prescribed in section 150EF of the LGA and section 177C of the COBA).

6.1. A councillor may raise their personal interests in a matter at the meeting to canvas the view of the other councillors prior to deciding to declare a conflict of interest. If the other councillors suspect the personal interest might be a conflict of interest, the other councillors may disclose their suspicion and the processes under section 150EW of the LGA or section 177T of the COBA applies.

6.2. When dealing with a declarable conflict of interest, a councillor must abide by the following procedures:

6.2.1. A councillor who has notified the chief executive officer in writing of a declarable conflict of interest in a matter to be discussed at a local government meeting must also give notice during the meeting at the time when the matter is to be discussed.

6.2.2. A councillor who first becomes aware of a declarable conflict of interest in a matter during a local government meeting must inform the meeting of the conflict of interest.

6.3. When notifying the meeting of a declarable conflict of interest, a councillor should provide sufficient detail to allow the other councillors to make an informed decision about how best to manage the declarable conflict of interest in the public interest. The following minimum details must be provided:

6.3.1. The nature of the declarable conflict of interest

6.3.2. If it arises because of the councillor's relationship with a related party

- the name of the related party and
- the nature of the relationship of the related party to the councillor and
- the nature of the related party's interest in the matter.

6.3.3. If it arises because of a gift or loan from another person to the councillor or a related party:

- the name of the other person and
- the nature of the relationship of the other person to the councillor or related party and
- the nature of the other person's interest in the matter and
- the value of the gift or loan and the date the gift or loan was made.

6.4. After a councillor has declared a conflict of interest, the councillor should consider leaving the meeting while the matter is discussed unless they have reasons why their participation would improve making the decision in the public interest.

6.4.1. If the councillor chooses not to leave the meeting, the councillor may advise the other councillors of their reasons for seeking permission to participate in making the decision.

6.4.2. The other eligible councillors at the meeting must then decide, by resolution, whether the councillor can participate in the decision making in relation to the matter, including voting on the matter, or whether the councillor should not participate in the decision and leave the place of the meeting while the matter is decided by the eligible councillors. The eligible councillors may impose conditions on the councillor under a decision to either participate or leave the meeting e.g., may stay for the debate but must leave for the vote.

6.4.3. The councillor must comply with any decision or condition imposed by the eligible councillors. The councillor must not participate in the decision unless authorised in compliance with section 150ES of the LGA or section 177P of the COBA or under an approval by the minister for local government under section 150EV of the LGA or section 177S of the COBA.

6.4.4. In deciding on whether a councillor may participate in a decision about a matter in which the councillor has a declarable conflict of interest, only councillors who do not themselves have a prescribed or declarable conflict of interest in the matter are eligible to participate in the decision making. The decision may be made even if the number of those councillors is less than a majority or do not form a quorum for the meeting consistent with section 150ET of the LGA and section 177Q of the COBA.

6.5. The councillor who is the subject of the decision may remain in the meeting while the debate is occurring and can participate by answering questions from the chairperson to assist the eligible councillors in making their decision. The subject councillor must not vote in making the decision but may remain in the meeting while the vote on the matter takes place and the decision is declared by the chairperson, on whether the councillor may remain in the meeting and participate in deciding the matter in which the councillor has a declarable conflict of interest.

6.6. When deciding whether a councillor may participate in the decision making on a matter in which the councillor has a declarable conflict of interest, the eligible councillors should consider the circumstances of the matter including, but not limited to:

6.6.1. How does the inclusion of the councillor in the deliberation affect the public trust

- 6.6.2. How close or remote is the councillor's relationship to the related party
- 6.6.3. If the declarable conflict of interest relates to a gift or other benefit, how long ago was the gift or benefit received
- 6.6.4. Will the benefit or detriment the subject councillor or their related party stands to receive from the decision have major or minor impact on them
- 6.6.5. How does the benefit or detriment the subject councillor stands to receive compare to others in the community
- 6.6.6. How does this compare with similar matters that the local government has decided and have other councillors with the same or similar interests decided to leave the meeting
- 6.6.7. Whether the subject councillor has unique skills, knowledge or expertise that might help make the best decision in the public interest?
- 6.7. If the eligible councillors cannot decide whether the subject councillor has a declarable conflict of interest, then they are taken to have decided that the councillor must leave and stay away from the meeting while the eligible councillors discuss and vote on the matter.
- 6.8. A decision about a councillor who has a declarable conflict of interest in a matter applies in relation to the councillor for participating in the decision, and subsequent decisions, about the same matter unless there is a change to the councillor's personal interests and/or the nature of the matter being discussed. If the eligible councillors decide that the councillor can act in the public interest on the matter, then the councillor may participate in the meeting and be involved in processes occurring outside of a local government meeting about the same matter e.g., workshops.
- 6.9. In making the decision about the councillor's conflict of interest in a matter, it is irrelevant how the subject councillor intended to vote on the issue or any other issue (if known or suspected).
- 5.10. A councillor does not contravene the above procedures if the councillor participates in a decision under written approval from the Minister as prescribed in section 150EV of the LGA or section 177S of the COBA.

7. Reporting a Suspected Conflict of Interest

- 7.1. If a councillor at a meeting reasonably believes or suspects that another councillor has a personal interest in a matter that may be a prescribed or declarable conflict of interest, and that councillor is participating in a decision on that matter, the councillor who believes or

suspects this, must immediately inform the chairperson of the meeting of their belief or suspicion, and the facts and circumstances that led to their belief or suspicion.

- 7.2. The chairperson should ask the relevant councillor with the suspected personal interest whether they have any prescribed or declarable conflict of interest in the matter. If the councillor agrees they have a conflict of interest, the councillor must follow the relevant procedures above.
- 7.3. If the councillor believes they do not have a conflict of interest, they must inform the meeting of that belief and their reasons for that belief.
- 7.4. The eligible councillors must then decide whether the councillor has a prescribed conflict of interest, a declarable conflict of interest or that the councillor does not have a prescribed or declarable conflict of interest in the matter. If the meeting decides the councillor has a conflict of interest, the councillor must follow the relevant procedures above. If a councillor with a declarable conflict of interest wants to participate in the decision despite the declarable conflict of interest, then the eligible councillors must make a decision about the councillor's participation.
- 7.5. If the councillors cannot reach a decision about the conflict of interest, or the subject councillor's participation in the matter despite a declarable conflict of interest, then they are taken to have determined that the councillor must leave and stay away from the place where the meeting is being held while the eligible councillors discuss and vote on the matter. This decision will continue to apply in relation to all subsequent decisions about the same matter, where the conflict of interest remains unchanged.
- 7.6. If the belief or suspicion of a COI relates to more than one councillor. Clause 6 of these procedures must be complied with in relation to each councillor separately.

8. Loss of Quorum

- 8.1. In the event where one or more councillors leave a meeting due to a prescribed or declarable conflict of interest in a matter that results in a loss of a quorum for deciding the matter, all the councillors including the conflicted councillors must resolve to:
 - 8.1.1. Delegate the consideration and decision on the matter, pursuant to section 257 of the LGA or section 238 of the COBA unless the matter cannot be delegated
 - 8.1.2. Defer the matter to a later meeting

- 8.1.3. Not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that the local government must decide the matter.
- 8.2. The local government must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a prescribed or declarable conflict of interest in the matter.
- 8.3. The local government must not delegate a power that an Act says must be decided by resolution of the local government under section 257(3) of the LGA or section 238(3) of the COBA.
- 8.4. The local government may by resolution delegate a power under section 257 of the LGA or section 238 of the COBA to:
- 8.4.1. The mayor or chief executive officer, or
 - 8.4.2. A standing committee, or joint committee of the local government, or
 - 8.4.3. The chairperson of a standing committee or joint standing committee of the local government – does not apply to Brisbane City Council, or
 - 8.4.4. Another local government for a joint government activity.
 - 8.4.5. The Establishment and Coordination Committee – only applies to Brisbane City Council
- 8.5. The local government may only delegate a power to make a decision about a councillor's conduct under section 150AE or 150AG of the LGA pursuant to section 257(2) of the LGA, to:
- 8.5.1. The mayor or
 - 8.5.2. A standing committee
 - 8.5.3. If it is a decision about the conduct of the mayor, the decision must be delegated to a standing committee.
- 8.6. A local government may only delegate a power to make a decision about a councillor's conduct pursuant to section 238(2) of the COBA, to:
- 8.6.1. The mayor, or
 - 8.6.2. The Establishment and Coordination Committee, or
 - 8.6.3. A standing committee of the local government. If it is a decision about the conduct of the mayor, the decision must be delegated to a standing committee.
- 8.7. The Minister for Local Government may, by signed notice give approval for a conflicted councillor to participate in deciding a matter in a meeting including being present for the

discussion and vote on the matter, if there is a loss of quorum and deciding the matter cannot be delegated, subject to any conditions the Minister may impose.

Note: Refer to note under 3.4

9. Recording Prescribed and Declarable Conflicts of Interest

9.1. When a councillor informs a meeting that they or another councillor have a prescribed or declarable conflict of interest in a matter, the minutes of the meeting must record all the relevant details of how the conflict of interest was dealt with, being (see section 150FA of the LGA or section 177X of the COBA):

9.1.1. The name of any councillor and any other councillor who may have a prescribed or declarable conflict of interest

9.1.2. The particulars of the prescribed or declarable conflict of interest provided by the councillor

9.1.3. The actions taken by a councillor after informing the meeting that they have, or they reasonably suspect another councillor has a prescribed or declarable conflict of interest

9.1.4. Any decision then made by the eligible councillors

9.1.5. Whether the councillor with a prescribed or declarable conflict of interest participated in or was present for the decision under ministerial approval

9.1.6. The local government's decision on what actions the councillor with a declarable conflict of interest must take and the reasons for the decision

9.1.7. The name of each eligible councillor who voted on the matter and how each voted.

9.2. If the councillor has a declarable conflict of interest the following additional information must be recorded in the minutes of the meeting when the meeting is informed of a councillor's personal interest by someone other than the councillor:

9.2.1. The name of each councillor who voted in relation to whether the councillor has a declarable conflict of interest, and how each of the councillors voted.

9.3. Where a decision has been made under clause 5 above – the minutes must include:

9.3.1. The decision and reasons for the decision, and

9.3.2. The name of each eligible councillor who voted, and how each eligible councillor voted.

10. Closed Meetings

10.1. A local government meeting, standing committee meeting and advisory committee meeting may resolve that a meeting be closed to the public if its councillors and members consider it necessary to discuss any of the following matters pursuant to section 254J(3) of the LGR or section s242J(3) of the COBR:

10.1.1. Appointment, dismissal, or discipline of the CEO or, in the case of Brisbane City Council only, also for senior executive employees

10.1.2. Industrial matters affecting employees

10.1.3. The local government's budget, which does not include the monthly financial statements

10.1.4. Rating concessions

10.1.5. Legal advice obtained by the local government or legal proceedings involving the local government, including for example, legal proceedings that may be taken by or against the local government

10.1.6. Matters that may directly affect the health and safety of an individual or a group of individuals

10.1.7. Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

10.1.8. Negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*

10.1.9. A matter that the local government is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or State

10.1.10. A matter relating to the consideration of an investigation report for an investigation of a conduct breach given to the local government under the LGA chapter 5A, part 3, division 5.

10.2. A local government meeting, standing and advisory committee meetings cannot resolve that a meeting be closed where the meeting is informed of a councillor's personal interest in the

matter by another person and the eligible councillors at the meeting must decide by resolution whether the councillor has a prescribed or declarable conflict of interest in the matter.

10.3. Further, the meeting must not be closed if a quorum is lost due to the number of conflicted councillors who leave the local government meeting, and the local government must resolve to:

10.3.1. Delegate the consideration and decision on the matter, pursuant to section 257 of the LGA or section 238 of the COBA unless the matter cannot be delegated:

10.3.2. Defer the matter to a later meeting when a quorum may be available

10.3.3. Not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that the local government must decide the matter.

10.4. None of the above will be considered, discussed, voted on or made during a closed session.

10.5. If a closed session includes attendance by teleconference, the councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting (a failure to do so could be a contravention of section 171(3) of the LGA or section 173(3) of the COBA).

10.6. To take a matter into a closed session the local government must abide by the following:

10.6.1. Pass a resolution to close all or part of the meeting

10.6.2. The resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered (see [clause 10.1](#))

10.6.3. If it is known in advance, the agenda should clearly identify that the matter may be considered in closed session, and an explanation of why the councillors at the meeting may consider it necessary to take the issue into closed session must be stated.

10.6.4. Not make a resolution while in a closed meeting (other than a procedural resolution).



Chair: Mayor Kathy Duff
Minutes: Danielle Gribble
Date: 4pm Wednesday 28 August 2024
Venue: Council Chambers

Attendance:

Cr Jane Erkens	Cr Deb Dennien	Cr Linda Little
Mayor Kathy Duff	Aaron Meehan	Sanju Augustine
Tony Jaques	Mistrel Badesso (GM BIEDO)	Sotera Trevaskis – (Wide Bay Burnett)
Karel Wall – (Stanwell)	Mayor Bruce Simpson – (Cherbourg)	Kerry O'Brien – (Powerlink)
Jan Anfruns – (Stanwell)	Sharon Sippel – (The Success Connector)	Sean Nicholson – (Cherbourg) TEAMS
Debra Moore	Duncan Taylor – (CUC)	Kerri Anderson
Danita Potter (part)		

Apologies:

Alain Pillay – (Ceres Fund Group)	Sheena Lindholm – (PushPull)
Helen Nolan – (University of Southern Queensland)	Jill-Anne Wheeler (Rural Med)

Agenda Item	Summary	Responsible Officer/Action	Due Date
4.00pm – 5.00pm Decision on where this will be located. Perhaps one at Cherbourg and one in Kingaroy Tafe – discussion.	Mayor Kathy read information from Canberra – letter. Nth Burnett will not be included, as submitting a separate application. See letter. Cr Potter decided a no to having at the Kingaroy TAFE. Transport, lighting, location etc. Prefer in Kingaroy itself. Cr Erkens – reached out to public, over 102 comments, overwhelming response in favour of Kingaroy TAFE. TAFE underused. Just as easy to get to TAFE as to get into Kingaroy. Parking is at a premium in CBD and believes it will only get harder with new people moving to the area and will impact on businesses in Kingaroy. Overwhelming support for TAFE.		

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	<p>Duncan – focus on Cherbourg and Kingaroy. The more satellites we bring in the more need it will be for co-funding.</p> <p>Sanju – above is all indicated in the guidelines for the application.</p> <p>Cr Erkens – looking for satellite sites and ... Heritage bank would look positively at that. Believes they would financially back this. Happy to approach heritage as a backup.</p> <p>Mayor Kathy - regarding above would we keep that as an option further down the track?</p> <p>CEO- We need to start to identify our sites. Identify other backing. Focus on Cherbourg and Kingaroy TAFE's and mention other sites i.e. Blackbutt, Proston library for example.</p> <p>-Kerri Anderson has experience with industry partners, may be of assistance here.</p> <p>Mayor Kathy – 2 for the application. But if partners want to add money towards such as Stanwell, Powerlink, Heritage. Options for more satellites.</p> <p>Most in agreeance with Kingaroy and Cherbourg TAFE</p> <ul style="list-style-type: none"> • Action: engage with TAFE for the placement of the Kingaroy and Cherbourg Sites in the TAFEs and make as a priority to get the agreements in place. 	<p>CEO SBRC / CEO CASC and TAFE representatives</p>	
<p>Board Structure - discussion</p>	<p>Duncan – Usually board of directors and membership. 5-9 directors good working group numbers. Feedback last funding round - sense from Dept Board of Governance to reflect the need of the community and makes a powerful narrative in the application. Decide the narrative. If board reflects the narrative. Makes for powerful application. Theme for every funding round – upskilling and reskilling the workforce. Benefits, identify the areas this is needed. Board selections reflected those areas. As well as general skill sets. Usual board skill sets but also local industry, education, local government, reps from both South Burnett and Cherbourg.</p> <p>Mayor Kathy – Note from Cr Potter; Important to have financial contributor on board</p>		

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	<p>Duncan – What CUC funds - Capital to get building to standard, not huge may be up to \$250k. Operations funding average 310k per annum, so light model. Cap staffing at full time equivalent x2. Every centre that has to been funded has been recurrently funded when reached the end of the term. Some in second term. They will be there to support these centres recurrently. But of course, could be subject to change.</p> <p>Mayor Cherbourg – because of capacity they will appoint member/s</p> <p>Mayor Kathy – Tap on shoulder or expressions of interest?</p> <ul style="list-style-type: none"> - Some shoulder taps re new hospital also new energy, Stanwell. Social services – large sector. Swickers <p>Cr Erkens – Careful of shutting people out. Give people the opportunity. If you didn't get enough people who cover the range of what is wanted, then seek out others. Be seen as doing the right thing. We don't want to be seen as doing everything behind closed doors.</p> <p>Kerry - Yes agrees with Cr Erkens above, and to add, areas in training, health, agricultural uplift. A lot of opportunities through that.</p> <p>Sotera - Consider outsiders from council so no playing favourites i.e. shoulder tapping. Agrees with Cr Erkens.</p> <p>Cr Potter – Whether we need people representing certain areas of the community, health, students, power etc. agrees with Cr Erkens.</p> <p>Cr Sander - Who will choose if we get 40 applicants?</p> <p>Cr Dennien – Also - Agriculture, civil construction</p> <p>Mayor Kathy- how to be impartial? How to proceed.</p>	
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